
State of Delaware
Child Protection Accountability Commission (CPAC)



Children's Justice Act
Annual Progress Report and Grant Application
May 30, 2014

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Child Protection Accountability Commission
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Mission Statement

The Child Protection Accountability Commission's overall statutory mission is to monitor Delaware's child protection system to ensure the health, safety, and well-being of Delaware's abused, neglected, and dependent children. (16 Del. C. § 912(b)).

Purpose and Background

Delaware's Child Protection Accountability Commission (CPAC or the Commission) was statutorily created in 1997 as part of a comprehensive strategy, entitled the Child Abuse Prevention Act of 1997, to improve Delaware's child protection system following the tragic death of a four year old boy named Bryan Martin. This act made significant changes regarding how Delaware investigates child abuse and neglect and how it fosters a child protection community of cooperation, accountability and multi-disciplinary collaboration. CPAC became the Children's Justice Act (CJA) State Task Force in FFY08. Although the statutory duties of the Commission were in place prior to CPAC's designation as the State Task Force, the duties support the guidelines outlined in the CJA grant and are as follows (16 Del. C. § 912(b)):

- (1) Examine and evaluate the policies, procedures and effectiveness of the child protection system and make recommendations for changes therein, focusing specifically on the respective roles in the child protection system of the Division of Family Services, the Division of Prevention and Behavioral Health Services, the Office of the Attorney General, the Family Court, the medical community, and law enforcement agencies;
- (2) Recommend changes in the policies and procedures for investigating and overseeing the welfare of abused, neglected and dependent children;
- (3) Advocate for legislation and make legislative recommendations to the Governor and General Assembly;
- (4) Access, develop and provide quality training to staff of the Division of Family Services, Deputy Attorneys General, Family Court, law enforcement officers, the medical community, educators, day-care providers, and others on child protection issues; and
- (5) Review and make recommendations concerning the well-being of Delaware's abused, neglected and dependent children including, but not limited to, issues relating to foster care, adoption, mental health services, victim services, education, rehabilitation, substance abuse and independent living.

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May 15, 2014

JooYeun Chang, Associate Commissioner
Administration on Children, Youth and Families
1250 Maryland Avenue, S.W., 8th Floor
Washington, D.C. 20024

Dear Associate Commissioner Chang:

Delaware is pleased to submit an application for funding under the Children's Justice Act.

Please be assured of the following:

- Delaware received the FY 2013 child abuse and neglect Basic State Grant and continues to comply with the requirements stipulated in Section 106(b) of the Act;
- Delaware has maintained a State multidisciplinary task force on children's justice;
- Delaware has adopted or continues to progress in adopting recommendations of the State Task Force or a comparable alternative to such recommendations;
- Delaware will make such reports to the Secretary as may reasonably be required, including an annual report on how assistance received under this program was expended throughout the State, with particular attention to the areas described in paragraphs (1) through (3) of Section 107(a);
- Delaware will maintain and provide access to records relating to activities under CJA; and
- Delaware will participate in at least one Federally-initiated CJA meeting each year that the grant is in effect and are authorized to use grant funds to cover travel and per diem expenses for two CJA representatives (CJA Coordinator and Task Force Chairperson) to attend the meeting.

We are looking forward to continuing the projects supported by these funds.

Sincerely,

A handwritten signature in blue ink that reads "Jack Markell".

Jack A. Markell
Governor

II. Task Force Membership and Function

Name and Title	Task Force Designation	Description
Colonel Nathaniel McQueen, Jr., Superintendent, Delaware State Police	Law Enforcement Community	Colonel McQueen represents the Delaware State Police on the Task Force.
Captain Robert McLucas, New Castle County Police Department		Captain Robert McLucas represents the New Castle County Police Department on the Task Force.
The Honorable Chandlee Johnson Kuhn, Chief Judge, Family Court	Criminal Court Judge	The Chief Judge of the Family Court has statewide administrative responsibilities, and the Family Court has extensive jurisdiction over domestic matters, including juvenile delinquency, child neglect, child abuse, adult misdemeanor crimes against juveniles, orders of protection from abuse, intra-family misdemeanor crimes, etc.
The Honorable Joelle Hitch, Judge, Family Court	Civil Court Judge	Judge Hitch hears a broad range of cases including child neglect, dependency, child abuse, custody and visitation of children, adoptions, terminations of parental rights, etc.
Kathleen Jennings, Esquire, Deputy Attorney General, Department of Justice	Prosecuting Attorney	As the State Prosecutor, Ms. Jennings oversees the Criminal Division, which is responsible for the prosecution of criminal cases throughout the State from misdemeanors to murders.
Patricia Dailey Lewis, Esquire, Deputy Attorney General, Department of Justice		Ms. Dailey Lewis is the Director of the Family Division and oversees four units: Child Support, Child Protection, Domestic Violence and Child Abuse, and Juvenile Delinquency and Truancy.
Lisa Minutola, Esquire, Chief of Legal Services, Office of the Public Defender	Defense Attorney	Ms. Minutola is the Chief of Legal Services for the Delaware Office of the Public Defender, which is responsible for representing indigent people at every stage of the criminal process in both adult and juvenile courts. Ms. Minutola participates in one of the Work Groups under the Task Force.
Tania M. Culley, Esquire, Child Advocate, Office of the Child Advocate (OCA)	Child Advocate (Attorney for Children)	As the Child Advocate, Ms. Culley is responsible for providing legal representation for dependent, neglected, and abused children in civil Family Court proceedings; engaging in legislative advocacy; collaborating with child welfare system partners to evaluate the effectiveness of the child protection system and to make recommendations for changes to policies and procedures; developing and providing quality training to OCA's volunteer attorneys and the child protection system as a whole; and participating in the community to increase public awareness of OCA.

Name and Title	Task Force Designation	Description
Ellen Levin, CASA	Court Appointed Special Advocate Representative	Ms. Levin is a volunteer for the Court Appointed Special Advocate Program.
Allan De Jong, M.D., Medical Director, Alfred I. duPont Hospital for Children	Health Professional	Dr. De Jong is a pediatrician and the Medical Director of the Children at Risk Evaluation (CARE) Program at the Alfred I. duPont Hospital for Children.
Susan Ccyk, M.Ed., Director, Division of Prevention and Behavioral Health Services	Mental Health Professional	Ms. Ccyk is the Director of the Division of Prevention and Behavioral Health Services, which provides a statewide continuum of prevention services, early intervention services, and mental health and substance abuse (behavioral health) treatment programs for children and youth.
Victoria Kelly, Psy.D., Director, Division of Family Services	Child Protective Service Agencies	Dr. Kelly is the Director of the Division of Family Services, which investigates child abuse, neglect and dependency, offers treatment services, foster care, adoption, independent living and child care licensing services.
Patricia L. Maichle, Senior Administrator, Delaware Developmental Disabilities Council	Individual experienced in working with children with disabilities	Ms. Maichle is the Senior Administrator at the Delaware Developmental Disabilities Council which addresses the unmet needs of people with developmental disabilities through system-wide advocacy, planning and demonstration projects. Ms. Maichle participates in one of the Committees under the Task Force.
Mary Lou Edgar, Member of the Interagency Committee on Adoption	Parent and/or Representative of Parent Groups	Ms. Edgar is a member of the Interagency Committee on Adoption and the Executive Director of A Better Chance for Our Children, a non-profit agency that provides services and resources to families and children involved in foster care and adoption.
Maggie Boone Myiesha Miller Travia Yost Antonio Young	Adult former victims of child abuse and or neglect	The four young adults participate in one of the Committees/Work Groups under the Task Force.
Linda C. Wolfe, R.N., Director, School Support Services, Department of Education	Individual experienced in working with homeless children and youths (as defined in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a)).	Ms. Wolfe is the Director of School Support Services under the Department of Education, which is responsible for development of programs and services in the following areas: Nutrition Programs, School Climate and Discipline, School Health Services, and Student Services and Special Populations. Student Services and Special Populations Program involves the Homeless Liaisons and services for homeless children and youths.

In Delaware, CPAC serves as the federally mandated Citizen Review Panel and CJA State Task Force. CPAC is required to maintain a multidisciplinary Task Force on children's justice as specified in Section 107(c)(1) of CAPTA to remain eligible for CJA grant funds. For Delaware's Task Force, the majority of disciplines specified under CAPTA are statutorily appointed to CPAC and the members are as follows (16 Del. C. § 912(a)): (1) The Secretary of Services for Children, Youth and Their Families, or the Secretary's designee; (2) The Director of the Division of Family Services, or the Director's designee; (3) Two representatives from the Attorney General's Office, designated by the Attorney General; (4) Two members of the Family Court, designated by the Chief Judge; (5) One member of the House of Representatives, designated by the Speaker of the House; (6) One member of the Senate, designated by the President Pro Tempore of the Senate; (7) The Chair of the Child Placement Review Board, or the Chair's designee; (8) The Secretary of the Department of Education, or the Secretary's designee; (9) The Director of Prevention and Behavioral Health Services, or the Director's designee; (10) The Chair of the Domestic Violence Coordinating Council, or the Chair's designee; (11) Eight at-large members with 1 person from the medical community, 1 person from the Interagency Committee on Adoption who works with youth engaged in the foster care system, 2 persons from law-enforcement agencies and 4 persons from the child protection community.

Historically, the disciplines that were not statutorily appointed to CPAC, but were required under CAPTA have participated in a number of long-term Committees or Work Groups under the Task Force. However, in January 2014, CPAC voted to endorse revisions to the CPAC statute, which added four new representatives: a youth or young adult who has experienced foster care in Delaware; a Delaware attorney who represents parents in child welfare proceedings; the Chair of the Child Death, Near Death and Stillbirth Commission; and the Investigation Coordinator. It also designated one law enforcement position specifically for the Delaware State Police. The bill was introduced during this legislative session (See Appendix A for the CPAC Draft Bill).

A. Structure

In addition to its members, the Child Advocate serves as the Executive Director of CPAC and oversees the Office of the Child Advocate (OCA). OCA provides staffing support to CPAC, and, as such, is responsible for administering the CJA Grant on behalf of CPAC. The OCA Program Administrator is responsible for drafting the Application, Annual Report and Three-Year Assessment, preparing quarterly reports for the Abuse Intervention Committee on behalf of CPAC, submitting an annual grant application and quarterly fiscal and progress reports to the Criminal Justice Council, and administering and overseeing the activities under the grant. Since October 1, 2012, the Criminal Justice Council, with assistance from the Administrative Office of the Courts, has supported OCA with the fiscal management of the grant.

CPAC also identified a Committee to provide oversight for the CJA grant activities and to report the progress of its activities to CPAC. To formalize this designation, on April 10, 2013, CPAC approved the Abuse Intervention Committee's charge as follows: to provide measurable oversight of the Children's Justice Act grant activities by planning and administering the Three-Year Assessment, monitoring the progress of recommendations identified in the Three-Year Assessment Report and recommending to CPAC future system priorities related to the investigative, administrative and judicial handling of cases of child abuse and neglect.

B. Meeting Frequency and Minutes

The Abuse Intervention Committee meets on a quarterly basis to receive progress updates on the goals identified in the Three-Year Assessment and to report this progress to CPAC. CPAC also convenes quarterly meetings to discuss the work of its various committees: Abuse Intervention; Data Utilization; Education; Legislative; Permanency for Adolescents; and Training. The progress reports from each quarterly meeting can be found in the CPAC minutes (See Appendix B for the CPAC Minutes).

III. Prior Year Activities and Performance Report (May 1, 2013-April 30, 2014)

In its Three-Year Assessment, CPAC identified the following areas of improvement for the 2012-2014 grant period: creation of a committee to improve the investigation and prosecution of cases as well as offender accountability within the criminal justice system; implementation of a plan to eliminate infant unsafe sleep fatalities due to abuse or neglect in the state; and support of training and education initiatives related to the investigation and prosecution of child abuse and neglect cases using a multidisciplinary team (MDT) approach.

As a result, CPAC identified the following activities for the 12-month grant period: Training Coordinator, ChildFirst™ Forensic Interviewing Training, Mandatory Reporting Training, Protecting Delaware's Children Conference and the Child Abuse Multidisciplinary Team Advanced Training Course, Cross-Education Training, Online Training System and Surveys, and Child Abuse and Neglect Report Line Publicity. The progress on these activities will be described further below.

A. Recommendation 1: Creation of a committee to improve the investigation and prosecution of child abuse and neglect cases as well as offender accountability within the criminal justice system

Description: In December 2011, CPAC held their semiannual joint meeting with the Child Death, Near Death and Stillbirth Commission (CDNDSC) and approved the creation of the Joint Committee on the Investigation and Prosecution of Child Abuse.¹ The Committee began meeting in February of 2012 and considered the following information: child death and near death reviews, specific charging patterns of prosecutors and police, criminal law, conviction rates, and recurring problems encountered in the investigation and prosecution phases. The Committee met on seven occasions before forwarding its recommendations to CPAC and CDNDSC for approval. On May 17, 2013, the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse was approved by CPAC and CDNDSC, and the Committee formally disbanded. In total, nine recommendations were made and they are summarized as follows: creation of a Special Victims Unit within the Department of Justice (DOJ) to handle all felony level, criminal child abuse cases; establishment of a team of criminal investigators within the DOJ to work with the Special Victims Unit; enactment of a criminal statute that allows for prosecution of caregivers who, with criminal negligence, enable the

¹ The Child Death, Near Death and Stillbirth Commission (CDNDSC) is the state agency charged with the review of deaths of children under the age of 18, near deaths of abused and/or neglected children, and stillbirths occurring after at least 20 weeks of gestation and maternal death.

sexual abuse, serious physical injury or death of a child; review of Delaware’s sentencing guidelines as they pertain to criminal child abuse cases; develop best practice guidelines for the investigation of child abuse cases involving sexual abuse, serious physical injury or death; provide regular training opportunities and demonstrative tools for professionals involved in the investigation and prosecution of serious physical abuse cases; assign a Deputy Attorney General specializing in the prosecution of felony level child abuse to the CDNDSC Child Abuse and Neglect Panel; create a comprehensive case management system within the DOJ; and provide CPAC support to the DOJ for budgetary requests for appropriate resources. At its quarterly meeting on July 10, 2013, CPAC assumed responsibility for three of the recommendations, which are listed below. Other agencies were tasked with follow-up activities for the remaining recommendations.

1. **Activity:** Enactment of a criminal statute that allows for prosecution of caregivers who, with criminal negligence, enable the sexual abuse, serious physical injury or death of a child.

Output: CPAC voted to create a work group under its Legislative Committee. However, DOJ has since agreed to work on a draft bill. It is not expected that it will be introduced during this legislative session.

Outcome: None to date.

Need: To effectively prosecute cases in which there are allegations of sexual abuse, serious physical injury or death of a child, particularly in cases where the victim is non-verbal and there are multiple caregivers.²

2. **Activity:** Develop best practice guidelines for the investigation of child abuse cases involving sexual abuse, serious physical injury or death.

Output: CPAC approved the creation of a new work group titled Child Abuse and Neglect (CAN) Best Practices under the CPAC Training Committee. The workgroup began meeting in December 2013 to develop and publish best practice guidelines for the investigation of child sexual abuse, death and near death cases. To incorporate these best practices, CPAC and CDNDSC approved the revision of the Memorandum of Understanding (MOU) between the Department of Services for Children, Youth and Their Families, Children’s Advocacy Center, Department of Justice and Delaware Police Departments on December 6, 2013.

² Taken from the Report on the Joint Committee on the Investigation and Prosecution of Child Abuse.

Outcome: None to date.

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.³

3. **Activity:** Provide regular training opportunities and demonstrative tools for professionals involved in the investigation and prosecution of serious physical abuse cases.

Output: CPAC approved the creation of a new work group titled Child Abuse and Neglect (CAN) Best Practices under the CPAC Training Committee. The workgroup began meeting in December 2013 to develop and publish best practice guidelines for the investigation of child sexual abuse, death and near death cases. To incorporate these best practices, CPAC and CDNDSC approved the revision of the Memorandum of Understanding (MOU) between the Department of Services for Children, Youth and Their Families, Children's Advocacy Center, Department of Justice and Delaware Police Departments on December 6, 2013. Training will also need to be developed and provided to the signatory agencies once this Work Group completes its revisions to the MOU.

Outcome A: Six doll re-enactment kits were purchased for police agencies, and two kits were distributed to police agencies thus far. The remaining kits will be disseminated as a result of the advanced training.

Outcome B: CJA funds were used to provide scholarships for representatives to attend the 30th National Symposium on Child Abuse from March 24-27, 2014. One representative from each of the following agencies attended: the Delaware State Police, Department of Justice, Division of Family Services, Family Court, Office of the Child Advocate and New Castle County Police. The Symposium was hosted by the National Children's Advocacy Center, and the conference featured learning tracks for child protective workers, attorneys, medical professionals, law enforcement, and other professionals. Multidisciplinary team partners attended an evening gathering to further improve collaboration.

Evaluation: Representatives who attended the conference were asked to participate in a survey to evaluate their overall satisfaction with the conference and to determine if a

³ Taken from the Report on the Joint Committee on the Investigation and Prosecution of Child Abuse.

team should be sent next year. Additionally, the evaluation explored potential topics and speakers for the next Protecting Delaware’s Children Conference. The results were favorable and supported attendance at next year’s conference (See Appendix C for the Symposium Evaluation).⁴

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

B. Recommendation 2: Implementation of a plan to eliminate infant unsafe sleep fatalities due to abuse or neglect in the state

Description: In Fiscal Year 2006, CPAC and CDNDSC created the Infant Safe Sleeping Practice Community Action Team (formerly the Infant Safe Sleeping Practice Committee). The group’s mission is to reduce the number of SIDS (Sudden Infant Death Syndrome) and SUID (Sudden Unexplained Infant Death) deaths in the State of Delaware through educational awareness campaigns around safe sleeping practice. The goals of the action team include: to expand the message from “Back to Sleep” to “Safe Sleep Environment” that will include all of the American Academy of Pediatrics taskforce recommendations on safe sleep practices; to reinforce the message whenever and wherever possible; to provide a consistent message that makes sense to the lay public; to address parental desires to keep the baby safe and comfortable; and to emphasize parent self efficacy and the preventability of infant unsafe sleeping deaths. In December 2013, CPAC held their semiannual joint meeting with CDNDSC and voted to dissolve the Infant Safe Sleeping Program Community Action Team as a Joint Committee under CPAC and CDNDSC. CDNSDC and the Division of Public Health will continue to oversee and monitor the activities of the Community Action Team. In short, the activities under the Community Action Team did not address the unsafe sleep fatalities as a result of abuse or neglect, so as part of the CAN Best Practices Work Group a protocol for responding to all infant deaths will be created. Training will also be provided to the multidisciplinary team involved in the investigation and prosecution of these cases.

- 1. Activity:** Develop a protocol to respond to all infant deaths. In addition, an advanced training course on consistent, thorough scene investigations will be provided to the multidisciplinary team.

⁴ The results related to the topics and speakers were not included in the summary provided.

Output: The workgroup began meeting in December 2013 to develop and publish best practice guidelines for the investigation of child sexual abuse, death and near death cases. To incorporate these best practices, CPAC and CDNDSC approved the revision of the Memorandum of Understanding (MOU) between the Department of Services for Children, Youth and Their Families, Children’s Advocacy Center, Department of Justice and Delaware Police Departments on December 6, 2013. Training will also need to be developed and provided once this Work Group completes its revisions to the MOU.

Outcome: As indicated previously, six doll re-enactment kits were purchased for police agencies, and two kits were distributed to police agencies thus far. The remaining kits will be disseminated as a result of the advanced training.

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

C. Recommendation 3: Support of training and education initiatives related to the investigation and prosecution of child abuse and neglect cases using a multidisciplinary team approach

Description: CPAC’s Training Committee has been charged with ensuring the training needs of Delaware’s child protection system are being met through ongoing, comprehensive, multi-disciplinary training opportunities on child abuse and/or neglect. To comply with this mandate, the Committee established a structure in which the progress of the training initiatives throughout the state would be monitored and evaluated through five work groups: ChildFirst – Multidisciplinary Team (MDT) Work Group, the Mandatory Reporting Work Group, the Joint Conference Work Group, CAN Best Practices and the Cross-Education Work Group. Additionally, the OCA Program Administrator and the Training Coordinator provide administrative support to the Committee and its Work Groups.

- 1. Activity:** Support a full time (36 hours a week, 52 weeks per year) Training Coordinator, who is supervised by the OCA Program Administrator, to develop, implement, and coordinate all child abuse intervention training activities related to the CJA Grant.

Output: The Training Coordinator maintained the Child Welfare Training Calendar; provided technical support to users on OCA’s online learning management system; provided mandatory reporting training to educators and general professional audiences; chaired the Cross-Education Workgroup; staffed the Abuse Intervention Committee, Training Committee, and ChildFirst – MDT Work Group; and provided administrative support for the Protecting Delaware’s Children Conference, ChildFirst™ Delaware, and Child Abuse and Neglect 101.

Outcome: The Training Coordinator facilitated over 60% of the onsite mandatory reporting trainings for educators, and over 80% of the onsite mandatory reporting trainings for general professional audiences during the 12-month period. In total, 498 professionals received training from the Training Coordinator.

Need: To facilitate and/or coordinate the CPAC approved trainings for professional audiences; expand on the use of web-based training; evaluate and enhance existing trainings; and maintain a tally of persons trained.

- 2. Activity:** Facilitate the ChildFirst™ Forensic Interviewing Training for child abuse and neglect investigators, including the Division of Family Services (DFS), statewide law enforcement agencies, criminal/civil Deputy Attorneys General from the Department of Justice (DOJ), Children’s Advocacy Center (CAC) forensic interviewers and clinicians, and related child welfare partners such as hospital-based Sexual Assault Nurse Examiners and the Office of the Child Advocate/Court-Appointed Special Advocate (CASA) Program.

Output: The ChildFirst™ Forensic Interviewing Training was held on October 14-18, 2013 at the Embassy Suites in Newark, Delaware.

Outcome: 40 professionals from DFS, DOJ, New Castle County Police, Wilmington Police, the Delaware State Police, and CASA were trained.

Evaluation: A certificate of completion was awarded to ninety-seven percent of the attendees in October. In total, thirty-nine attendees completed the overall course evaluation, and, of those, thirty-seven or 95% rated the course as “Very Effective” (See Appendix D for 2013 ChildFirst Evaluation).

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

3. **Activity:** Train professionals on the recognition and reporting of child abuse and neglect; assist the Division of Family Services with developing and providing the required yearly training for educators; and ensure that all trainings are web-based.

Output: Staff from the Department of Services for Children, Youth and Their Families and the Office of the Child Advocate conducted several onsite training sessions for educators and general professional audiences, which were mostly daycare/child care providers. Online training was also made available through OCA's online learning management system for medical professionals and general professional audiences; the educator training was only available on the Department of Education's Blackboard course management system.

Outcome: For the general training, approximately 9 onsite trainings were provided to 194 participants, and 97 participants completed the training online. For the educator training, approximately 13 onsite trainings were provided to 548 participants, and 11,649 participants completed the training online. For the medical training, 353 participants completed the training online; no onsite trainings were provided.

Evaluation: For the onsite general training, 194 respondents submitted an evaluation and the results revealed the following: 1. Improved understanding of the child abuse and neglect indicators was rated excellent by 75% and very good by 19%; 2. Knowledge of how and where to report child abuse and neglect was rated excellent by 79% and very good by 15%; and 3. Improved understanding of their duty to report child abuse and neglect was rated excellent by 78% and very good by 15% (See Appendix E for Onsite Training Evaluations for General Professionals). 29 survey responses were received for the online general training.⁵

For the onsite educator training, 548 respondents submitted an evaluation and the results revealed the following: 85% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 80% of respondents correctly identified where to report suspicions of child abuse or neglect; 97% of respondents correctly identified the types of cases that must be reported to DFS; and 74% of respondents correctly identified that failure to report may result in civil penalties and an

⁵ Evaluation results were not provided since there were so few.

investigation by the DOJ (See Appendix F for Onsite Training Evaluation for Educators).⁶

For the online educator training, 7,712 respondents submitted an evaluation and the results revealed the following: 65% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 69% of respondents correctly identified where to report suspicions of child abuse or neglect; 96% of respondents correctly identified the types of cases that must be reported to DFS; and 83% of respondents correctly identified that failure to report may result in civil penalties and an investigation by the DOJ (See Appendix G for Online Training Evaluation for Educators).

For the online medical training, 272 respondents submitted an evaluation and the results revealed the following: 1. Improved understanding of the child abuse and neglect indicators was rated excellent by 37% and very good by 40%; 2. Knowledge of how and where to report child abuse and neglect was rated excellent by 45% and very good by 38%; 3. Improved understanding of their duty to report child abuse and neglect was rated excellent by 45% and very good by 37%; and, 4. Improved understanding of their duty to report under the Medical Practice Act was rated excellent by 46% and very good by 34% (See Appendix H for Online Training Evaluation for Medical Professionals).⁷

Need: To provide mandatory training regarding the statutory reporting obligations for all mandatory reporters, especially for Licensees under the Medical Practices Act.⁸

- 4. Activity:** CPAC partnered with CDNDSC to host the biennial Protecting Delaware's Children Conference to educate Delaware professionals on the critical aspects of the child protection system. These conferences are geared towards law enforcement, prosecutors, judges, attorneys, case workers from DFS, therapists, educators, community providers and medical professionals who regularly respond to allegations of child abuse and neglect in Delaware. The Conference offered an advanced training course to over 100 first responders, which was planned and coordinated by the CAC. The Child Abuse MDT Advanced Training Course was shown to be necessary from reviews of child sexual and serious physical abuse cases in Delaware. It was offered on day one and taught by a group from the National Children's Alliance (NCA). The course was designed to train Delaware professionals on how to increase teamwork and

⁶ The evaluation was updated for the Educator Training to measure an increase in knowledge. The other training evaluations will be updated as well for consistency.

⁷ The evaluation was created through OCA's online learning management system rather than survey monkey.

⁸ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

collaboration as well as how to develop county specific action plans to strengthen system response to child abuse.

Output: The Protecting Delaware’s Children Conference and the Child Abuse MDT Advanced Training Course were held on May 22-23, 2013 at the Dover Downs Hotel and Casino in Dover, DE.

Outcome: 475 professionals attended the two day conference. 376 professionals attended the general conference only, and 99 professionals with direct responsibility for the investigation and prosecution of child abuse cases attended the advanced training course.

Evaluation: 224 respondents submitted an evaluation and the results revealed the following: 1. Nearly three-fourths of respondents (72%) strongly agreed that the conference was well organized; 2. More than half (61%) strongly agreed that the conference sessions were appropriate and informative; 3. More than half (58%) of respondents agreed that the workshops will help them perform their jobs more effectively; and 4. More than half (53%) of respondents agreed that the content was at an appropriate level for their background and experience.

81 of the 224 respondents also attended the advanced training course and the results revealed the following: 1. More than half (59%) of respondents agreed that the training will increase their knowledge of the mission, vision, and culture of the MDT; 2. More than half (65%) of respondents agreed that the new practical information will be helpful for them to participate in MDT events; 3. Half of respondents (53%) agreed that it was helpful to learn/explore the strengths/tensions that each MDT member brings to the table; 4. More than half (56%) of respondents agreed that the “action plan” is realistic and will be implemented; 5. More than half (53%) of respondents strongly agreed that the NCA facilitators were experienced and knowledgeable; 6. Nearly half (48%) of respondents strongly agreed that the facilitators were able to answer questions and provide clarification; and 7. More than half (62%) of respondents rated the MDT advanced training excellent (See Appendix I for Protecting Delaware’s Children Conference and Child Abuse MDT Advanced Training Course Evaluation).

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

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5. **Activity:** Ensure that fundamental cross-education training, on the roles and responsibilities of individual agencies, is available in different venues.

Output: The following agencies have developed draft trainings: CAC, CDNDSC, Child Placement Review Board (CPRB), Division of Prevention and Behavioral Health Services, Division of Youth Rehabilitative Services, OCA, and Prevent Child Abuse Delaware (PCAD). Child Abuse and Neglect 101, which featured a panel discussion by professionals representing agencies typically involved in the investigation, treatment and prosecution of child abuse and neglect cases, was held on October 29-30, 2013 at the Buena Vista Conference Center in New Castle, DE. The training also discussed child maltreatment definitions, reporting laws, indicators and risk factors, statistics, impact of abuse on victims, and response to trauma.

Outcome: 48 professionals attended the two day training from CDNDSC, CPRB, DOJ, the Division of Public Health, OCA, YMCA of Delaware, and other community providers. OCA engaged in a cooperative learning opportunity with students from the Delcastle Technical High School to provide videography services, so that the training can be made available on OCA's online learning management system.

Evaluation: In total, forty-five attendees completed the overall course evaluation, and 68% strongly agreed that they acquired new knowledge and/or skills and 75% said they would be able to apply the knowledge learned (See Appendix J for Child Abuse and Neglect 101 Evaluation).

Need: Agencies, Boards, and Commissions charged with the child protection should be cross-educated on what each respective entity does as a matter of course.⁹

6. **Activity:** Survey Monkey and an online learning management system will be utilized to collect, evaluate, and analyze CPAC's trainings and to ensure that all CPAC approved trainings are web-based.

Output: The web-based Mandatory Reporting Trainings for medical and general professional audiences are available on the learning management system. Workshop handouts and resources from the Protecting Delaware's Children Conference are also available on the learning management system. Surveys for the Mandatory Reporting Trainings, Protecting Delaware's Children Conference, and the 30th National

⁹ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

Symposium on Child Abuse, as well as other training programs, are maintained through Survey Monkey.

Outcome: OCA's online learning management system has provided web-based training and resources to over 5,000 users since its inception in 2012.

Need: To expand on the use of web-based training; evaluate and enhance existing trainings; and maintain a tally of persons trained.

7. **Activity:** Develop a one-month mandatory reporting outreach campaign each year, during the month of April, to alert the general public on the magnitude of the problem of child abuse, the duty to report child abuse, and who the real dangers are to children.

Output: On April 16, 2014, a Proclamation Signing and Blue Bow Event occurred at the Central Baptist Church in Wilmington, and guest speakers included: Lt. Governor Matt Denn; Dr. Victoria Kelly, DFS Director; Deputy Attorney General Patricia Dailey Lewis; Leslie Newman, Executive Director of Children and Families First; and Karen DeRasmo, Executive Director of Prevent Child Abuse Delaware. The PSAs that were previously recorded by Governor Markell, the Attorney General and Leslie Newman were run at various time spots throughout the month on Froggy 99.9 and iHeartRadio. In addition, the "I See the Signs" banner was posted on the Froggy 99.9 website. Magnets were developed to disseminate the message about making online reports of child abuse and neglect since online reporting only recently became available to mandatory reporters in Delaware.

Outcome: During the month of the campaign, DFS received 89 more hotline reports in April 2014 than April 2013 (1,648 vs. 1,559), and there has been a 57% cumulative increase in reports from April 2010 through April 2014.

Need: Devise a comprehensive Public Awareness/ PSA Media Campaign alerting the general public of everyone's duty to report child abuse and neglect, as well as alerting parents and loved ones that a possible danger to their children are the adults their children are around every day.¹⁰

¹⁰ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

**IV. Prior Year Budget Expenditures
(FFY11 Funds –Grant Award \$88,860.00)**

Professional Services

Contractor/Training Coordinator\$39,410.00

Travel

CJA Grantee Meeting\$2,168.50

Activities

MDT Scholarships\$12,031.21

ChildFirst™ Delaware.....\$3,815.00

Protecting Delaware’s Children\$11,000.00

Doll Re-enactment Kits\$1,400.00

Child Abuse Report Line Publicity\$12,115.29

Mandatory Reporting Training.....\$1,200.00

Online Training System and Surveys.....\$5,720.00

Total Activities\$47,281.50

TOTAL\$88,860.00

V. Proposed Activities and Application (May 1, 2014 - April 30, 2015)

A. Activity: Training Coordinator

Description: The CJA grant will continue to provide for the services of one full time (36 hours a week, 52 weeks per year) Training Coordinator that will be located and supervised by the OCA Program Administrator. This position will be contracted by OCA and no benefits will be provided. The Training Coordinator will be responsible for providing administrative support to CPAC primarily for all child abuse intervention training activities related to the CJA grant.

Approaches: The Training Coordinator will maintain the Child Welfare Training Calendar; provide technical support to users on OCA's online learning management system; develop the mandatory reporting training for educators for the 2014-2015 school year; publish the cross-education and Child Abuse and Neglect 101 trainings on OCA's online learning management system; provide mandatory reporting training to educators and general professional audiences; chair the Cross-Education Workgroup; staff the Abuse Intervention Committee, Training Committee, and ChildFirst – MDT Work Group; and provide administrative support for the Protecting Delaware's Children Conference.

Budget: \$35,464.00

Evaluation: The training evaluation results, through Survey Monkey or OCA's online learning management system, will be used to determine if the programs created by the Training Coordinator are effective or ineffective. Also, the Training Coordinator will be evaluated annually by the OCA Program Administrator.

Impact: Creation of a more uniform child abuse intervention curriculum, which ensures that professionals involved in the investigative, administrative and judicial handling of child abuse and neglect cases receive and have access to the same education on trending topics in child welfare.

B. Activity: Best Practice Guidelines, Demonstrative Tools and Training

Description: The Child Abuse and Neglect (CAN) Best Practices Work Group under the CPAC Training Committee was charged with developing and publishing best practice guidelines for the investigation of child sexual abuse, death and near death cases within the

Memorandum of Understanding (MOU) between the Department of Services for Children, Youth and Their Families, Children’s Advocacy Center, Department of Justice and Delaware Police Departments and providing regular training opportunities and demonstrative tools for professionals involved in the investigation or prosecution of serious child abuse cases.

Approaches: The Work Group will continue meeting monthly to identify existing agency protocols and national protocols; to revise the MOU to include protocols for responding to child sexual abuse, death, and near death cases; and to provide training to the multidisciplinary team on the MOU revisions and an advanced training course on consistent, thorough scene investigations, scene preservation, evidence collection, and procedures for taking witness and alleged perpetrator statements. Additional doll re-enactment kits will be purchased for police agencies. Small hand-held reference books, *Little Black Book* established for use in the State of Washington, may also be developed. A national expert(s) on crime scene investigations and best practice guidelines for the investigation of child death and near death cases may also be sponsored to provide a one to two-day advanced training course to professionals involved in the investigation and prosecution of these cases.

Budget: \$13,000.00

Evaluation: OCA’s online learning management system or Survey Monkey will be used to evaluate the training program. The evaluations will ask training participants to rate whether they had an increase in knowledge based on the material presented.

Impact: Revision of existing protocols and procedures used by professionals involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

C. Activity: MDT Scholarships

Description: Scholarships will be provided to representatives from the multidisciplinary team to give them the opportunity to attend national conferences, to learn advanced techniques, and to enhance their relationship with other members of the MDT.

Approaches: Scholarships will be offered to representatives from law enforcement, Family Court, the Division of Family Services, and the Department of Justice. The national conferences may include: the 31st National Symposium on Child Abuse and the Fourteenth International Conference on Shaken Baby Syndrome/Abusive Head Trauma.

Budget: \$15,500.00

Evaluation: OCA's online learning management system or Survey Monkey will be used to evaluate the national conferences. Representatives who attend the conference(s) will be asked to participate in a survey to evaluate their overall satisfaction with the conference and to determine if a team should be sent next year.

Impact: Provision of training opportunities to members of the multidisciplinary team who are involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

D. Activity: Protecting Delaware's Children Conference and Child Abuse MDT Advanced Training Course

Description: Provide partial funding for the Protecting Delaware's Children Conference and the Child Abuse MDT Advanced Training Course, which has a focus on the investigation and prosecution of child abuse cases.

Approaches: Co-sponsor the biennial conference with the Child Death, Near Death, and Stillbirth Commission and other partner agencies.

Budget: \$15,000.00

Evaluation: OCA's online learning management system or Survey Monkey will be used to evaluate the conference and advanced training course. Conference participants will be asked to complete an evaluation. The evaluation will ask participants to rate whether they had an increase in knowledge based on the material presented.

Impact: Provision of training opportunities to members of the multidisciplinary team who are involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

E. Activity: Child Abuse Report Line Publicity

Description: Plan and coordinate the yearly Mandatory Reporting Outreach Campaign to educate the community on the signs of child abuse and neglect and the obligation to report.

Approaches: Broadly disseminate the message about reporting child abuse and neglect in the State of Delaware through a media campaign, which may include public service announcements and statewide billboards in English and Spanish.

Budget: \$4,162.00

Evaluation: The Campaign will be evaluated based on an increase in the amount of calls to the Child Abuse Report Line and an increase in requests for onsite training.

Impact: Due to the increase in reporting, the Division of Family Services and law enforcement agencies will provide more immediate interventions for abused or neglected children, who previously may not have been identified.

F. Activity: Online Training and Surveys

Description: Survey Monkey and OCA's online learning management system will be utilized to collect, evaluate, and analyze CPAC's trainings and to ensure that all CPAC approved trainings are web-based.

Approaches: Create additional web-based trainings, including Child Abuse and Neglect 101 and the Cross-Education Trainings. All training evaluations will be maintained through Survey Monkey.

Budget: \$5,720.00

Evaluation: The online learning management system will be evaluated based on the amount of technical assistance needed from the Training Coordinator and the comments about technical issues listed in the survey results.

Impact: Provision of training opportunities to members of the multidisciplinary team who are involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.



CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature [Handwritten Signature]
Title Child Advocate
Organization Office of the Child Advocate

VI. Appendices

Appendix A: CPAC Draft Bill



SPONSOR: Sen. Blevins & Rep. M. Smith
Sens. Bushweller, Ennis, Hall-Long, Henry, Hocker,
Lopez; Reps. Briggs King, Hudson, Jaques, Miro, D.
Short, Viola

DELAWARE STATE SENATE
147th GENERAL ASSEMBLY

SENATE BILL NO. 230

AN ACT TO AMEND TITLE 16 OF THE DELAWARE CODE RELATING TO THE CHILD PROTECTION
ACCOUNTABILITY COMMISSION.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

Section 1. Amend Title 16, § 912 of the Delaware Code by making deletions as shown by strike through and insertions as shown by underline as follows and by redesignating accordingly:

§ 912. The Child Protection Accountability Commission.

(a) The Delaware Child Protection Accountability Commission is hereby established. The Commission shall consist of ~~20~~ 24 members with the at-large members and the Chair appointed by the Governor, and shall be staffed by the Office of the Child Advocate ~~and~~. Members of the Commission serving by virtue of position may appoint a designee to serve in their stead. The Commission shall be comprised of the following:

- (1) The Secretary of the Department of Services for Children, Youth and Their Families, ~~or the Secretary's designee~~;
- (2) The Director of the Division of Family Services, ~~or the Director's designee~~;
- (3) Two representatives from the Attorney's General Office, ~~designated~~ appointed by the Attorney General;
- (4) Two members of the Family Court, ~~designated~~ appointed by the Chief Judge of the Family Court;
- (5) One member of the House of Representatives, ~~designated~~ appointed by the Speaker of the House;
- (6) One member of the Senate, ~~designated~~ appointed by the President Pro Tempore of the Senate;
- (7) The Chair of the Child Placement Review Board, ~~or the Chair's designee~~;
- (8) The Secretary of the Department of Education, ~~or the Secretary's designee~~;
- (9) The Director of the Division of Prevention and Behavioral Health Services, ~~or the Director's designee~~;
- (10) The Chair of the Domestic Violence Coordinating Council, ~~or the Chair's designee~~;
- (11) The Superintendent of the Delaware State Police;
- (12) The Chair of the Child Death, Near Death and Stillbirth Commission;
- (13) The Investigation Coordinator, as defined in § 901 of this Title;
- (14) One youth or young adult who has experienced foster care in Delaware, appointed by the Secretary of the

Appendix A: CPAC Draft Bill

Department:

(15) One representative from the Public Defender's Office, appointed by the Public Defender;

(16) Eight Seven at-large members appointed by the Governor with 1 person from the medical community, 1 person from the Interagency Committee on Adoption who works with youth engaged in the foster care system, ~~2~~ 1 persons from a law-enforcement ~~agencies~~ agency other than the State Police, and 4 persons from the child protection community. The ~~2~~ persons ~~appointed from~~ law-enforcement ~~agencies~~ representative may designate ~~proxies~~ a proxy as needed.

SYNOPSIS

This bill expands the Child Protection Accountability Commission from 20 to 24 members. In so doing, it expands representation to include the Superintendent of the Delaware State Police; the Chair of the Child Death, Near Death and Stillbirth Commission; an Investigation Coordinator responsible for tracking each reported case of alleged child abuse or neglect; and a youth or young adult who has experienced foster care in Delaware. The bill also clarifies the appointment power for certain members. The bill adds a representative of the Public Defender's Office to the Commission.

Author: Senator Blevins

Appendix B: CPAC Minutes

CHILD PROTECTION ACCOUNTABILITY COMMISSION (CPAC)
Quarterly Meeting
July 10, 2013
New Castle County Courthouse
500 King St, 12th Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Sergeant Joe Bloch
C. Malcolm Cochran, IV, Esq., Chair
Susan Cycyk
Mary Lou Edgar
The Honorable Joelle P. Hitch
Ellen Levin
Janice Mink
Corporal Adrienne Owen
Bridget Poulle
The Honorable Melanie George Smith
Carolyn Walker
Randall Williams
Linda C. Wolfe

Statutory Role:

Law Enforcement. 16 Del. C. § 912(a)(11)
Child Protection Community 16 Del. C. § 912 (a)(11)
Dir., Div. of Child Mental Health 16 Del. C. § 912(a)(9)
Interagency Comm. on Adoption 16 Del. C. § 12(a)(11)
Family Court 16 Del. C. § 912(a)(4)
Child Protection Comm. 16 Del. C. § 912 (a)(11)
Child Protection Comm. 16 Del. C. § 912 (a)(11)
Law Enforcement. 16 Del. C. § 912(a)(11)
Dom. Violence Coord. Council 16 Del. C. § 912(a)(10)
House of Representatives 16 Del. C. § 912(a)(5)
Child Placement Review Board 16 Del. C. § 912 (a)(7)
Child Protection Comm. 16 Del. C. § 912 (a)(11)
Department of Education 16 Del. C. § 912 (a)(8)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Jessica Begley

Members of the Public:

Karen Angelici
Rodney Brittingham
Jen Donahue, Esq.
Carrie Hyla
Julie Miller, Esq.
Leslie Newman

Anne Pedrick
Alix Robinson, Esq.
Cara Sawyer, Esq.
Joe Smack
Gwen Stubbolo

Appendix B: CPAC Minutes

I. Chairman's Welcome

Mike Cochran opened the meeting and welcomed attendees. The Commission welcomed several new attendees: Carolyn Walker, Chair of the Child Placement Review Board; Jen Donahue, DSCYF Investigation Coordinator; and Alix Robinson, Sussex County Deputy Child Advocate.

II. Approval of Minutes

The minutes of the April 10, 2013 and May 29, 2013 meeting were approved pending noted revisions.

III. New/Old Business

a. Legislative Update

Tania Culley announced that the Reinstatement of Parental Rights bill passed and is awaiting signature. The Ready by 21 legislation also passed. As a result, the Children's Department will now be responsible for providing services to youth through age 21. Additional provisions include 500K in stipends to help youth, ages 18 to 21, pay for necessities. Ms. Culley further noted that the Juvenile Sex Offender bill passed after some minor changes were made. The bill allows Family Court some discretion in deciding if a minor will be placed on the Sex Offender Registry.

Next, Ms. Culley mentioned that the bills related to DSCYF assessments of dependent children placed with non-relatives and criminalizing the possession of tobacco products by minors did not pass. More work is needed on the off season for both issues.

Rodney Brittingham announced that the bill to remove the requirement of Tier III youth to pay for the GPS monitoring systems passed.

Lastly, Susan Cycyk mentioned that SB 100 passed, which limits the use of seclusion and restraint in public schools.

b. New CPAC Recommendations

Tania Culley reviewed the nine recommendations from the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse. The Commission discussed the recommendations and suggested follow-up activities related to each recommendation. A motion to move forward with the follow-up activities as outlined was made and approved.

1. Establish a special victims unit with statewide jurisdiction within the Department of Justice specializing in the investigation and prosecution of felony level, criminal child abuse cases including those involving the death, near death or sexual abuse of a child.

The Commission requested that the DOJ provide quarterly reports on the activities of the Child Victims Unit, which was recently created by the Attorney General. Additionally, CPAC requested a formal presentation about the Child Victims Unit at the Joint Commission Meeting in December.

2. A team of criminal investigators with expertise in the investigation of child abuse should be established within the Department of Justice.

With the help of Representative Smith and Mike Cochran, the DOJ received funding for two new positions, a prosecutor and criminal investigator. As mentioned in the previous recommendation, CPAC would like the DOJ to include a discussion of these positions in its quarterly reports to CPAC, and its presentation to the Joint Commissions.

Appendix B: CPAC Minutes

3. Develop and pass a criminal statute that will allow for the effective prosecution of caregivers who, with criminal negligence, enable felony level, criminal child abuse involving the death, serious physical injury, or sexual abuse of a child.

CPAC will create a workgroup under its Legislative Committee to focus on this matter.

4. SENTAC should review the adequacy of Delaware's sentencing guidelines as they pertain to criminal child abuse cases involving serious injury, including (but not limited to) guidelines applicable to the crime of Endangering the Welfare of a Child, where violence or physical injury are involved.

Mike Cochran will send a letter to DOJ requesting a response, as well as a progress report at either the next CPAC meeting or Joint Commission meeting.

5. Develop and publish "best practice" guidelines for the investigation of child sexual abuse, death and near death cases.

As recommended in the Final Report, the Commission approved the creation of a new workgroup, entitled CAN Best Practices, under the CPAC Training Committee with Corporal Owen as the chair. These recommendations will serve as the mission of the workgroup.

6. Provide regular training opportunities and demonstrative tools for professionals involved in the investigation or prosecution of serious child abuse cases.

As recommended in the Final Report, the Commission approved the creation of a new workgroup, entitled CAN Best Practices, under the CPAC Training Committee with Corporal Owen as the chair. These recommendations will serve as the mission of the workgroup.

7. Deputy Attorney General specializing in the prosecution of felony level child abuse should be assigned to the appropriate CDNDSC review panel(s), in order to facilitate the review and analysis of issues relating to criminal investigation and prosecution in such cases.

Mike Cochran will send a letter to DOJ requesting a response, as well as a progress report at either the next CPAC meeting or Joint Commission meeting.

8. Support the immediate acquisition and implementation of a comprehensive case management system within the Department of Justice.

Mike Cochran will send a letter to DOJ requesting a response, as well as a progress report at either the next CPAC meeting or Joint Commission meeting.

9. Evidence submitted to the Joint Committee indicates that the Department of Justice is facing significant resource constraints that must be addressed.

In the future, the Department of Justice is encouraged to inform the Commission of budget requests as they pertain to the mission of CPAC.

c. Protecting Delaware's Children Conference

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Anne Pedrick reported that 485 professionals attended the Joint Conference. According to the survey results, in which 178 people responded, 37% of respondents participated in the Advanced Training Course and 63% participated in the General Conference. In summary, 75% of respondents agreed that the conference was very well organized, and 60% agreed that the conference was informative. A full report of the conference evaluation will be forwarded to the CIP Committee.

Lastly, Ms. Pedrick acknowledged Melanie Withers and Kathy Vavala, from the DOJ for their help in identifying speakers for the conference. The next Joint Conference workgroup meeting will take place on November 4, 2013. Ms. Pedrick stated that the group will begin planning the next conference, which is tentatively scheduled for October 15-16, 2014. Partner agencies were invited to attend.

d. DSCYF Investigation Coordinator Update

Jennifer Donahue reported that she has met with key MDT members throughout the state, including representatives from the CAC, DOJ, DFS and law enforcement. In talking with the various MDT members, Ms. Donahue has been trying to gain an understanding of what is working and what needs to be improved.

Ms. Donahue started tracking cases on June 1, 2013. She receives weekly data dumps from screened in hotline reports of sex abuse, serious non-accidental physical abuse, excessive discipline and bizarre treatment, and death due to neglect or abuse. Hotline reports, which are screened out and referred to law enforcement, are also included. In June, 106 reports were received (74 New Castle, 14 Kent, and 18 Sussex) and screened to determine which cases need to be tracked. Of those reports, 60 cases are currently being tracked (35 sex abuse, 12 physical abuse that are non-injury cases such as strangulation or domestic violence, 10 cases of physical injury, and 2 deaths). Ms. Donahue noted the influx of sex abuse and domestic violence reports, but no trends have been identified in the cases yet. For the DFS cases, she mentioned that any cases of concern will be addressed with Director Kelly. Lastly, she stated that she hopes to be a mediator and trouble shooter for the various agencies.

e. Ready by 21 Summit

The Delaware Youth Opportunities Initiative, in collaboration with the Delaware Youth Advisory Council will host the Ready by 21 Summit on Tuesday, August 20, 2013 and Wednesday, August 30, 2013 at Dover Downs. Ms. Miller thanked Family Court and the Children's Department for sponsoring the conference, and OCA for providing support. Julie Miller noted that the two-day conference will feature workshops geared toward youth, professionals or both. Topics include: communicating with adolescents; preparing youth for court; involving youth in court; gang identification; learning about YAC; youth-directed services; and access to the Ready by 21 stipends. Online registration for the summit opens on July 15, 2013, and closes on August 9, 2013. Participants may register for one or both days.

f. Governor's Steering Committee

Cara Sawyer reported that the Governor's Steering Committee met in May. The group focused on addressing unresolved recommendations from the Dean Ammons report related to training and legislation.

First, additional training for judges on child welfare issues is recommended. In addition to the Protecting Delaware's Children Conference, CPAC will offer training to the Justice of the Peace, Court of Common Pleas, and Superior Court.

Appendix B: CPAC Minutes

Second, an overhaul of the Child Protection Registry is recommended. The goal is to make the registry a confidential repository for reports and consider expansion to include non-familial members. Tania Culley noted that a Child Protection Registry Workgroup was formed under the CPAC Legislative Committee. The first meeting is July 23, 2013. Ms. Culley proposed that the Child Protection Registry Workgroup begin exploring this issue over the next three months, with plans to report out on the progress in October. The Commission approved this request.

IV. CPAC Committee Reports

a. Abuse Intervention Committee

Rosie Morales reported that at the meeting on June 24, 2013, the Committee reviewed and approved the CJA Annual Report. The group also discussed the progress of the Camps Workgroup, and approved three items: a letter to camps encouraging background checks along with information on Stewards of Children and mandatory reporting; a survey about current background check procedures; and the Camps Workgroup final report.

The final report offers recommendations for moving forward such as mandatory background checks for camp employees and volunteers, better standards for camp permitting and licensing practices, and changes in legislation. The Commission accepted the report. DSCYF has agreed to convene a workgroup to address these issues with regular reports back to CPAC and coordination with the Child Protection Registry Workgroup.

b. Data Utilization Committee

Corporal Adrienne Owen reported that the Committee continues to work on the dashboard and is currently looking to add behavioral health data. The Committee is also incorporating information provided by CIP to add more court data to the dashboard. The Commission requested that the dashboards include both cases and children to accurately reflect the caseloads for each agency.

The Committee will share its final recommendations in October. Following that, the Committee may decide to disband and appoint one person to provide a quarterly report of the data and trends.

c. Education Committee

Linda Wolfe reported that the Committee met on June 13, 2013. Ms. Wolfe provided an update on the various workgroups noting that the MOU Workgroup approved a final draft of the updated Memorandum of Understanding. The document was reviewed by DOE and DSCYF counsel and is now being reviewed by the counsel for the Charter School Network.

The Collaboration Workgroup was looking to partner with groups that are also focused on the educational success of children in foster care. The workgroup also continued to review resources and to develop “cheat sheets” to help professionals understand the educational needs of children in care.

The Data Workgroup has found that children in foster care have less school success than their peers and is developing a list of specific recommendations to address the identified areas.

Additionally, Ms. Wolfe stated the Committee’s FY14 goals which are: 1. advocate for the educational success of children in foster care through the collection and analysis of data, and the development of

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performance measures; 2. improve system collaboration between child welfare and educational systems through training, and enhanced communication; and 3. provide administrative oversight of the MOU between DSCYF and DOE.

As a side note, Leslie Newman mentioned children in foster care are only eligible for child care subsidies if their foster parent works outside of the home. Ms. Newman stated that this issue is now being reviewed and suggested that CPAC write a letter to recommend that all children in foster care have the opportunity to receive quality child care subsidies. The Commission decided that OCA and DFS will work with Ms. Newman to gather additional information and coordinate a letter of support.

d. Permanency for Adolescents Committee

Tania Culley reported that the Committee canceled the June meeting but plans to meet again in August. The group continues to examine statistics related to children entering the Juvenile Justice System. Trends indicate that once a child gets a few adjudications it is difficult to even get their records expunged. The Committee is focused on figuring out what can be done to help adolescents exit the system and lead successful lives.

e. Training Committee

Anne Pedrick reported that the Committee met on June 4, 2013. Ms. Pedrick gave a brief update on the progress of all the workgroups.

The Mandatory Reporting Workgroup is working on updating the school training. The workgroup received feedback from DFS leadership about current reporting issues at the Report Line and will incorporate this information into the changes. The revised training will be ready in August in time for the start of the school year. Ms. Pedrick also reported that since August of 2012, 731 professional have received the general mandatory reporting training on site. In addition, 4,300 medical professional have completed the training online.

The Cross Education Workgroup will host CAN 101 on Tuesday, October 29, 2013 and Wednesday, October 30, 2013. CAN 101 will consist of lectures, discussion, and panel activities. The workgroup is also looking into recording the training and making it available online.

The MDT/ChildFirst™ Workgroup is preparing for the next session of ChildFirst™ which will be October 14-18, 2013. The training is open to 40 participants. Registration information will be distributed via email.

Ms. Pedrick noted that the CAN Best Practices Workgroup will be established under the Training Committee. Corporal Adrienne Owen will chair the workgroup as recommended by the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse. It is anticipated that training will be held in the spring of 2014.

Finally, Ms. Pedrick shared that the Committee will also report out on the All Babies Cry program beginning in October. CDNDSC received a grant through PCAD for Community-Based Child Abuse Prevention funds. The grant is for 2014. This committee wants to mandate this program and infant safe sleeping training for all hospitals.

V. Agency Reports

Appendix B: CPAC Minutes

a. Law Enforcement

No report given.

b. Division of Family Services

Shirley Roberts reported that there were 1,721 hotline reports in May 2013, which is a record high. The total number of hotline reports for FY13 is 17,232.

This quarter there was a decrease in the overall amount of children in foster care (73 less). There was also a decline in children exiting to custody and an increase in children exiting to emancipation. There was a significant drop in the number of days a child stays in a foster home. Overall, the Division is doing a better job moving children in care to permanency in a timely manner.

Ms. Roberts also reported that the Division continues to work on the 17 best practice initiatives related to Outcomes Matter. The Division is planning an outreach campaign to educate partner agencies on the system changes that are occurring, which will begin in August or September.

Lastly, Ms. Roberts reported that the Division is working on making some enhancements to the Report Line for professional reporters, and plans to have the updates done by October.

c. Division of Prevention & Behavioral Health Services

Susan Cycyk reported that the Division has awarded contracts to expand community based services, particularly in substance abuse intensive outpatient, mental health day treatment, and mental health IOP. Currently, there are no children on the waitlist for services provided by DPBHS. However, there is a waitlist for outpatient services, which are funded through Medicaid or other insurance providers.

Caseloads continue to rise, with the average caseworker carrying 25-38 children. There was also an increase in the number of crisis calls over the past six months.

Ms. Cycyk announced that the Teen Summit will take place on Saturday, August 3, 2013 in Dover. The conference is a youth-led effort through the Delaware Prevention Coalition and will feature workshops on substance abuse and prevention.

With regard to family engagement, the Division offered training at their conference in May and recently finalized revisions to their intake form. Now, it is more user friendly for families, and it will be available online. Liz Waters was hired, as a parent representative, to help make sure that the Division has a family voice in everything that they do.

The HJR17 Subcommittee is considering changing the age of consent for youth to be able to get access to mental health treatment. As of now, a youth can gain access at age 14 to substance abuse treatment without parental consent.

Additionally, the Division is putting all of their residential services out to bid through a Request for Information. It requires providers to discuss how they are going to help children transition to adulthood and work with other community based providers to help move children into other appropriate levels of care. Then, a Request for Proposal (RFP) will be out in the fall.

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The Division is in the last year of the Early Childhood Grant, which supports Delaware's B.E.S.T. program. The suicide prevention funds also expire this year. As a result, they are trying to figure out how to sustain these existing programs.

Ms Cycyk thanked Jennifer Ranji, Rodney Brittingham, and others for supporting the Division's budget requests. Specifically, the Division received funds to implement behavioral health services in 30 middle schools. The services will include screening for trauma, suicide, and depression, as well as early identification and connection with outpatient providers. The Division is looking for licensed or license eligible people to provide services to the selected middle schools, and the RFP is forthcoming.

The Division now also has funds to increase reimbursements for providers for psychiatry, to provide telepsychiatry, and to allow for primary care physician consultation with psychiatrists. An additional 2.2 million dollars was secured for after school and summer programming, and \$200,000 in mini-grants was sent out right away. The bulk of the money will come out in August, and the RFPs will solicit evidence based practices for children with behavioral health needs, children who have committed a crime, and children in foster care. The Division also received funding to allow them to leave the facility in Brenford and build a new facility on a property in Silver Lake. Lastly, an additional 3 million dollars was received for deficit relief.

d. Department of Justice

No report given.

e. Children's Advocacy Center

No report given.

f. Department of Education

No report given.

g. Child Placement Review Board

Carolyn Walker stated that the Board is pleased with the progress that Shane O'Hare has made thus far. Currently, the Board is working to change the review process and will provide an update at a future meeting.

h. Family Court/CASA

Family Court is in the process of hiring a new CIP coordinator.

i. Office of the Child Advocate

Tania Culley announced that Mc Landis is returning to OCA beginning in July.

VI. Other Child Protection Updates/Reports

a. Interagency Committee on Adoption

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Mary Lou Edger reported that the Community Education on Adoption Committee is working to better educate the community. The Committee continues to invite speakers that provide information that will help improve recruitment efforts. Recently, a former police officer spoke to the group about the SNAP program. The Committee also plans to have Kelly Ensslin from OCA present on best practices for providing permanency for children.

Lastly, Ms. Edger distributed a document on common adoption language which was created for community education. An electronic version of the document will be distributed to the group via email.

b. Domestic Violence Coordinating Council

No report given.

VII. Public Comment

There was no public comment.

VIII. Adjournment

There being no further discussion, the meeting was adjourned at 11:58 a.m.

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CHILD PROTECTION ACCOUNTABILITY COMMISSION (CPAC)
Quarterly Meeting
October 9, 2013
New Castle County Courthouse
500 King St, 12th Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Statutory Role:

C. Malcolm Cochran, IV, Esq., Chair	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Susan Cycyk	Dir., Div. of Child Mental Health 16 <u>Del. C.</u> § 912(a)(9)
Allan DeJong, M.D.	Medical Community 16 <u>Del. C.</u> § 912(a)(11)
Mary Lou Edgar	Interagency Comm. on Adoption 16 <u>Del. C.</u> § 12(a)(11)
The Honorable Joelle P. Hitch	Family Court 16 <u>Del. C.</u> § 912(a)(4)
Dr. Vicky Kelly	Dir., Division of Family Services 16 <u>Del. C.</u> § 912 (a)(2)
The Honorable Chandlee J. Kuhn	Family Court 16 <u>Del. C.</u> § 912(a)(4)
Ellen Levin	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Patricia Dailey Lewis, Esquire	Attorney's General Office 16 <u>Del. C.</u> § 912(a)(3)
Captain Robert McLucas	Law Enforcement 16 <u>Del. C.</u> § 912(a)(11)
Janice Mink	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Corporal Adrienne Owen	Law Enforcement 16 <u>Del. C.</u> § 912(a)(11)
Bridget Poulle	Domestic Violence Coordinating Council 16 <u>Del. C.</u> § 912(a)(10)
Carolyn Walker	Child Placement Review Board 16 <u>Del. C.</u> § 912 (a)(7)
Randall Williams	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Linda C. Wolfe	Department of Education 16 <u>Del. C.</u> § 912 (a)(8)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Brennan

Members of the Public:

Theresa Broome	Rachael Neff
Karen DeRasmo	Donna Pugh
Jen Donahue, Esq.	Shirley Roberts
Carrie Hyla	Cara Sawyer, Esq.
Laura Keyes	Joe Smack
Josette Manning, Esq.	Ashlee Starratt
Julie Miller, Esq.	Gwen Stubbolo

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I. Chairman's Welcome

Mike Cochran opened the meeting and welcomed attendees. The Commission welcomed several new attendees: Rachael Neff, Court Improvement Project Coordinator at Family Court; Ashlee Starratt, Management Analyst at the Office of the Secretary; and Amanda Brennan, Office Manager at the Office of the Child Advocate.

II. Approval of Minutes

The minutes of the July 10, 2013 meeting were approved.

III. New/Old Business

a. CPAC Annual Report – Update

Prior to approval of the FY13 CPAC Annual Report, Rosalie Morales will send each Committee chair the section of the draft report that details the work of their Committee for feedback. On December 6, 2013, CPAC will review and approve the Annual Report at the Joint Commission meeting.

b. Joint Committee on the Investigation and Prosecution of Child Abuse

At the last CPAC meeting, CPAC identified a series of follow-up activities in response to the recommendations identified in the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse. Specifically, at the next Joint Commission meeting, CPAC requests a formal presentation from the Department of Justice on the Child Victims Unit, as well as the other recommendations specific to the Department of Justice. This request was reiterated at the meeting to give the Department of Justice sufficient notice.

c. CPAC responses to CDNDSC recommendations

Ms. Morales presented the four recommendations assigned to CPAC as a result of death and near death reviews conducted by the Child Death, Near Death, and Stillbirth Commission:

1. CDNDSC recommends that cases involving multigenerational or chronic patterns of child abuse and/or neglect be given a higher level of supervisory oversight than cases without such history.
2. CDNDSC recommends that research be conducted to review national standards as to what other Child Protection Services are doing with regard to families that present with multigenerational histories of child abuse and neglect.
3. CDNDSC recommends that Department of Services for Children, Youth, and Their Families redefine case findings/dispositions to terminology that is logical, consistent, factual, and uniform.
4. CDNDSC recommends that research be conducted and legislation be drafted in order to enhance the criminal penalties for assaults on children under the age of 18.

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The first three recommendations were previously discussed at April's CPAC meeting, and it was agreed that the Division of Family Services would prepare a response for CPAC. Dr. Vicky Kelly referenced the implementation of Structured Decision Making® by the Division of Family Services and indicated that it is the best tool to use history in a predictive way. Dr. Kelly also agreed to share a written response with CPAC within 10 days, and Mike Cochran will approve the final draft for CDNDSC.

The fourth recommendations was forwarded to CPAC in July, and it falls under the new Recommendation and Response Tracking Protocol approved at the Joint Commission meeting on May 17, 2013 and implemented by CDNDSC. As a result, CDNDSC requested a response from CPAC by October 17, 2013. Ms. Morales drafted a response for review by the Commissioners, and the response was approved as written. The Department of Justice was also cited as a responsible agency for this recommendation, which means DOJ must provide an independent response to the recommendation as well. Patricia Dailey Lewis mentioned that the response should include that the charge of Endangering the Welfare of Child was amended in statute to address parents failing to protect children.

IV. Agency Report- Division of Prevention & Behavioral Health Services

Susan Cycyk began by discussing the Division's new initiative to provide mental health services to middle school students. Previously, Request for Proposals were released for thirty contracted Behavioral Health Consultant positions, three county coordinator positions and one contract manager position. The Division is in the process of hiring these individuals to serve thirty-seven middle schools throughout the state.

Ms. Cycyk also provided an update on the mini grants issued to support after-school and summer prevention programs. More recently, a Request for Proposals was released to provide grant funding for larger scale programming and over 40 applications were received. The Criminal Justice Council has agreed to assist the Division with this process.

Ms. Cycyk provided an update on community-based and residential services. Presently, there are no children on waitlists for intensive outpatient treatment services. For residential services, the Division issued a Request for Information and will later release a Request for Proposals to explore in-state residential services for services currently offered out of state. Ms. Cycyk reported that the number of children sent out of state for services is rising while the number of children receiving services in-state is declining.

Lastly, Ms. Cycyk discussed House Joint Resolution 17, which established a taskforce to review civil commitments and laws related to mental health. Ms. Cycyk discussed a few of the recommendations from the taskforce, which included allowing youth, 14 years of age or older, the ability to consent to outpatient counseling services, permitting psychiatric hospitals to evaluate patients rather than requiring emergency room visits, and using licensed staff who provide crisis services to complete the screenings.

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V. Other Child Protection Updates and Reports

a. DSCYF Investigation Coordinator Update

Jen Donahue reported that she is re-evaluating what data will be tracked. She receives weekly data dumps from the hotline including reports of sexual abuse, serious non-accidental physical abuse, excessive discipline and bizarre treatment, and death due to neglect or abuse. Ms. Donahue added that screened out reports sent to law enforcement are also included. She is no longer tracking reports of excessive discipline and bizarre treatment without injury due to the volume of reports received.

Between June 1, 2003 and September 30, 2013, 308 reports were received (173 sexual abuse, 31 physical abuse, 4 deaths, and 100 excessive discipline). They are currently tracking 154 cases: 77 cases within New Castle County (62 sexual abuse cases, 13 Physical Abuse– Serious non-accidental trauma cases, and 2 deaths); 42 cases within Kent County (34 sexual abuse cases and 8 Physical Abuse– Serious non-accidental trauma cases); and 35 cases within Sussex County (29 sexual abuse cases and 6 Physical Abuse– Serious non-accidental trauma cases).

Ms. Donahue explained that the screened out reports to law enforcement are more voluminous, and therefore it becomes more difficult to identify serious injury, death, or sexual abuse cases. Additionally, it has been difficult screening out cases received due to the large amount of data to review. Ms. Donahue plans to pursue data dumps from law enforcement to make a comparison with the hotline reports received. As a result, she plans to pursue access to DELJIS and LEISS.

b. Domestic Violence Coordinating Counsel

Bridgette Poule is working with the Department of Education to implement the Liane Sorenson Act, which is also called the School Teen Dating Violence and Sexual Assault Act. It requires school districts and charter schools to implement policies on teen dating violence and sexual assault by January 2015.

c. Governor's Steering Committee

Cara Sawyer reported that the Steering Committee met last week to begin drafting a report in response to the Dean Ammons recommendations. Ms. Sawyer mentioned that system improvements have been made since the Deans Ammons Report was released, and the Steering Committee's report will inform the Governor and Legislature of these changes. A few recommendations are still being addressed, which include background checks and the Child Protection Registry. Additionally, the Governor's Steering Committee is working with the Administrative Office of the Courts to offer Judicial trainings. The report is expected to be complete by early 2014.

d. Interagency Committee on Adoption

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Mary Lou Edgar reported that over the past nine months the Interagency Committee on Adoption has increased awareness about the issues faced by adoptive children and families, especially teens. The Interagency Committee on Adoption has been working on increasing recruitment efforts and providing support to foster and adoptive families.

The Community Education on Adoption Subcommittee has been working hard this past year to educate the community about adoption issues. Next the subcommittee is planning to reach out to law enforcement about the issues faced by adoptive families, and then eventually reach out to both the mental health and education communities as well.

Currently, Kelly Ensslin is developing a training called “Best Practices for Finding Permanency for Children Experiencing Foster Care” which will be available for use by attorneys (GALs) and CASAs as well as other professional audiences beginning in the near future. In addition, the subcommittee is creating a speakers bureau made up of individuals who will speak about their own adoption experiences to different groups that interface with adopted children and their families.

Lastly, November is Adoption Month, and as part of the campaign, there will be media coverage and a recruitment event on November 16, 2013.

e. Delaware Youth Opportunities Initiative

Julie Miller reported that House Bill 163 or “Ready By 21” was passed in June and signed September 18, 2013 at a Youth Advisory Council Meeting. The media coverage can be found on DYOI’s website.

In August, DYOI, in partnership with the Youth Advisory Council, held the Ready By 21 Summit. In attendance were 100 youth and 350 professionals. At the Summit, professionals were able to participate in many sessions including Trauma Informed Practices, Adolescent Brain Development, and Youth Involvement in Court. Youth who attended were able to participate in youth sessions, which focused on a wide array of independent living skills.

Ms. Miller also discussed the survey completed by the Youth Involvement in Court and Client Directed Representation Committee. The survey was developed for youth to determine their attitudes toward youth involvement in court and client directed representation. The survey results showed that youth want to be present for court hearings and wish to have their expressed wishes represented in court. The committee will be working with Family Court to determine how to increase and improve youth involvement in court.

Ms. Miller reported that DYOI is finalizing the Financial Literacy program including a matched savings program for youth. The program is called Opportunities Passport, and it will focus on coaching as well as tracking individuals for outcomes.

Finally, DYOI will begin assessing gaps in services on several identified areas including: pregnant and parenting teens, juvenile justice involved youth, and behavioral involved youth.

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f. Prevent Child Abuse Delaware

Karen DeRasmo stated that the Deans Ammons Report recommended a comprehensive public awareness campaign to alert citizens of their responsibility to report child abuse in Delaware. In support of this recommendation, Prevent Child Abuse Delaware has participated in the yearly campaign and brought the Stewards of Children program to Delaware. Stewards of Children facilitators have trained 10,000 people with the goal of training 35,000 by March 2016. Many of the people who have been trained are professionals in the child welfare system, and many of the trainings have occurred in New Castle County. As a result, Prevent Child Abuse Delaware will be raising money to support trainings in Kent and Sussex Counties. More recently, Darkness to Light reduced the training to two hours from three, which may be an incentive for organizations to participate in the program. In fact, youth camp counselors are the next population that the Stewards of Children Steering Committee will pursue for training. Ms. DeRasmo mentioned that the Youth Camps Workgroup, which is co-chaired by Secretary Jennifer Ranji and Patricia Dailey Lewis, will be focusing on youth camps, and the first work group meeting is scheduled for October 15, 2013.

Ms. DeRasmo also discussed Prevent Child Abuse Delaware's Personal Safety Programs. As supported by the recommendation in the Dean Ammons Report, Prevent Child Abuse Delaware has continued to provide education to children at schools, daycare, preschools, and camps about personal safety. One of the training programs Safety Town is particularly successful. Annually, 10,000 to 20,000 youth are trained. Prevent Child Abuse Delaware will be raising money to support trainings in Kent and Sussex.

Ms. DeRasmo concluded by discussing the revisions to the foster parent training provided by Prevent Child Abuse Delaware. She mentioned that the training will include court and pre-service training.

In response to the public awareness campaign, Randall Williams asked for CPAC's help in identifying funding for the yearly campaign during the month of April for Child Abuse Prevention and Awareness Month. Mr. Williams also asked to pursue a tax check off box and vanity license plates as a means of fundraising. Ms. Culley and Mr. Cochran discussed gathering information and having initial conversations about the suggested fundraising ideas.

VI. CPAC Committee Reports

a. Abuse Intervention Committee

Rosalie Morales reported that the Abuse Intervention Committee last met on September 23, 2013. At the last CPAC meeting, the Camps Workgroup submitted its final report. As a result, the workgroup has disbanded and the Secretary's Office has created the Youth Camps Workgroup in response to the recommendations.

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At the request of the Mandatory Reporting Work Group, the Abuse Intervention Committee reviewed the slides pertaining to physical injury and unjustified force in the Mandatory Reporting Training. No revisions were suggested. The Committee also continued to provide oversight of the CJA grant. The group discussed the funding priorities for the next year, which included the Training Coordinator, Protecting Delaware's Children Conference, and advanced training opportunities for MDT partners. In the past, we have funded representatives from DOJ, DFS, and law enforcement to attend the When Words Matter Conference and Abusive Head Trauma Conference.

b. Data Utilization Committee

Corporal Adrienne Owen reported that the Committee is continuing to collect data from DSCYF, Courts, and DPBHS in order to help better inform CPAC. Judge Hitch requested that the CPAC Commissioners identify what Family Court data is needed. Ms. Morales suggested that the Commissioners consider what information is meaningful to CPAC and how the information will be used. Mr. Cochran explained that the information contained in the dashboards should inform child welfare trends. Ms. Culley requested that the members review the dashboards and provide feedback to Rosalie Morales for use by the Data Utilization Committee.

c. Education Committee

Linda Wolfe reported that the Committee continues to meet quarterly. A representative from the Casey Foundation has joined the group, and invitations were extended to liaisons from the Discipline Task Force, DYOI, and the Education Summit. However, the latter group no longer meets.

Ms. Wolfe reported that the Educational Success Workgroup has proposed a list of recommendations to support the educational success of students in foster care, and the Committee is taking the recommendations back to their respective agencies for review. Tania Culley requested that the data collected by this workgroup be included in the dashboards.

The Collaboration Training Workgroup has created a school summary sheet to support schools in making education decisions for children in foster care. The document should be finalized in a few weeks. The workgroup also plans to create a FAQ sheet for education staff.

The Memorandum of Understanding (MOU) workgroup continues to gather signatures. However, signatures are a formality because the current school training includes the revised MOU information. Every year, the workgroup also conducts a survey with DFS case workers and school staff. The survey will be disseminated in January, but in the future it will be sent out in June at the end of the school year.

d. Legislative Committee

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Cara Sawyer recently distributed draft legislation to the Child Protection Registry Workgroup. Upon review and approval by the Committee, the revised statute will be presented to CPAC in January. The workgroup is also reviewing how background checks are conducted. Revisions to the statute are necessary; however, the changes will be brought to CPAC for approval before June of next year.

Similarly, the Guardianship Workgroup has circulated draft legislation. Following another workgroup meeting, the draft legislation will be brought to CPAC for review. Ms. Culley requested feedback regarding the draft legislation by November 4, 2013. The next meeting for the Legislative Committee is December 16, 2013. At that meeting the Committee plans to continue work on the CPAC statute and make changes to the draft legislation.

e. Permanency for Adolescents Committee

Dr. Vicky Kelly reported that the Committee continues to meet quarterly. The Committee recently reviewed a protocol for the Reinstatement of Parental Rights, and the process has been discussed with Family Court. The Committee has also been coordinating with the Public Defender's Office to address crossover youth that are being served by DYRS, DPBHS, and DFS. This population is one of the Committee's priorities for the upcoming year.

Dr. Kelly reported that DFS has been able to develop an Entry Cohort Longitudinal Database with the assistance of Annie E. Casey. The database will allow Delaware to study this information and provide better services to the teens that are most affected by increased placements.

The newly created Permanency Options Workgroup is developing resources to help foster parents and other caregivers with understanding their different options for permanency, as well as how to file for guardianship, permanent guardianship, etc.

f. Training Committee

Rosalie Morales reported that the Training Committee last met on 9/10/13 to discuss the progress of its various training initiatives which are monitored by 5 workgroups.

The Child First/MDT Work Group has been preparing for the Child First Training scheduled for next week. There are 40 students registered, which is the first full class in several years. As a result, the attendance is limited to law enforcement, DFS, and DOJ. Dr. Vicky Kelly will be making opening remarks, and Kathy Jennings and/or Josette Manning will be speaking about the Child Victims Unit. Dr. DeJong will also be joining the faculty this session, and he will be providing a medical lecture. Finally, Amy Russell will be a guest presenter from the National Child Protection Training Center.

On October 29 and 30, the Cross Education Workgroup will be hosting Child Abuse and Neglect 101 at Buena Vista. Prevent Child Abuse Delaware was acknowledged for planning the event. On day one, the training will cover child maltreatment definitions, indicators and risk factors, statistics, impact of abuse on victims, and response to trauma.

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It will also feature a panel discussion on day two with representatives from the CAC, DFS, DOJ, DSP, Family Court, and OCA. There are 66 people registered for the two-day session.

The Joint Conference Workgroup is scheduled to meet next month to plan the next Protecting Delaware's Children Conference. The workgroup has September 30 and October 1, 2014 on hold at Dover Downs. CPAC was asked to submit any conflicts with those dates, as well as potential workshop topics.

Randy Williams also mentioned that he hopes that the Conference will feature an advanced track with 300 level courses for MDT professionals. Chris Newlin from the National Children's Advocacy Center is engaged again this year with helping the group plan the advanced course.

The Mandatory Reporting Workgroup unveiled its revised School Training in August, and the group worked with DOE to make it available online on the Blackboard course management system. This year, it's more concise and eight case scenarios were added to give teachers and other staff the opportunity to practice how to respond. The workgroup also started using a post-test in addition to the training evaluation to attempt to measure an increase in knowledge. Over 5,800 respondents completed the online survey. One of the questions asked is who is mandated to report child abuse in Delaware, and respondents are given the option of choosing all professionals (30%), only professionals that work with children (5%), only law enforcement (1 person) and any person, agency or organization (65%). Since using this new format, the overall feedback has been good. The concern is a decline in onsite requests for training.

Finally, the CAN Best Practices Workgroup, which is chaired by Adrienne Owen, will be meeting for the first time in the next month. Corporal Owen has been working with the various agencies to identify representatives for the workgroup, as well as to identify existing procedures for responding to child abuse cases. OCA on behalf of CPAC has purchased 6 doll scene reenactment kits to disseminate to the various law enforcement agencies.

VII. Agency Reports and Questions Regarding Agency Statistics

a. Law Enforcement

The annual law enforcement/Domestic Violence Conference is scheduled for December 9, 2013. Mark Wynn will be speaking on domestic violence at the conference as a law enforcement officer and survivor.

b. Division of Family Services

Dr. Vicky Kelly reported that as a result of Structured Decision Making® the investigation caseloads have increased. Safety Organized Practice is also being implemented with staff. The Report Line has also been receiving a higher number of calls. DFS is testing the FACTS II system, which may impact caseloads.

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Dr. Kelly also provided an update on a few of the Outcomes Matter initiatives. Recruitment, Development, and Support is working on doubling the number of foster parents that are available for teens. DFS had a recruitment boot camp with two national providers. Additionally, the group has been working on training for foster parents to prepare them for parenting children in foster care. A helpline will also be available for foster parents.

The Office of Evidence Based Practice is screening every child entering the foster care system. Their assessments are shared with staff in the DFS regional offices.

c. Family Court

Rachel Neff has been hired as the new Court Improvement Project Coordinator. Melody Caulfield has been reassigned at the Family Court as an Administrative Specialist.

Kelly Hicks was hired as an independent contractor with Casey Family Programs on an educational pilot in the Brandywine School District. This pilot is intended to give a snapshot of the educational success of 33 children in foster care.

Funding has been requested for a CASA Attorney to be hired in Sussex County.

d. Department of Justice

Josette Manning reported that the Department of Justice is in the process of hiring an investigator to assist Ms. Manning. There are currently three cases filed as a result of failure to report.

e. Children's Advocacy Center

Randall Williams reported that vicarious trauma training is being completed with CAC staff and survey results will be utilized to inform the training.

The CAC received a grant from the Criminal Justice Council to develop a non-offender caregiver program. A handbook is being created, and it will be circulated to members of the multidisciplinary team for review.

f. Department of Education

Linda Wolfe reported that DOE is working diligently to prepare youth for college or careers through rigorous course offerings and connections with universities.

g. Child Placement Review Board

Carolyn Walker reported that CPRB is rolling out paper reviews. Kent County will be the last county to implement the new review process. After the process is in place for a period of time, they plan to evaluate it. CPRB is also updating its data fields to identify barriers to permanency.

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The CPRB Annual Meeting will be held on October 25, 2013. Julie Miller will be giving a presentation.

CPRB has also revised their statute, which they are willing to disseminate.

Ms. Walker reported that they are looking at the effectiveness of their volunteers and the number of panels that are needed.

CPRB has also done two recent publications. The Annual Report will be unveiled at the end of the month, and they plan to distribute a newsletter for volunteers and agency partners.

h. Office of the Child Advocate

Tania Culley reported that Dr. Vanessa Downing provided vicarious trauma training to OCA staff at the recommendation of the Children's Advocacy Center.

She mentioned that the office has successfully hired staff to fill positions that were open. Amanda Brennan is the new Office Manager. Alix Robinson was hired as a Sussex County Deputy Child Advocate. Christin Headley was hired as the Sussex County Family Crisis Therapist. M.C. Landis has returned as the Managing Attorney.

OCA plans to have the CPAC Annual Report and OCA Annual Report to CPAC for review at the next meeting.

VII. Public Comment

There was no public comment.

VIII. Adjournment

There being no further discussion, the meeting was adjourned at 12:00 p.m.

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CHILD PROTECTION ACCOUNTABILITY COMMISSION (CPAC)
Quarterly Meeting
January 8, 2014
New Castle County Courthouse
500 King St, 12th Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Statutory Role:

C. Malcolm Cochran, IV, Esq., Chair	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Susan Cycyk	Dir., Div. of Child Mental Health 16 <u>Del. C.</u> § 912(a)(9)
Allan DeJong, M.D.	Medical Community 16 <u>Del. C.</u> § 912(a)(11)
Mary Lou Edgar	Interagency Comm. on Adoption 16 <u>Del. C.</u> § 12(a)(11)
The Honorable Joelle P. Hitch	Family Court 16 <u>Del. C.</u> § 912(a)(4)
Dr. Vicky Kelly	Dir., Division of Family Services 16 <u>Del. C.</u> § 912 (a)(2)
Sgt. Reginald Laster	Law Enforcement 16 <u>Del. C.</u> § 912(a)(11)
Ellen Levin	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Patricia Dailey Lewis, Esquire	Attorney's General Office 16 <u>Del. C.</u> § 912(a)(3)
Corporal Adrienne Owen	Law Enforcement 16 <u>Del. C.</u> § 912(a)(11)
Bridget Poulle	Domestic Violence Coordinating Council 16 <u>Del. C.</u> § 912(a)(10)
The Honorable Jennifer Ranji	Children's Department 16 <u>Del. C.</u> § 912(a) 1
Carolyn Walker	Child Placement Review Board 16 <u>Del. C.</u> § 912 (a)(7)
Randall Williams	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Linda C. Wolfe	Department of Education 16 <u>Del. C.</u> § 912 (a)(8)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Brennan

Members of the Public:

Eliza Hirst, Esq.	Susan Murray
Kelly Ensslin, Esq.	Rachael Neff
Kelly Hicks	Cara Sawyer, Esq.
Carrie Hyla	Ashlee Starratt
Gwen Stubbolo	Pete Stumpf
Josette Manning, Esq.	
Julie Miller, Esq.	

Appendix B: CPAC Minutes

I. Chairman's Welcome

Mike Cochran opened the meeting and welcomed the attendees.

II. Approval of Minutes

The minutes of the October 9, 2013 meeting were approved pending noted revisions.

III. New/Old Business

a. CPAC Responses to CDNDSC Recommendations

Rosalie Morales presented the three recommendations that were assigned to CPAC in September as a result of death and near death reviews conducted by the CDNDSC:

1. CDNDSC recommends that the Memorandum of Understanding (MOU) be amended to include a suspected location of the incident as it relates to the criminal investigative duties of Delaware Police Departments. Specifically, that within the first twenty-four to forty-eight hours law enforcement should identify and observe the location of where the alleged incident occurred for scene preservation and evidence collection.
2. CDNDSC recommends that legislation (such as a Children's Bill of Rights) be considered and drafted in order to provide and establish further protection of children's rights.
3. CDNDSC recommends that further education; such as, the development of reference book and/or guide pertaining to the psychological, developmental, and/or physical impacts of abuse and neglect on nonverbal children who sustain serious, life threatening injuries, be offered to professionals involved in the investigation and prosecution of such cases.

For the first recommendation, Ms. Morales drafted a response for review by the Commissioners. The following response was approved by CPAC: As recommended in the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse, on July 10, 2013, CPAC approved the creation of a new workgroup, titled CAN Best Practices, under the CPAC Training Committee with Corporal Owen as the chair. The charge of this workgroup is as follows: 1. to develop and publish "best practice" guidelines for the investigation of child sexual abuse, death and near death cases, and 2. to provide regular training opportunities and demonstrative tools for professionals involved in the investigation or prosecution of serious child abuse cases. To publish its best practice

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guidelines, including protocols on scene preservation and evidence collection, the workgroup concluded that a revision to the Memorandum of Understanding (MOU) between DSCYF, CAC, DOJ, and the Delaware Police Departments was necessary. CPAC approved this revision to the MOU at its Joint Commission meeting with CDNDSC on December 6, 2013.

Ms. Morales requested input from the Commission regarding the second recommendation. CPAC determined that a “bill of rights” was not the appropriate solution for the facts presented in the case. Additionally, there are already a number of initiatives in place to address this recommendation. As a result, CPAC gave its approval for OCA to work with the Children’s Department and the Department of Justice in drafting a response.

The last recommendation regarding the development of a reference book or guide also required input from the Commissioners. Following a discussion, the Commissioners voted to forward this recommendation to the CPAC Training Committee, so the topic may be considered for inclusion in the next Protecting Delaware’s Children Conference. In addition to forwarding this recommendation to a CPAC Committee, the response to CDNDSC will include the work being done through the Interagency Committee on Adoption’s (IACOA) Community Education on Adoption Subcommittee and the Governor’s Steering Committee. Lastly, Patricia Dailey Lewis agreed to forward the name of a psychiatrist, who consulted with the Federal Bureau of Investigation on the developmental effects of abuse.

CPAC gave its approval to disseminate the responses by email for review and feedback on January 30, 2014 since the responses are due to CDNDSC by February 1, 2014.

b. Mandatory Reporting Campaign

Ms. Morales stated that the Training Committee requested direction from CPAC about the message for this year’s campaign. Last year, during Child Abuse Prevention Month, CPAC unveiled a \$30,000 media campaign and broadly disseminated its message “See the Signs, Make the Call.” The campaign was funded by the Children’s Department, Protecting Delaware’s Children Fund, and the Children’s Justice Act Grant. This year only \$4,000 was allocated from the Children’s Justice Act Grant. In addition to soliciting sponsors from corporations, Randy Williams added that a check off box on tax returns and vanity license plates should also be explored to raise funding for the annual campaign. Ms. Culley agreed to approach the Legislative members of the Commission to consider sponsoring the bills.

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After discussion, the Commissioners agreed that the focus of this year's campaign should be on action steps parents can take to reduce frustration. It was recommended that the Committee explore the work already being done on a national level. The Commission gave authority to the Training Committee to move forward with the campaign and provide a report to CPAC in April.

c. Changes to CASA Statute

Carrie Hyla discussed the proposed changes to the CASA statute. Under the current statute, (31 Del.C. §3601-3612) CASA is charged with representing the best interest of the child and is a full party to court proceedings. It was recommended that the statute be changed from "best interest" to "client-directed" representation after the age of 18. Rather than a legislative initiative under CPAC, a Committee under the Delaware Youth Opportunities Initiative (DYOI) will be charged with making the statutory changes. The Honorable Judges Peter Jones and Barbara Crowell will be co-chairing this committee.

IV. CPAC Committee Reports

a. Abuse Intervention Committee

Ms. Dailey Lewis reported that the Abuse Intervention Committee has not met since the last CPAC meeting. The next meeting is scheduled for January 27, 2014.

b. Data Utilization Committee

Ms. Morales reported on the CPAC dashboards. At the last meeting, CPAC discussed the need for the dashboards to reflect the system wide child welfare trends. Presently, a majority of the data is provided by DFS and not representative of the child welfare system as a whole. Since the October meeting, Ms. Culley and Ms. Morales met with Michael Peyser and Susan Kong from DFS to discuss revisions to the dashboards. Ms. Culley thanked DFS staff and Adrienne Owen for their work on this Committee.

In addition to revising the existing dashboards, Ms. Morales shared that a few additional dashboards were created. The first will feature data from multidisciplinary partners, such as the Investigation Coordinator, CAC, CDNDSC, and law enforcement. The additional dashboards will be related to crossover youth, court outcomes, and educational outcomes. The Committee plans to schedule a meeting to discuss and approve the

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revisions. In April, the Committee will provide CPAC with a formal presentation. In the future, it will be the responsibility of the CPAC staff to interpret the data in preparation for the meeting in order to truly identify the trends.

c. Education Committee

Linda Wolfe reported that the Committee continues to meet quarterly and has gained new members, including Representative Michael Barbieri, Chair of the Discipline Task Force. She also shared an update on the three workgroups under the Committee.

Ms. Wolfe reported that the Memorandum of Understanding between the Department of Education, Local Education Agencies, and the Department of Services for Children, Youth, and Their Families, Division of Family Services, Division of Prevention and Behavioral Health Services, and Division of Youth Rehabilitative Services (MOU) has been executed. Additionally, the annual survey related to the MOU was disseminated to DFS and local education staff in December.

The Collaboration Training Workgroup finalized the At a Glance School Summary Sheet: Who to Notify Regarding Students in Foster Care, and it has been distributed to educational and DFS staff. The workgroup has also been working on a Frequently Asked Questions sheet and discussing the need for trauma-informed practice for educational professionals.

Ms. Wolfe reported that that Data Workgroup developed a list of recommendations based on the data collected for children in foster care in the last school year. In addition to sharing their recommendations with agency representatives, the workgroup asked Casey Family Programs for feedback. In the future, the Committee would like to include additional educational data points. A request has been submitted to DOE for a response.

Finally, the Committee will be adding agency report outs to its agenda, and this will include the Brandywine Demonstration Project, DYOI, and the Discipline Task Force.

d. Legislative Committee

Guardianship Draft Bill

Ms. Culley provided an overview of the draft bill, which included the impact of the Supreme Court's decision in *Tourison* (*Tourison v Pepper*, 51 A.3.d 470, 474). Ms. Culley explained that the workgroup considered two viewpoints regarding the standard of proof that should be applied by

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Family Court in determining whether guardianship may be rescinded. The lower standard, preponderance of the evidence, was in the current legislation. However, as a result of Tourison, the clear and convincing evidence standard was proposed in the draft bill by members of the workgroup. Dan Atkins, Esquire from the Community Legal Aid Society was invited to share his perspective on the decision, and his recommendation for applying the clear and convincing evidence standard.

Mr. Atkins explained that parental rights are fundamental liberties protected by state and federal constitutions. As such, fit parents are entitled to a presumption that returning their child to their care and custody is in the child's best interests, and by applying the clear and convincing evidence standard it makes it difficult for a third party to overcome a fit parent's petition to rescind guardianship.

After some discussion, Ms. Culley stated that the workgroup approved the draft bill with the standard as a preponderance of the evidence. A motion was approved by CPAC to endorse the Guardianship Bill as presented.

Child Protection Registry Draft Bill

Ms. Culley highlighted the following changes in the draft bill: hearings are required for children prior to placement on registry; new child abuse crimes were added to registry; criteria was established for early removal and a mechanism for removal for persons placed on the registry as children was created; the timeline for DFS to file a petition was extended; and a Limited Purpose Hearing was added for those entered on the registry as a result of a criminal conviction. A motion was approved by CPAC to endorse the bill and seek sponsors.

CPAC Draft Bill

Ms. Culley shared the revisions to the draft bill. First, the bill changes the appointing authority for most Commission members, in order to facilitate the timely appointment of Commissioners. The bill also adds four new Commissioner Positions: a youth or young adult who has experienced foster care in Delaware; a Delaware attorney who represents parents in child welfare proceedings; the Chair of the Child Death, Near Death and Stillbirth Commission; and the Investigation Coordinator. It also designates one law enforcement position specifically for State Police.

One revision was recommended by CPAC to remove the language "appointed by the Governor" for the Investigation Coordinator position. A motion was approved by CPAC to endorse the CPAC bill as revised.

- e. Permanency for Adolescents Committee

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Dr. Kelly reported that the Committee continues to meet quarterly. The Committee has been monitoring the progress of the Ready by 21 Stipends. Dr. Kelly also shared an update on the two workgroups under the Committee. The Permanency Options Workgroup has been working on a user friendly guide to help foster parents and other caregivers with understanding the different permanency options.

The Extended Jurisdiction Workgroup is currently developing a best practices guide for streamlining court orders and hearings to make them more youth friendly.

The Committee was also tasked with completing the revisions to the Juvenile Expungement Statute and bringing back recommendations to CPAC in April. Lastly, the Committee has been coordinating with the Public Defender's Office to address crossover youth that are being served by DYRS, DPBHS, and DFS. This population is one of the Committee's priorities over the next year.

f. Training Committee

Ms. Morales reported on the Training Committee. Two upcoming national training opportunities were shared.

The 30th National Symposium on Child Abuse is scheduled for March 24th through March 27th in Huntsville, Alabama. The Symposium is hosted by the National Children's Advocacy Center, and the conference features learning tracks for child protective workers, attorneys, medical professionals, law enforcement, and other professionals. In addition, there are over 130 workshops, which focus on all types of child maltreatment.

The 14th International Conference on Shaken Baby Syndrome/Abusive Head Trauma is scheduled for September 21st through September 23rd in Denver, Colorado. In 2012, CPAC sent a team of representatives from DOJ, law enforcement, OCA, medical, prevention, DFS, and CDNDSC.

Ms. Morales agreed to send out links with further details and registration information regarding these two training opportunities. In addition, partial funding through the Children's Justice Act funds may be available to multidisciplinary team partners.

Next, Ms. Morales reported on the training initiatives in Delaware. The proposed dates that were previously identified for the Protecting Delaware's Children Conference are not available at the Dover Downs Hotel and Casino. Also, several agencies have conflicts with the other dates proposed for 2014. As a result, 2015 dates and venues are being explored.

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In October, the Child First™ Delaware Program trained 40 professionals from DFS, DOJ, New Castle County Police, Wilmington Police, the Delaware State Police, and CASA. The program also welcomed a new faculty member from New Castle County Police. The workgroup continues to meet monthly to schedule the next training.

Similarly, Child Abuse and Neglect 101 was held in October, and 48 professionals participated in the two-day training. It featured presentations by Prevent Child Abuse Delaware, OCA, DFS, DOJ, CAC, Family Court and the Delaware State Police. The workgroup is working with students from Delcastle Technical High School to make the training available online.

Ms. Morales also reported on the progress of the Mandatory Reporting Training Workgroup. The training for general audiences was recently updated to make it consistent with the 2013-2014 school training. Also, the training is more concise and features 8 scenarios. The group will be meeting monthly to plan the 2014-2015 school training.

Lastly, Ms. Morales reported on the CAN Best Practices Workgroup. The first meeting occurred on December 2, 2013. The group has been working with the various agencies to identify representatives for the workgroup, as well as to identify existing procedures for responding to child abuse cases.

V. Other Child Protection Updates/Reports

a. DSCYF Investigation Coordinator

Ashlee Starratt gave a report on behalf of Jen Donahue. Ms. Starratt reported that the extra-familial data was being re-evaluated. Therefore, the report only reflected the intra-familial reports received.

Between June 1st and November 30th, 639 intra-familial reports were received. Of the reports, 319 were accepted for tracking by the Investigation Coordinator. Of the 319, 7 were child death cases, 72 were serious physical injury cases (21 Kent, 38 New Castle, and 13 Sussex), and 240 cases were sexual abuse (63 Kent, 115 New Castle, and 62 Sussex).

b. Domestic Violence Coordinating Council

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Bridget Poulle reported the DVCC was working with the Department of Education to implement the Liane Sorenson Act, which is also called the School Teen Dating Violence and Sexual Assault Act. It requires all school districts and charter schools to implement policies on teen dating violence and sexual assault by January 2015.

c. Governor's Steering Committee

Cara Sawyer reported that the Steering Committee continues to meet quarterly. The Committee has drafted a report in response to the Dean Ammons recommendations to inform the Governor and General Assembly of the system improvements since the report was released. The Committee will meet a few more times to wrap up work and then disband.

The GSC also sent the Administrative Office of the Courts (AOC) a list of training resources for judicial officers.

d. Interagency Committee on Adoption

Mary Lou Edgar reported that the Interagency Committee on Adoption has continued to work on increasing recruitment efforts and providing support to foster and adoptive families.

Ms. Edgar reported that a training opportunity called *Brain Based Parenting* for foster and adoptive parents, as well as professionals, will be presented by Jonathan Baylin. The training will be available in Milford on January 16th from 6:30 pm – 8:30 pm and Wilmington on January 30th from 6:30 pm – 8:30 pm.

e. Delaware Youth Opportunities Initiative

Julie Miller reported that DYOI is working with the Youth Advisory Council (YAC) in developing a 2014 Policy Agenda. Rights of Youth in DSCYF Custody was previously mentioned and it will be developed by members of YAC.

Ms. Miller also discussed the progress of the Youth Involvement in Court and Client-Directed Representation Committee. The Committee continues to work to improve practices of involving youth in court, and to transition from the best interest standard to a client-directed standard for youth over 14 experiencing the foster care system. Several trainings will be provided to youth, judicial officers and other child welfare professionals.

The Benchmarks Workgroup continues to meet to revise the independent living benchmarks for youth experiencing the foster care system.

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Ms. Miller also reported that the second YAC mural will be painted in the spring by youth who have experienced or have aged out of foster care. The mural is set to be painted the week of spring break 2014 and will be displayed in the Kent County Family Court.

Finally, DYOI will begin assessing gaps in services on several identified areas including: pregnant and parenting teens, juvenile justice involved youth, and behavioral involved youth.

f. Prevent Child Abuse Delaware

No report was provided.

VI. Agency Reports and Questions Regarding Agency Statistics

a. Law Enforcement

Sgt. Reggie Laster introduced himself to the Commission. He is the Supervisor of the Family Services Unit with the New Castle County Police, replacing Lt. Joe Bloch.

b. Division of Family Services

Dr. Kelly reported on the personnel changes at DFS. Sue Murray replaced Shirley Roberts as the Office of Children's Services Administrator. Trenee Parker was promoted to Assistant Regional Administrator in Sussex, and Bahu Gilliam was promoted to Assistant Regional Administrator at University Plaza.

DFS is wrapping up work with Annie E. Casey in April since all of the Outcomes Matter Initiatives have been implemented. Dr. Kelly shared updates on a few of the initiatives. She mentioned that it was complicated and challenging to move the research based approaches through the program areas. Structured Decision Making was fully integrated in Investigations, and Treatment staff was recently trained. Similarly, Safety Organized Practice (SOP) and Team Decision Making (TDM) were fully implemented. Provider agencies were also trained. Judicial Officers have also shared positive feedback about the impact of the new initiatives in the courtroom.

Dr. Kelly also reported on caseloads. The investigation caseload number has risen to over 13. Dr. Kelly contributed the rise in caseload to the fact that three investigators were participating in FACTS II planning. She reassured the Commission that caseloads are being closely monitored.

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c. Division of Prevention and Behavioral Health Services

Susan Cycyk provided an update on the Behavioral Health Consultants (BHCs) in the middle schools. She stated that all but 9 of the 34 contracted positions had been filled. Following orientation, the BHCs will start in the schools in February. Ms. Cycyk also shared an update on the mini grants issued to support after-school and summer prevention programs. The Criminal Justice Council (CJC) has provided significant support to the Division. Programs will begin to roll out over the winter.

The Division is the recipient of a Federal System of Care Grant to address family engagement and responsiveness with crisis services. For the next four years, the grant will fund a Project Director, Family Advocate and Management Analyst.

The Annual Prevention and Behavioral Health Conference will be May 6th and 7th.

d. Department of Justice

Josette Manning reported on the death and near death cases received by the Department of Justice Child Victims Unit. New Castle County received 26 abuse cases and 12 child death cases; 11 child death cases were closed. Kent County received 5 abuse cases and 2 child death cases. Sussex County received 8 abuse cases and 2 child death cases.

Ms. Manning recently hired a casual seasonal social worker to support the unit. The Commission asked Ms. Manning to coordinate a presentation with the Investigation Coordinator for May's Joint Commission meeting.

e. Children's Advocacy Center

Randall Williams reported that the CAC hired a staff person to coordinate the Caregiver Support Program. A handbook outlining the program's purpose has been completed. Mr. Williams plans to disseminate it to the MDT for review.

Mr. Williams also mentioned the survey that was distributed to members of the MDT. The purpose of the survey was to gather input on the services provided by the MDT. Mr. Williams asked Commissioners to remind their staff to complete the survey.

f. Department of Education

No report was provided.

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g. Child Placement Review Board

Carolyn Walker reported that the CPRB is working to fill vacancies on its Panel. The CPRB Statute has also been updated. In addition, the CPRB has finished focus group meetings to improve its review process.

h. Family Court/CASA

Gwen Stubbolo reported that the CASA program welcomed 61 new CASA volunteers. A number of CASAs have also participated in the Stewards of Children Program and the Fostering Futures Training.

i. Office of the Child Advocate

No report was provided.

VII. Public Comment

There was no public comment.

VIII. Adjournment

There being no further discussion, the meeting was adjourned at 11:50 a.m.

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CHILD PROTECTION ACCOUNTABILITY COMMISSION (CPAC)

Quarterly Meeting

April 9, 2014

New Castle County Courthouse

500 King St, 12th Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Mary Lou Edgar
The Honorable Joelle P. Hitch
Dr. Vicky Kelly
Captain Robert Lucas
Ellen Levin
Patricia Dailey Lewis, Esquire
Colonel Nathaniel McQueen
Janice Mink
Eleanor Torres, Esq.

The Honorable Jennifer Ranji
Carolyn Walker
Randall Williams
Linda C. Wolfe

Statutory Role:

Interagency Comm. on Adoption 16 Del. C. § 12(a)(11)
Family Court 16 Del. C. § 912(a)(4)
Dir., Division of Family Services 16 Del. C. § 912 (a)(2)
Law Enforcement 16 Del. C. § 912(a)(11)
Child Protection Community 16 Del. C. § 912 (a)(11)
Attorney's General Office 16 Del. C. § 912(a)(3)
Law Enforcement 16 Del. C. § 912(a)(11)
Child Protection Community 16 Del. C. § 912 (a)(11)
Domestic Violence Coordinating Council 16 Del. C. § 912(a)(10)
Children's Department 16 Del. C. § 912(a) 1
Child Placement Review Board 16 Del. C. § 912 (a)(7)
Child Protection Community 16 Del. C. § 912 (a)(11)
Department of Education 16 Del. C. § 912 (a)(8)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Brennan

Members of the Public:

Addie Asay, Esq.
Mark Conner, Esq.
Jennifer Donahue, Esq.
Carrie Hyla
Julie Miller, Esq.
Lisa Minutola, Esq.
Susan Murray
Rachael Neff

Leslie Newman
Corporal Adrienne Owen
Shirley Roberts
Cara Sawyer, Esq.
Ashlee Starratt
Gwen Stubbolo
Steve Yeatman

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I. Chairman's Welcome

Randall Williams chaired the meeting and welcomed attendees.

II. Approval of Minutes – 10/9/13 Meeting

The minutes of the January 8, 2014 meeting were approved.

III. CPAC Committee Reports

a. Permanency for Adolescents Committee

Dr. Vicky Kelly reported that that committee continues to meet quarterly.

Dr. Kelly reported that the Committee has completed revisions to the Juvenile Expungement Statute. The Committee is bringing these revisions to the Commission for consideration.

Lisa Minutola reported on the changes to the Juvenile Expungement Statute. Ms. Minutola reviewed the document that outlined proposed amendments to the current statute. The juvenile expungement statutes are found at 10 Delaware Code §§1013 – 1019. Proposed amendments to the current statute are as follows:

- Amend §1015(a) to add that a child's Guardian Ad Litem or attorney may file the expungement petition on the child's behalf. This change allows additional individuals to assist children in filing and litigating these petitions. It also clarifies that matters from other counties may be considered in one petition. These changes will enhance judicial economy.
- Amend §1015(b) to state that a certified criminal history from SBI may not be required in every case. This change is needed for matters which the court may immediately expunge as discussed in §§1017(c) and 1018(d) below.
- Amend §1015(c) to state that the court is to consider the child's delinquency record only. This change clarifies that the court need not consider civil matters such as truancy.
- Amend §1016(2) to modify the definition of "case" to include multiple incidents resolved on the same court date. This change expands the definition of case to be more consistent with normal case resolution.
- Amend §1016(6) to define "subsequent adjudication or conviction" to only include offenses punishable by more than 30 days of incarceration. This change resolves a current legal issue upon which Family Court is split. Minor offenses, such as traffic tickets or code violations, should

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not bar a child's ability to be eligible for expungement provided that all other statutory requirements are met.

- Add a new provision §1017(c) which allows Family Court to immediately expunge a violation or misdemeanor offense which is terminated in the child's favor (meaning the child is not adjudicated of the offense) provided that all other statutory requirements for mandatory expungement are met. Under the current statute, a violation or misdemeanor matter terminated in favor of the child is eligible for a mandatory expungement. However, the child must file an expungement petition in Family Court and obtain and pay for a certified criminal history from SBI. Once filed, if all the statutory requirements have been met, the Court **must** expunge the offense. This change will streamline the process allowing the Court to immediately expunge the offense. This change will save the Court time and resources and is in the interest of judicial economy. This change is also in the best interests of the child who may lack the resources, knowledge, and family support to file an expungement petition and obtain a certified criminal history.
- Add a new provision §1018(3) which modifies the discretionary expungement section to allow Family Court to consider whether multiple misdemeanor adjudications may be expunged. The current statute only allows the court to consider up to two misdemeanor adjudications. This change expands discretionary expungement to allow the court to consider an expungement where the child has demonstrated rehabilitation despite multiple youthful indiscretions.
- Amend current §1018(3) (now §1018(4)) to modify the discretionary expungement section to allow Family Court to expunge a record which contains both a felony and misdemeanor adjudication. The current statute only allows the court to consider one single felony adjudication alone. This change allows the court to consider a record that includes a separate felony and misdemeanor offense.
- Add a new provision §1018(6) which creates a new category under the discretionary expungement section to allow Family Court to consider and expunge the child's entire delinquency record after either 7 years have passed or the child has turned 21 with the exception of some serious enumerated offenses. This change allows for discretionary expungement when a child has shown that they have been rehabilitated after aging out of the offending behavior.
- Amend §1018(e) to add the ability under the discretionary expungement section to allow the Court sua sponte or, at the request of either the State or the defense, to expunge a felony offense that was terminated in favor of the child provided that all other statutory requirements for a discretionary expungement under §1018(a)(1) are met. Under the current statute, only the State may move to expunge the instant arrest record of child if the case is terminated in favor of the children if the State determines that the continued existence and/or

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dissemination of the arrest would constitute a manifest injustice. Historically, this provision has rarely been invoked by the State. This provision simply gives Family Court additional discretion to expunge a felony terminated in the child's favor immediately rather than have the child wait a year before filing under the mandatory expungement provision and alleviates the hardships described above.

Mark Conner of the Department of Justice (DOJ) stated that the DOJ has concerns about the proposed §1017(c) which allows Family Court to immediately expunge a violation or misdemeanor offense which is terminated in the child's favor. DOJ also has concerns about as proposed §1018(6) which creates a new category under the discretionary expungement section which would allow Family Court to consider expunging the child's entire delinquency record after either 7 years have passed or the child turned 21. Judge Hitch, Mr. Conner, and Ms. Minutola will meet to work on final revisions addressing these issues. The revisions will be presented at the Joint Commission Meeting on May 16th.

b. Education Committee

Linda Wolfe reported that the Committee continues to meet quarterly. She shared that Dennis Rozumalski is retiring from the Department of Education (DOE) in May 2014. The Committee is reviewing data regarding discipline statistics. John Sadowski, the School Climate Director, provided a qualitative report regarding the incidents of suspension and expulsions for the Committee.

Ms. Wolfe reported that the Memorandum of Understanding between the Department of Education, Local Education Agencies, and the Department of Services for Children, Youth, and Their Families, Division of Family Services, Division of Prevention and Behavioral Health Services, and Division of Youth Rehabilitative Services (MOU) has been executed. The annual survey related to the MOU has been developed by the workgroup. It will be disseminated at the end of April to local education staff. The Division of Family Services will be evaluating the compliance with the MOU separately at a later date.

The Collaboration Training Workgroup finalized the Frequently Asked Questions sheet and is discussing the need for trauma-informed practice for educational professionals. The workgroup is working on a student information sheet that would be used when a student transfers to a new district or school. The worksheet will aim to capture information about students so that administration and teachers will be able to get to know important information about the students that are entering the district or school. Three pilot districts will be testing the effectiveness of the worksheets.

Ms. Wolfe reported that the Data Workgroup has reviewed attendance, graduation rates, placements in a lifetime, and placements in a school year. The workgroup would like to include additional education data points. A

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request has been submitted to DOE for a response. The workgroup has drafted changes to Regulation 505. The change allows exceptions for a student in DSCYF custody who transfers into a district or charter school to be permitted to graduate based on the successful completion of the DOE's graduation requirements, in lieu of the district or charter school's graduation requirements.

A motion was approved by CPAC to endorse Regulation 505. The Commission agreed to send a letter in support of the changes that were proposed by its workgroup.

c. Legislative Committee

Tania Culley reported that the Legislative Committee met on April 7, 2014. Ms. Culley reported that the Committee will give recommendations to the CPAC Commission at the CPAC Annual Legislative Commission Meeting on May 28, 2014.

Ms. Culley reported on the current status of the pending CPAC bills.

House Bill 251 regarding guardianship and permanent guardianship was released from Judiciary Committee on April 2, 2014, and is ready to be heard in the House.

House Bill 253, the License Plate Bill, has been introduced. An amendment that requires a minimum number of preorders before the license plates are made was introduced and placed with the bill.

Senate Bill 181 regarding the Child Protection Registry was introduced and assigned to the Judiciary Committee March 27, 2014.

Senate Bill 182 creates a check box for donations to the Protecting Delaware's Children Fund on the individual income tax. On April 8, 2014 it was reported out of committee.

d. Training Committee

Ms. Morales reported on the Training Committee. First, Ms. Morales stated that Joe Smack from Division of Family Services took the lead in developing a radio campaign for Child Abuse Prevention and Awareness Month during the month of April. The PSAs that were previously recorded by Governor Markell, the Attorney General and Leslie Newman are being run at various time spots on Froggy 99 and iHeartRadio. In addition, the "I See the Signs" banner is posted on the Froggy 99.9 website. Lastly, magnets were developed to disseminate the message about making online reports of child abuse and neglect.

The 30th National Symposium on Child Abuse was March 24th through March 27th in Huntsville, Alabama. The Symposium was hosted by the National Children's Advocacy Center, and the conference featured learning tracks for

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child protective workers, attorneys, medical professionals, law enforcement, and other professionals. A team from Delaware attended and was recognized for their strong presence. Multidisciplinary team partners attended an evening gathering to further improve collaboration.

The 14th International Conference on Abusive Head Trauma is scheduled for September 21st through September 23rd in Denver, Colorado. Delaware will again be sending a multidisciplinary team (MDT).

The Protecting Delaware's Children Conference is scheduled for March 3 – 4, 2015 at the Dover Downs Hotel and Casino in Dover, Delaware. The Advanced MDT training track will be offered.

As a result of funding, the Protecting Delaware's Children Conference and Child First™ Delaware Program will alternate years. In 2015, the Protecting Delaware's Children Conference will be held. The next Child First™ Delaware Program will be held in 2016.

Corporal Adrienne Owen reported on the CAN Best Practices Workgroup. The group has been working to identify existing procedures for responding to child abuse cases. Corporal Owen reports that the workgroup uses open dialogue to better coordinate efforts.

e. Abuse Intervention Committee

Patricia Dailey Lewis reported that the committee met in January and discussed the use of the FFY12 Children's Justice Act (CJA) Grant funds. The CJA funds received total \$88,600, and will be primarily used to fund the Training Coordinator and to provide trainings. Some of the training activities include the Advanced MDT training, Protecting Delaware's Children Conference, and Mandatory Reporting Training.

f. Data Utilization Committee

Ms. Morales and Ms. Culley reported on the CPAC dashboards that are being developed.

Section 1.0 contains caseload statistics for investigation and treatment. These statistics demonstrate that currently the number of cases is increasing. The Commission agrees that caseloads of other agencies may be added to this section. However, CPAC acknowledges different agencies have different definitions of case, so the caseload numbers should not be compared.

Section 2.0 contains statistics on the processing of child abuse cases by various agencies. This particular area defines what is happening with cases in the Division of Family Services, Investigation Coordinator's Office, Child Death, Near Death, and Stillbirth Commission, Children's Advocacy Center, law enforcement and Department of Justice. Currently, statistics between agencies do not match. A lack of consistency regarding definitions may be the reason for

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the differences. The agencies are going to work together to standardize definitions and to get these numbers to match.

Section 3.0 relates to Court outcomes. This section cross references the OCA, DFS, and CIP databases. At this time there are some discrepancies between the OCA, DFS, and CIP databases. The three agencies are working closely to perform quality assurance.

Section 4.0 relates to outcomes for all children. This section is measuring the length of time youth are staying in care, where they are living, and where they are exiting. This data includes information on Another Planned Permanent Living Arrangement (APPLA) youth. As a result of this data, the Division of Family Services has requested a qualitative report on the 8 youth age 11 – 13 with the permanency goal of APPLA. This report will be reviewed at the Permanency for Adolescent Committee Meeting.

Section 5.0 reflects youth who have Family Court Extended Jurisdiction. Ms. Culley recognized that the current number of youth who are receiving Extended Jurisdiction is not listed but will be listed for future reports. Additionally, these charts do not reflect the length of stay on Extended Jurisdiction or the reason the youth are leaving Extended Jurisdiction. In future reports this information will be included.

Section 6.0 relates to youth who are receiving services from two or more divisions of DSCYF including, YRS, PBH and DFS. Presently, OCA is tracking cases involved with OCA. However, OCA is working with partners to ensure all youth are tracked. Currently, half of OCA clients are involved with juvenile justice.

Section 7.0 contains education outcomes for youth experiencing foster care as compared to all students. Currently the Delaware Comprehensive Assessment System dashboards reflect grades 3, 6, and 10. The question was raised if these are the appropriate grades to display. Ms. Wolfe will confer with the DOE and report to the Data Utilization Committee for changes.

Section 8.0 monitors re-entry and re-occurrence of maltreatment of children.

IV. Other Child Protection Updates/Reports

a. Delaware Youth Opportunities Initiative

Julie Miller reported that DYOI is asking for partners to grant a wish for the outstanding youth who will be recognized at the Destined for Greatness event in May. You can do this by visiting <http://www.onesimplewish.org/grant-a-wish/> and searching “Delaware”. All wishes need to be granted by April 21st in order to receive them by the event on May 12th. Please share this with your colleagues as well.

Ms. Miller reported The Opportunity Passport TM program, DYOI’s financial literacy program, has 34 youth currently enrolled.

Appendix B: CPAC Minutes

Ms. Miller reported that the Youth Involvement in Court Committee facilitated, with the help of OCA and CASA, Youth Involvement in Court trainings in March. The Philadelphia Juvenile Law Center presented training in each county with help from youth advocates, Travia Yost-Collins, Myiesha Miller, and Maegan Soll. The Committee is now developing online tools and webinars that can be more focused on specific needs of professionals and youth during the court process.

Ms. Miller reported that the Employment Working Group is currently developing a job shadow day in May to coincide with Foster Care Awareness month. More information is forthcoming.

Ms. Miller reported that the Benchmarks Workgroup continues to meet regarding the independent living benchmarks. The Workgroup is working to make the benchmarks available online.

Finally, the Physical and Mental Health Working Group is developing a sex education protocol for foster youth. The goal is to come up with recommended tools for professionals and foster parents to use for all foster youth.

Ms. Dailey Lewis asked the Commission how to address youth 16 and older signing themselves out of high school. Ms. Wolfe agreed to bring this to the Education Committee for discussion.

b. DSCYF Investigation Coordinator (IC)

Jennifer Donahue reported that the total number of IC open cases is 450. Between June 1st and February 28th, 4,263 reports were received. This includes intrafamilial and extrafamilial.

Ms. Donahue notes that in reviewing the data dashboard it's evident that the IC is not receiving all extrafamilial cases. She is working with DELJIS and law enforcement to receive data which will improve this.

Ms. Donahue is working to ensure that the Investigative Coordinator's office and CAC are using standard definitions for cases. National experts from NCAC are working with the IC to evaluate and improve MDT case processing.

Currently, the IC database is using 56 tracking areas including the law enforcement agency, assigned DAG, criminal disposition, use of the CAC and a best practices section.

DSCYF has proposed revisions to the Investigation Coordinator Statute.

c. Domestic Violence Coordinating Council

Ellie Torres reported that she is now the Acting Executive Director at the Domestic Violence Coordinating Council (DVCC). DVCC is currently hiring for two open positions.

Appendix B: CPAC Minutes

Ms. Torres reported the DVCC was working with the DOE to implement the School Teen Dating Violence and Sexual Assault Act. It requires all school districts and charter schools to implement policies on teen dating violence and sexual assault by January 2015. The DVCC is working to introduce teen dating violence training for schools by the summer. The timing would allow for teachers to participate in training prior to the new school year.

d. Governor's Steering Committee – Secretary Ranji

Cabinet Secretary Ranji reported on the Governor's Steering Committee. The Committee is currently working on the annual report to be issued to the Governor. In addition, ongoing communication regarding judicial training continues. Finally, the Governor's Steering Committee will review the Investigation Coordinator Statute.

e. Interagency Committee on Adoption

Mary Lou Edgar reported that the Interagency Committee on Adoption continues to meet monthly to increase community education for adoptive and foster parents. As a result of training, families are using post-adoptive services.

Ms. Edgar reported that the training opportunity called "Reaching Out to Law Enforcement: What to Expect and How to Respond" for foster and adoptive parents, as well as professionals, had 30 attendees. Ms. Edgar reported that the Interagency Committee on Adoption will be hosting a matching event. More information and a flyer will be distributed to CPAC.

f. Prevent Child Abuse Delaware

Leslie Newman reported on the Blue Bow Event which will be held on April 16th, from 12 – 1 pm in Wilmington at the Central Baptist Church. Lt. Governor Matt Denn and Dr. Vicky Kelly will be speakers. A flyer will be distributed.

V. Agency Reports and Questions Regarding Agency Statistics

a. Law Enforcement

No report was provided.

b. Division of Family Services

Dr. Kelly reported on the factors that are causing increased caseloads for investigation and treatment caseloads above statutory standards. Currently, eight frontline caseworkers are exclusively testing FACTS II. The new date for implementation of FACTS II is July 2014. Additionally, DFS has fully implemented Structured Decision Making®. As the new processes are more

Appendix B: CPAC Minutes

thorough, the time to complete investigations has increased. Dr. Kelly reassured the Commission that caseloads are being closely monitored.

Dr. Kelly reported that the number of reports to the Report Line has stabilized. During Fiscal Year 2014, approximately 5,000 hotline calls were accepted for investigation. The current number of youth in care is 671.

DFS is wrapping up work with Annie E. Casey. A report on placement and stability showed that placement activity for adolescents has improved. The report reflected a 40% reduction of teen entries into care. Previously, 72% percent of teens were entering care for the first time. Additionally, the number of placements in the first 100 days has decreased. For children experiencing two or more placements in the first 100 days, the report shows a 38% reduction for children, ages 0-12, and a 41% reduction for teens.

Dr. Kelly reported that the federal government has an increased focus on youth with a goal of APPLA. The federal government is looking to remove this permanency goal.

In addition, the federal government is setting a priority for child trafficking. Runaway youth are risk factors for child trafficking. Dr. Kelly reports that in an effort to protect children who runaway, DFS special investigators are used to find runaway youth.

Ms. Dailey Lewis notes the Human Trafficking Bill is being introduced in the House and will be distributed to CPAC.

c. Division of Prevention & Behavioral Health Services

Steve Yeatman provided an update on the Behavioral Health Consultants (BHCs) in middle schools. He stated that all but 3 of the 34 positions have been filled. Interviews for the openings are being scheduled. Mr. Yeatman also provided an update on the mini grants issued to support after-school and summer prevention programs. Currently, the grant applications are being evaluated with support of the Criminal Justice Council (CJC).

Mr. Yeatman reported on the Residential Treatment Services request for proposal. PBH is interested in improving in-State local capacity of residential treatment services. Specifically, PBH is looking for programs that will meet the diverse service capacity to serve children that are currently referred to out-of-state residential service settings. The deadline to submit proposals is April 23rd at 2:00 pm.

Finally, the Annual Prevention and Behavioral Health Conference will be May 6th and 7th.

Secretary Jennifer Ranji remarks that the BHCs have already shown benefits for families. She shared that a BHC reached out to a family whose daughter had attempted suicide. After meeting with the family, the BHC was able to help the family reach the necessary services for their daughter.

Appendix B: CPAC Minutes

d. Department of Justice

Ms. Dailey Lewis reported that Ms. Para Wolcott has been confirmed as a Family Court Commissioner.

Ms. Dailey Lewis thanked Ms. Manning for her hard work in securing indictments and collaborating with the multidisciplinary team.

e. Children's Advocacy Center

Mr. Williams reported that the CAC has completed a review of the client satisfaction survey. The overall feedback from the survey was positive except in the area of case reviews. The CAC is working with their multidisciplinary teams to address these concerns.

f. Department of Education

No report was provided.

g. Child Placement Review Board

Carolyn Walker reported that the CPRB is recruiting new volunteers for the Child Placement Review Board Panels.

Ms. Walker also reported that HB 228 regarding the Child Placement Review Board has been introduced in the House.

h. Family Court/CASA

Judge Hitch reported that Addie Asay, Esquire has been hired as the new Director of Legal Affairs.

A Judicial Retreat is scheduled for May 8th and 9th. Judge Crowell is leading a Teen Drama Project with a goal of sharing the youth perspective of youth involvement in court.

In addition, the Court Improvement Program (CIP) strategic plan is in the draft stage of revisions. The federal government wants to see more measured outcomes for the program. The Family Court is working to meet these requirements.

The upcoming National CIP Conference will be attended by Ms. Hyla, Ms. Neff and Dr. Kelly.

Finally, The Family Court is working with the Youth Advisory Council to complete the Kent County Family Court Mural from April 21st – April 25th. An unveiling ceremony will be held on May 5th at 4:30 pm at the Kent County Family Courthouse.

Appendix B: CPAC Minutes

- i. Office of the Child Advocate

No report was provided.

VI. 2013/2014 Meeting Dates

April 9, 2014 – 9 – Noon

May 16, 2014 – 3-4:30 – Joint Meeting w/ CDNDSC

May 28, 2014 – 9 – 11 – Legislative Meeting

July 9, 2014 – 9 – Noon

October 8, 2014 – 9 – Noon

December 5, 2014 – Joint Meeting w/ CDNDSC

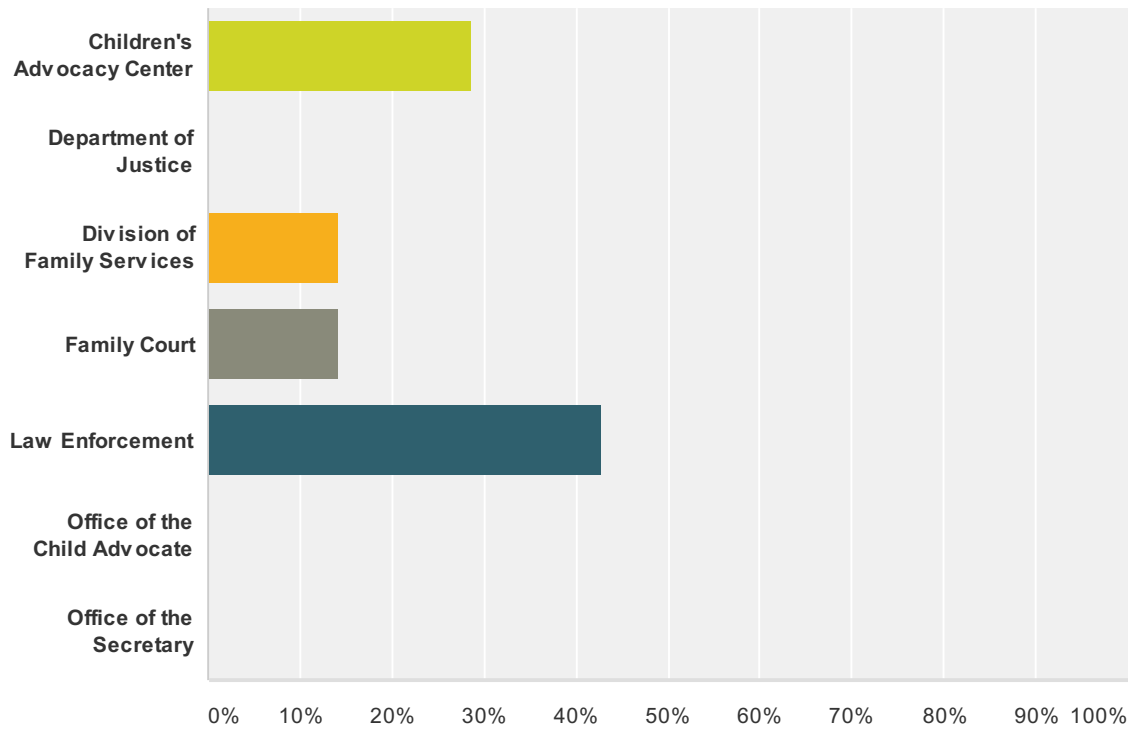
VII. Public Comment

A member of the public expressed his concerns with his ability to regain custody of his child due to his designation as a sex offender.

Appendix C: Symposium Survey Results

Q1 Please indicate your discipline:

Answered: 7 Skipped: 0

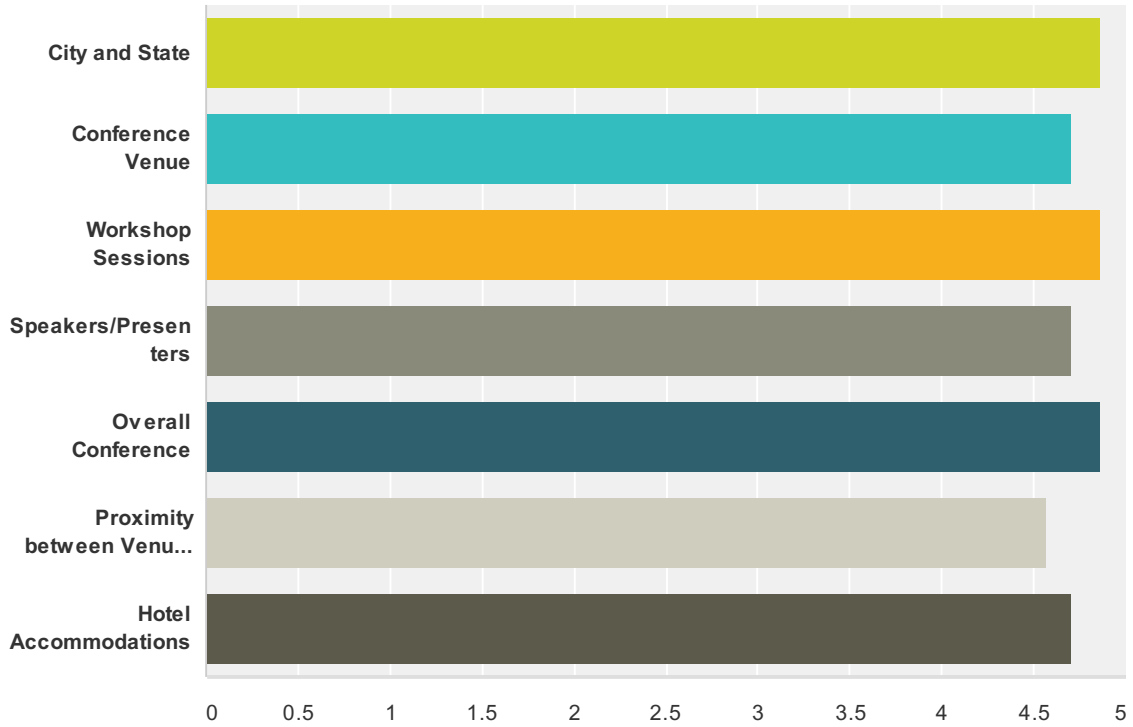


Answer Choices	Responses
Children's Advocacy Center	28.57% 2
Department of Justice	0.00% 0
Division of Family Services	14.29% 1
Family Court	14.29% 1
Law Enforcement	42.86% 3
Office of the Child Advocate	0.00% 0
Office of the Secretary	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q2 Please rate your level of satisfaction with the conference in the following areas:

Answered: 7 Skipped: 0

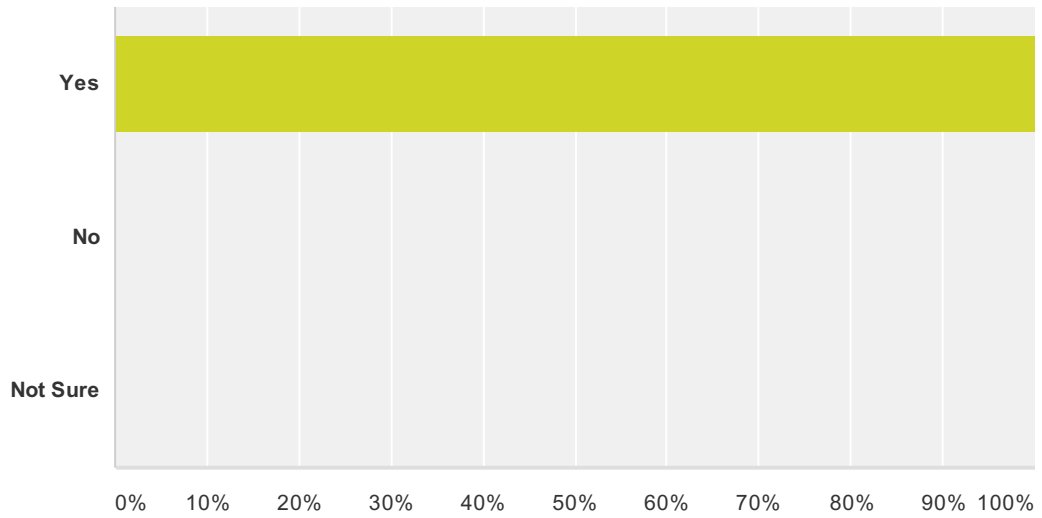


	Very Dissatisfied	Dissatisfied	Unsure	Satisfied	Very Satisfied	Total	Average Rating
City and State	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	7	4.86
Conference Venue	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71
Workshop Sessions	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	7	4.86
Speakers/Presenters	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71
Overall Conference	0.00% 0	0.00% 0	0.00% 0	14.29% 1	85.71% 6	7	4.86
Proximity between Venue and Hotel	0.00% 0	0.00% 0	0.00% 0	42.86% 3	57.14% 4	7	4.57
Hotel Accommodations	0.00% 0	0.00% 0	0.00% 0	28.57% 2	71.43% 5	7	4.71

Appendix C: Symposium Survey Results

Q3 Was the conference appropriate for your background and experience?

Answered: 7 Skipped: 0

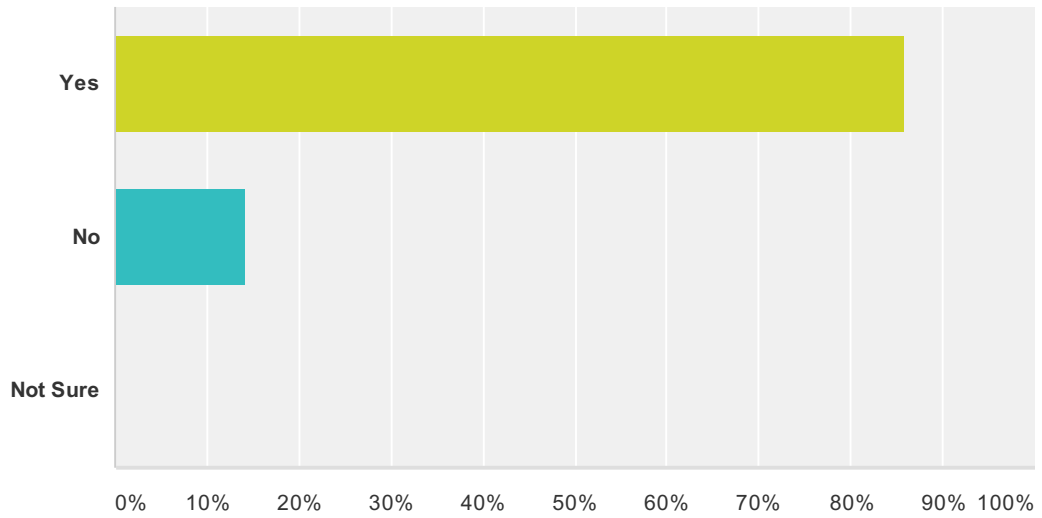


Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q4 Did you learn any new practices that you can apply in your current position?

Answered: 7 Skipped: 0

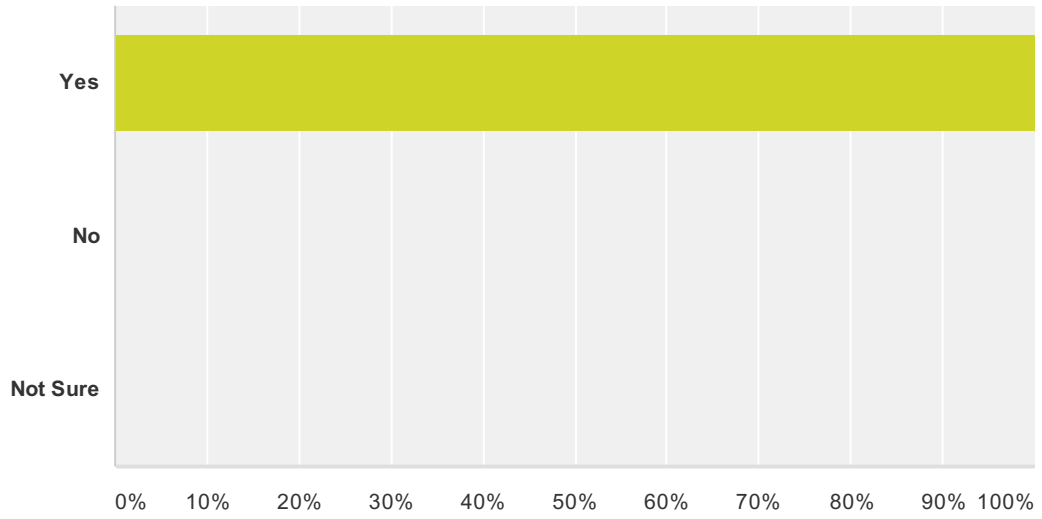


Answer Choices	Responses
Yes	85.71% 6
No	14.29% 1
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q5 Did you gain any new resources or tools that you can utilize in your current position?

Answered: 7 Skipped: 0

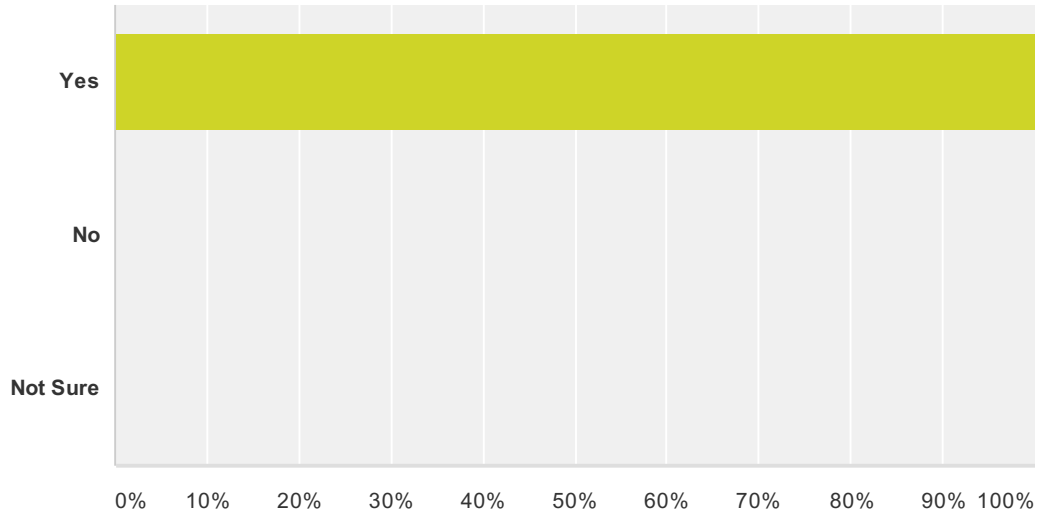


Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q6 Would you recommend this conference to colleagues?

Answered: 7 Skipped: 0

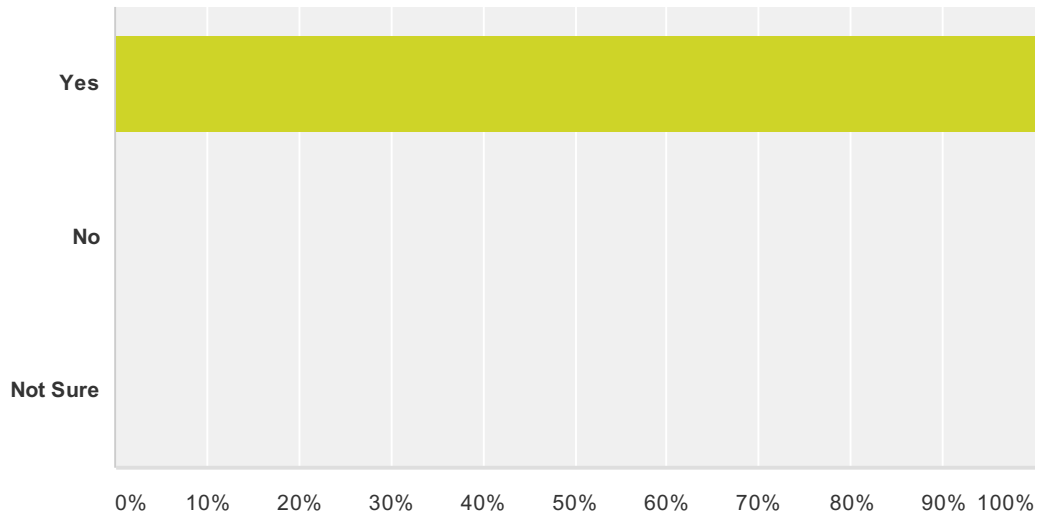


Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q7 Did you build relationships with other child welfare members from Delaware?

Answered: 7 Skipped: 0

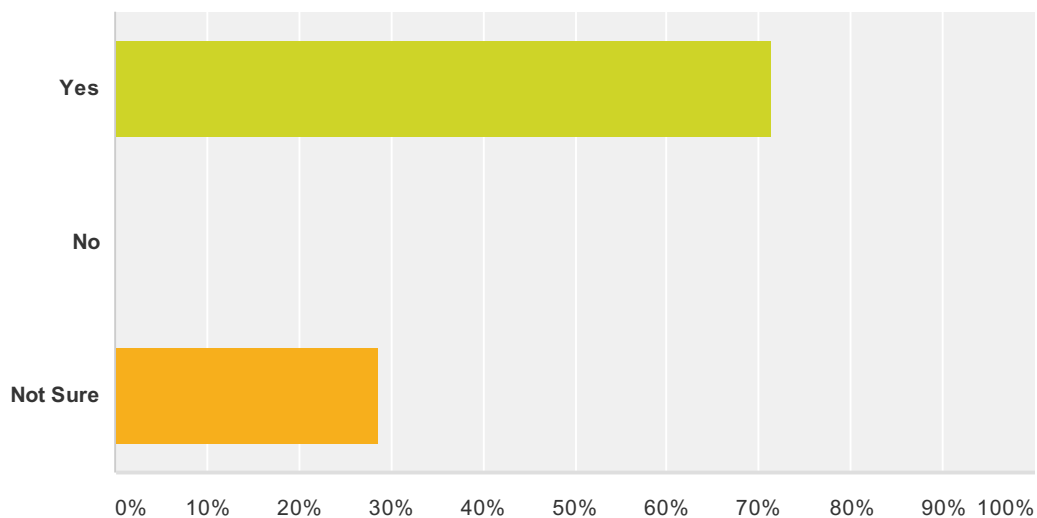


Answer Choices	Responses	
Yes	100.00%	7
No	0.00%	0
Not Sure	0.00%	0
Total		7

Appendix C: Symposium Survey Results

Q8 Did attending the conference as a team breakdown barriers with any child welfare partners?

Answered: 7 Skipped: 0

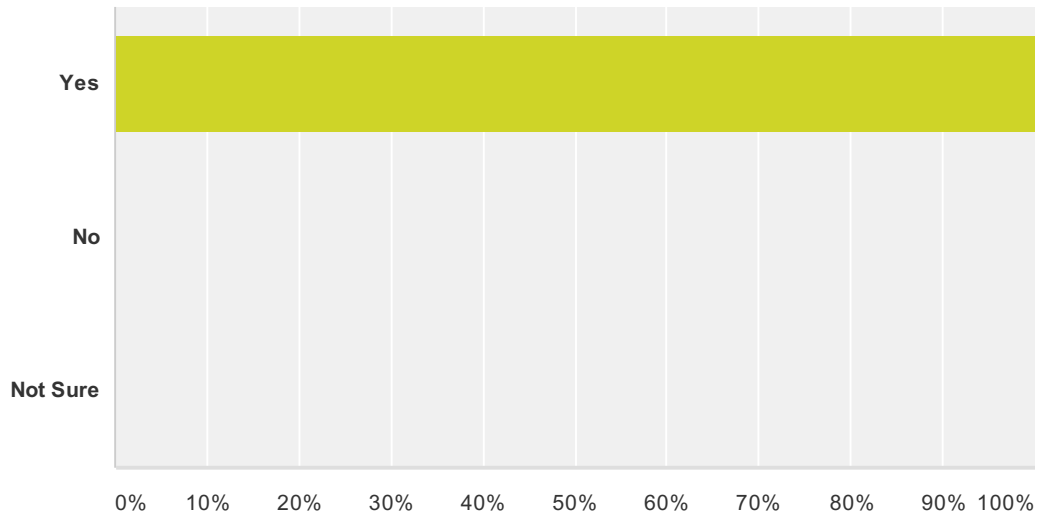


Answer Choices	Responses	
Yes	71.43%	5
No	0.00%	0
Not Sure	28.57%	2
Total		7

Appendix C: Symposium Survey Results

Q9 Did you enjoy the group dinner during the week?

Answered: 7 Skipped: 0

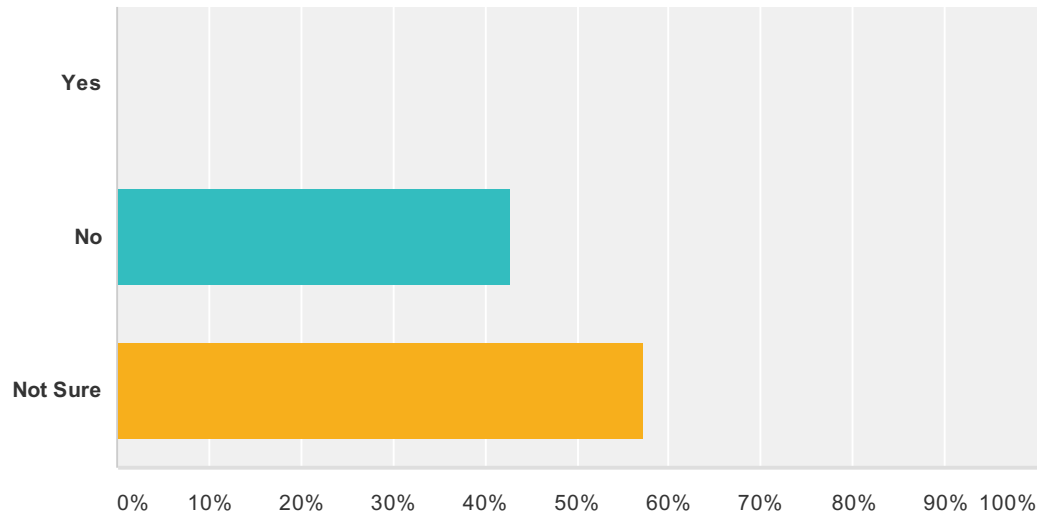


Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q10 Would you recommend any other activities?

Answered: 7 Skipped: 0

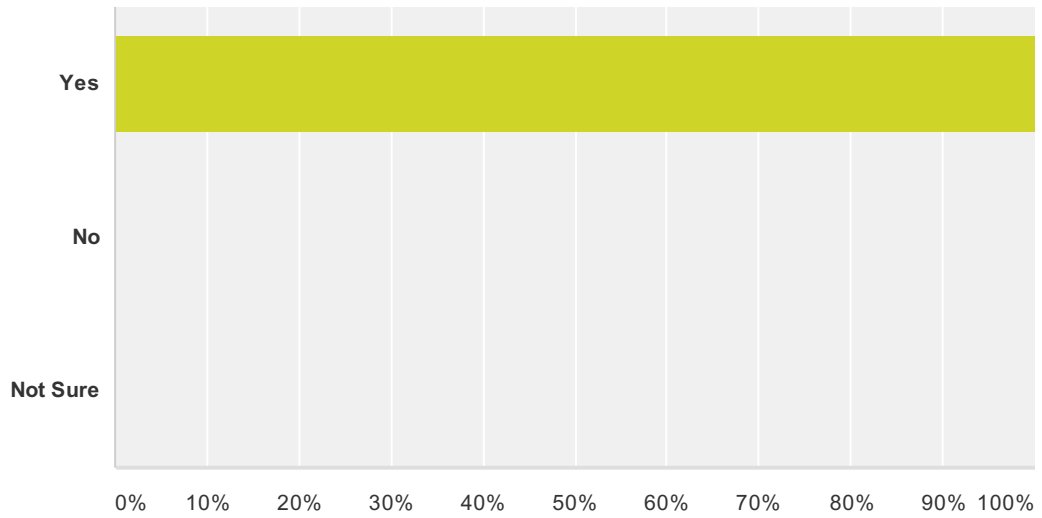


Answer Choices	Responses
Yes	0.00% 0
No	42.86% 3
Not Sure	57.14% 4
Total	7

Appendix C: Symposium Survey Results

Q11 Would you recommend that we send a team from Delaware next year?

Answered: 7 Skipped: 0

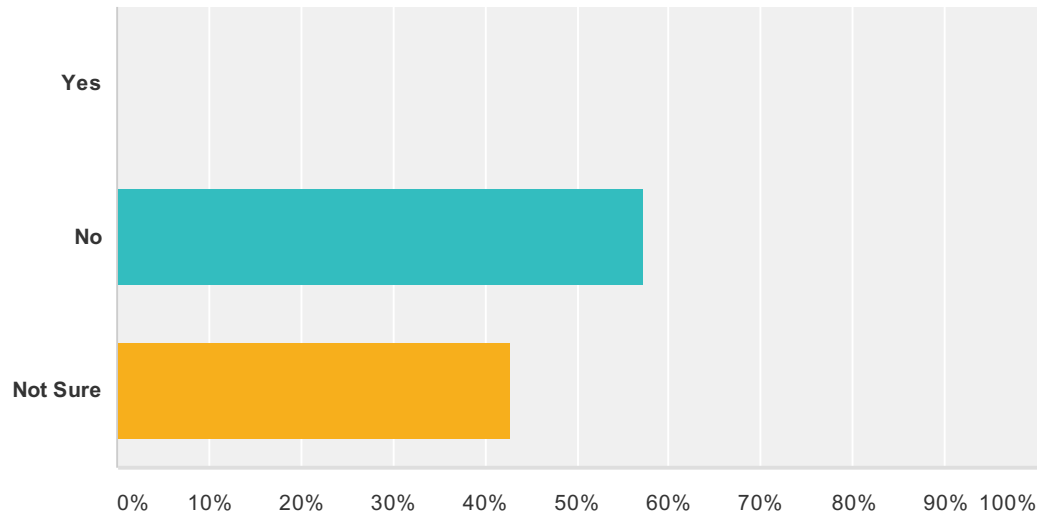


Answer Choices	Responses
Yes	100.00% 7
No	0.00% 0
Not Sure	0.00% 0
Total	7

Appendix C: Symposium Survey Results

Q12 Were there any members of the team missing?

Answered: 7 Skipped: 0



Answer Choices	Responses
Yes	0.00% 0
No	57.14% 4
Not Sure	42.86% 3
Total	7

ChildFirst™ Overall Evaluation- October 2013

Rate the overall effectiveness of the training in the following areas:					
	Very Effective	Moderately Effective	Not At All Effective	Not Applicable	Total
1. Binder materials were helpful	38	1			39
2. Binder was easy to use	35	4			39
3. Actor exercise was useful	37	2			39
4. Child interview exercise was useful				39	39
5. Sessions started and ended on time	34	5			39
6. Appropriate time allowed for questions	37	2			39
7. Audio visuals used were helpful	35	4			39
8. Overall impression of the course	37	2			39

What changes or additions would you suggest to make this lecture more useful to you?

- Outstanding class? Highly recommended. I learned a great deal and am looking forward to utilizing this information in the future.
- Just thought as one that tests poorly, it was good in spite of self.
- A few more video clips or chances to practice the steps of the interview. Very well organized. I felt as though the information was presented clearly and there were multiple opportunities to question or clarify.
- The test should be multiple choice, there is too much to memorize.
- More video examples to show blocks.
- I'm very glad I took this course. I learned a lot.
- I would've like if the doctor had a longer time slot. He had such useful information but we didn't get to hear all of it. Some of the lectures were cumulative.
- More time on prepping children to testify. A but more about physical abuse. Condense some to avoid repetition. This course was extremely helpful for my position.
- This course will help me better understand the process in many different aspects.
- The training was very informative and helpful to my current occupation.
- Allow more time for breaks.
- It was sometimes hard to sit still for 8 hours during the lecture days.
- I think this lecture was constructed nicely. Maybe dinner included ☺
- Great training.
- Good useful knowledge. Things to use going forward in interviewing. Thanks!
- I feel like I got a lot out of it.
- I learned a lot in this training. Very well done. Although the interviews were painful, they were very effective. I definitely learned things that will help me in my position.
- Excellent course with dedicated instructors who care greatly for the material they instruct.
- Class structure, material and facilitators were great. Facilitators were helpful. Great training. I learned a lot of useful information that will benefit me every day at work.
- More RATA practice.
- More time watching videos of interviews.
- Course was very good overall. With some dry material. As a lot of this is, you should allow for breaks no more that 50-55 minutes apart.
- Great experience. I feel I will be a much more effective interviewer. Thank you!
- More use of videotaped interviews. Excellent course!
- Larger PowerPoint slides. Great course by all instructors and actors. Thanks!

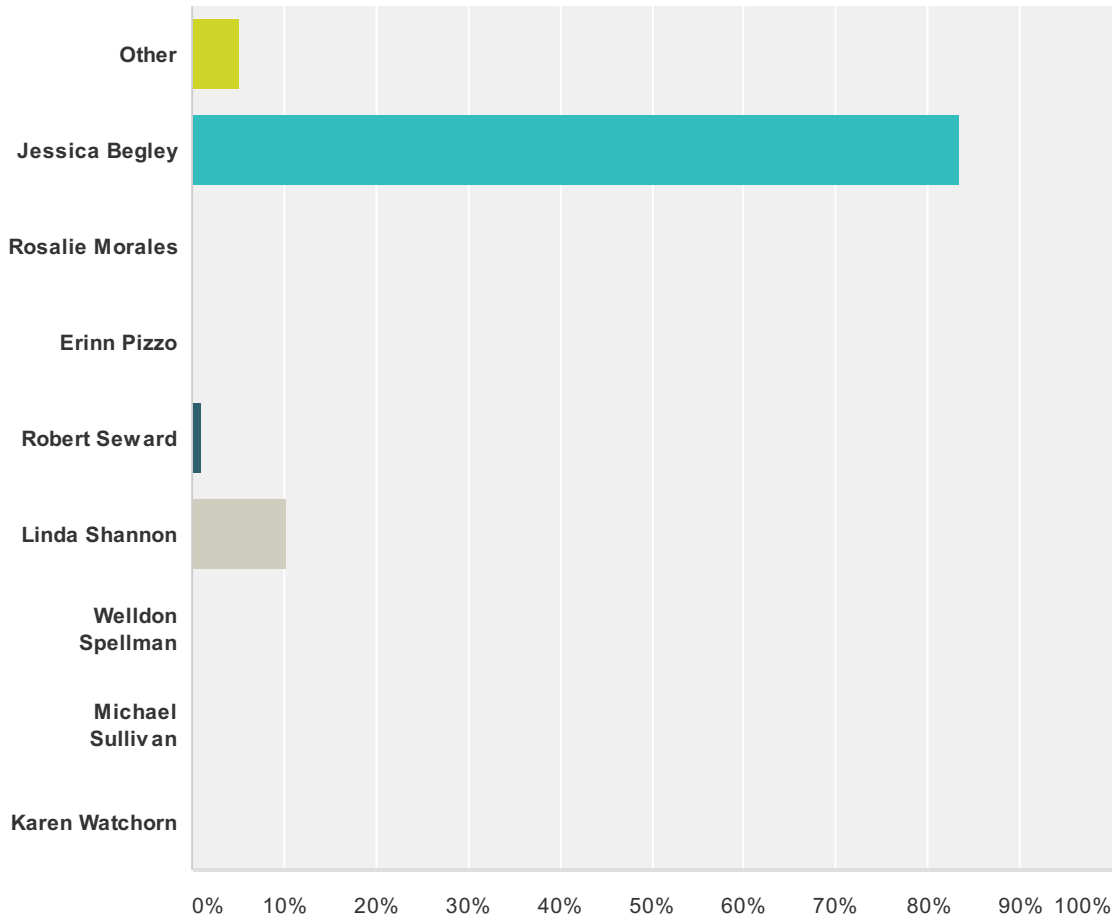
Appendix D: 2013 ChildFirst™ Evaluation

- Peer practice in class was one of the most helpful aspects, along with the video of application of the topic. The actor interview was the most helpful practice received in class. It is apparent that a lot of preparation went into the course which has been amended and improved over several courses. If, in the future, it is the intent/possibility of people failing the interview then I recommend putting a definitive scoring matrix in place, which would be disseminated and explained on day one of the course. I saw one interview which may have been viewed as a failure by some. Having the scoring matrix would give the instructors the justification to fail a student if he/she performs very poorly on the interview. (This matrix may already be in place.) Thank you all very much, I took a lot more away from this course than I expected to!
- This was very intense. Faculty did a great job interjecting a little fun with support. It is very clear they were experienced and knowledgeable about materials and subjects. The guest speakers were a great addition, especially Dr. De Jong. Great to have legal material in the training as well. I am grateful.

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

Q1 Enter the Trainer's name.

Answered: 194 Skipped: 0



Answer Choices	Responses
Other	5.15% 10
Jessica Begley	83.51% 162
Rosalie Morales	0.00% 0
Erinn Pizzo	0.00% 0
Robert Seward	1.03% 2
Linda Shannon	10.31% 20
Welldon Spellman	0.00% 0
Michael Sullivan	0.00% 0
Karen Watchorn	0.00% 0
Total Respondents: 194	

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

Q2 Enter the date of the training.

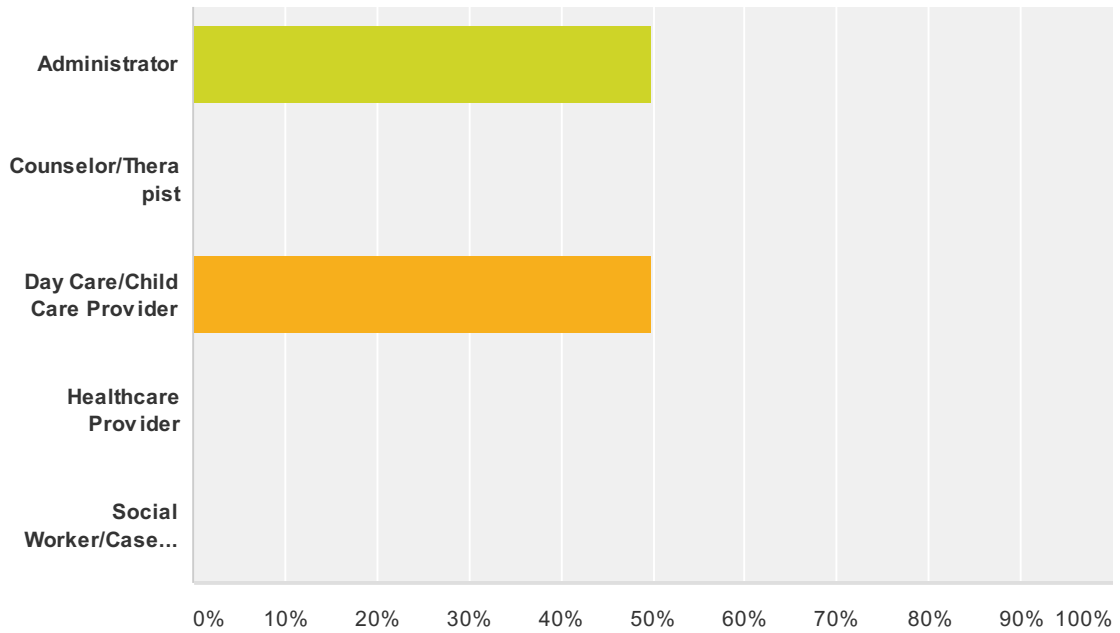
Answered: 194 Skipped: 0

Answer Choices	Responses	
Use format listed.	100.00%	194

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

Q3 Enter the Respondent's Position if listed.

Answered: 2 Skipped: 192

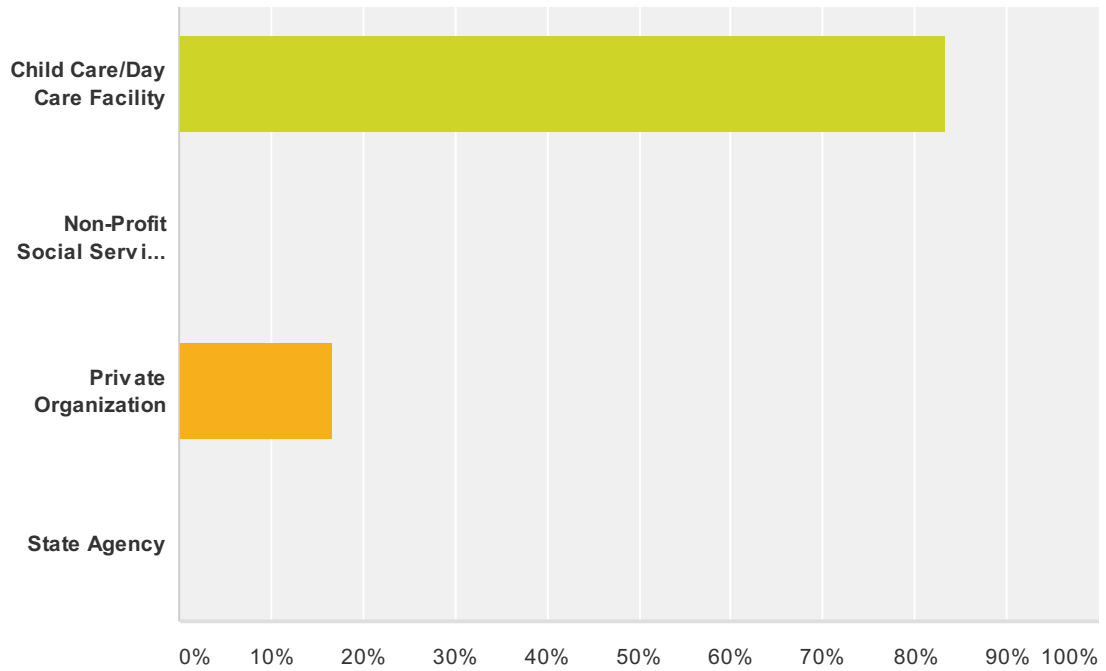


Answer Choices	Responses
Administrator	50.00% 1
Counselor/Therapist	0.00% 0
Day Care/Child Care Provider	50.00% 1
Healthcare Provider	0.00% 0
Social Worker/Case Manager	0.00% 0
Total Respondents: 2	

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

Q4 Enter Agency Trained and/or Location of the training.

Answered: 12 Skipped: 182

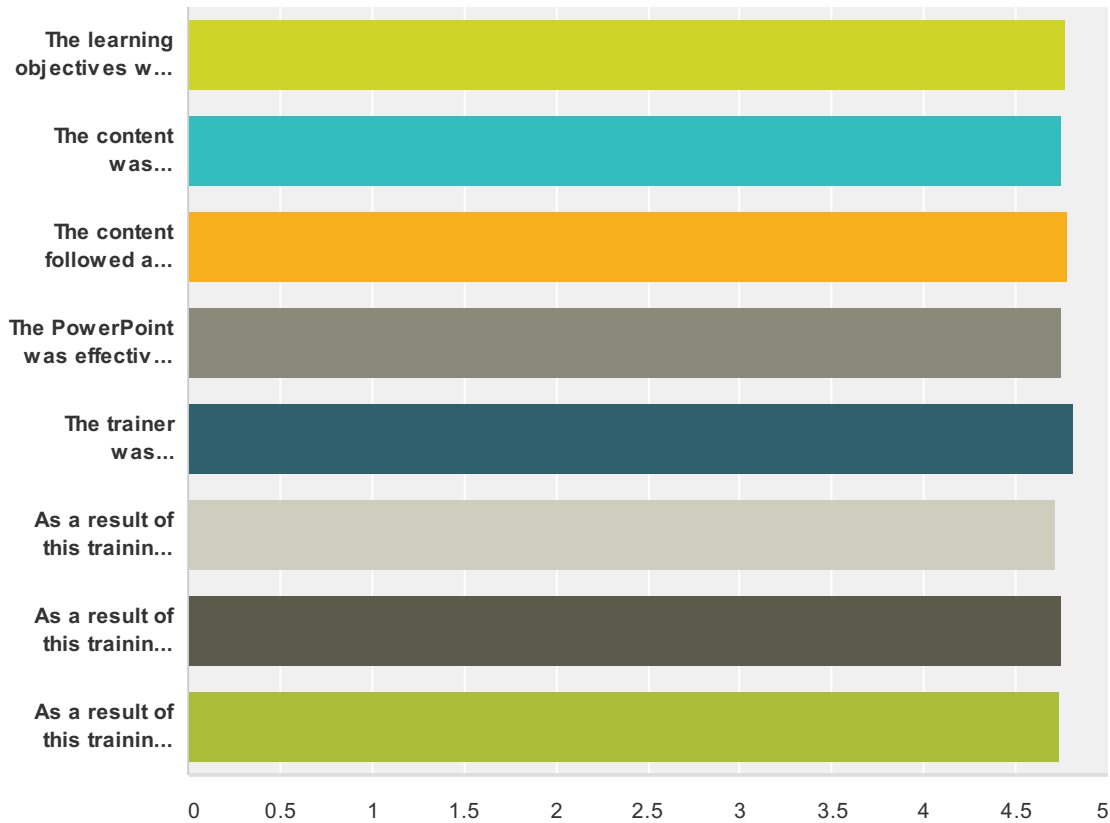


Answer Choices	Responses
Child Care/Day Care Facility	83.33% 10
Non-Profit Social Service Agency	0.00% 0
Private Organization	16.67% 2
State Agency	0.00% 0
Total Respondents: 12	

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

Q5 Please rate each of the following statements.

Answered: 194 Skipped: 0



	Poor	Fair	Good	Very Good	Excellent	N/A	Total	Average Rating
The learning objectives were made clear.	0.00% 0	0.00% 0	3.61% 7	15.98% 31	80.41% 156	0.00% 0	194	4.77
The content was comprehensive.	0.00% 0	0.00% 0	3.09% 6	19.07% 37	77.84% 151	0.00% 0	194	4.75
The content followed a logical sequence.	0.00% 0	0.00% 0	2.58% 5	17.01% 33	79.90% 155	0.52% 1	194	4.78
The PowerPoint was effective in conveying information.	0.00% 0	0.00% 0	4.12% 8	17.01% 33	78.87% 153	0.00% 0	194	4.75
The trainer was knowledgeable and communicated effectively.	0.00% 0	0.52% 1	1.03% 2	14.95% 29	83.51% 162	0.00% 0	194	4.81
As a result of this training, I have an improved understanding of the child abuse and neglect indicators.	0.00% 0	0.52% 1	3.61% 7	18.56% 36	75.26% 146	2.06% 4	194	4.72
As a result of this training, I know how and where to report child abuse and neglect.	0.00% 0	1.03% 2	3.09% 6	14.95% 29	79.38% 154	1.55% 3	194	4.75
As a result of this training, I have a better understanding of my duty to report child abuse and neglect.	0.00% 0	1.03% 2	3.61% 7	15.46% 30	78.35% 152	1.55% 3	194	4.74

Onsite General: "How to Identify and Report Child Abuse and Neglect in Delaware"
Appendix E: Onsite Training Evaluation for General Professionals

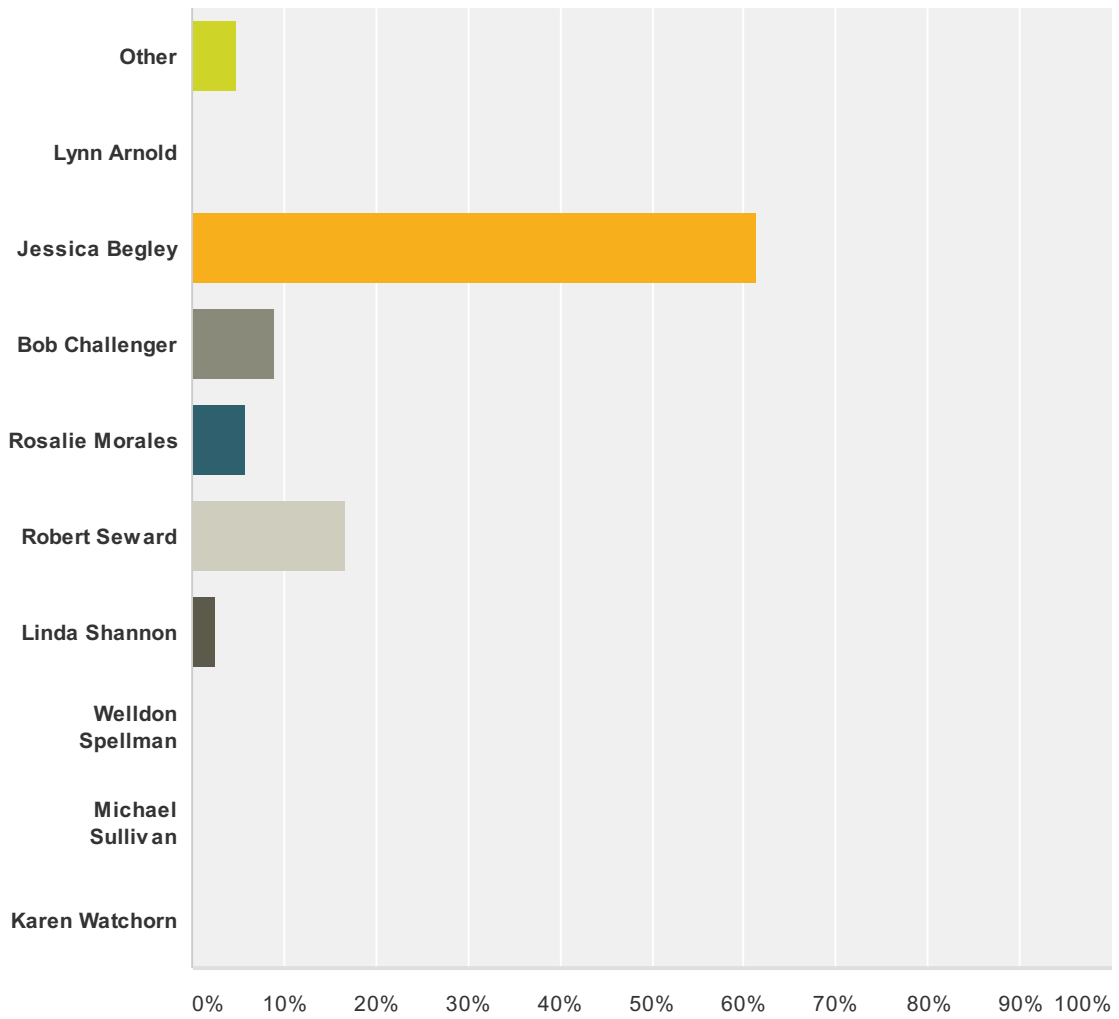
Q6 Please list any additional comments here:

Answered: 38 Skipped: 156

Appendix F: Onsite Training Evaluation for Educators

Q1 Enter the Trainer's name.

Answered: 548 Skipped: 0



Answer Choices	Responses
Other	4.74% 26
Lynn Arnold	0.00% 0
Jessica Begley	61.31% 336
Bob Challenger	8.94% 49
Rosalie Morales	5.84% 32
Robert Seward	16.61% 91
Linda Shannon	2.55% 14
Welldon Spellman	0.00% 0
Michael Sullivan	0.00% 0
Karen Watchorn	0.00% 0
Total Respondents: 548	

Appendix F: Onsite Training Evaluation for Educators

Q2 Enter the date of the training.

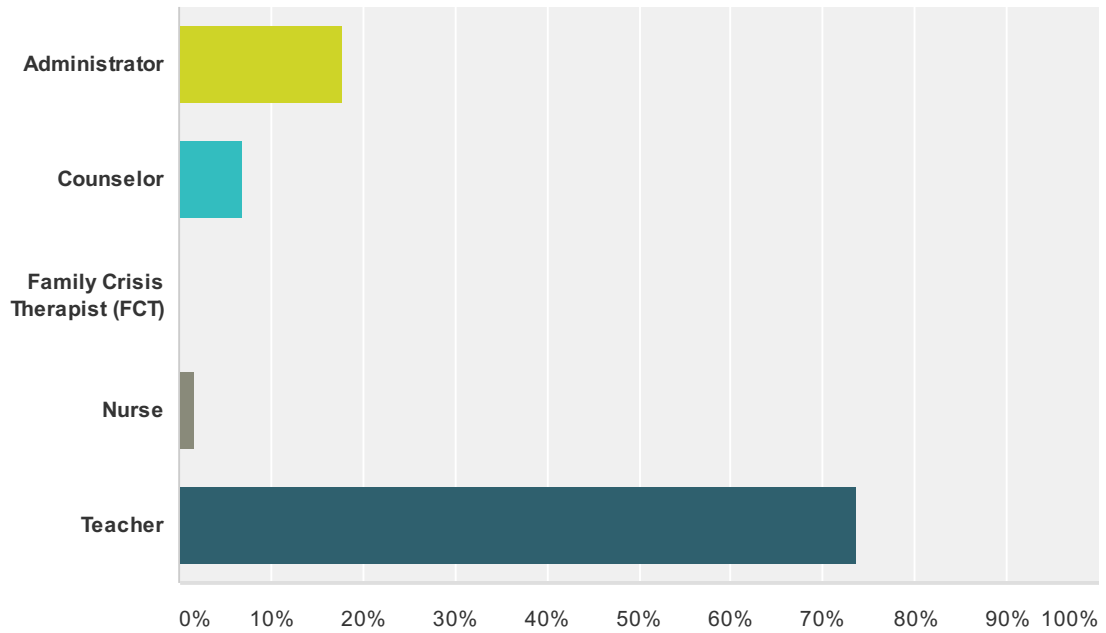
Answered: 548 Skipped: 0

Answer Choices	Responses	
Use format listed.	100.00%	548

Appendix F: Onsite Training Evaluation for Educators

Q3 Enter the Respondent's Position if listed.

Answered: 186 Skipped: 362

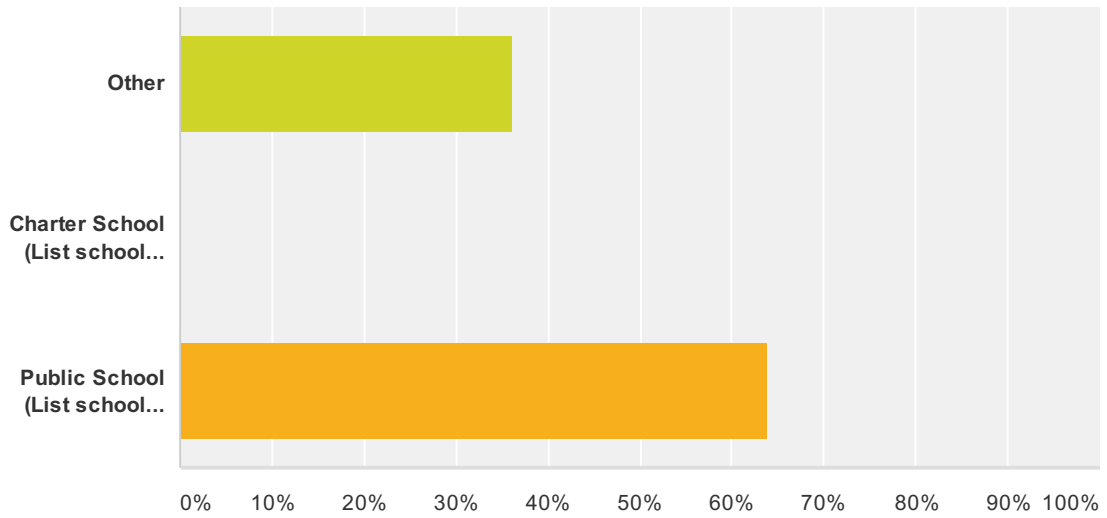


Answer Choices	Responses
Administrator	17.74% 33
Counselor	6.99% 13
Family Crisis Therapist (FCT)	0.00% 0
Nurse	1.61% 3
Teacher	73.66% 137
Total Respondents: 186	

Appendix F: Onsite Training Evaluation for Educators

Q4 Enter Agency Trained and/or Location of the training.

Answered: 548 Skipped: 0

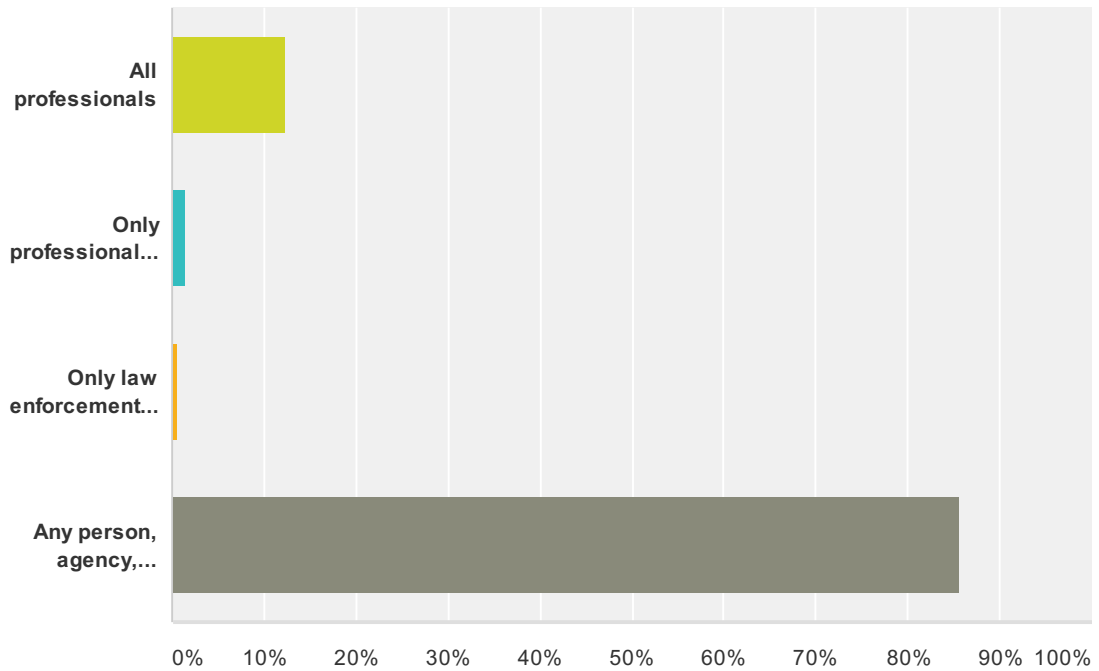


Answer Choices	Responses
Other	36.13% 198
Charter School (List school under other)	0.00% 0
Public School (List school under other)	63.87% 350
Total Respondents: 548	

Appendix F: Onsite Training Evaluation for Educators

Q5 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

Answered: 542 Skipped: 6

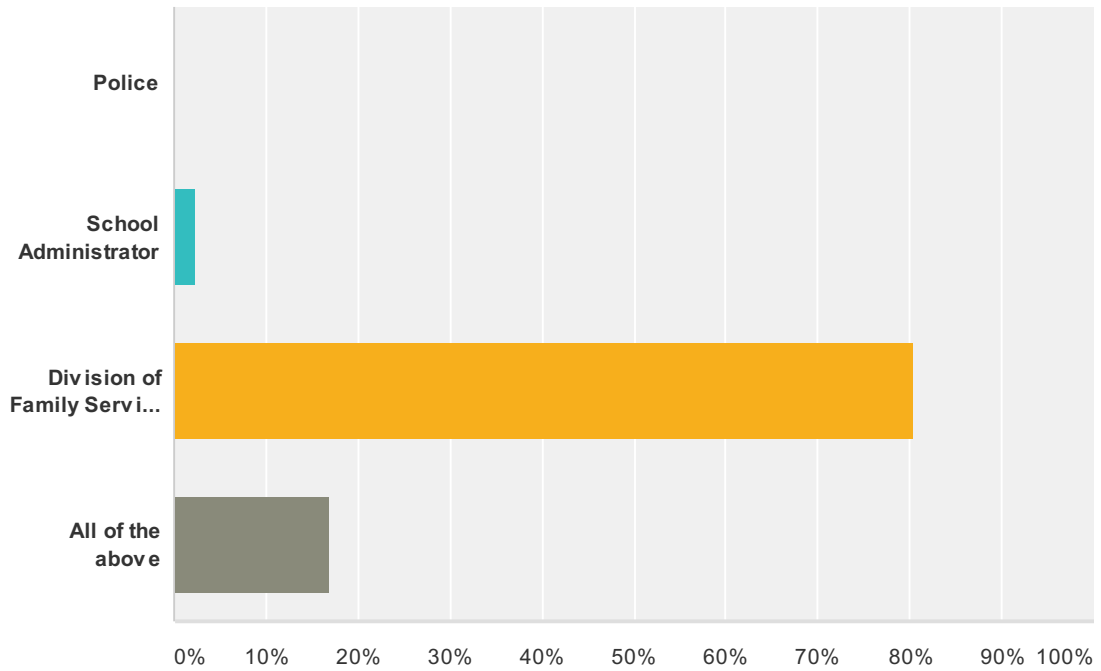


Answer Choices	Responses
All professionals	12.36% 67
Only professionals that work directly with children (i.e. teachers, physicians)	1.48% 8
Only law enforcement officers	0.55% 3
Any person, agency, organization or entity	85.61% 464
Total	542

Appendix F: Onsite Training Evaluation for Educators

Q6 I am obligated by law to FIRST report my suspicions of abuse and neglect to:

Answered: 542 Skipped: 6

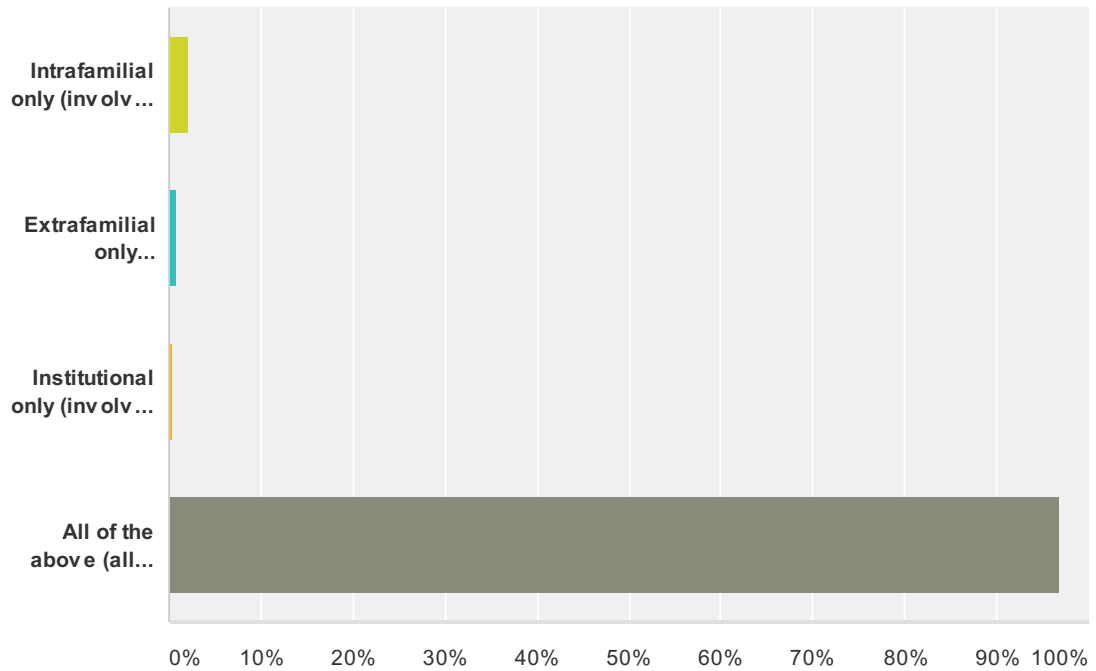


Answer Choices	Responses
Police	0.18% 1
School Administrator	2.40% 13
Division of Family Services Child Abuse and Neglect Report Line	80.44% 436
All of the above	16.97% 92
Total	542

Appendix F: Onsite Training Evaluation for Educators

Q7 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

Answered: 542 Skipped: 6

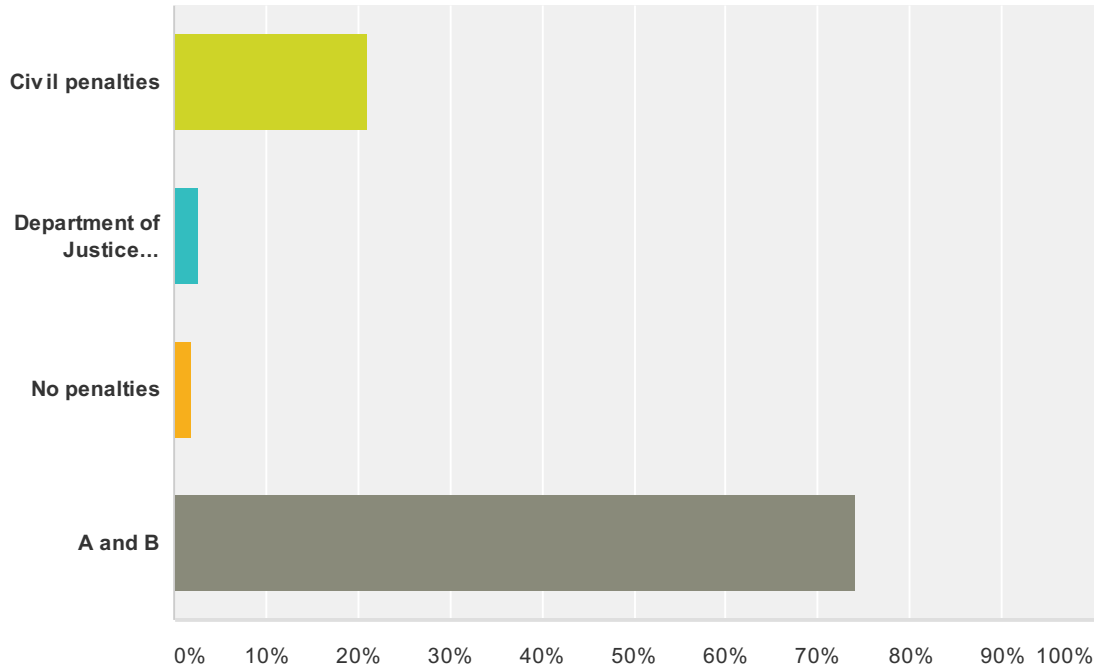


Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	2.03% 11
Extrafamilial only (perpetrator is not a member of the household or family)	0.74% 4
Institutional only (involving licensed child placement facilities)	0.37% 2
All of the above (all suspected abuse and neglect of any child, birth to age 18)	96.86% 525
Total	542

Appendix F: Onsite Training Evaluation for Educators

Q8 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

Answered: 539 Skipped: 9

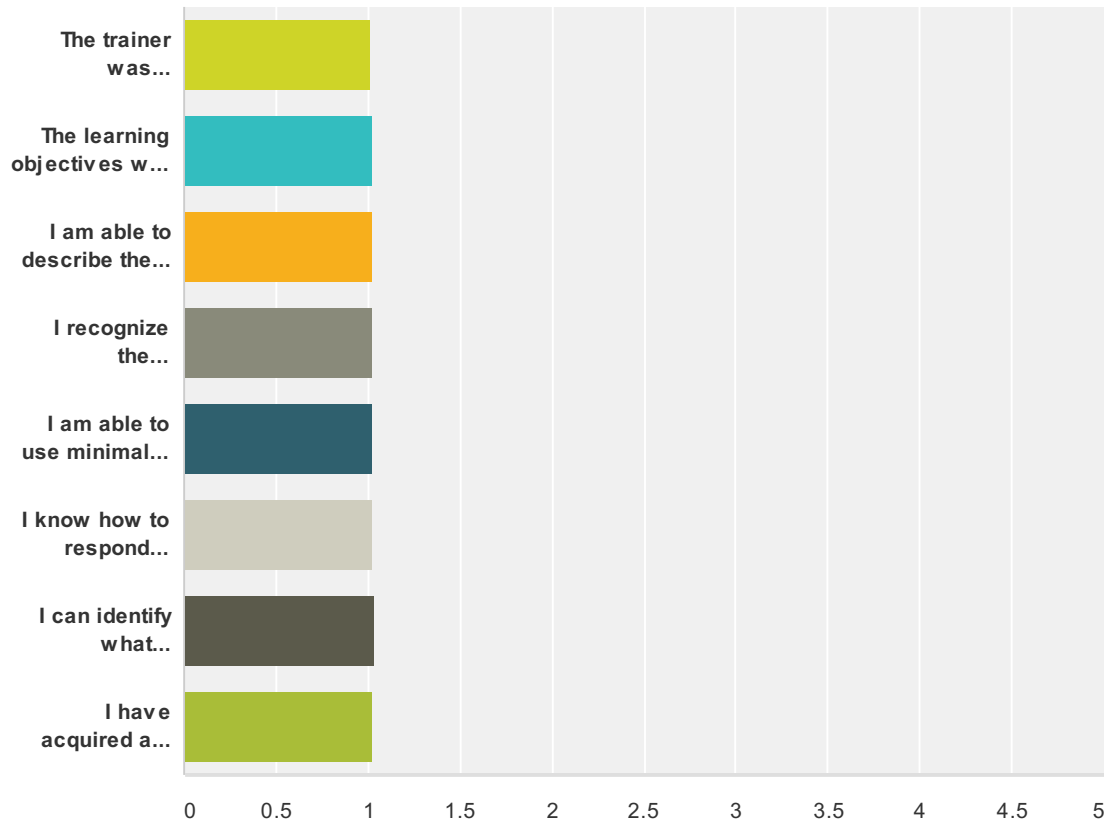


Answer Choices	Responses
Civil penalties	21.15% 114
Department of Justice investigation	2.78% 15
No penalties	1.86% 10
A and B	74.21% 400
Total	539

Appendix F: Onsite Training Evaluation for Educators

Q9 Please rate each of the following statements.

Answered: 542 Skipped: 6



	Agree	Not Sure	Disagree	Total	Average Rating
The trainer was knowledgeable and communicated effectively.	98.52% 534	1.48% 8	0.00% 0	542	1.01
The learning objectives were met.	97.97% 531	2.03% 11	0.00% 0	542	1.02
I am able to describe the reporting law and reporting procedure for the State of Delaware.	97.97% 531	2.03% 11	0.00% 0	542	1.02
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	98.34% 533	1.66% 9	0.00% 0	542	1.02
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	97.79% 530	2.21% 12	0.00% 0	542	1.02
I know how to respond appropriately when children disclose allegations of abuse or neglect.	98.34% 533	1.66% 9	0.00% 0	542	1.02
I can identify what information to expect from DFS following a report of child abuse or neglect.	97.05% 526	2.95% 16	0.00% 0	542	1.03
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	98.15% 532	1.85% 10	0.00% 0	542	1.02

Appendix F: Onsite Training Evaluation for Educators

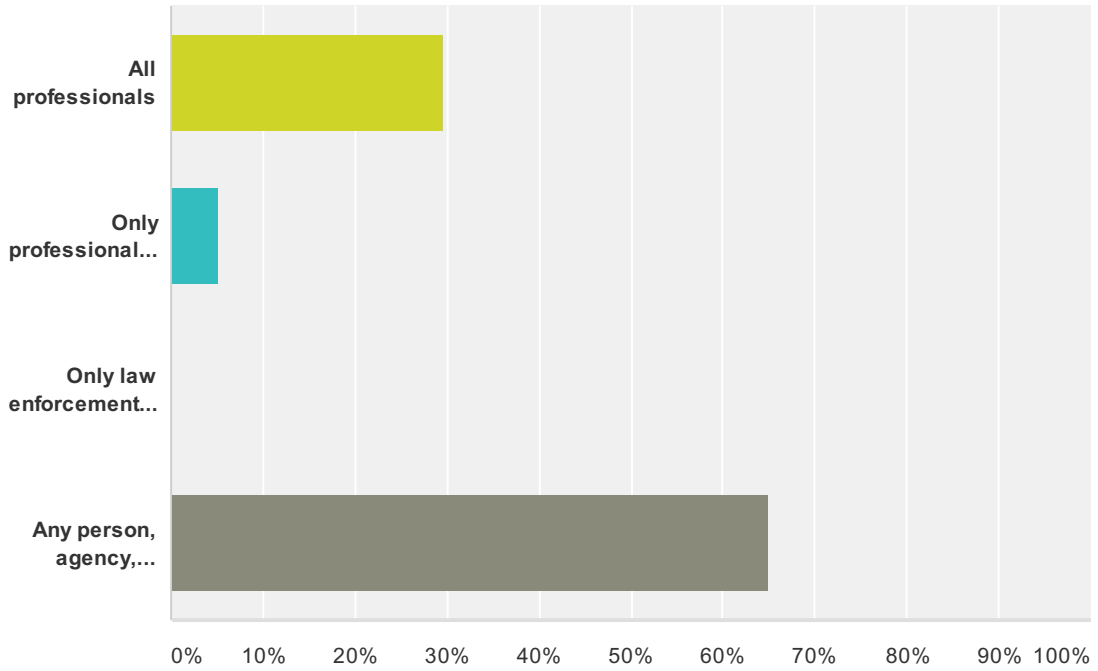
Q10 Please list any recommendations or suggestions for future content (i.e. ways training can be improved):

Answered: 141 Skipped: 407

Appendix G: Online Training Evaluation for Educators

Q1 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

Answered: 7,712 Skipped: 0

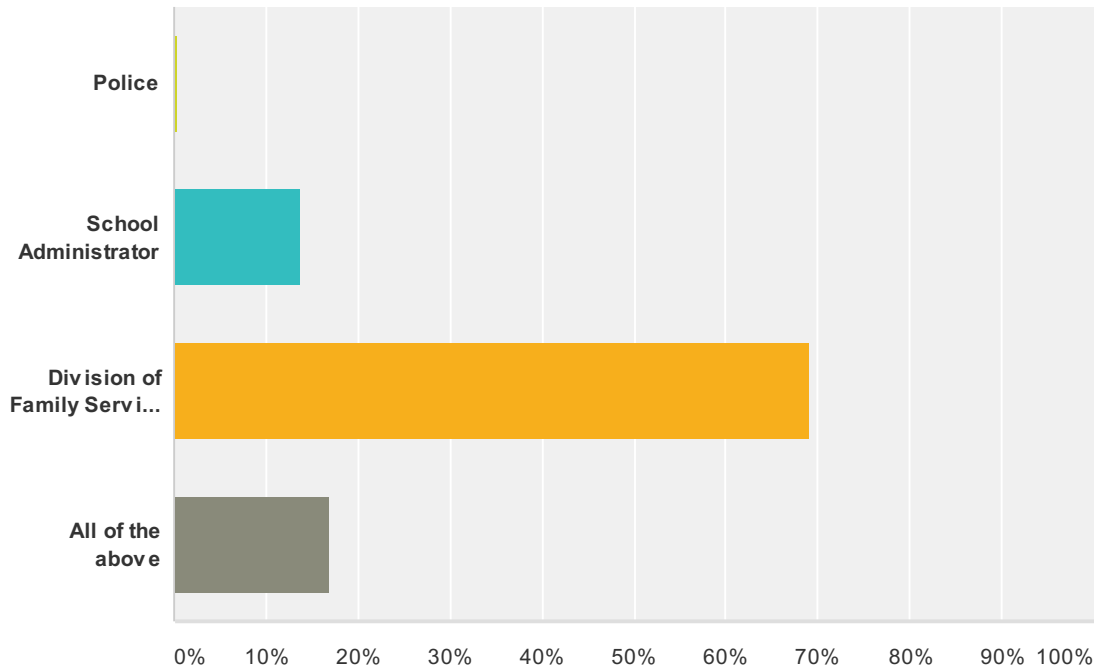


Answer Choices	Responses	
All professionals	29.66%	2,287
Only professionals that work directly with children (i.e. teachers, physicians)	5.30%	409
Only law enforcement officers	0.04%	3
Any person, agency, organization or entity	65.00%	5,013
Total		7,712

Appendix G: Online Training Evaluation for Educators

Q2 I am obligated by LAW to FIRST report my suspicions of abuse and neglect to:

Answered: 7,132 Skipped: 580

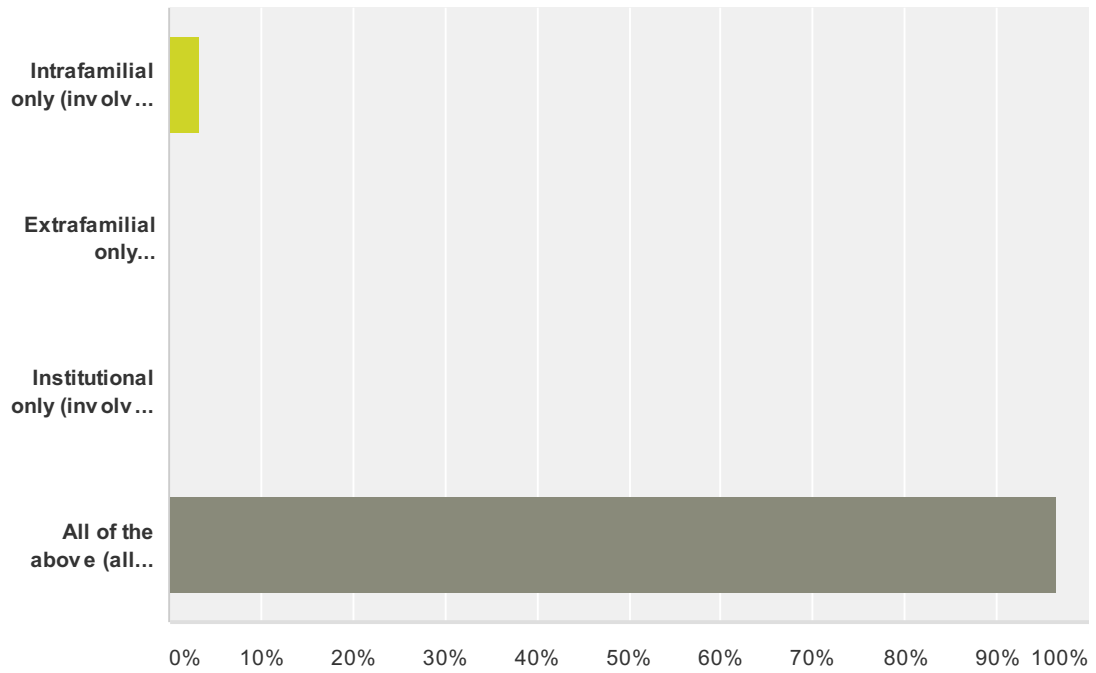


Answer Choices	Responses
Police	0.32% 23
School Administrator	13.75% 981
Division of Family Services Child Abuse and Neglect Report Line	69.05% 4,925
All of the above	16.87% 1,203
Total	7,132

Appendix G: Online Training Evaluation for Educators

Q3 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

Answered: 6,945 Skipped: 767

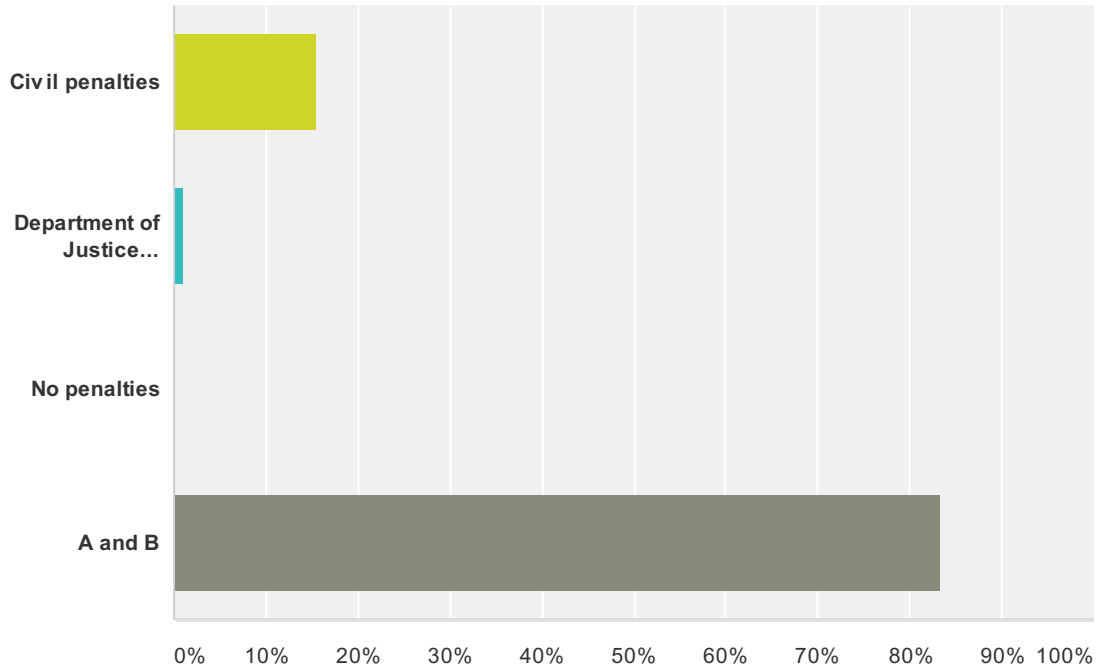


Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	3.34% 232
Extrafamilial only (perpetrator is not a member of the household or family)	0.13% 9
Institutional only (involving licensed child placement facilities)	0.10% 7
All of the above (all suspected abuse and neglect of any child, birth to age 18)	96.43% 6,697
Total	6,945

Appendix G: Online Training Evaluation for Educators

Q4 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

Answered: 6,924 Skipped: 788

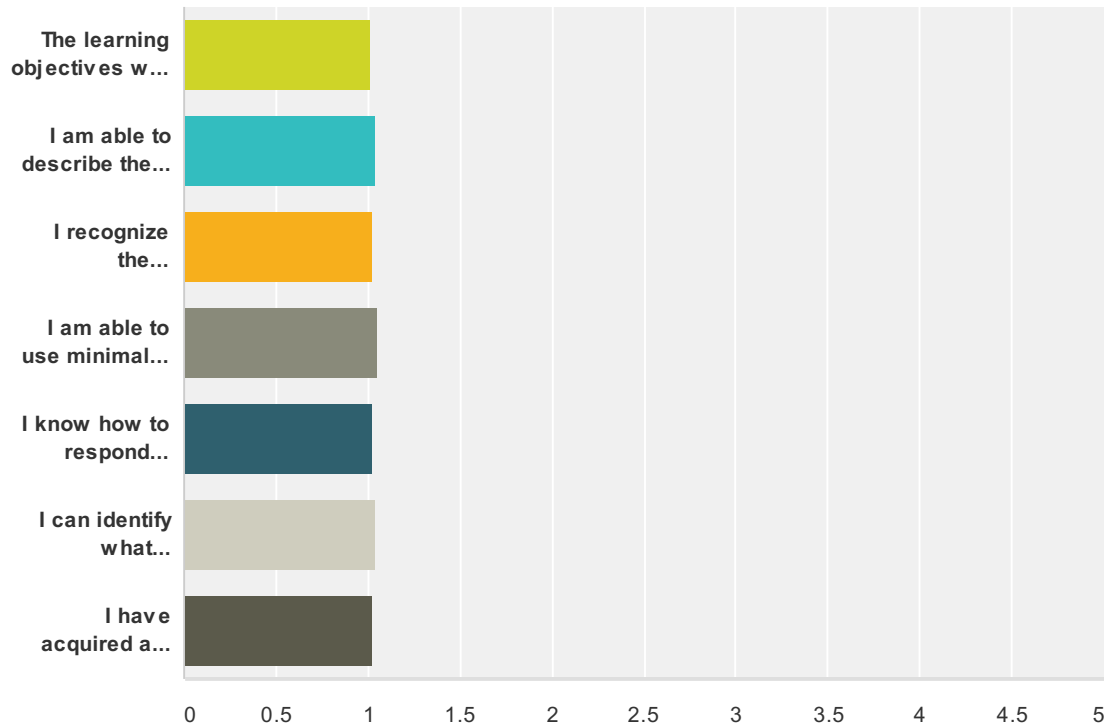


Answer Choices	Responses
Civil penalties	15.41% 1,067
Department of Justice investigation	1.08% 75
No penalties	0.16% 11
A and B	83.35% 5,771
Total	6,924

Appendix G: Online Training Evaluation for Educators

Q5 Please rate each of the following statements.

Answered: 6,837 Skipped: 875



	Agree	Not Sure	Disagree	Total	Average Rating
The learning objectives were met.	98.80% 6,755	1.11% 76	0.09% 6	6,837	1.01
I am able to describe the reporting law and reporting procedure for the State of Delaware.	96.46% 6,595	3.44% 235	0.10% 7	6,837	1.04
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	98.51% 6,735	1.42% 97	0.07% 5	6,837	1.02
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	95.26% 6,513	4.33% 296	0.41% 28	6,837	1.05
I know how to respond appropriately when children disclose allegations of abuse or neglect.	98.45% 6,731	1.49% 102	0.06% 4	6,837	1.02
I can identify what information to expect from DFS following a report of child abuse or neglect.	95.73% 6,545	4.08% 279	0.19% 13	6,837	1.04
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	98.65% 6,745	1.16% 79	0.19% 13	6,837	1.02

Appendix G: Online Training Evaluation for Educators

Q6 Please list any recommendations or suggestions for future content (i.e. ways training can be improved)

Answered: 385 Skipped: 7,327

Appendix H: Online Training Evaluation for Medical Professionals

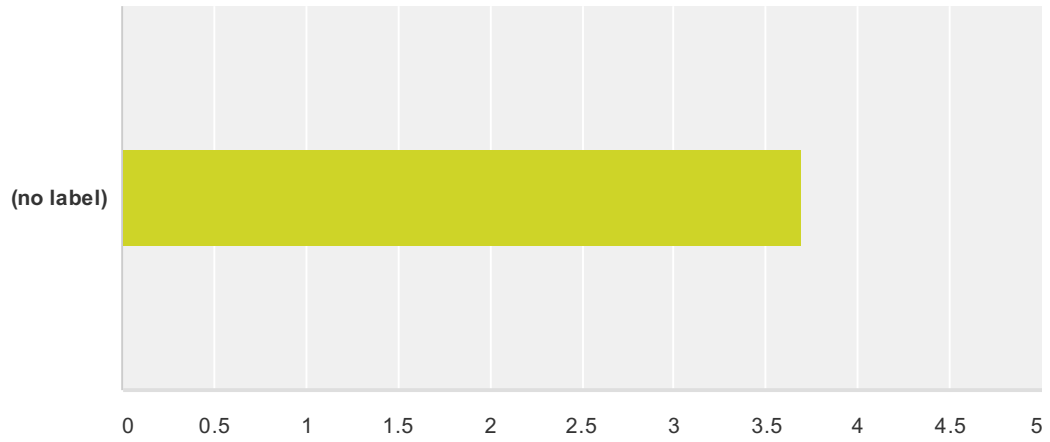
OCA DE: Online Test Summary - Training Evaluation

#	Question Text	Attempts	% Correct	Correct Choice	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5
1	The learning objectives were made clear. (1 of 9)	349	100%	1,2,3,4,5	41%	39%	17%	3%	0%
2	The content was comprehensive. (2 of 9)	350	100%	1,2,3,4,5	44%	36%	18%	2%	0%
3	The content followed a logical sequence. (3 of 9)	353	100%	1,2,3,4,5	43%	38%	16%	2%	0%
4	The trainers were knowledgeable and communicated effectively. (4 of 9)	287	100%	1,2,3,4,5	36%	38%	22%	5%	0%
5	As a result of this training, I have an improved understanding of the child abuse and neglect indicators. (5 of 9)	286	100%	1,2,3,4,5	37%	40%	19%	4%	1%
6	As a result of this training, I know how and where to report child abuse and neglect. (6 of 9)	284	100%	1,2,3,4,5	45%	38%	15%	2%	0%
7	As a result of this training, I have a better understanding of my duty to report child abuse and neglect. (7 of 9)	275	100%	1,2,3,4,5	45%	37%	15%	1%	1%
8	As a result of this training, I have a better understanding of my duty to report under the Medical Practice Act. (8 of 9)	272	100%	1,2,3,4,5	46%	34%	18%	1%	1%
9	Please list your comments or recommendations here. (9 of 9)	0	--	text					

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q1 The conference was well organized.

Answered: 224 Skipped: 0

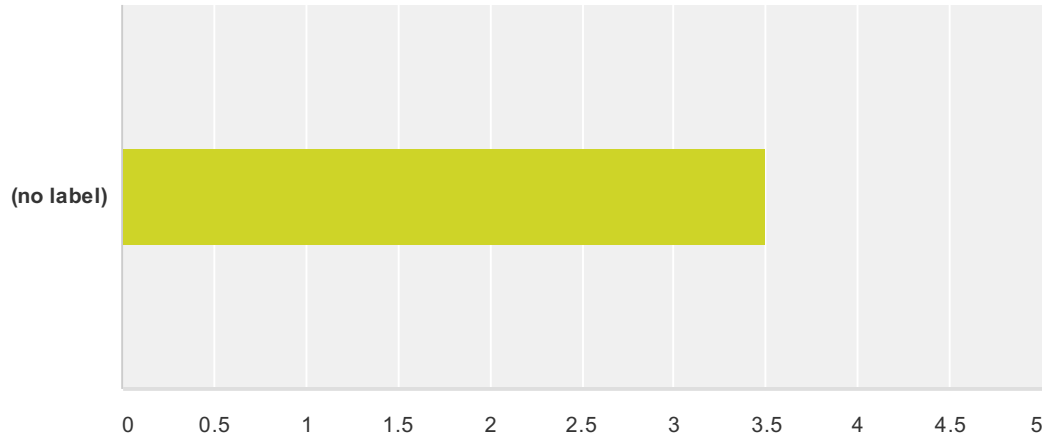


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	72.32% 162	26.79% 60	0.89% 2	0.00% 0	0.00% 0	224	3.70

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q2 The content of the conference sessions was appropriate and informative.

Answered: 224 Skipped: 0

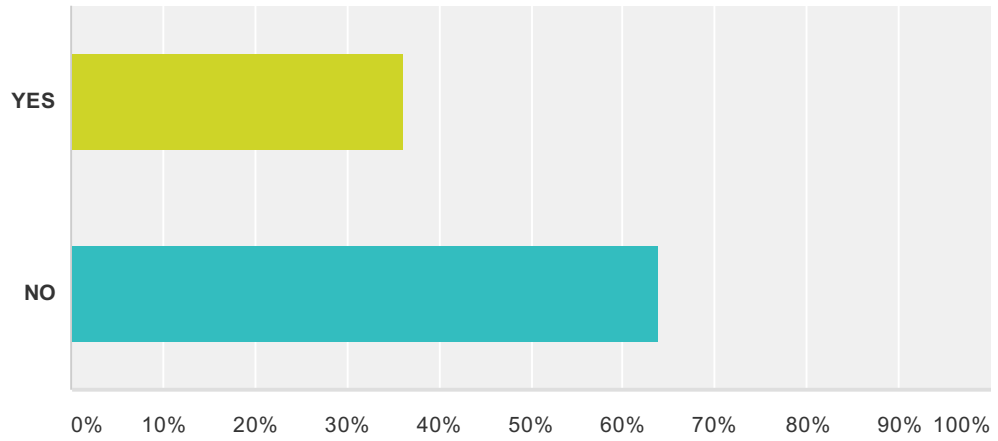


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	60.71% 136	35.27% 79	3.57% 8	0.45% 1	0.00% 0	224	3.50

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

**Q3 Did you participate in the MDT-
 Advanced Training on Wednesday, May
 22nd?**

Answered: 224 Skipped: 0

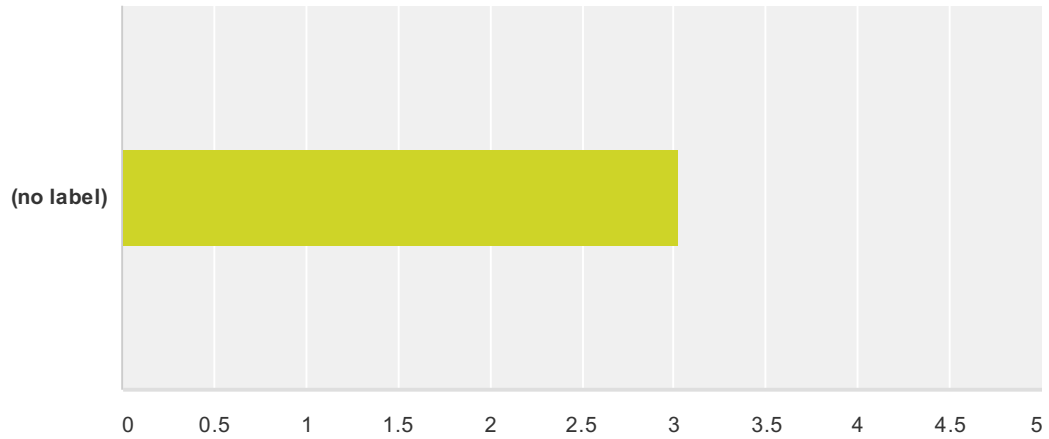


Answer Choices	Responses
YES	36.16% 81
NO	63.84% 143
Total	224

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q5 As a result of this training, my knowledge of the mission, vision, and culture of MDTs has increased.

Answered: 79 Skipped: 145

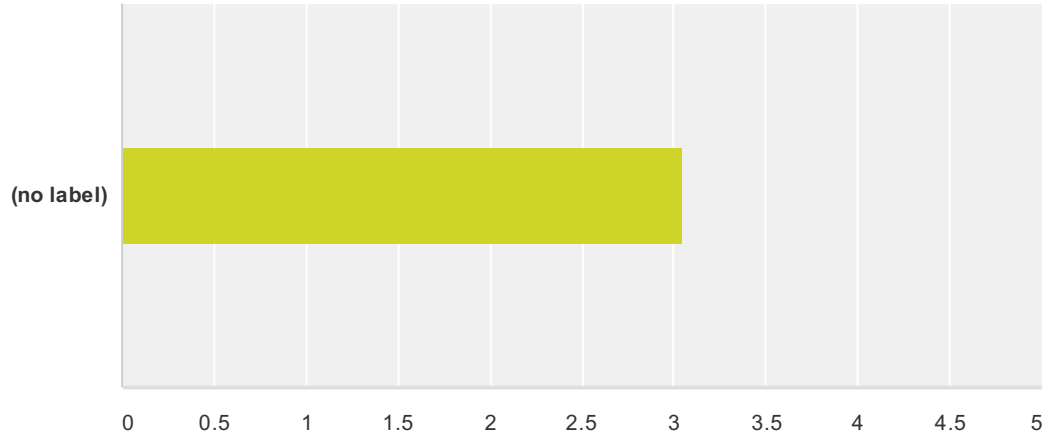


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	29.11% 23	59.49% 47	7.59% 6	3.80% 3	0.00% 0	79	3.03

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q6 I learned new practical information that will be helpful as I participate in MDT events? (Forensic Interviews, Case Reviews)

Answered: 79 Skipped: 145

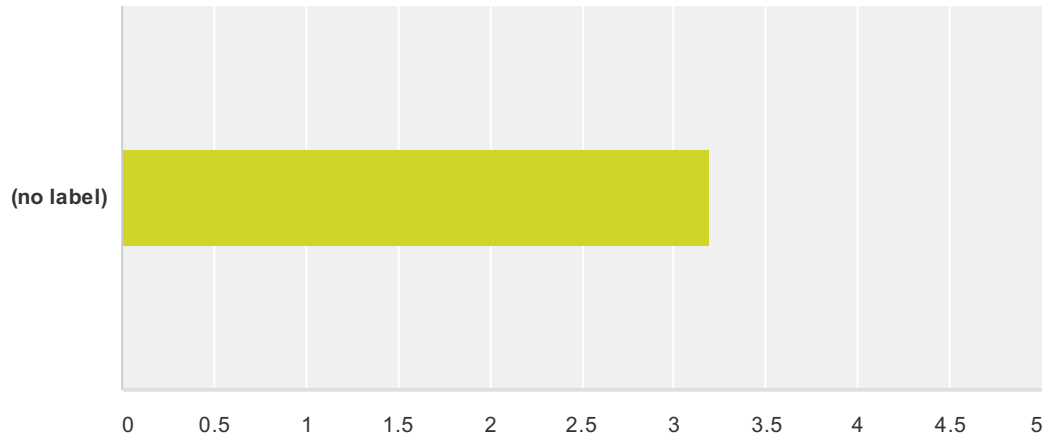


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	26.58% 21	64.56% 51	6.33% 5	2.53% 2	0.00% 0	79	3.05

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q7 I found it helpful to learn/explore the strengths/tensions that each MDT member brings to the table.

Answered: 79 Skipped: 145

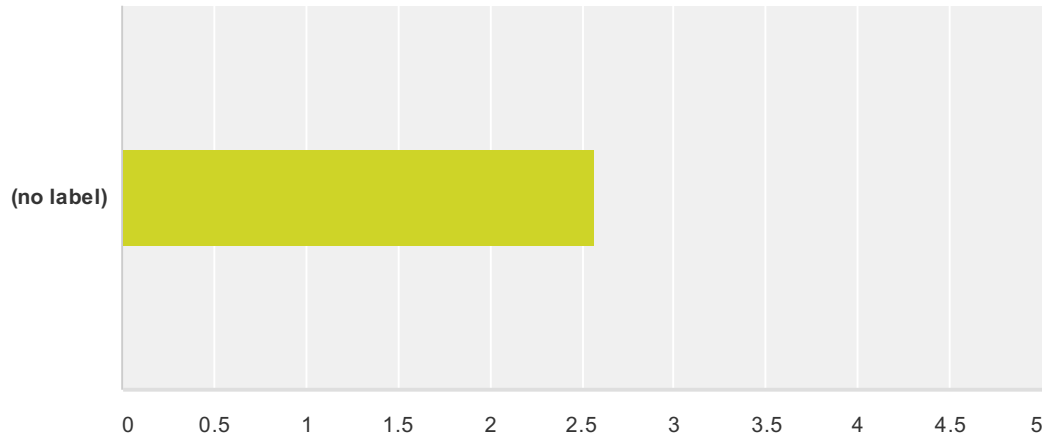


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	39.24% 31	53.16% 42	6.33% 5	1.27% 1	0.00% 0	79	3.19

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q8 The "action plan" that my team developed during the training is realistic and will be implemented.

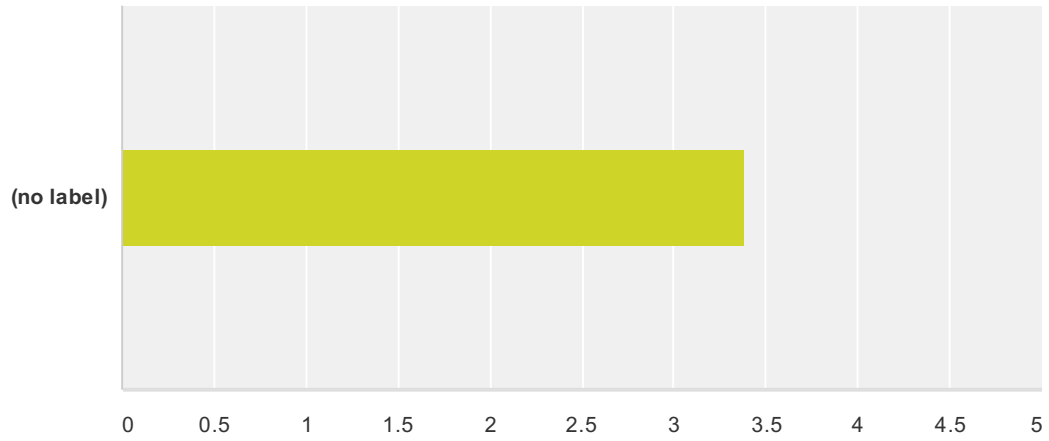
Answered: 79 Skipped: 145



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	21.52% 17	55.70% 44	20.25% 16	1.27% 1	1.27% 1	79	2.57

Q9 The facilitators from the National Children's Advocacy Center were experienced and knowledgeable.

Answered: 79 Skipped: 145

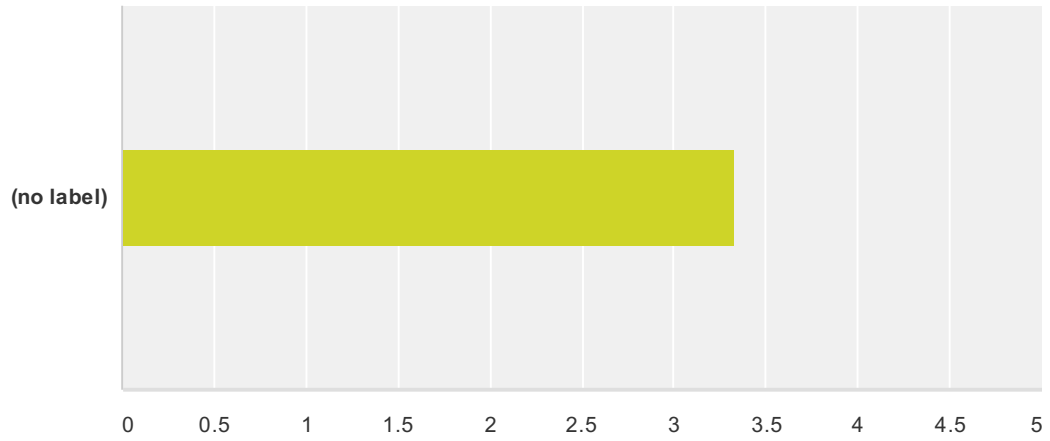


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	53.16% 42	41.77% 33	5.06% 4	0.00% 0	0.00% 0	79	3.38

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q10 The facilitators were able to answer questions/provide clarification when asked.

Answered: 79 Skipped: 145

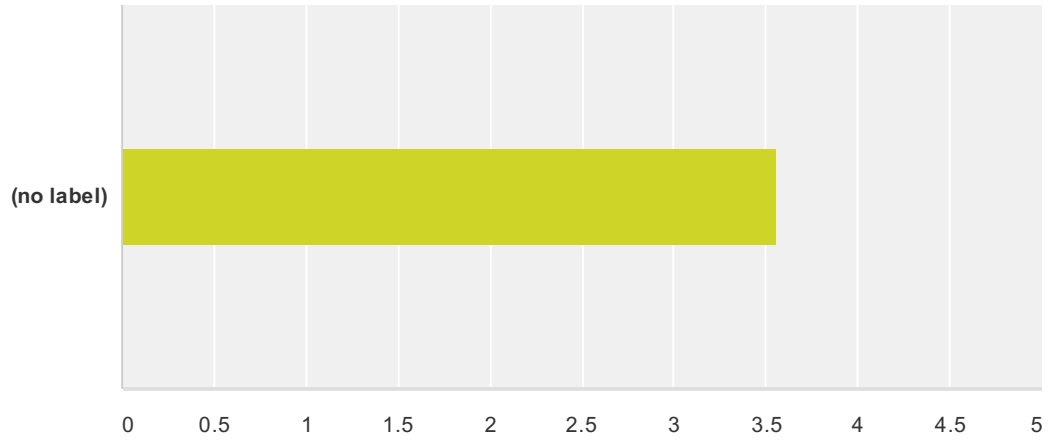


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	48.10% 38	46.84% 37	5.06% 4	0.00% 0	0.00% 0	79	3.33

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q12 What is your overall evaluation of the MDT-Advanced Training?

Answered: 79 Skipped: 145

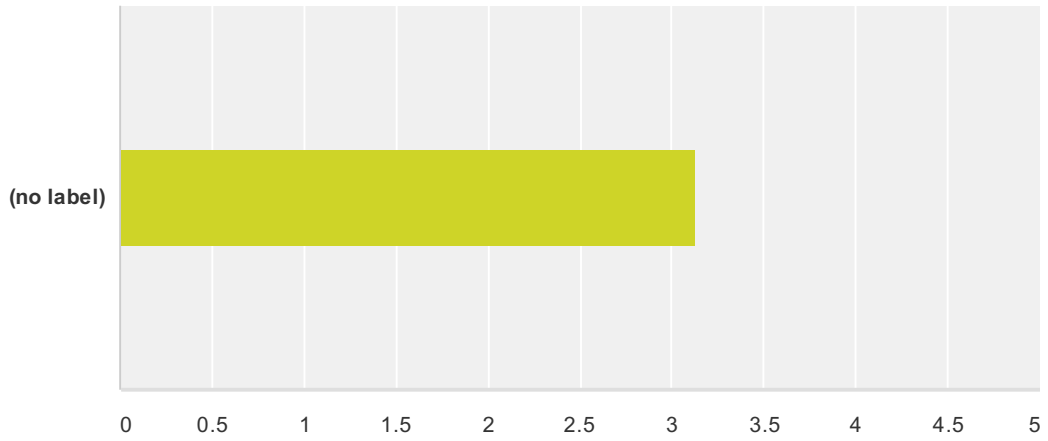


	Excellent	Good	Fair	Poor	Total	Average Rating
(no label)	62.03% 49	31.65% 25	6.33% 5	0.00% 0	79	3.56

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

**Q41 Information provided in the workshops
I attended will help me perform my job
more effectively.**

Answered: 199 Skipped: 25

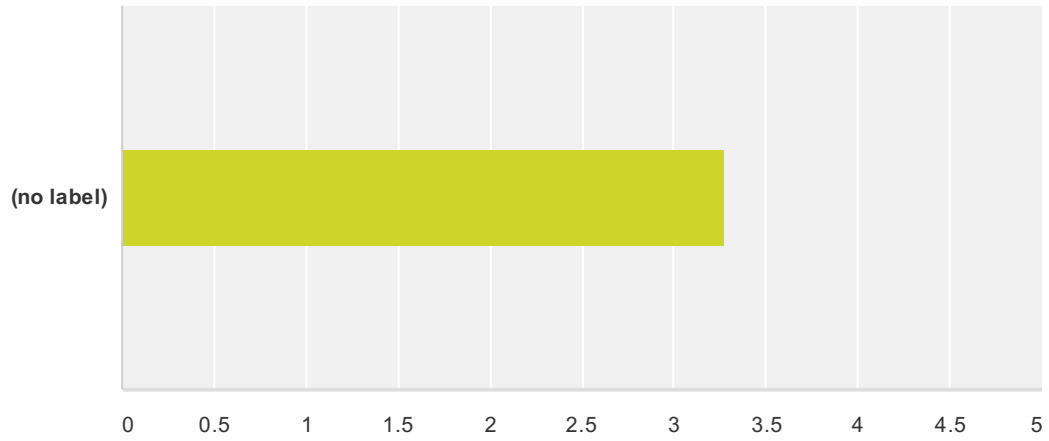


	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	34.67% 69	57.79% 115	7.04% 14	0.50% 1	0.00% 0	199	3.13

2013 Protecting Delaware's Children Conference Evaluation
Appendix I: Protecting Delaware's Children & Advanced Training Course Evaluation

Q42 In general, the workshop content was at an appropriate level for my background and experience.

Answered: 199 Skipped: 25



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Average Rating
(no label)	41.71% 83	52.76% 105	4.02% 8	1.51% 3	0.00% 0	199	3.28

Appendix J: Child Abuse and Neglect 101 Evaluation

**Child Abuse and Neglect 101
Tuesday, October 29, 2013
45 Evaluations
Day 1**

Please indicate your agreement/disagreement with the following statements by circling the appropriate number.

I. Content/Format / Learning	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I acquired new knowledge and/or skills.	68%	32%	0%	0%	0%
Teaching format/length was suitable	59%	41%	0%	0%	0%
I will be able to apply the knowledge learned.	75%	23%	2%	0%	0%
Handouts were current and useful.	75%	25%	0%	0%	0%
II. Instruction	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Kellie Turner					
Presenter was knowledgeable.	89%	11%	0%	0%	0%
Presenter was prepared and organized.	89%	11%	0%	0%	0%
Concepts were clearly explained.	89%	11%	0%	0%	0%
Marjorie Hershberger					
Presenter was knowledgeable.	89%	11%	0%	0%	0%
Presenter was prepared and organized.	89%	11%	0%	0%	0%
Concepts were clearly explained.	89%	11%	0%	0%	0%
Tania Culley					
Presenter was knowledgeable.	96%	4%	0%	0%	0%
Presenter was prepared and organized.	93%	7%	0%	0%	0%
Concepts were clearly explained.	92%	4%	2%	2%	0%

Appendix J: Child Abuse and Neglect 101 Evaluation

IV. Comments about this session:

- Excellent information and very well done
- Very informative overall, breakfast, lunch and facility were great
- Very well organized, good amount of new information
- Great presentation, great location, but chairs were uncomfortable
- Great place, chairs were way too uncomfortable to sit for so long
- Very informative and useful information that can benefit my clientele
- Very interesting session
- Kellie is a great presenter, great place
- Stat handout was great
- Kellie's and Tania's talks duplicated each other
- Great information and organization
- Kellie is a great presenter, very interesting. Loved the stories
- Tania was very good, wish she had more time

Appendix J: Child Abuse and Neglect 101 Evaluation

Child Abuse and Neglect 101 October 29 & 30, 2013 36 Evaluations

Please take a few minutes to answer this questionnaire. Your feedback is very important to us.

Overall Program	Excellent	Good	Fair	Poor
Overall satisfaction with the workshop.	89%	11%	0%	0%
Overall satisfaction with the panel presentation	81%	19%	0%	0%
Overall satisfaction with the presentation on the legal aspect of responding to child abuse	86%	14%	0%	0%
Location of Facility: Buena Vista	72%	25%	3%	0%
Registration Process	89%	11%	0%	0%
Conference Room	58%	31%	4%	0%
Food	75%	22%	3%	0%

Learning Objectives	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
To better understand the definitions of the four types of child abuse	89%	11%	0%	0%	0%
To better understand the reporting and investigation of child abuse and neglect allegations	83%	17%	0%	0%	0%
To better understand the laws related to child abuse	78%	22%	0%	0%	0%
To better understand who (agencies) is involved when a child is abused and how all the agencies work together	78%	22%	0%	0%	0%
To better understand the effects of child abuse	86%	14%	0%	0%	0%

Overall Rating	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Workshop met or exceeded my expectations.	83%	17%	0%	0%	0%

Please turn survey over, survey continues on the back.

Workshop Evaluation Form

What was the most valuable part of this workshop and why?

- Everything was equally valuable
- Learning who the legal, state agencies are and what they do
- Detail on legal process
- Understanding the process and agencies involved in a child abuse case
- All panel members were excellent
- Discussion and overview of court process led by Judge Jones
- Panel provided legal information not commonly known
- The very broad start to finish overview of the system was very helpful
- Understanding our part and responsibility
- Laws, process in court , DFS involvement, loved Patty's presentation
- All the presenters and especially the panel
- How abuse effects the brain
- Better understanding of what constitutes abuse and what does not
- The legal track that was very explained
- The constant reminder of the importance of prevention to further help children avoid abuse
- Emphasis on mandatory reporting and FAIR
- Learning how important prevention of abuse is
- How a child goes through the legal system
- Reporting child abuse is everyone's responsibility
- Topics were all valuable to my practice
- The understanding of the process and the focus
- The diversity of topics, the panel was a different approach gave a better view of how it all works
- All information was good, particularly day 1
- Good refresher

What was the least valuable part of this workshop?

- I don't think the police part of the panel really added much depth to the conversation. His message got lost.
- The abusive head trauma portion may have been too specific for CAN 101
- The detailed speaking of how the family court proceedings go; very informative but seemed to stray away from the topic
- Having definitions read
- First day there was a lot of information to take in
- Review of types of abuse
- Linda Shannon reading her speech – hard to follow, would have been better if she talked it through
- Chairs very uncomfortable

Appendix J: Child Abuse and Neglect 101 Evaluation

Has this workshop provided you with new knowledge/facts about child abuse and neglect?

Please describe:

- Places, people involved, outcomes
- Great information on court system
- It will help me understand my role within the system and in general to recognize the signs of child abuse
- Learning about the laws that direct the funding and regulations in place
- I understand what takes place once a report had been made and understand how the chain of command works
- Being new and unfamiliar with the process I gained a better understanding of child welfare system
- Good refresher
- Learning how to teach children to cope and about how all agencies work together for best interest of the child
- As a CASA there was a lot of information but I learned more information from this workshop
- Interesting information on biological effects
- Better understanding of system
- Yes, but there is still a breakdown of communication between DFS and other State agencies, such as DPH that make reports. What was stated and what actually happens are very different and DFS workers do not generally follow up with us for collateral information even when we have made the reports. Very frustrating when we all are trying to act in the best interest of the child
- Process from reporting to resolution of child abuse, cost of child abuse, ACES over lifespan, laws regarding guardianship, programs available to children

Thank you for taking the time to complete this form! We carefully review and consider your feedback for future workshops.