ADMINISTRATIVE DIRECTIVE 176 (REVISED)

This 13th day of May, 2011,

IT APPEARS THAT:

(1) Administrative Directive No. 176 was issued on April 6, 2010 to establish a governance structure for the COTS ("Courts Organized to Serve") case management system project, including the roles and responsibilities of the committees that would oversee the project, while the future direction of the COTS project related to criminal, and remaining, civil case management systems was under review.

(2) With the completion of that review process, the courts have adopted a new approach for the case management modernization project, which leverages existing systems through the use of technology to enhance the functionality required by the courts for criminal case management and for Family Court's civil case management. This approach will ensure the maintenance of the high level of integration that currently exists between the courts and the criminal justice agencies in Delaware, and will avoid risks by implementing new technology on an incremental basis as scheduled within portfolios. The case management modernization project will conclude with the completion of improvements to the major components of the criminal case management system, and the Family Court civil case management system, consistent with the Delaware Courts' Case Management Modernization Plan.

(3) Given the new approach and the decision concerning the "next steps" on the Judicial Branch's case management modernization project, it is timely to modify the project framework and the project name to reflect the new approach adopted by the courts and to ensure that sufficient flexibility exists for the structure to meet the project's needs as it moves forward.

NOW, THEREFORE, IT IS DIRECTED, with the unanimous approval of the members of the Supreme Court, that:

(A) Administrative Directive 176, issued on April 6, 2010, is replaced by this Administrative Directive.

(B) The project be renamed Delaware Courts Automation Project (DCAP).

(C) The governance structure for the Delaware Courts Automation Project shall continue to include a Project Leadership Team, and the Trial Courts COTS Case Management Committee will become the Trial Courts Coordinating Committee.

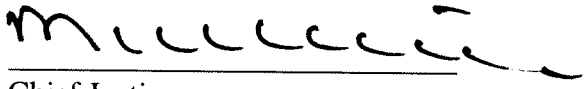
(D) The Project Leadership Team shall have final authority for all major policy decisions for the project and overall project planning and implementation. The Project Leadership Team (designated as the "PLT") shall be chaired by Justice Henry duPont Ridgely, and shall include the presiding judges of the Superior Court, Family Court, Court of

Common Pleas and the Justice of the Peace Court, the State Court Administrator, as members, and the Secretary, or Chief Technology Officer, of the Department of Technology or Information as an *ex officio* member. No proxies shall be allowed for Project Leadership Team meetings.

(E) The Trial Courts Coordinating Committee (designated as the "TCCC") shall be responsible for regular project oversight, including project plans and implementation, and policy and procedures development, consistent with the policy and overall project direction established by the Project Leadership Team. The Trial Courts Coordinating Committee shall be chaired by Marianne Kennedy, Court Administrator for the Justice of the Peace Court, and shall include the court administrators of the Superior Court, Family Court, Court of Common Pleas and the Justice of the Peace Court, as members. No proxies shall be allowed for Trial Courts Coordinating Committee meetings.

(F) Additional governance and management structures shall be developed and established by the Project Leadership Team over the course of the project, in order to address the needs of the Delaware Courts Automation Project.

BY THE COURT:



Chief Justice

c: The Honorable Jack A. Markell
The Honorable Randy J. Holland
The Honorable Carolyn Berger
The Honorable Jack B. Jacobs
The Honorable Henry duPont Ridgely
Members of the Judicial Conference
The Honorable Joseph R. Biden, III
The Honorable James Sills
The Honorable Brendan O'Neill
State Court Administrator
Court Administrators
Clerk of the Supreme Court
Counsel to the Governor
Chair Senate Judiciary Committee
Chair House Judiciary Committee