

LAW CLERK OPPORTUNITIES IN DELAWARE'S JUSTICE OF THE PEACE COURT

The Delaware Justice of the Peace Court has two positions for a judicial law clerk serving the Chief Magistrate available for immediate appointment.

The Delaware Justice of the Peace Court is Delaware's entry-level court through which the majority of criminal cases pass. The Justice of the Peace Court has jurisdiction to hear certain misdemeanor offense cases, most motor vehicle cases (excluding felonies) and its judges may act as committing magistrates for all crimes. Additionally, The Justice of the Peace Court has jurisdiction over civil cases involving debt, trespass and replevin in which the amount in controversy does not exceed \$15,000, as well as exclusive jurisdiction over all landlord/tenant summary possession proceedings.

Judicial law clerks to the Chief Magistrate would assist with a variety of legal matters including drafting of policy, procedures and legal memoranda, conducting legal research, providing legislative support, staffing internal and external committees and providing assistance with the Court's Basic Legal Education programs and Continuing Legal Education for judges.

TERM: Immediate appointment available. Thereafter, appointment will be for a one year term.

HOURS & SALARY: 29.75 hours a week/\$26.53 hourly

LOCATION: Justice of the Peace Court Administrative Office
New Castle County

BENEFITS: Time Limited Appointment - **Benefits Not Applicable**

MINIMUM QUALIFICATIONS:

- 1) Graduation from an ABA accredited law school
- 2) Excellent research and writing skills
- 3) Outstanding analytical and problem solving skills

CLOSING DATE: Friday, November 22, 2019; 11:59 p.m.

APPLY: Interested applicants should send a resume, unofficial law school transcript, writing sample and three references with phone numbers electronically sent to JPCourt_HR@delaware.gov

The Justice of the Peace Court is an equal opportunity employer. The hiring process will included a review of the applicant's criminal history record.