ADMINISTRATIVE DIRECTIVE NO. 115 (REVISED)

This 26th day of May, 2011,

IT APPEARS THAT, in order to maintain the integrity, independence and impartiality of the Judicial Branch of government, it is desirable to adopt a uniform Code of Conduct for Judicial Branch Employees ("Code of Conduct") in the form attached hereto.

NOW, THEREFORE, IT IS DIRECTED, with the unanimous approval of the members of the Supreme Court, pursuant to Del. Const. art. IV, § 13(1), that:

(1) The Code of Conduct for Judicial Branch Employees, effective February 1, 1998, and revised on May 26, 2011, shall apply to all full-time, part-time, casual, seasonal, and contractual non-judicial personnel, whether paid or unpaid.

(2) For purposes of this Code of Conduct, the term "Judicial Branch employees" includes all non-judicial personnel employed in the Supreme Court, including the Arms of the Court; the Court of Chancery; the Superior Court; the Court of Common Pleas; the Family Court; the Justice of the Peace Court; the Administrative Office of the Courts, including the Judicial Information Center and the Office of State Court Collections Enforcement; the Law Libraries; and all Judicial Branch agencies including the Office of the Public Guardian; Child Placement Review Board; Office of the Child Advocate; Child Death, Near Death, and Stillbirth Commission; and Delaware Nursing Home Residents Quality Assurance Commission, with the exception of law clerks and judicial interns. All full-time, part-time, paid and unpaid law clerks and judicial interns and externs are to abide by the Code of Conduct for Law Clerks adopted on June 1, 1995, by Administrative Directive Number 102.

(3) All Judicial Branch employees shall familiarize themselves with this Code of Conduct promptly upon the assumption of their duties. All new employees shall be supplied with a copy of this Code by the appointing authority.

(4) Employees (full-time, part-time, casual, seasonal, and contractual) of the Offices of the Register of Wills for each county, and all Aldermen's Courts in the State of Delaware, are requested to use these standards as a guide in the performance of their official duties.

(5) The Court Administrator of each of the above-mentioned courts, the State Court Administrator, and the Administrator of each of the above-mentioned judicial agencies shall ensure that a copy of this Code of Conduct is distributed to every Judicial Branch employee.

BY THE COURT:

Chief Justice Myron T. Steele

c: The Honorable Jack A. Markell
The Honorable Randy J. Holland
The Honorable Carolyn Berger
The Honorable Jack B. Jacobs
The Honorable Henry duPont Ridgely
Members of the Judicial Conference
Justice of the Peace Court Judges
The Honorable Joseph R. Biden, III
The Honorable Brendan O'Neill
State Court Administrator
Court Administrators
Clerk of the Supreme Court
Counsel to the Governor
Chair Senate Judiciary Committee
Chair House Judiciary Committee