

Court of Common Pleas E-Filing System Transition

This communication is to inform you of an upcoming change to the Delaware State Court's E-Filing system. **Please read carefully as changes to the availability of the eFlex system for the Court of Common Pleas will occur on Wednesday, March 29th at 12:00AM.**

The Court of Common Pleas transition from the current system (eFlex) to a new E-Filing system called File and Serve Delaware will occur on **Sunday, April 2nd, 2017. The system will be available to the public starting at 8PM on April 2nd. In preparation for this transition, the Court will be disabling the ability to file Court of Common Pleas cases using the eFlex system as of 12:00AM on Wednesday March 29th.**

What this means for you:

- The Court of Common Pleas will cease taking electronic filings through the eFlex system at 12:00AM on Wednesday March 29th, 2017.
 - o You will still be able to log into your eFlex account, but case types and options to file with the Court of Common Pleas will be disabled at that time.
 - o Between Wednesday, March 29th, 2017 and Friday, March 31st, 2017, prior to the availability of File and Serve Delaware, filers will be permitted to file in person with the Court, limited to the filing of complaints and answers in those cases where the statute of limitations will run during the time period which e-filing is unavailable.

Leonard L. Williams Justice Center
(formerly New Castle County Courthouse)
500 North King Street
Wilmington, DE 19801
Monday-Friday 8:30am – 4:30pm

Kent County Courthouse
414 Federal Street
Dover, DE 19901
Monday-Friday 8:00am – 4:30pm

Sussex County Courthouse
1 The Circle, Suite 1
Georgetown, DE 19947
Monday-Friday 8:30am – 4:30pm

- Users will have access to the File and Serve Delaware application after 8PM on April 2nd, at which time you may register for the File and Serve Delaware system.

File and ServeExpress will provide support for the File and Serve Delaware application and they are available to answer your questions 24 hours a day at 888-529-7587. For training, instructions, system details and more, please visit <http://fileandservexpress.com/delaware>.

Note: The April 2nd, 2017 implementation will only affect filers to the Court of Common Pleas. All Justice of the Peace Court filings through the eFlex system will continue to be handled in eFlex. Current eFlex accounts will not be deactivated, but the functionality to allow filing to the Court of Common Pleas will be disabled. A date for the Justice of the Peace Court's transition to File and Serve Delaware will be communicated in the future.

Next Steps:

In preparation for the April 2nd system launch, scheduled training events and other training materials are available at <http://fileandservexpress.com/delaware>. Registration for the scheduled training events is available [here](#).

We will provide a communication on April 2nd at 8PM notifying you of the system's availability and including a link to register for File and Serve Delaware. For more information on the new system, please visit <http://www.fileandservexpress.com> or <http://fileandservexpress.com/delaware>.