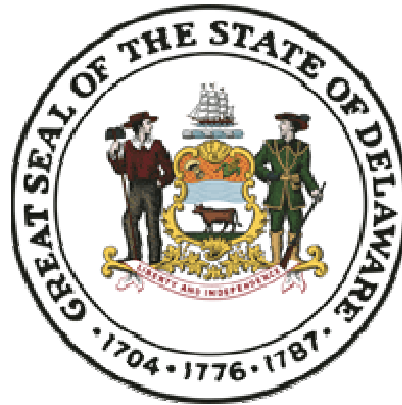

State of Delaware
Child Protection Accountability Commission (CPAC)



Children's Justice Act
Annual Progress Report and Grant Application
And
2015-2017 Three-Year Assessment Report
May 29, 2015

State of Delaware
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Mission Statement

The Child Protection Accountability Commission's overall statutory mission is to monitor Delaware's child protection system to ensure the health, safety, and well-being of Delaware's abused, neglected, and dependent children (16 Del. C. § 912(b)).

Purpose and Background

Delaware's Child Protection Accountability Commission (CPAC or the Commission) was statutorily created in 1997 as part of a comprehensive strategy, entitled the Child Abuse Prevention Act of 1997, to improve Delaware's child protection system following the tragic death of a four year old boy named Bryan Martin. This act made significant changes regarding how Delaware investigates child abuse and neglect and how it fosters a child protection community of cooperation, accountability and multidisciplinary collaboration. CPAC became the Children's Justice Act (CJA) State Task Force in FFY08. Although the statutory duties of the Commission were in place prior to CPAC's designation as the State Task Force, the duties support the guidelines outlined in the CJA grant and are as follows (16 Del. C. § 912(b)):

- (1) Examine and evaluate the policies, procedures and effectiveness of the child protection system and make recommendations for changes therein, focusing specifically on the respective roles in the child protection system of the Division of Family Services, the Division of Prevention and Behavioral Health Services, the Office of the Attorney General, the Family Court, the medical community, and law enforcement agencies;
- (2) Recommend changes in the policies and procedures for investigating and overseeing the welfare of abused, neglected and dependent children;
- (3) Advocate for legislation and make legislative recommendations to the Governor and General Assembly;
- (4) Access, develop and provide quality training to staff of the Division of Family Services, Deputy Attorneys General, Family Court, law enforcement officers, the medical community, educators, day-care providers, and others on child protection issues; and
- (5) Review and make recommendations concerning the well-being of Delaware's abused, neglected and dependent children including, but not limited to, issues relating to foster care, adoption, mental health services, victim services, education, rehabilitation, substance abuse and independent living.

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I. Governor's Letter



STATE OF DELAWARE
OFFICE OF THE GOVERNOR
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WILLIAM PENN STREET, DOVER, DE 19901

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GOVERNOR

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May 15, 2015

Mark Greenberg, Acting Commissioner
Administration on Children, Youth and Families
1250 Maryland Avenue, S.W., 8th Floor
Washington, D.C. 20024

Dear Acting Commissioner Greenberg:

Delaware is pleased to submit an application for funding under the Children's Justice Act.

Please be assured of the following:

- Delaware received the FY 2014 child abuse and neglect Basic State Grant and continues to comply with the requirements stipulated in Section 106(b) of the Act;
- Delaware has maintained a State multidisciplinary task force on children's justice;
- Delaware has adopted or continues to progress in adopting recommendations of the State Task Force or a comparable alternative to such recommendations;
- Delaware will make such reports to the Secretary as may reasonably be required, including an annual report on how assistance received under this program was expended throughout the State, with particular attention to the areas described in paragraphs (1) through (3) of Section 107(a);
- Delaware will maintain and provide access to records relating to activities under CJA; and
- Delaware will participate in at least one Federally-initiated CJA meeting each year that the grant is in effect and are authorized to use grant funds to cover travel and per diem expenses for two CJA representatives (CJA Coordinator and Task Force Chairperson) to attend the meeting.

We are looking forward to continuing the projects supported by these funds.

Sincerely,

A handwritten signature in blue ink, appearing to be 'JAM'.

Jack A. Markell
Governor

II. Task Force Membership and Function

Name and Title	Task Force Designation	Description
Colonel Nathaniel McQueen, Jr., Superintendent, Delaware State Police	Law Enforcement Community	Colonel McQueen represents the Delaware State Police on the Task Force.
Captain Robert McLucas, New Castle County Police Department		Captain Robert McLucas represents the New Castle County Police Department on the Task Force.
The Honorable Chandlee Johnson Kuhn, Chief Judge, Family Court	Criminal Court Judge	The Chief Judge of the Family Court has statewide administrative responsibilities, and the Family Court has extensive jurisdiction over domestic matters, including juvenile delinquency, child neglect, child abuse, adult misdemeanor crimes against juveniles, orders of protection from abuse, intra-family misdemeanor crimes, etc.
The Honorable Joelle Hitch, Judge, Family Court	Civil Court Judge	Judge Hitch hears a broad range of cases including child neglect, dependency, child abuse, custody and visitation of children, adoptions, terminations of parental rights, etc.
Josette Manning, Esquire, Deputy Attorney General, Department of Justice	Prosecuting Attorney	Ms. Manning heads the Child Victims Unit, which is a specialized unit within the Department of Justice that streamlines the prosecutorial and social services of the Department to more effectively protect Delaware's children who are victims of the most violent crime.
Patricia Dailey Lewis, Esquire, Deputy Attorney General, Department of Justice		Ms. Dailey Lewis is the Director of the Family Division and oversees four units: Child Support, Child Protection, Domestic Violence and Child Abuse, and Juvenile Delinquency and Truancy.
Kathryn Lunger, Esquire, Assistant Public Defender, Office of the Public Defender	Defense Attorney	Ms. Lunger is an Assistant Public Defender at the Delaware Office of the Public Defender, which is responsible for representing indigent people at every stage of the criminal process in both adult and juvenile courts.
Tania M. Culley, Esquire, Child Advocate, Office of the Child Advocate (OCA)	Child Advocate (Attorney for Children)	As the Child Advocate, Ms. Culley is responsible for providing legal representation for dependent, neglected, and abused children in civil Family Court proceedings; engaging in legislative advocacy; collaborating with child welfare system partners to evaluate the effectiveness of the child protection system and to make recommendations for changes to policies and procedures; developing and providing quality training to OCA's volunteer attorneys and the child protection system as a whole; and participating in the community to increase public awareness of OCA.
Ellen Levin, CASA	Court Appointed Special Advocate Representative	Ms. Levin is a volunteer for the Court Appointed Special Advocate Program.

Name and Title	Task Force Designation	Description
Allan De Jong, M.D., Medical Director, Alfred I. duPont Hospital for Children	Health Professional	Dr. De Jong is a pediatrician and the Medical Director of the Children at Risk Evaluation (CARE) Program at the Alfred I. duPont Hospital for Children.
Susan Ccyk, M.Ed., Director, Division of Prevention and Behavioral Health Services	Mental Health Professional	Ms. Ccyk is the Director of the Division of Prevention and Behavioral Health Services, which provides a statewide continuum of prevention services, early intervention services, and mental health and substance abuse (behavioral health) treatment programs for children and youth.
Victoria Kelly, Psy.D., Director, Division of Family Services	Child Protective Service Agencies	Dr. Kelly is the Director of the Division of Family Services, which investigates child abuse, neglect and dependency, offers treatment services, foster care, adoption, independent living and child care licensing services.
Patricia L. Maichle, Senior Administrator, Delaware Developmental Disabilities Council	Individual experienced in working with children with disabilities	Ms. Maichle is the Senior Administrator at the Delaware Developmental Disabilities Council which addresses the unmet needs of people with developmental disabilities through system-wide advocacy, planning and demonstration projects. Ms. Maichle participates in one of the Committees under the Task Force.
Mary Lou Edgar, Member of the Interagency Committee on Adoption	Parent and/or Representative of Parent Groups	Ms. Edgar is a member of the Interagency Committee on Adoption and the Executive Director of A Better Chance for Our Children, a non-profit agency that provides services and resources to families and children involved in foster care and adoption.
Nicole Byers	Adult former victims of child abuse and or neglect	Nicole Byers is a Communications Assistant at the Office of the Attorney General Matthew P. Denn. She was appointed to CPAC after the statutory changes were approved on July 15, 2014 and represents the Youth Advisory Council.
Jennifer Davis, Education Associate, Student Services and Special Populations, Department of Education	Individual experienced in working with homeless children and youths (as defined in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a)).	Ms. Davis is an Education Associate and oversees Student Services and Special Populations at the Department of Education. In this capacity, she serves as the State Coordinator for the Education of Homeless Children and Youth. She participates in one of the Committees under the Task Force.

In Delaware, CPAC serves as the federally mandated Citizen Review Panel and CJA State Task Force. As a result, CPAC fulfills specific statutory requirements for each. For CJA, CPAC is required to maintain a multidisciplinary Task Force on children's justice as specified in Section 107(c)(1) of CAPTA to remain eligible for CJA grant funds. Delaware's Task Force membership is designated under section 912(a) of Title 16 of the Delaware Code. In fact, the statute was recently amended on July 15, 2014 to add two representatives required under CAPTA: a youth or young adult who has experienced foster care in Delaware and a Delaware attorney who represents parents in child welfare proceedings. Previously these representatives only participated in a number of long-term Committees or Workgroups under the Task Force (See Appendix A for the CPAC Statute).

As a result of the revisions, the 24 Task Force members are as follows (16 Del. C. § 912(a)): (1) The Secretary of the Department of Services for Children, Youth and Their Families; (2) The Director of the Division of Family Services; (3) Two representatives from the Attorney General's Office, appointed by the Attorney General; (4) Two members of the Family Court, appointed by the Chief Judge of the Family Court; (5) One member of the House of Representatives, appointed by the Speaker of the House; (6) One member of the Senate, appointed by the President Pro Tempore of the Senate; (7) The Chair of the Child Placement Review Board; (8) The Secretary of the Department of Education; (9) The Director of the Division of Prevention and Behavioral Health Services; (10) The Chair of the Domestic Violence Coordinating Council; (11) The Superintendent of the Delaware State Police; (12) The Chair of the Child Death, Near Death, and Stillbirth Commission; (13) The Investigation Coordinator, as defined in § 902 of this title; (14) One youth or young adult who has experienced foster care in Delaware, appointed by the Secretary of the Department; (15) One Representative from the Public Defender's Office, appointed by the Public Defender; and (16) Seven at-large members appointed by the Governor with 1 person from the medical community, 1 person from the Interagency Committee on Adoption who works with youth engaged in the foster care system, 1 person from a law-enforcement agency other than the State Police and 4 persons from the child protection community.

A. Structure

In addition to its members, the Child Advocate serves as the Executive Director of CPAC and oversees the Office of the Child Advocate (OCA). OCA staff includes 4 Deputy Child Advocates, a Staff Attorney, 3 Family Crisis Therapists, an Office Manager, a Training Coordinator, and a Program Administrator. OCA provides staffing support to CPAC, and, as such, is responsible for administering the CJA grant on behalf of CPAC. Further, the OCA Program Administrator serves as the CJA Coordinator and is responsible for drafting the Application, Annual Report and Three-Year Assessment; preparing quarterly reports for the Abuse Intervention Committee on behalf of CPAC; submitting an annual grant application and quarterly fiscal and progress reports to the Criminal Justice Council; and administering and overseeing the activities under the grant. Since October 1, 2012, the Criminal Justice Council, with assistance from the Administrative Office of

the Courts, has supported OCA with the fiscal management of the grant. The Criminal Justice Council is also responsible for the financial reporting on behalf of CPAC.

To improve the manner in which the CJA grant is administered, in April 2013, CPAC charged the Abuse Intervention Committee with providing oversight for the CJA grant activities and reporting the progress of its activities to CPAC. The Committee is chaired by CPAC Commissioner, Patricia Dailey Lewis, Esquire, and its charge is as follows: to provide measurable oversight of the Children's Justice Act grant activities by planning and administering the Three-Year Assessment; monitoring the progress of recommendations identified in the Three-Year Assessment Report; and recommending to CPAC future system priorities related to the investigative, administrative and judicial handling of cases of child abuse and neglect.

B. Meeting Frequency and Minutes

The CPAC Abuse Intervention Committee meets on a quarterly basis to receive progress updates on the goals identified in the Three-Year Assessment and to report this progress to CPAC. CPAC also convenes quarterly meetings to discuss the work of its six Committees: Abuse Intervention; Data Utilization; Education; Legislative; Permanency for Adolescents; and Training. The progress reports from each quarterly meeting can be found in the CPAC minutes (See Appendix B for the CPAC Minutes).

III. Prior Year Activities and Performance Report (May 1, 2014-April 30, 2015)

During the last year of the 2012-2014 Three-Year Assessment, CPAC focused its efforts on the support of training and education initiatives related to the investigation and prosecution of child abuse and neglect cases using a multidisciplinary team (MDT) approach, which was one of three recommendations identified by CPAC. These recommendations and the associated system improvements from the prior assessment will be discussed in more detail in Section V of this report, 2015-2017 Three-Year Assessment.

CPAC identified the following activities for the 12-month grant period: Child Abuse and Neglect (CAN) Best Practices Guidelines; Best Practices for Responding to Child Torture; Data to Inform System Improvements in the Processing of Child Abuse Cases; MDT Scholarships; Training Coordinator Position; Mandatory Reporting Training; Protecting Delaware's Children Conference and the Child Abuse Multidisciplinary Team Advanced Training Course; Cross-Education Training; Online Training System, Surveys, Training Software and Videography Services; Child Abuse and Neglect Report Line Publicity; and CJA Grantee Meeting & National Citizen Review Panel Conference. The planning and execution of these activities is carried out by CPAC through one of its six Committees. Additionally, the OCA Program Administrator and the Training Coordinator provide administrative support to the Committees and its Workgroups. The progress on these activities will be described further below.

1. **Activity:** Develop Child Abuse and Neglect (CAN) Best Practice Guidelines

Output: In July 2013, CPAC approved the creation of the CAN Best Practices Workgroup under the CPAC Training Committee. During this reporting period, a smaller working group has been meeting to revise the Memorandum of Understanding (MOU) between the Department of Services for Children, Youth and Their Families (DSCYF), Children's Advocacy Center (CAC), Department of Justice (DOJ), and Delaware Police Departments. Historically, the MOU has outlined each agency's roles and responsibilities in the investigation and prosecution of child abuse cases. However, the MOU lacked multidisciplinary protocols for handling child abuse and neglect cases in Delaware. The working group is in the process of developing 5 separate protocols for the MDT response to cases involving physical injury, serious physical injury, death, sexual abuse and neglect of children. To support communication and collaboration between all involved parties, the group has proposed that the following

signatory agencies be added: Division of Forensic Science, Delaware Hospitals, and the Investigation Coordinator.¹

Outcome: None to date.

Evaluation: Until the MOU is executed, no formal evaluation will be implemented. The Child Death, Near Death and Stillbirth Commission (CDNDSC), through its Child Abuse and Neglect (CAN) Panel, evaluates the effectiveness of the MDT response in its investigation and review of all cases of child death or near death due to abuse/or neglect. CDNDSC disseminates recommendations related to such findings to child welfare agency partners, including the agencies listed in the MOU. The OCA Program Administrator, as CPAC staff, participates on the CAN Panel and maintains a database of the approved recommendations and the agency responses, as CPAC is required under CAPTA to do so.

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.²

Funding Required: None to date.

2. **Activity:** Develop Best Practices for Responding to Cases of Child Torture

Output: In May 2014, CPAC held their semiannual joint meeting with CDNDSC and approved the creation of the Joint Committee on Child Torture. The Committee began meeting in October 2014 to research and develop best practices and/or trainings to help professionals recognize and appropriately respond to cases of child torture. Upon completion, the best practices will be incorporated into the MOU between DSCYF, CAC, DOJ, and Delaware Police Departments. Training will also be included.

Outcome: The Committee created a Checklist for Elements of Child Torture, which is awaiting final approval by CPAC. In addition, Suzanna Tiapula, a Distinguished Fellow for the Institute of Violence, Abuse, and Trauma, provided a 1.5 hour workshop to approximately 43 participants at the Protecting Delaware’s Children Conference on March 4, 2015 titled “Analysis of Power and Control Dynamics in Child Torture Investigations.”

Evaluation: Until the MOU is executed, no formal evaluation will be implemented. Child torture cases often fall under the purview of CDNDSC’s CAN Panel. As such, the CAN Panel evaluates the effectiveness of the MDT response in its investigation and review of these cases.

¹ House Substitute 1 for House Bill 371 was signed on August 16, 2012, requiring a tracking system for all child death, near death, and sexual abuse cases and creating the position of Investigation Coordinator within DSCYF.

² Taken from the Report on the Joint Committee on the Investigation and Prosecution of Child Abuse.

CDNDSC disseminates recommendations related to such findings to child welfare agency partners, including the agencies listed in the MOU. The OCA Program Administrator, as CPAC staff, participates on the CAN Panel and maintains a database of the approved recommendations and the agency responses, as CPAC is required under CAPTA to do so.

Participants at the Protecting Delaware's Children Conference were asked to participate in a survey to evaluate their overall satisfaction with the conference and the individual workshop sessions.

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

Funding Required: CJA funds were used to cover the speaker fees.

3. **Activity:** Utilize Data to Inform System Improvements in the Investigation and Prosecution of Child Abuse Cases

Output: CPAC has historically requested data from its Task Force members to measure Delaware's Child Protection System. However, until 2012, there was no structure in place to uniformly present, analyze and interpret the data. Then, during the reporting period, the CPAC Data Utilization Committee made significant improvements and reorganized its data points into eight dashboards: 1. Division of Family Services (DFS) Caseloads; 2. Processing of Child Abuse Cases; 3. Children in DSCYF Custody; 4. Permanency Outcomes; 5. Extended Jurisdiction; 6. Cross-Over Youth; 7. Educational Outcomes for Children in Foster Care; and 8. Re-Entry/Recurrence of Maltreatment. As it relates to the CJA grant, Dashboard 2 contains the most critical data since it assesses the investigation and prosecution of child abuse cases. Specifically, it consists of reports on data collected from various child welfare agencies (e.g., DFS, CAC, and DOJ), including the agency's involvement in intra-familial versus extra-familial reports of child abuse and neglect, and the outcome(s) in these cases. Dashboard 2 also presents the number of hotline reports received by the DFS Child Abuse and Neglect Report Line, together with (in addition to the number of reports received) the primary allegation type and case outcome. In addition, the dashboard features the number of cases opened and the civil and criminal case outcomes of cases closed by the Investigation Coordinator, who monitors and helps to coordinate all child death, near death, and sexual abuse cases to ensure a comprehensive, multidisciplinary civil and criminal system response. In the next fiscal year, as complete data is received from child welfare system partners, CPAC anticipates that this dashboard will become highly relevant in helping to ensure the best outcomes in the most high-risk cases investigated and prosecuted in Delaware (See Appendix C for the CPAC Dashboard).

Outcome: 13 data points were identified to assess the investigation and prosecution of child abuse cases in Delaware.

Evaluation: At each quarterly meeting, the Committee evaluates each data point to determine its relevance and impact on outcomes for children.

Need: To develop dashboards for measuring Delaware's child protection system; to present the dashboards to the Task Force for regular review; and to use the dashboards to inform system improvement and CPAC initiatives.

Funding Required: None to Date.

4. **Activity:** Provide Scholarships to MDT Partners for National Training Opportunities

Output: At the end of the 2014 calendar year, CPAC staff sent an email to the Task Force, which listed the national training opportunities for the upcoming year and the availability of scholarships through CJA funds. The conferences included the San Diego International Conference on Child and Family Maltreatment, the International Conference on Shaken Baby Syndrome/Abusive Head Trauma, the International Symposium on Child Abuse, When Words Matter: Emerging Issues in Forensic Interviewing, and the Annual Crimes Against Children Conference. During the reporting period, the Task Force sent a team of representatives to national conferences and partial scholarships were provided to representatives from DSCYF, DOJ, law enforcement, and the Family Court, as needed. The scholarships covered the cost of the hotel and registration fees. The applicant's agency was responsible for airfare, per diem, baggage fees, parking, and shuttle/taxi services.

Outcome: Partial scholarships were provided to 13 MDT partners to attend the Fourteenth International Conference on Shaken Baby Syndrome (SBS)/Abusive Head Trauma (AHT) on September 21-23, 2014. Two representatives from the Department of Justice received partial funding to attend the 29th Annual San Diego International Conference on Child and Family Maltreatment on January 24-29, 2015. Twelve MDT partners received partial scholarships to attend the 31st International Symposium on Child Abuse from March 23-26, 2015.

Evaluation: Representatives who attended the Fourteenth International Conference on SBS/AHT were asked to participate in a survey to evaluate their overall satisfaction with the conference and to determine if a team should be sent next year. Additionally, the evaluation explored potential topics and speakers for the next Protecting Delaware's Children Conference. The results were favorable and supported attendance in the future (See Appendix D for the AHT Evaluation).³ The survey results for the 31st International Symposium on Child Abuse

³ The results related to the topics and speakers were not included in the summary provided.

were not received during the reporting period, and no survey was disseminated to the two representatives who attended the San Diego conference.

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

Funding Required: CJA funds were used for the scholarships.

5. Activity: Contract with a Training Coordinator

Output: The Training Coordinator was contracted by OCA, on behalf of CPAC, and worked an average of 36 hours a week, 52 weeks per year. During the reporting period, the Training Coordinator was responsible for the following: maintained the Child Welfare Training Calendar on the OCA website; provided technical support to users on OCA's online training system; updated the mandatory reporting training for educators and medical providers; provided mandatory reporting training to educators and general professional audiences; worked with the professional videographer and students from the local high school to develop web-based training programs; chaired the Cross-Education Workgroup; staffed the Abuse Intervention Committee, Training Committee, and MDT Workgroup; and provided administrative support for the Protecting Delaware's Children Conference.

Outcome: The Training Coordinator facilitated 70% of the onsite mandatory reporting trainings for educators and 32% of the onsite mandatory reporting trainings for general professional audiences during the 12-month period. Approximately, 1,106 professionals received training from the Training Coordinator. In addition, the Training Coordinator created two interactive web-based training programs for mandatory reporting on OCA's online training system.

Evaluation: At each quarterly meeting of the CPAC Abuse Intervention Committee, the Training Coordinator reports out on the last quarter's accomplishments and activities. The OCA Program Administrator provides monthly supervision to the Training Coordinator and evaluates the contract every six months.

Need: To facilitate and/or coordinate the CPAC approved trainings for professional audiences; expand on the use of web-based training; evaluate and enhance existing trainings; and maintain a tally of persons trained.

Funding Required: CJA funds were used to support the contractual position.

6. Activity: Train Professionals on the Recognition and Reporting of Child Abuse and Neglect

Output: The Mandatory Reporting Workgroup under the CPAC Training Committee updated its 3 mandatory reporting training program for educators, general community and professional audiences, and medical professionals. In December 2014, CPAC partnered with the Medical Society of Delaware to revise the medical training and to obtain approval for CME credit. Both onsite and web-based formats are available for each training program; all web-based training can be accessed through OCA's online training system at <http://ocade.server.tracorp.com/>. For public schools, the Department of Education's Blackboard course management system hosts the web-based training for educators. Staff from DSCYF, DOJ, and OCA conducted several onsite training sessions for educators and general professional audiences. One onsite, medical training was provided at the Medical Society of Delaware and co-facilitated by Dr. Gordon Reed from Christiana Care Health System and Michael Sullivan from DFS.

Outcome: For the general training, approximately 27 onsite trainings were provided to 770 participants, and 256 participants completed the training online. For the educator training, approximately 18 onsite trainings were provided to 1,165 participants, and 10,634 participants completed the web-based training through the Department of Education's Blackboard course management system. In addition, 211 participants completed the web-based training on OCA's online training system. For the medical training, 5,634 participants completed the training online; 43 participants attended the onsite training. As a result of new software, the web-based training was offered to medical professionals in two formats for desktop computers and mobile device users.

Evaluation: For the onsite general training, 309 respondents submitted an evaluation and the results revealed the following: 89% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 76% of respondents correctly identified where to report suspicions of child abuse or neglect; 98% of respondents correctly identified the types of cases that must be reported to DFS; and 91% of respondents correctly identified that failure to report may result in civil penalties and an investigation by the DOJ (See Appendix E for Onsite Training Evaluations for General Professionals).

For the online general training, 237 respondents submitted an evaluation and the results revealed the following: 77% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 88% of respondents correctly identified where to report suspicions of child abuse or neglect; 95% of respondents correctly identified the types of cases that must be reported to DFS; and 78% of respondents correctly identified that failure to report may result in civil penalties and an investigation by the DOJ (See Appendix F for Online Training Evaluations for General Professionals).

For the onsite educator training, 905 respondents submitted an evaluation and the results revealed the following: 90% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 89% of respondents correctly identified where to report suspicions of child abuse or neglect; 98% of respondents correctly identified the types of cases that must be reported to DFS; and 89% of respondents correctly identified that failure to report may result in civil penalties and an investigation by the DOJ (See Appendix G for Onsite Training Evaluation for Educators).

For the online educator training, 7,769 respondents submitted an evaluation and the results revealed the following: 82% of respondents correctly identified who is mandated to report child abuse or neglect in Delaware; 89% of respondents correctly identified where to report suspicions of child abuse or neglect; 99% of respondents correctly identified the types of cases that must be reported to DFS; and 81% of respondents correctly identified that failure to report may result in civil penalties and an investigation by the DOJ (See Appendix H for Online Training Evaluation for Educators). These responses improved from the prior reporting period.

For the online medical training, 3,119 respondents submitted an evaluation and the results revealed the following: 96% of respondents agreed they had an improved understanding of the child abuse and neglect indicators; 99% of respondents agreed they know how and where to report child abuse and neglect; 97% of respondents agreed they have a better of understanding of their duty to report child abuse and neglect; and 97% of respondents agreed they have a better understanding of their duty to report under the Medical Practice Act (See Appendix I for Online Training Evaluation for Medical Professionals).⁴

Need: To provide mandatory training regarding the statutory reporting obligations for all mandatory reporters, especially for Licensees under the Medical Practices Act.⁵

Funding Required: CJA funds were used to purchase the updated software.

7. **Activity:** Plan and Facilitate the Protecting Delaware’s Children Conference and the Child Abuse Multidisciplinary Team Advanced Training Course

Output: CPAC partnered with CDNDSC to host the biennial Protecting Delaware’s Children Conference on March 3-4, 2015 at the Dover Downs Hotel and Casino in Dover, DE. The conference was geared towards law enforcement, prosecutors, judges, attorneys, case workers, therapists, educators, community providers and medical professionals who regularly respond to allegations of child abuse and neglect in Delaware. It featured thirty-nine workshops from

⁴ The evaluation was created through OCA’s online training system rather than survey monkey. Separate surveys were developed for the desktop computers and mobile device users.

⁵ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

national and local experts who addressed multidisciplinary collaboration and various aspects of child abuse. The following workshops were offered related to CJA: Inside the Mind of a Prosecutor: How to Play Well in the Sandbox with Your DA; Social Media Usage in Court Proceedings; Protecting Children in a Digital World; What Signs? Things Children Tell Us From Their Graves; Human Trafficking: Modern Day Slavery; Interviewing Victims with Disabilities; Victimization and Children with Autism; Child Homicide and Physical Abuse; Analysis of Power and Control Dynamics in Child Torture Investigations; Illustrating Complex Medical Testimony in Serious Physical Abuse and Child Homicide Cases; New Developments in Criminal Law Impacting Prosecution of Child Abuse; Recent Research Affecting Child Abuse Investigations and Prosecutions; Investigative Strategies in Child Sexual Abuse; and Understanding Grooming Behavior. A one-day Child Abuse Multidisciplinary Team Advanced Training Course was also offered to first responders, which was facilitated by the National Children's Advocacy Center (NCAC). It featured a discussion about best practices for investigating child abuse cases and participants had the opportunity to work through case scenarios involving serious physical injury, death and sexual abuse cases. The course began to introduce some of themes that the MDT members will eventually see in the revised MOU from the CAN Best Practices Workgroup.

Outcome: 524 professionals attended the two day conference. 138 professionals with direct responsibility for the investigation and prosecution of child abuse cases attended the advanced training course.

Evaluation: 165 respondents submitted an evaluation and the results revealed the following: 67% of respondents strongly agreed that the conference was well organized; 61% of respondents strongly agreed that the conference sessions were appropriate and informative; 44% of respondents agreed that the workshops will help them perform their jobs more effectively; and 47% of respondents agreed that the content was at an appropriate level for their background and experience.

43 of the 165 respondents also attended the advanced training course and the results revealed the following: 39% of respondents agreed that their knowledge of best practices for investigating child abuse cases increased; 41% of respondents strongly agreed that the NCAC facilitators demonstrated a thorough knowledge of the subject matter; 39% of respondents strongly agreed the facilitators were well organized in the presentation of the course material; and 45% of respondents rated the MDT advanced training as excellent (See Appendix J for Protecting Delaware's Children Conference and MDT Advanced Training Course Evaluation).

Need: To provide standardized best practice guidelines and ongoing comprehensive training to those who investigate, prosecute or otherwise respond to reports of child sexual abuse, death, and near death cases.

Funding Required: CJA funds were used to cover the speaker fees for 10 of the national presenters.

8. **Activity:** Ensure that Fundamental Cross-Education Training is Available to Child Welfare Partners

Output: During the reporting period, the web-based (video) Child Abuse and Neglect 101 training, which helps participants understand child maltreatment definitions, reporting laws, indicators and risk factors, statistics, impact of abuse on victims, and the response to trauma, became available on OCA's online training system at <http://ocade.server.tracorp.com/>. The Training Coordinator, as the chair of the Cross Education Workgroup under the CPAC Training Committee, partnered with students from the local high school to create the video, which is broken into 10 modules. The modules allow participants to choose specific modules to view, so it is optional to watch the training in its entirety. The Training Coordinator also worked with the students to create voice recordings for four 101 trainings which were previously submitted by the various agencies. It is expected that these web-based trainings will be available online once the Training Coordinator incorporates the voice recordings and creates the interactive training content.

Outcome: Approximately 20-28 professionals have launched the individual web-based modules.⁶

Evaluation: No formal evaluation has been created for the web-based training.

Need: Agencies, Boards, and Commissions charged with the child protection should be cross-educated on what each respective entity does as a matter of course.⁷

Funding Required: CJA funds were used to maintain the online training system, and the students were provided a nominal fee for their services.

9. **Activity:** Develop, Evaluate, and Analyze In-Person and Web-Based Training Programs Using an Online Training System, Training Software, Surveys and Videography Services

Output: The web-based mandatory reporting and the cross education training programs are created using Adobe Captivate 8 software or videography services (professional or students). The students also provide voice recordings for the web-based trainings. These training are

⁶ The online training system is not able to track whether users completed the web-based (video) training unless the video is imported into a SCORM package (i.e., Adobe Captivate 8). This was one of the first videos uploaded, so it was not imported into Adobe Captivate.

⁷ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

made available on OCA's online training system, which is hosted by TraCorp. Surveys for both web-based and in-person trainings are created through Survey Monkey.

Outcome: OCA's online training system has provided web-based training and resources to over 9,000 users since its inception in 2012.

Need: To expand on the use of web-based training; evaluate and enhance existing trainings; and maintain a tally of persons trained.

Funding Required: CJA funds were used to maintain the online training system, and the students or professional videographer were provided a nominal fee for their services.

10. **Activity:** Publicize Child Abuse and Neglect Report Line

Output: During the reporting period, participants who attended trainings or conferences facilitated by CPAC received promotional products with the Stop Child Abuse logo, which included the DFS Report Line number and online reporting web address (ISeetheSigns.org). Many professionals were not aware of the ability to make an online report.

Outcome: Approximately 1,000 participants received promotional products with the Stop Child Abuse logo.

Need: Devise a comprehensive Public Awareness/ PSA Media Campaign alerting the general public of everyone's duty to report child abuse and neglect, as well as alerting parents and loved ones that a possible danger to their children are the adults their children are around every day.⁸

Funding Required: CJA funds were used to purchase promotional products.

11. **Activity:** Attend the CJA Grantee Meeting & National Citizen Review Panel (CRP) Conference

Output: The OCA Program Administrator and Executive Director of CPAC attended the CJA Grantee Meeting on April 28-29, 2014 and the National Citizen Review Panel Conference on May 18-20, 2015.

Outcome: Participation in these meetings has resulted in the following: Task Force has developed a distinct path forward in the dual role as the CRP and CJA Task Force; and the Task Force understands its obligations under each and where the obligations intersect.

⁸ Recommendation forwarded to CPAC from the Dean Ammons Report on the Earl Brian Bradley Case.

Need: To fulfill the CAPTA requirements as the multidisciplinary CRP and CJA Task Force, attendance at these meetings is necessary.

Funding Required: CJA funds were used to cover travel and per diem expenses for the OCA Program Administrator and Executive Director of CPAC.

IV. Prior Year Budget Expenditures (May 1, 2014-April 30, 2015)

While CJA funds must be obligated and liquidated no later than two years after the end of the fiscal year in which the funds are awarded, Delaware has always obligated and liquidated the funds during the second year of the grant award. For instance, the FFY13 grant award was received in September 2013. However, CPAC did not begin obligating those funds until October 1, 2014; the remaining funds will be obligated and liquidated by September 30, 2015. As a result of this practice, both FFY12 and FFY13 funds were used during the reporting period. As such, partial budgets will be listed below for both federal fiscal years.

FFY12 Funds (Grant Award \$88,846) May 1, 2014-September 30, 2014		FFY13 (Grant Award \$88,780) October 1, 2014- April 30, 2015	
<u>Funding Activity</u>	<u>Total</u>	<u>Funding Activity</u>	<u>Total</u>
Contractor/Training Coordinator	\$18,739.00	Contractor/Training Coordinator	\$21,675.77
CJA Grantee Meeting & National Citizen Review Panel Conference	\$5,672.57	CJA Grantee Meeting & National Citizen Review Panel Conference	\$1,180.00
MDT Scholarships	\$19,556.90	MDT Scholarships	\$18,448.08
Online Training System, Surveys, Training Software & Videographer/Online Training Development	\$3,313.37	Online Training System, Surveys, Training Software & Videographer/Online Training Development	\$4,629.88
Child Abuse Report Line Publicity	\$4,000.00	Protecting Delaware's Children	\$18,639.11
Total FFY12 Funds	\$51,281.84	Total FFY13 Funds	\$64,572.84

V. Three- Year Assessment

A. Review and Evaluation

Part I: Data Analysis

Historically, CPAC has identified system challenges and areas that need reform from recommendations made as a result of the state's child death and near death reviews. As a result, CPAC established and maintained a collaborative affiliation with CDNDSC, the state agency responsible for these reviews. While CPAC has the formal designation as the Citizen Review Panel, CDNDSC's Child Abuse and Neglect Panel (CAN), on behalf of CPAC and under statutory authority of the Delaware Code, satisfies the requirement under CAPTA to review child deaths and near deaths. As such, CPAC and CDNDSC engage in semi-annual Joint Commission Meetings to discuss the recommendations from the reviews and to identify a path forward. While CDNDSC is responsible for disseminating the recommendations, CPAC, in its role as the CRP, is mandated by CAPTA to require the responses from partner agencies.

In FY14, CPAC and CDNDSC noted an increase in the volume of recommendations. There was concern that, unless the recommendations were consolidated, partner agencies would not be able to identify the recommendations requiring the most attention. Accordingly, a smaller working group began meeting to plan a retreat with the purpose of discussing the recommendations and developing action plans. Since CPAC was preparing for its three-year assessment, the retreat would also serve as its assessment process for the 2015-2017 grant period. The working group consisted of leaders from DSCYF, the Executive Director of CPAC, the Executive Director of CDNDSC, and the OCA Program Administrator. It was determined that Teri Covington and Linda Potter from the National Center for the Review and Prevention of Child Deaths would serve as facilitators.

Following the initial meeting, the working group met to review the recommendations and to identify system areas and findings for each recommendation. Approximately 300 recommendations for 57 cases reviewed and/or approved by CDNDSC between 2011 and 2014 were discussed, and the recommendations were organized into the following system areas: DFS Intake, DFS Investigation, DFS Treatment, Education, Law Enforcement, Legal, MDT Response, Medical and Quality Assurance. In addition to system areas, each recommendation was assigned a finding. The findings were as follows: Best Practice, Collaterals, Coordination of Care, Court Hearings, Court Orders, Crime Scene, DFS Contact with DOJ, Documentation, Drug Exposed Infants, Employee Performance, Employee Performance/Supervision, Failure to Diagnose, Failure to Report, Home Schooling, Interviews, Legislative Changes, Medical Exam, Medically Fragile, Mental Health, Non-Compliance with MOU, Risk Assessment, Safety Plan, Standard of Care, Substantiation, Transport, Unresolved Risk and Use of History. Once the recommendations were

organized under both system areas and findings, the group selected 7 findings that occurred most frequently in the recommendations.⁹ The findings were as follows:

1. Medically Fragile/Drug-Exposed (17);
2. Collaterals (16);
3. Unresolved Caregiver Risk (39) and Safety Plans (13);
4. Legal (34);
5. MDT Response (38);
6. Standard of Care (22); and,
7. Use of History (14).

The above findings and the recommendations associated with each would serve as the resources used to complete the assessment (See Appendix K for CAN Panel Recommendations Summary).

Part II: Retreat

The retreat was held on January 22, 2015 (See Appendix L for the Joint Retreat Minutes). Approximately 40 members from CPAC, CDNDSC and the public participated in the meeting, which was co-facilitated by representatives from the National Center for the Review and Prevention of Child Deaths.

Ms. Covington explained the goal for the retreat was to take the work of the CAN Panel, approximately 300 recommendations, and consolidate it into something more manageable. To accomplish this goal, Ms. Covington gave a presentation titled *Moving from Review to Action: Improving Systems and Preventing Deaths*, which provided an overview of child death review and effective practices.

Ms. Covington asked the Commissioners to identify what Delaware has already done to improve systems and prevent deaths. The following initiatives were identified:

1. Safe Sleep Campaign;¹⁰
2. Joint Committee on the Investigation and Prosecution of Child Abuse Cases, which resulted in the creation of the Child Victims Unit;
3. CPAC Risk Assessment Committee, which led to Structured Decision Making® for all DFS program areas;
4. Joint Committee on Child Torture;
5. Approximately 13,000 professionals were trained through Mandatory Reporting Training programs for various audiences;

⁹ Findings were also combined if they were related.

¹⁰ The primary prevention initiatives were identified by CDNDSC and not Task Force members.

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6. Revising the Memorandum of Understanding between Division of Family Services, Law Enforcement, Children’s Advocacy Center, and Department of Justice;
 7. Protecting Delaware’s Children Conference;
 8. Annual Outreach Campaign and creation of the Stop Child Abuse logo;
 9. Investigation Coordinator position, which was drafted by the Governor’s Steering Committee;
 10. Re-awarded 2015 grant award for All Babies Cry program;
 11. Direct On-Scene Education® program for first responders and Cops and Kids program with New Castle County Police Department;
 12. Middle school project to create safe sleep posters and safe sleep sacks for high risk population;
 13. Joint Foster Care Medical Committee;
 14. Combined efforts of Joint Commissions led to almost a 60% increase in the number of child maltreatment reports in Delaware; and,
 15. Established and maintained an excellent relationship with state legislators at Delaware General Assembly.

Following the presentation, the Executive Director of CPAC and the Director of DFS provided an overview of the system areas and findings related to the recommendations. Next, the Task Force members and representatives from CDNDSC broke into 7 groups, based on the categories listed above. The groups were tasked with reviewing the recommendations associated with each category, prioritizing 3 to 5, and drafting new recommendations based on the criteria provided. Each group was asked to identify the agency that will receive the recommendation, what they will be asked to do (implement, design and manage), who is the target or beneficiary, and the target date for implementation.

In total, 18 recommendations were created by the groups and presented to CPAC and CDNDSC. It was agreed that the Joint Commissions would meet in 4 to 5 months to approve the recommendations and a plan forward. On May 13, 2015, the prioritized recommendations, which included action plans and timelines, were approved by CPAC and CDNDSC (See Appendix M for Prioritized CAN Panel Recommendations Summary).

Part III: Review by CPAC Abuse Intervention Committee

Upon approval of the prioritized recommendations by CPAC and CDNDSC, the CPAC Abuse Intervention Committee met on May 14, 2015 to identify the prioritized recommendations that relate to policy and training and to review the progress of the recommendations from the 2012-2014 assessment. Please see the section below for the policy and training recommendations identified by the group. Three recommendations were not included since one had already been completed and the other two are issues that do not relate to CJA work.

In the prior assessment, the Task Force also convened a retreat. However, the retreat did not involve representatives from CDNDSC. Similar to the current process, a smaller working group met to review 39 recommendations made by CDNDSC's CAN Panel between February 2009 and December 2011. The following recommendations were developed and implemented as a result:

1. Creation of a committee to improve the investigation and prosecution of child abuse and neglect cases as well as offender accountability within the criminal justice system;
2. Implementation of a plan to eliminate infant unsafe sleep fatalities due to abuse or neglect in the state; and,
3. Support of training and education initiatives related to the investigation and prosecution of child abuse and neglect cases using a multidisciplinary team approach.

The Committee concluded that CPAC successfully implemented the first recommendation. On May 17, 2013, the Final Report of the Joint Committee on the Investigation and Prosecution of Child Abuse was approved by CPAC and CDNDSC, and the Committee formally disbanded. In total, nine recommendations were made and they are summarized as follows: creation of a Special Victims Unit within the DOJ to handle all felony level, criminal child abuse cases; establishment of a team of criminal investigators within the DOJ to work with the Special Victims Unit; enactment of a criminal statute that allows for prosecution of caregivers who, with criminal negligence, enable the sexual abuse, serious physical injury or death of a child; review of Delaware's sentencing guidelines as they pertain to criminal child abuse cases; develop best practice guidelines for the investigation of child abuse cases involving sexual abuse, serious physical injury or death; provide regular training opportunities and demonstrative tools for professionals involved in the investigation and prosecution of serious physical abuse cases; assign a Deputy Attorney General specializing in the prosecution of felony level child abuse to the CDNDSC Child Abuse and Neglect Panel; create a comprehensive case management system within the DOJ; and provide CPAC support to the DOJ for budgetary requests for appropriate resources. Since the approval of the report, the DOJ has created a Child Victims Unit, and the DOJ's budgetary requests for two positions, a Child Abuse Deputy Attorney General and Investigator, have been funded. Prior to this report, the DOJ had issued a request for proposal for a case management system and DOJ continues to work on its implementation. For the remainder of the recommendations, CPAC and CDNDSC will continue to provide oversight, and the CPAC Training Committee will be responsible for implementing the recommendations related to best practice guidelines and training opportunities.

For the second recommendation, the Committee agreed that no further action will be taken. It was previously identified that this recommendation relates to primary prevention, which falls under the purview of CDNDSC.

The Committee agreed that the third recommendation must remain a priority for the Task Force. While significant system improvements have occurred, ongoing training and education will always be needed for members of the MDT. Therefore, CJA funds will continue to be used to support the following initiatives as needed: Child Abuse and Neglect (CAN) Best Practices Guidelines; Best Practices for Responding to Child Torture; Data to Inform System Improvements in the Processing of Child Abuse Cases; MDT Scholarships; Training Coordinator Position; Mandatory Reporting Training; Protecting Delaware’s Children Conference and the Child Abuse Multidisciplinary Team Advanced Training Course; Cross-Education Training; and Online Training System, Surveys, Training Software and Videography Services. Funding for the Child Abuse and Neglect Report Line publicity is no longer necessary as a separate funding source has been created by the Task Force.

In addition to the recommendations, the Committee discussed legislation related to the investigation and prosecution of child abuse that was enacted since the last assessment. The first bill, House Substitute 1 for House Bill 371 was signed by Governor Jack Markell on August 16, 2012. It made significant changes to Subchapter I of Chapter 9 of Title 16 of the Delaware Code, emphasizing a culture of multidisciplinary collaboration in child abuse investigations. The law requires a tracking system for all child death, near death, and sexual abuse cases and creates the position of Investigation Coordinator within DSCYF. The next bill, Senate Bill 234 with Senate Amendment 2 established the offense of Child Abuse. The new statutes combine current statutes and redefine physical injury and serious physical injury to reflect the medical realities of pain and impairment suffered by children. A new section provides special protection to infants, toddlers and children who have disabilities. The statute also expands the state of mind necessary for certain offenses against children allowing for more effective prosecution of parents who subject their children to abuse by others and fail to protect their children. It was signed by the Governor on September 12, 2012. The third bill, Senate Bill 197, which was signed by the Governor on June 30, 2014, received support from CPAC since the bill delineates a three-pronged approach to addressing human trafficking in Delaware, including the trafficking of children. The last bill, Senate Bill 181 with Senate Amendment 2 made several changes to the Child Protection Registry, which included adding new child abuse crimes to the registry. It was signed by the Governor on July 15, 2014.

Upon approval of the Three-Year Assessment Report, the Committee will monitor the progress of recommendations identified below.

B. Recommendations

Policy

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1. Expand the current DFS collateral policy and procedure to be responsive to the unique needs of the family, to be relevant to the allegations, and to inform the decision-making process. It shall include:
 - a. Interviewing collateral sources for all children in the family;
 - b. Identifying collateral sources that have relevant information pertaining to the allegations;
 - c. Contacting treatment providers when mental health and substance abuse issues are alleged/suspected for caregivers and/or child(ren); and,
 - d. Corroborating the family's statements in response to allegations with relevant professionals.

 2. Create a Joint Committee on Substance-Exposed and Medically Fragile Children to address the following recommendations:
 - a. Establish a definition of medically fragile child, inclusive of drug-exposed/addicted infants.
 - b. Draft a statute to mirror the definition as needed and consider adding language to neglect statute.
 - c. Conduct universal drug screenings for infants in all birthing facilities in the state.
 - d. Revise the Hospital High Risk Medical Discharge Protocol to include all drug-exposed and medically fragile children. It shall include: responding to drug-exposed infants and implementing the Plan of Safe Care per CAPTA; and, involving the MDT in ongoing communication and collaboration for medically fragile children.
 - e. Refer medically fragile children to evidence-based home visiting programs via Healthy Families America, prior to discharge.
 - f. Include the standards developed by DHMIC's Standards of Care Committee on neonatal abstinence and guidelines for management.

 3. Develop policies and procedures to ensure that information from mental health, substance abuse, and domestic violence assessments are incorporated into safety planning, and no case will be closed without a supervisory review documenting that referral services are underway, as appropriate.

 4. Implement MOU between DSCYF, DOJ, Law Enforcement, and CAC and develop a training program on the best practice guidelines for investigating and prosecuting these cases.
**Supported by CJA upon completion*

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5. Research and develop best practices and/or trainings to help professionals recognize and appropriately respond to cases of child torture. Specific examples from the CAN Panel will be utilized. **Supported by CJA*

Training

1. Support of training and education initiatives related to the investigation and prosecution of child abuse and neglect cases using a multidisciplinary team approach. **Supported by CJA*
2. Develop a training program and tool to assist DFS staff in obtaining collaterals from others professionals. It shall address:
 - a. Confidentiality;
 - b. Non-compliance by professionals; and
 - c. Communication.
3. Develop a statewide, annual training program for DSCYF staff. It shall address:
 - a. Legal services available from DOJ; and,
 - b. Circumstances under which DOJ should be consulted.
4. Develop a training program for members of the judiciary addressing the impact of crimes of violence and other forms of abuse on non-verbal children who experience or witness such. Offer training across disciplines. **Supported by CJA as needed*
5. Develop and provide advanced training programs annually for members of the MDT. This shall include:
 - a. Drug and Alcohol Abuse;
 - b. Abusive Head Trauma;
 - c. Safety & Medical Assessments;
 - d. Warning Signs & Indicators of Abuse and Torture; and,
 - e. Developmental, psychological & emotional impact of abuse.**Supported by CJA as needed*

Other

1. Determine whether domestic violence, multi-generational history, and professional reporters should be given greater weight in SDM.

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2. Meet with DFS unit supervisors to discuss how history could be made easier to review in FACTS and use specific examples from the CAN Panel. Consider technical solutions, such as:
 - a. Using a master supplemental report;
 - b. Requiring a higher level supervisory review;
 - c. Requiring critical frame working; or
 - d. Review by child psychologist.
 3. Conduct an analysis of DFS system improvements over the last 2 years to determined impact on child death and near death cases.
 4. Schedule a meeting between Attorney General Matt Denn, DSCYF Cabinet Secretary Jennifer Ranji, necessary staff, and the CPAC Executive Committee, as necessary. It shall address:
 - a. Communication gaps between DOJ and DFS;
 - b. Education needs for each agency; and
 - c. Establishment of a written protocol to facilitate communication and consultation between the agencies and to complete the annual training program.
 5. Identify resource constraints for DOJ and support appropriate budgetary requests for additional resources, to include the recruitment, addition and development of felony level prosecutors with expertise in the prosecution of felony level child abuse cases.
 6. Consider modification to Delaware law to include an education requirement for medical professionals that incorporates the appropriate evaluation and management of a child suspected of child abuse and neglect as per the guidelines of the AAP, ACR, AAFP and ACEP. It shall emphasize:
 - a. Assignment of an appropriate provider;
 - b. Comprehensive history taking; and
 - c. Complete age appropriate exam, including disrobing, radiologic survey, and sexual assault evaluation.

VI. Grant Application (May 1, 2015 - April 30, 2016)

A. Proposed Funding Activities

1. Training Coordinator

Description: The CJA grant will continue to provide for the services of one full time (36 hours a week, 52 weeks per year) Training Coordinator that will be located at OCA and supervised by the OCA Program Administrator. This position will be contracted by OCA and no benefits will be provided. The Training Coordinator will be responsible for providing administrative support to CPAC primarily for all child abuse intervention training activities related to the CJA grant.

Approaches: The Training Coordinator will maintain the Child Welfare Training Calendar; provide technical support to users on OCA's online training system; update the mandatory reporting training for educators and general professional audiences; publish the cross-education trainings on OCA's online training system; work with professional videographer and students from the local high school to develop additional web-based trainings; provide mandatory reporting training to educators and general professional audiences; provide a lecture in the next MDT course; chair the Cross-Education Workgroup; and staff the Abuse Intervention Committee, Training Committee, and MDT Work Group.

Budget: \$40,405.00

Evaluation: The training evaluation results, through Survey Monkey or OCA's online training system, will be used to determine if the programs created by the Training Coordinator are effective or ineffective. Also, the Training Coordinator's contract is evaluated every 6 months by the OCA Program Administrator.

Impact: Creation of a more uniform child abuse intervention curriculum, which ensures that professionals involved in the investigative, administrative and judicial handling of child abuse and neglect cases receive and have access to the same education on trending topics in child welfare.

2. Best Practices for Responding to Child Torture

Description: The CPAC and CDNDSC Committee on Child Torture was charged with researching and developing best practices and/or trainings to help professionals recognize and appropriately respond to cases of child torture. Upon completion, the best practices

will be incorporated into the MOU between DSCYF, CAC, DOJ, and Delaware Police Departments.

Approaches: The Committee will continue meeting quarterly to finalize the Checklist for Elements of Child Torture. Additionally, the Committee will coordinate with Suzanna Tiapula, a Distinguished Fellow for the Institute of Violence, Abuse, and Trauma (IVAT), to identify and develop best practices for responding to these cases. On March 28-31, 2016, Ms. Tiapula requested that a team from Delaware present on a case study at the 13th Hawaii International Training Summit: Preventing, Assessing and Treating Trauma Across the Lifespan, which will feature a track on child torture and other workshops related to CJA work.

Budget: \$12,000.00

Evaluation: OCA's online training system or Survey Monkey will be used to evaluate the training program. The evaluations will ask training participants to rate whether they had an increase in knowledge based on the material presented.

Impact: Improve the MDT response in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

3. MDT Training

Description: The Gundersen National Child Protection Training Center approved Delaware's proposal for a three-day training program. The training will include the core components of the ChildFirst program with the exception of the forensic interview protocol. It will feature three additional components that are important for our first responders in Delaware: Minimal Facts or teaching first responders how to question children prior to the forensic interview at the CAC, importance of the multidisciplinary team approach and teaching first responders about the Memorandum of Understanding, and the medical aspects of child sexual abuse. Instead of ChildFirst, the course will be titled "Delaware Multidisciplinary Team Training for Child Abuse Investigations."

Approaches: A three-day training will be offered in October 2015 to representatives from the Division of Family Services and statewide law enforcement agencies, criminal/civil Deputy Attorneys General from the Department of Justice, Children's Advocacy Center forensic interviewers and clinicians, and related child welfare partners such as hospital-based Sexual Assault Nurse Examiners and the Office of the Child Advocate/Court-Appointed Special Advocate (CASA) Program.

Budget: \$15,000.00

Evaluation: A Pre- and Post-Test has been developed to evaluate the program and to measure an increase in knowledge based on the material presented.

Impact: Improve the MDT response in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

4. MDT Scholarships

Description: Scholarships will be provided to representatives from the multidisciplinary team to give them the opportunity to attend national conferences, to learn advanced techniques, and to enhance their relationship with other members of the MDT.

Approaches: Scholarships will be offered to representatives from law enforcement, Family Court, the Division of Family Services, and the Department of Justice. The national conferences may include: San Diego International Conference on Child and Family Maltreatment, the International Conference on Shaken Baby Syndrome/Abusive Head Trauma, the International Symposium on Child Abuse, When Words Matter: Emerging Issues in Forensic Interviewing, and the Annual Crimes Against Children Conference.

Budget: \$10,000.00

Evaluation: OCA's online training system or Survey Monkey will be used to evaluate the national conferences. Representatives who attend the conference(s) will be asked to participate in a survey to evaluate their overall satisfaction with the conference and to determine if a team should be sent next year.

Impact: Provision of training opportunities to members of the multidisciplinary team who are involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

5. Online Training System, Surveys and Videography Services

Description: Survey Monkey and OCA's online training system will be utilized to collect, evaluate, and analyze CPAC's trainings and to ensure that all CPAC approved trainings are web-based. Additional web-based trainings, including the advanced training courses identified in the three-year assessment, will be developed using available resources.

Approaches: Subject matters experts will be used to develop the advanced training courses. Web-based trainings will be created using Adobe Captivate 8 software or videography services (professional or students). The Training Coordinator will work with the students to provide voice recordings for the web-based trainings. The trainings will be made available on OCA's online training system, which is hosted by TraCorp. All training evaluations will be maintained through Survey Monkey.

Budget: \$5,936.00

Evaluation: The online training system will be evaluated based on the amount of technical assistance needed from the Training Coordinator and the comments about technical issues listed in the survey results.

Impact: Provision of training opportunities to members of the multidisciplinary team who are involved in the investigation, prosecution and judicial handling of cases of child abuse and neglect, particularly child sexual abuse, death, and near death cases.

6. CJA Grantee Meeting & National Citizen Review Panel Conference

Description: Each year, the Children's Bureau convenes the CJA Grantee Meeting, and the CJA Coordinator and Task Force Chairperson are required to participate in one Federally initiated CJA meeting each year that the grant is in effect. Similarly, attendance at the National Citizen Review Panel Conference is necessary due to CPAC's role as the Citizen Review Panel.

Approaches: The OCA Program Administrator and Executive Director of CPAC attend both conferences annually.

Budget: \$3,500.00

Evaluation: Not applicable.

Impact: Due to the cross over in the activities, the conferences help develop a distinct path forward in the dual role as the CRP and CJA Task Force, and the Task Force representatives have a better understanding of the obligations under each and where the obligations intersect.

B. Awareness of CFSP and APSR

Annually, the Division of Family Services convenes a meeting with stakeholders to discuss the Child and Family Services Plan (CFSP) and Annual Progress and Services Report (APSR).

Representatives from the following agencies are invited to participate: Child Placement Review Board; Children’s Advocacy Center of Delaware; Court Appointed Special Advocate Office; Family Court; Delaware Youth Opportunities Initiative; Office of the Child Advocate; and Prevent Child Abuse Delaware. Many of these participants are represented on the Task Force. Further, the OCA Program Administrator, who also serves as the CJA Coordinator, represents CPAC in these meetings. In addition, representatives from the above agencies are asked to submit an annual report for the APSR detailing their agency’s accomplishments and priorities. The OCA Program Administrator submits the report on behalf of CPAC. DFS distributes the APSR to stakeholders annually, and the reports are made available on their website at http://kids.delaware.gov/fs/fs_cfs_review_plan.shtml

In March 2014, many of the above stakeholders participated in a meeting to help draft the 2015-2019 CFSP. This year, in preparation for the 2015 CFSR, DFS convened a focus group meeting with a multitude of agencies to evaluate the functioning and effectiveness of child welfare services and systems. Additional meetings and interviews were also scheduled with various representatives from the Task Force, including DOJ, CASA, Family Court, and OCA. Lastly, during each quarterly meeting of the Task Force, the Director of DFS regularly reports out on the state’s performance with the national data indicators of safety and permanency. The safety indicators are also included in the CPAC Dashboard (mentioned in the Performance Report). As a result of the third round of reviews, the Director updates the Task Force on the progress of the 2015 CFSR at each quarterly meeting.

VII. Certification of Lobbying Form



CERTIFICATION REGARDING LOBBYING

Listen

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.


(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature 

Title Child Advocate

Organization Office of the Child Advocate

VIII. Appendices

CHAPTER 322
FORMERLY
SENATE BILL NO. 230

AN ACT TO AMEND TITLE 16 OF THE DELAWARE CODE RELATING TO THE CHILD PROTECTION ACCOUNTABILITY COMMISSION.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

Section 1. Amend Title 16, § 912 of the Delaware Code as follows:

§ 912. The Child Protection Accountability Commission.

(a) The Delaware Child Protection Accountability Commission is hereby established. The Commission shall consist of 24 members with the at-large members and the Chair appointed by the Governor, and shall be staffed by the Office of the Child Advocate. Members of the Commission serving by virtue of position may appoint a designee to serve in their stead. The Commission shall be comprised of the following:

- (1) The Secretary of the Department of Services for Children, Youth and Their Families;
- (2) The Director of the Division of Family Services;
- (3) Two representatives from the Attorney's General Office, appointed by the Attorney General;
- (4) Two members of the Family Court, appointed by the Chief Judge of the Family Court;
- (5) One member of the House of Representatives, appointed by the Speaker of the House;
- (6) One member of the Senate, appointed by the President Pro Tempore of the Senate;
- (7) The Chair of the Child Placement Review Board;
- (8) The Secretary of the Department of Education;
- (9) The Director of the Division of Prevention and Behavioral Health Services;
- (10) The Chair of the Domestic Violence Coordinating Council;
- (11) The Superintendent of the Delaware State Police;
- (12) The Chair of the Child Death, Near Death and Stillbirth Commission;
- (13) The Investigation Coordinator, as defined in § 901 of this Title;
- (14) One youth or young adult who has experienced foster care in Delaware, appointed by the Secretary of the Department;
- (15) One representative from the Public Defender's Office, appointed by the Public Defender;
- (16) Seven at-large members appointed by the Governor with 1 person from the medical community, 1 person from the Interagency Committee on Adoption who works with youth engaged in the foster care system, 1 person from a law-enforcement agency other than the State Police, and 4 persons from the child protection community. The law-enforcement representative may designate a proxy as needed.

Approved July 15, 2014

Child Protection Accountability Commission (CPAC)
Quarterly Meeting Minutes

WEDNESDAY, JULY 9, 2014
9:00 AM – 12:00 PM – New Castle County Courthouse
500 King Street, 12TH Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Statutory Role:

C. Malcolm Cochran, IV, Esq., Chair	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Susan Cycyk	Dir., Div. of Child Mental Health 16 <u>Del. C.</u> § 912(a)(9)
The Honorable Chandlee J. Kuhn	Family Court 16 <u>Del. C.</u> § 912(a)(4)
Ellen Levin	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Janice Mink	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Corporal Adrienne Owen	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
The Honorable Jennifer Ranji	Children's Department 16 Del. C. § 912(a) (1)
The Honorable Melanie George Smith	House of Representatives 16 <u>Del. C.</u> § 912(a)(5)
Eleanor Torres, Esq.	Domestic Violence Coordinating Council 16 Del. C. § 912(a)(10)
Carolyn Walker	Child Placement Review Board 16 <u>Del. C.</u> § 912 (a)(7)
Randall Williams	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(11)
Linda C. Wolfe	Department of Education 16 Del. C. § 912 (a)(8)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Brennan

Members of the Public:

Addie Asay, Esq.	Anne Pedrick
Julie Besznyak	Shirley Roberts
	Cara Sawyer, Esq.
Kelly Ensslin, Esq.	Ashlee Starratt
Carrie Hyla	Gwen Stubbolo
Julie Miller, Esq.	Katlin Sullivan
Susan Murray	Janice Tigani, Esq.
Leslie Newman	Jocelyn Young

Child Protection Accountability Commission (CPAC) Quarterly Meeting Minutes

I. Chairman's Welcome

Mike Cochran, Esq. opened the meeting and welcomed the attendees.

II. Approval of Minutes – 05/28/14 Annual Legislative Meeting

The minutes of the May 28, 2014 Annual Legislative Meeting were approved.

III. New/Old Business

Follow up from Jt. Commission Meeting

Janice Mink reported that she contacted Dr. Kelly in response to the presentation at the Joint Commission Meeting on the four themes identified in the CAN Panel recommendations. Ms. Mink shared that Dr. Kelly plans to review the prioritized areas identified and to provide an update on these areas in the fall. Secretary Ranji explained that DFS is still in the process of implementing a multi-year set of system improvements. Therefore, DFS will need to sort out the recommendations that relate to the work in progress versus the outliers that need to be addressed. Ms. Mink suggested that DFS provide an overview of its response at the next CPAC meeting. Then, at the next Joint Commission Meeting a more detailed report and set of priorities can be delivered.

Mr. Cochran thanked Representative Smith for her tireless efforts this legislative session. Representative Smith thanked the Commission, Mr. Cochran and Tania Culley, Esq. for their collaborative efforts to make this a smooth legislative session.

IV. CPAC Committee Reports

a. Legislative Committee

Ms. Culley reported on the current status of CPAC bills.

Ms. Culley stated that the Juvenile Expungement bill died in committee. Agencies will continue to work together on this bill in the off season. Secretary Ranji suggested that it would be helpful for future discussions to develop a list that compares what is currently in the statute versus what is proposed.

House Bill 251, regarding guardianship and permanent guardianship, passed and was signed by the Governor on June 10. A one page summary sheet of the changes was developed and will be distributed to CPAC.

Senate Bill 181, regarding the Child Protection Registry, passed on June 30 and is awaiting the Governor's signature. This bill will take effect six months after the date it is signed. A summary sheet regarding the changes will also be distributed to CPAC. Ms. Culley also mentioned that CPAC plans to develop training on the Child Protection Registry changes.

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House Bill 253, the “Stop Child Abuse” License Plate bill, passed and was signed by the Governor on June 24. The bill requires at least 100 applications, and applicants will be required to pay an initial application fee and an annual fee. The proceeds will go to the Protecting Delaware’s Children Fund. More information will be disseminated to CPAC at a later date.

Senate Bill 182, which creates a check box for donations to the Protecting Delaware’s Children Fund on the individual income tax, passed on June 30 and is awaiting the Governor’s signature.

Senate Bill 230, which expands CPAC and restructures the way appointments are made, passed on June 30 and is awaiting the Governor’s signature. The bill adds four additional members to the Commission. In doing so, it expands the representation to include the Public Defender’s Office, the Chair of the Child Death, Near Death and Stillbirth Commission, the Investigation Coordinator, and a youth or young adult who has experienced foster care in Delaware.

House Bill 290, which gives the Family Court discretion in sentencing a child for an act of delinquency, to waive or suspend any required fines, court costs, or penalty assessments, passed on June 26 and is awaiting the Governor’s signature.

Senate Bill 99, regarding placement of dependent children, passed and was signed by the Governor on April 8. As a result of the revisions to the statute, Family Court is working to streamline the procedure statewide.

Senate Bill 235, which addresses opening specific Family Court proceedings to the public, died in committee.

b. Abuse Intervention Committee

Rosalie Morales reported that the Committee met in April and discussed the use of the FFY12 Children’s Justice Act (CJA) Grant funds. During the second quarter of the year, the CJA grant was used to fund the Training Coordinator, scholarships for multidisciplinary team members to attend national conferences, the Delaware Child Welfare Training Calendar, and the learning management system. Ms. Morales reported that she submitted the CJA Progress Report and Grant Application to the Administration for Children and Families on May 30, and the report is available on OCA’s website. The Committee will take the lead in planning the CJA Three-Year Assessment and will share its recommendations with CPAC.

c. Data Utilization Committee

Ms. Morales reported that the dashboards were not prepared for this quarterly meeting, because agencies need additional time to complete the suggested changes presented at the April meeting. The Committee plans to review the data and address key points with the agencies in advance of the next CPAC meeting.

d. Education Committee

Linda Wolfe reported that the Education Committee continues to meet quarterly. At the last meeting, John Sadowski gave a presentation on school suspension data, which was well received by the Committee.

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Ms. Wolfe stated that Tania Culley submitted a data request, on behalf of CPAC, to expand the data points originally identified by the Data Workgroup. While the request was approved, the data has not been received. The workgroup is also preparing a report on the recommendations developed for specific agencies. The changes to Regulation 505 are out for public comment. Ms. Wolfe was happy to announce that two letters of support from the public have been received related to the graduation requirements.

Ms. Wolfe reported that the Collaboration Training Workgroup is close to finalizing the Frequently Asked Questions sheet. A Student Information sheet is also being developed to capture important information related to the child that would be shared with schools if the child moves. The workgroup has also been discussing the need for trauma-informed practice for educational professionals.

In May, the MOU Workgroup disseminated a survey to educational staff to measure their perception of the MOU's effectiveness. In the future, the group plans to explore how to obtain more objective data. For instance, educators may perceive that best interest meetings are not occurring, but the group is looking for ways to document that meetings occurred (e.g., eSchool). Finally, Ms. Wolfe stated that Jennifer Davis replaced Dennis Rozumalski, and she will be assuming the role of the MOU Workgroup chair.

e. Permanency for Adolescents Committee

Ms. Culley reported on the Permanency for Adolescents Committee. The Committee will be meeting this Friday, July 11, 2014.

The Permanency Options Workgroup has completed the Permanency Options cheat sheet. Training is being developed to help professionals understand the different permanency options for children experiencing foster care. The workgroup plans to train case workers and private agency workers and to make the training available online.

The Extended Jurisdiction Workgroup has finalized three documents: an extended jurisdiction pamphlet, a consent form for extended jurisdiction, and best practices for professionals and youth sheet. The Committee is also reviewing how long children are on Extended Jurisdiction and why they are leaving.

Ms. Culley reported that the Committee continues to evaluate statistics for youth with the permanency plan of APPLA, crossover youth, and youth entries into DSCYF Custody via the juvenile justice or mental health systems.

The Committee will distribute the permanency options and extended jurisdiction sheets after the changes are finalized and approved by the Committee.

f. Training Committee

Ms. Morales reported that a Save the Date flyer has been created for the Protecting Delaware's Children Conference on March 3 – 4, 2015 and will be sent to the Commission. Ms. Morales added that the conference workshops will be organized under five learning tracks: Trauma Focused, Investigation, Legal, Domestic Violence, and Child Welfare Trends (i.e. child trafficking, torture, etc.). Commissioners were asked to forward recommendations for topics and speakers to Ms. Morales.

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The ChildFirst/MDT Workgroup is preparing a formal three-day proposal to submit to the Gundersen National Child Protection Training Center. It will include the core components of the ChildFirst™ program with the exception of the forensic interview protocol. It will also feature three additional components that are important for our first responders in Delaware: Minimal Facts or teaching first responders how to minimally question children prior to the forensic interview at the CAC, importance of the multidisciplinary team approach and teaching first responders about the Memorandum of Understanding, and the medical aspects of child sexual abuse.

The Cross-Education Workgroup is finalizing the revisions to the CAN 101 Training to make it available on the Learning Management System. To assist in the development of multimedia web presentations, OCA is partnering with Delcastle Technical High School and Wilmington University. Similarly, the Mandatory Reporting Workgroup is finalizing the revisions to the 2014- 2015 School Training to make it available for school personnel beginning in August.

Corporal Adrienne Owen reported on the CAN Best Practices Workgroup. The workgroup has been working to identify existing procedures for responding to child abuse cases. The group plans to organize the best practice protocols under 5 maltreatment types: physical injury, serious physical injury, death, sexual abuse, and neglect. Representative Smith asked the workgroup to consider including internet crimes against children.

Chief Judge Kuhn suggested that Committee feature short online trainings on internet crimes and child trafficking. She also suggested some workshops at the Protecting Delaware's Children Conference should be provided to raise awareness.

V. Other Child Protection Updates/Reports

a. DSCYF Investigation Coordinator (IC)

Mr. Cochran reported that House Bill 376 has passed. This bill clarifies the duties of the Investigation Coordinator in the child protection system. The duties include the authority to track each reported case of abuse or neglect, to be responsible for tracking and monitoring each reported case of death, serious physical injury, and sexual abuse of a child within the Investigation Coordinator's independent tracking system. This bill also creates confidentiality and immunity clauses to protect the information and records obtained by the Investigation Coordinator. Mr. Cochran asked Commissioners to think about what data they would like from the IC.

b. Domestic Violence Coordinating Council (DVCC)

Ellie Torres, Esq. reported on the Domestic Violence Coordinating Council. Ms. Torres reported that the DVCC is focused on coordinating education and training opportunities for the April 17 symposium, presented by the Widener Law Review. Additionally, the DVCC will be helping to identify speakers for the domestic violence track at the Protecting Delaware's Children Conference.

Secretary Ranji stated that she asked Casey Family Programs to help develop a child welfare response to domestic violence cases. In the fall, Casey plans to coordinate a meeting with the DVCC's Domestic

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Violence and Children Subcommittee with the purpose of exploring a differential response pathway for cases involving domestic violence and children.

c. Governor's Steering Committee:

Secretary Ranji stated that, following the Committee's review and approval of the draft report, it will be submitted to the Governor. .

d. Interagency Committee on Adoption

Kelly Ensslin, Esq. reported that the Interagency Committee on Adoption continues to meet monthly to increase community education for adoption and foster parenting.

Members of the Community Education on Adoption Subcommittee met with the Police Chief's Council to provide education to police about helping families in crisis access post-adoption services. The Subcommittee is also looking to meet with individual jurisdictions.

Ms Ensslin mentioned that the Committee's annual picnic for adoptive families is scheduled for September 20, 2014 at Silver Lake Park in Dover. Additionally, National Adoption Day is planned for November 22, 2014 at the Murphey School. The group plans to celebrate families who have finalized adoptions in the last two years.

e. Delaware Youth Opportunities Initiative

Julie Miller, Esq. reported that the Youth Involvement in Court Committee facilitated, with the help of OCA and CASA, Youth Involvement in Court trainings at the Family Court Judicial Retreat.

Ms. Miller reported on the New Castle County Mural Project. The Mural will be painted during the week of July 28-August 1, 2014 at the Delaware College of Art and Design. Maggie Boone has been hired for the summer to work on the mural project and is looking for volunteers to work in three-hour shifts. Ms. Miller thanked the Family Court and the funders for their support with the mural project.

VI. Agency Reports and Questions Regarding Agency Statistics

a. Law Enforcement

No report was provided.

b. Division of Family Services

Shirley Roberts reported for the Division of Family Services. Ms. Roberts reported that the Report Line ended FY14 with 300 reports less than 18,000, which was the anticipated amount. The investigation caseload average for June was 12.6, which is above the standard. The treatment caseload average was 16.4, and it continues to be under the standard.

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While the number of adolescents in care continues to decrease, there has been a decrease in the total number of children in care. Presently, there are 635 children in DSCYF custody, 550 in paid foster care placement, and an additional 85 youth in DSCYF custody but not in paid placements.

For the adolescents who received the Family Assessment Intervention Response (FAIR) pathway, over 300 referrals were received and only 5 youth subsequently entered DSCYF custody..

The National Standard for children who experienced repeat maltreatment within six months is less than or equal to 6.1% and in Delaware it is 2.9%. The National Standard for children who experience abuse while in foster care is less than or equal to 0.57% and in Delaware it is 0.09%. Additionally, the National Standard for children who re-enter care in less than 12 months is less than or equal to 15%, while Delaware is at 5.2%.

Additionally, DFS is experiencing low employee turnover at 7.8%, which is the lowest in three years.

c. Division of Prevention & Behavioral Health Services

Susan Cycyk reported on the Division of Prevention and Behavioral Health Services. Ms. Cycyk reported that House Bill 346 passed. It allows youth, ages 14 – 18, to consent to outpatient mental health treatment without requiring parental permission.

Ms. Cycyk reported that all residential treatment services were put out for bid, and DPBHS is in the process of contacting the successful bidders. She also shared that the youth will be moving out of Brenford Place this fiscal year.

Additionally, ten organizations have expanded hours to provide children with a safe haven. This list will be distributed to the Commission after minor edits including a county, time, and contact information for each organization.

d. Department of Justice

No report was provided.

e. Children's Advocacy Center

Randy Williams reported on the Children's Advocacy Center. He distributed copies of the Handbook for Caregivers of Abused Children, which was created using Violence Against Women Act (VAWA) funding.

Mr. Williams reported that he is working with the Criminal Justice Council to discuss implementation of the Caregiver Support Program. . Due to recent restrictions with the VAWA funding, the Children's Advocacy Center will not be able to house the program as originally expected. However, the CAC pledged to work with the agency selected to implement the program.

Mr. Williams reported that the number of medical evaluations has significantly dropped in the last ten years. He believes this could be a result of not referring children for medical evaluations in non-acute cases. As a result, he is requesting that the Commission review this problem.

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Mr. Williams also discussed the need to increase the number of Medical Child Abuse Experts. At this time, Dr. Alan DeJong is the only expert in the state, and the nurse practitioner who was assisting with Kent and Sussex cases has left her position. The Commission voted to create a Medical Child Abuse Expert Committee under CPAC.

f. Department of Education

No report was provided.

g. Child Placement Review Board

Carolyn Walker reported on the Child Placement Review Board. Ms. Walker reported that House Bill 228 passed. CPRB is working to update its policy manual. CPRB also continues to recruit volunteers.

h. Family Court/CASA

Chief Judge Kuhn reported that Rachael Neff has left her position as the CIP Coordinator. The CIP Position is being renamed the Family Court Child Welfare Grant Manager. The position is open until July 14, 2014. Chief Judge Kuhn stated that Gwen Stubbolo has been in her position for 18 months and is helping with the collaborative efforts between agencies and within CASA Statewide.

Chief Judge Kuhn thanked Jackie Mette and Linda Wolfe for their work on the Brandywine Enhancement Project. As part of the Project, Casey Family Programs provided training on trauma informed principles.

i. Office of the Child Advocate

Ms. Culley reported that CASA and OCA continue to partner on trainings, policy work and case assignments.

Tania thanked the staff at the Office of the Child Advocate for all their hard work especially with reduced staffing. OCA has been working diligently to improve internal practices and procedures. Staff continues to develop procedures and policy including Navigating the Disabilities System, Supreme Court filings, and Serious Injury Policies.

VII. Public Comment

As there was no public comment, the meeting was adjourned at 11:30 am.

Child Protection Accountability Commission (CPAC)
Quarterly Meeting Minutes

WEDNESDAY, October 8, 2014
9:00 AM – 12:00 PM – New Castle County Courthouse
500 King Street, 12TH Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

Statutory Role:

C. Malcolm Cochran, IV, Esq., Chair	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)
The Honorable Jennifer Ranji	Secretary, Children’s Department 16 <u>Del. C.</u> § 912(a)(1)
Dr. Victoria Kelly	Dir., Div. of Family Services 16 <u>Del. C.</u> § 912(a)(2)
Patricia Dailey Lewis, Esq.	Attorney General’s Office 16 <u>Del. C.</u> § 912(a)(3)
The Honorable Chandlee J. Kuhn	Family Court 16 <u>Del. C.</u> § 912(a)(4)
The Honorable Joelle Hitch	Family Court 16 <u>Del. C.</u> § 912(a)(4)
The Honorable Melanie George Smith	House of Representatives 16 <u>Del. C.</u> § 912(a)(5)
Susan Cycyk	Dir., Div. of Prevention and Behavioral Health Services 16 <u>Del. C.</u> § 912(a)(9)
Eleanor Torres, Esq.	Domestic Violence Coordinating Council 16 <u>Del. C.</u> § 912(a)(10)
Capt. Robert McLucas	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)
Dr. Garrett Colmorgen	Chair of the Child Death, Near Death and Stillbirth Commission 16 <u>Del. C.</u> § 912(a)(12)
Jennifer Donahue, Esq.	Investigation Coordinator 16 <u>Del. C.</u> § 912(a)(13)
Nicole Byers	Young Adult 16 <u>Del. C.</u> § 912(a)(14)
Kathryn Lunger, Esq.	Public Defender’s Office 16 <u>Del. C.</u> § 912(a)(15)
Mary Lou Edgar	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)
Ellen Levin	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)
Janice Mink	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)
Corporal Adrienne Owen	Designee for Superintendent of the Delaware State Police 16 <u>Del. C.</u> § 912 (a)(11)
Randall Williams	Child Protection Community 16 <u>Del. C.</u> § 912 (a)(16)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Sipple

Members of the Public:

Addie Asay, Esq.	Julie Miller, Esq.
Angela Birney	Mary Ann Moore
Melody Caulfield	Susan Murray
Kelly Ensslin, Esq.	Leslie Newman
Ann Exline Starr, Esq.	Shane O’Hare
Abby Fisher	Shirley Roberts
Carrie Hyla	Ashlee Starratt
Caroline Jones	Andrea Swan
Jacqueline Mette, Esq.	

Child Protection Accountability Commission (CPAC) Quarterly Meeting Minutes

I. Chairman's Welcome

Mike Cochran, Esq. opened the meeting and welcomed the attendees.

II. Introductions of New and Existing Commissioners

New and existing commissioners introduced themselves.

III. Approval of Minutes – 07/9/14 Commission Meeting

The minutes of the July 9, 2014 Meeting were approved.

IV. New/Old Business

a. DFS Presentation on Structured Decision Making (SDM), Safety Planning, and Related Issues

Dr. Kelly provided an overview of the Division's core practice changes, which began in May 2012. First, she mentioned that the SDM screening tools increase validity, reliability, and equity in decision making. SDM has been implemented at Intake, Investigation and Treatment.

Dr. Kelly reported on the Safety Organized Practice model integrates Signs of Safety with the SDM tools. The Safety Organized Practice model includes strategies for developing effective working relationships with clients, support systems, enhanced critical inquiry, and identification of risks, protective capacities and strengths. The Child Resource Center developed 12 modules of Safety Organized Practice training. Each of the 12 modules is approximately a half to a full day of training. All DFS employees have completed training or will be trained on the modules. The Children's Research Center continues to provide coaching and support to trainers, as well as quality case reviews. Delaware is one of only three jurisdictions that are implementing the initiatives. Areas in California and Colorado are the other two jurisdictions.

Dr. Kelly reported on Family Assessment Intervention Response (FAIR), which allows for a proportional response to reports of child maltreatment and targets teens. Over 18 months, 589 families were served through FAIR and only 8 teens entered DSCYF Custody.

Dr. Kelly reported on Team Decision Making (TDM). TDM is a structured and facilitated meeting prior to removal of the child from the home or within 48 hours of the youth coming into care. TDM meetings are approximately two hours but have run up to five hours depending on the case. By the time the family enters the Preliminary Protective Hearing (PPH) all parties are aware of the services needed for the family. There have been 300 TDMs held since inception and 55% pre-removal.

Dr. Kelly reported on some early outcomes from the initiatives since 2012. To date there has been a 20% reduction of youth in foster care. There has been a 45% reduction of foster care entries. There has been 66% increase in teens initially placed with relatives. Since 2012, there has been a 60% reduction in children with two or more placements during the first 100 days and 69% reduction in youth with three or more placements. Dr. Kelly stated the number of placements in the first 100 days is the

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best predictor of permanency for youth, and the greater number of placements indicates a lower chance of permanency.

Janice Mink reported the CAN Panel would benefit from a more in depth session relating to the Outcomes Matter Initiatives. It was suggested that CPAC and CDNDSC Commissioners be invited to join this CAN Panel meeting. Ms. Mink will coordinate with Anne Pedrick and Dr. Kelly to schedule the meeting.

b. Stop Child Abuse License Plates

Rosalie Morales presented a sample of the Stop Child Abuse license plate to the Commissioners. The proceeds will go to the Protecting Delaware's Children Fund, which will support the annual media campaign. Ms. Morales indicated that once the application form is created by DMV, CPAC plans to start advertising the plate and seeking applicants. DMV also plans to add the application to their website, so applicants can submit the form electronically. The numbers and letters assigned to the individual plates will be the same as the applicant's current license plate. DMV is working to fit six digits and letters assigned for trucks and SUVs on the license plate. There is an initial fee of \$50, and an annual fee of \$40. This is in addition to the yearly registration fee.

Randy Williams stated that we need to revisit the governance of the Protecting Delaware's Children Fund. The Fund should be assigned to a CPAC Committee so that CPAC can be assured that there is a protocol for how the funds are administered. Mr. Williams and Ms. Morales will work on this before the next CPAC meeting.

c. Tracking of Shootings Involving Injured Minors

Mr. Cochran discussed the necessity of tracking shootings where minors are injured in light of some recent events. Presently, Delaware is tracking shooting deaths of children. However, no information is being tracked where a minor is the subject of a shooting injury. Tania Culley, Esq. agreed to discuss this further with Anne Pedrick and others at the table to determine if this data is already being tracked by law enforcement. Further information on this topic will be provided at the next meeting.

V. CPAC Committee Reports

a. Abuse intervention

Patricia Dailey Lewis, Esq. reported the Committee approved the 2014 Children's Justice Act Assessment Survey, which was developed to help inform the Three-Year Assessment. Every three years, CPAC is charged with identifying its funding priorities under the CJA Grant. The goal of the survey is to determine if the MDT agrees with the training opportunities that are currently being funded through the grant and if there are other recommendations for training. CPAC voted to approve the survey. In the next few months, it will be disseminated widely through the CPAC distribution list.

b. Data Utilization

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Ms. Morales reported that the Committee met last week to review the data. As a result of this meeting, Ms. Morales presented several highlights identified by the Committee.

Under DFS Caseloads (Section 1.0), the statewide DFS Investigation caseloads have been over standard for a period of time. In September, 78% of fully functioning workers at University Plaza were over standard, which is not typical of this region. Similarly, 82% of fully functioning workers at Kent were over standard, which seems to be an ongoing issue. For treatment, 24% of fully functioning workers statewide are over standard. The Committee believes that DFS is managing its treatment caseloads pretty well. Dr. Kelly noted that 9 full-time employees have been involved in FACTSII or on medical leave. However, the Office of Management and Budget has approved a blanket hiring for trainee positions. Employees on medical leave are also expected to return to work. Ms. Culley asked for DFS to submit a caseloads report within a month to distribute to the Commission, which should also include the reports on vacancies and trainees. CPAC expressed concerns regarding the caseloads.

Next, the Processing of Child Abuse Cases (Section 2.0), which the Committee identified as some of the most critical data in the dashboard, was reviewed. For the first four charts, the Committee is waiting to coordinate with DFS to obtain the data. In addition, there are four charts provided by the Investigation Coordinator. A majority of cases opened by the Investigation Coordinator were intra-familial and sex abuse. Then, the last two charts give a snapshot of the civil and criminal case outcomes for cases closed by the Investigation Coordinator during the quarter.

The Court Outcomes (Section 3.0) were presented next. In chart 3.11, of the children entering custody, the percentage of teens entering care has remained consistent at about 35%. At the same time, chart 3.12 shows a steady decline in the number of children in care. The number of children in foster care has dropped by a hundred children in the last year, and the largest reduction has been with teens. At the end of last quarter, there were 50 less teens in care and 25 less zero – four year olds.

Permanency Outcomes is the fourth section in the dashboards. Of the adolescents exiting custody in chart 4.23, the majority of the youth are exiting through aging out of foster care or reunifying with a parent. For youth aging out in the last quarter, the average length of stay was three years. For youth going home, they stay an average of nine months.

As a result of the recent federal law, APPLA will no longer be a permanency option for children less than 16. In chart 4.25, the number of youth with the goal of APPLA is higher in Kent and Sussex despite the lower number of children in care. Of 114 youth with the goal of APPLA statewide, 83 are between the ages of 16-17 and would still be allowed to maintain this goal under the new law. Thirty-one youth will need another permanency goal.

For youth entering extended jurisdiction (Section 5.0), charts 5.13 and 5.14 show that young adults are not utilizing extended jurisdiction as often and when they do it is not for long. On average, young adults remain on extended jurisdiction for about a year.

Lastly, the Committee highlighted the Education Outcomes for Children in Foster Care (Section 7.0). In chart 7.20, there is a huge increase in the number of children that are being retained in the 9th grade. For all students, there is an 8% increase in retention rates between middle and high school versus a 19% increase for DSCYF custody children. The Committee wants to make sure that children in DSCYF

Child Protection Accountability Commission (CPAC)

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custody have more resources to support their transition to high school and is hopeful that the Education Committee can take this on.

A formal presentation on the dashboards will be presented at the next quarterly meeting.

c. Medical Child Abuse Expert

Mr. Williams distributed the Committee's charge, which included two components. First, he stated that medical providers must be trained for acute and non-acute cases. Second, a statewide protocol or process of referring children for a medical evaluation must be developed. Mr. Williams also requested that the Committee's name be changed to the Child Abuse Medical Response Committee. The Commissioners approved the Committee's charge and name change. Committee members will need to be identified next. The following Committee members were identified at the meeting: Mr. Cochran, Ms. Culley, and Chief Judge Kuhn.

d. Permanency for Adolescents

Dr. Kelly reported that the Permanency for Adolescents Committee has completed a Permanency Options Guide, as well as a Best Practices Sheet, Youth Pamphlet and Release of Information form for youth on Extended Jurisdiction. The Committee will also be adding an APPLA workgroup to review the younger youth with a goal of APPLA and to develop a plan.

e. Training

The Joint Conference Work Group continues to plan the Protecting Delaware's Children conference. The conference has the capacity for 39 workshops. Some of the topics include: Child Trafficking, Vicarious Trauma, Child Pornography, Youth Involvement in Court, Interviewing Victims with Disabilities, Victimization and Children with Autism, Investigative Strategies in Child Sexual Abuse, and Understanding Grooming Behavior. An advanced training course for professionals involved in the investigation and prosecution of child abuse is planned for the first day. The course will be facilitated by representatives from the National Children's Advocacy Center, and the course will be an introduction to the best practice protocols being developed in the revised MOU between DSCYF, DOJ, CAC, and law enforcement. Therefore, it will reinforce the use of best practice protocols for responding to sexual abuse, serious physical injury and death cases.

Since the last meeting, there are no updates for the ChildFirst/MDT, Cross-Education, Mandatory Reporting, and CAN Best Practices Workgroups. The groups are continuing to work on the tasks identified at the last Commission meeting.

IV. Commissioner Reports

a. Child Death Near Death Stillbirth Commission

Dr. Colmorgen reported that the Sudden Death in the Young Registry Grant was awarded to Division of Public Health. The CDNDSC will be overseeing the functions of the grant. The purpose of the

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registry is to review sudden deaths of all youth. Some examples of unexpected deaths include unsafe sleeping, cardiac death and epileptic death.

Additionally, the Commission has the Office Manager position vacant and will be reviewing applicants.

b. Child Placement Review Board

Shane O'Hare reported that there were 60 interviews completed by CPRB for the Ivyane D. F. Davis Memorial Scholarship. CPRB has also received an additional \$25,000 in funding to support the scholarship. CPRB is also hearing ASSIST appeals for youth whose stipends were terminated. CPRB has continued its process of paper reviews, which has been successful. Lastly, their annual meeting is scheduled for the end of the month and Shirley Roberts will be presenting on Outcomes Matter.

c. Children's Advocacy Center

The Northeastern University Institute on Urban Health Research and Practice has developed a vicarious trauma tool kit for first responders which it would like to pilot. In order to apply for this resource, an application must be submitted to become a pilot site. Four agencies must participate and two must also be the leads on the project. Mr. Williams has already reached out to various partners, and he will follow up to determine their interest and ability, and whether he will be applying on behalf of the State.

d. Department of Education

No report provided.

e. Department of Justice

Ms. Dailey Lewis reported that the Bradley case has been concluded and all settlements approved. In addition, a trust has been established to provide funding to victims for any future health care expenses that are a result of the Bradley matter.

f. Division of Services for Children, Youth and Their Families

Secretary Ranji reported that their priority for this budget year is obtaining the third year of the Ready by 21 stipends. They are also working on a legislative agenda that will be shared at the January meeting. DSCYF continues to work with Anne E. Casey to develop an outcomes measurement tool for children involved in all divisions.

i. Division of Family Services

Dr. Kelly reported that DFS is reviewing the Preventing Sex Trafficking and Strengthening Families Act that will take effect in 2015. DFS is also preparing for the third round of Child and Family Services Reviews (CFSR), and Delaware is the first jurisdiction to be reviewed in the three year wave. Dr. Kelly stated that the process is much more involved and comprehensive than others. DFS also has to prepare for an IV-E audit which will occur in August 2015.

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ii. Division of Prevention and Behavioral Health Services

Susan Cycyk reported the request for proposal has been released for residential treatment facilities. They are in the process of negotiating with four agencies, and they anticipate residential services in each county. Ms. Cycyk also reported the contract with Northeast Treatment (NET) Centers has been terminated. In the spring, community based services will be put out to bid, and PBH is working with providers to prepare them for the services needed. She reported that PBH has been the recipient of a \$16.5 million grant from SAMHSA, which will have an impact on services to adolescents and young adults.

g. Domestic Violence Coordinating Council

No report provided.

h. Family Court/CASA

Chief Judge Kuhn reported the new Court Improvement Program Coordinator has been hired. She also reported the Family Court Rules were approved by the Committee, and they will be reviewed by the Supreme Court next.

Jackie Mette is working with Casey Family Programs on the Education Demonstration Project. Three or four people at each school district have been trained in the Compassionate Schools Program. Woodbridge School District is also convening a 365 person summit on trauma. The Court has been officially awarded the Family Court Enhancement Project, a grant for domestic violence and child custody matters.

i. Interagency Committee on Adoption

Mary Lou Edgar reported an event will be held on October 15th to match children and families for potential adoptions. National Adoption Day is scheduled on November 22nd from 1:00 – 2:30. The families will have an opportunity to meet with Family Court Judges. The event will be held at the Murphey School. Judge Millman will be a speaker at the event.

j. Investigation Coordinator

Jennifer Donahue, Esq. provided more detail about the IC charts referenced by the Data Utilization Committee. The majority of cases that are tracked by the IC are intra-familial sexual abuse cases. During months April-June 2014, 389 cases were opened by the IC. In addition, during the last three quarters, 189 cases were closed. The case remains open with the IC until there is a final civil and criminal disposition. Ms. Donahue further explained that of the 189 cases closed, 97 were unfounded by DFS, 15 were founded, and 42 were abridged. Few cases resulted in DFS custody, and prosecution was often declined because of insufficient evidence, no disclosure by the victim, victim recants, or parents sign a refusal to prosecute form.

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Ms. Donahue stated that she is working with Josette Manning, Esq. to complete a caseload exchange. Additionally, the cases of failure to report are being referred to DOJ, and there have been 34 incidents of failure to report during the past year.

In addition, they are looking at 19 cases in which abuse has occurred in the school environment. They are also tracking 35 cases in which the current suspect is on the Child Protection Registry. Lastly, they are monitoring cases involving drug exposed and drug addicted newborns.

k. Law Enforcement

No report provided.

l. Office of the Child Advocate

Kelly Ensslin, Esq. reported that OCA is fully staffed at this time. OCA welcomes Molly Shaw, Esq. as a statewide Deputy Child Advocate and Kim DeBonte, Esq. as the Sussex Deputy Child Advocate. In addition, OCA staff is working to bring a number of trainings to professionals, including Youth Involvement in Court and Child Protection Registry.

m. Public Defender's Office

No report provided.

VI. Other Child Protection Updates/Reports

a. Delaware Youth Opportunities Initiative

Julie Miller thanked the participants of the New Castle County Family Court Mural project. The mural that was painted by members of the Youth Advisory Council (YAC) is now on display on the second floor of the New Castle County Courthouse.

DYOI will be hosting a Statewide Job Fair on May 5th which will host employers. At this time employers are being recruited.

After the Youth Involvement in Court documents are finalized, DYOI will circulate the documents to the CPAC Commissioners.

b. Governor's Steering Committee

Secretary Ranji reported that the draft report to the Governor was circulated on October 7, 2014. The report illustrates the efforts that have been completed over the last few years. After all edits and comments have been addressed, the report will be sent to Governor Markell.

c. Youth Advisory Counsel

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Nicole Byers reported on the Youth Advisory Council which consists of youth ages 14 – 24 who have experienced foster care. YAC creates policy agendas, coordinates community service activities, and works to educate other youth to advocate for in and aging out of the child welfare system. Most recently YAC members had a barbeque event and a full day conference. During the July meeting, a new president, vice president, secretary and parliamentarian were elected.

VII. Public Comment

Leslie Newman reported on the Children and Families First Thompson Brown and Muriel E. Gilman Award event. The event will be held on November 18th. The recipients of this year's awards are Dick Christopher and Lynn Ingersoll. Information about the event will be distributed to the Commissioners.

The meeting was adjourned at 12:00 pm.

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WEDNESDAY, January 7, 2015
9:00 AM – 12:00 PM – New Castle County Courthouse
500 King Street, 12TH Floor, Wilmington, Delaware

Those in attendance:

Members of the Commission:

C. Malcolm Cochran, IV, Esq., Chair
The Honorable Jennifer Ranji
Dr. Victoria Kelly
Patricia Dailey Lewis, Esq.
Josette Manning, Esq.
The Honorable Chandlee J. Kuhn
The Honorable Joelle Hitch
Caroline Walker
Tina Shockley
Susan Cycyk
Eleanor Torres, Esq.
Corporal Adrienne Owen
Dr. Garrett Colmorgen

Jennifer Donahue, Esq.
Nicole Byers
Kathryn Lunger, Esq.
Dr. Allan De Jong
Mary Lou Edgar
Sgt. Reginald Laster
Ellen Levin
Randall Williams
Janice Mink

Statutory Role:

Child Protection Community 16 Del. C. § 912 (a)(16)
Secretary, Children’s Department 16 Del. C. § 912(a)(1)
Dir., Div. of Family Services 16 Del. C. § 912(a)(2)
Attorney General’s Office 16 Del. C. § 912(a)(3)
Attorney General’s Office 16 Del. C. § 912(a)(3)
Family Court 16 Del. C. § 912(a)(4)
Family Court 16 Del. C. § 912(a)(4)
Chair of the Child Placement Review Board 16 Del. C. § 912(a)(7)
Designee for Secretary of the Department of Education 16 Del. C. § 912(a)(8)
Dir., Div. of Prevention and Behavioral Health Services 16 Del. C. § 912(a)(9)
Domestic Violence Coordinating Council 16 Del. C. § 912(a)(10)
Designee for Superintendent of the Delaware State Police 16 Del. C. § 912 (a)(11)
Chair of the Child Death, Near Death and Stillbirth Commission 16 Del. C. § 912(a)(12)
Investigation Coordinator 16 Del. C. § 912(a)(13)
Young Adult 16 Del. C. § 912(a)(14)
Public Defender’s Office 16 Del. C. § 912(a)(15)
At-large Member - Medical Community 16 Del. C. § 912(a)(16)
At-large Member - Interagency Committee of Adoption 16 Del. C. § 912 (a)(16)
At-large Member - Law Enforcement 16 Del. C. § 912 (a)(16)
At-large Member - Child Protection Community 16 Del. C. § 912 (a)(16)
At-large Member - Child Protection Community 16 Del. C. § 912 (a)(16)
At-large Member - Child Protection Community 16 Del. C. § 912 (a)(16)

Staff:

Tania Culley, Esq., Executive Director
Rosalie Morales
Amanda Sipple

Members of the Public:

Angela Birney
Paul DiLorenzo
Kelly Ensslin, Esq.
Ann Exline Starr, Esq.
Eliza Hirst, Esq.
Carrie Hyla
Marianne Kenville-Moore
Jacqueline Mette, Esq.

Julie Miller, Esq.
Mary Ann Moore
Leslie Newman
Anne Pedrick
Adrienne Phelps
Cara Sawyer, Esq.
Ashlee Starratt
Andrea Swan

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I. Chairman's Welcome

Mike Cochran, Esq. opened the meeting and welcomed the attendees. Mr. Cochran discussed a recent News Journal article that described Delaware's recovery from the recent recession as robust. He noted that those involved in child welfare have had a different experience—they have seen an uneven recovery, in which the rates of child poverty, crime and child abuse are increasing. Today one in five of Delaware's children lives in poverty. Twenty five percent of our population is on Medicaid, our medical program for low income residents. Mr. Cochran noted that reports of child abuse since 2009 have nearly doubled, to more than 18,000 last year. He observed that these factors have had an adverse impact on our state finances, as non discretionary expenditures now threaten to outstrip our ability to pay. He predicted that the battle for resources would intensify as our state budget grows tighter, and urged Commissioners to remain vigilant—to ensure that policy makers understand that we cannot do child welfare “on the cheap.” He urged additional investment in child welfare, even as state budgets grow tighter.

II. Approval of Minutes – 10/8/14 Commission Meeting

The minutes of the July 9, 2014 Meeting were approved pending a minor change.

III. New/Old Business

a. Joint Commissions Meeting/Retreat

Tania Culley, Esq. reported that the Joint Commissions Retreat would be held on January 22, 2015 from 9:30 – 3:30 at Bayhealth Hospital, General Foods Conference Rooms 1 and 2. All material will be sent out ahead of time. The CPAC annual report will be distributed and the Commissioners will be asked to approve the annual report at the end of the retreat.

b. DFS Update on SDM, Safety Planning and Related Issues

Dr. Victoria Kelly reported that DFS continues struggling to keep caseloads within standard. The caseloads have consistently been over standard for two years. DFS is on track to exceed 19,000 hotline reports during the fiscal year. In order to address the caseload standards, DFS has received approval to hire ten new full time employees including one hotline supervisor and seven investigators: three in Kent, two in New Castle, and two in Sussex. DFS is currently posting and hiring for these positions. These new positions are the first relief since 2007. During 2010, DFS received approval for several casual/seasonal positions, but the positions have a high employee turnover rate. In addition to the ten positions, DFS will be reclassifying four positions and moving those resources to the front lines. DFS expects relief over the next five months.

DFS has begun exploring Predictive Risk Modeling which would allow data to determine risk factors. DFS would like to use the data to drive better case and supervisory reviews.

c. Casey Family Programs Presentation

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The Honorable Chandlee Kuhn introduced Paul DiLorenzo from Casey Family Programs. Casey Family Foundation and the Family Courts have partnered to complete the Brandywine Demonstration Project. On March 27, 2015 training will be held on trauma-informed educational practices.

Mr. DiLorenzo reported that Delaware is considered a leader and model in the country in child welfare. Presently, Florida is using Delaware as a model for helping older children and adolescents in the area of housing. In addition, Chicago held a convening in which Delaware was a model for data usage. The goal is to share lessons from state to state.

Mr. DiLorenzo reported that Casey Family Programs works exclusively with the child welfare systems in states providing technical assistance and guidance for better outcomes. One goal is to safely reduce the number of children in foster care. Since 2007 the number of children in care has dropped significantly. Additionally, in 2013, all but nine states saw a decrease in the number of children in care. In Delaware, Casey Family Program's primary relationship is with Family Court. Tufts University will also be working with Delaware on improving the whole child and family through multiple partners.

d. Stop Child Abuse License Plates

Rosalie Morales reported the Division of Motor Vehicles website will be updated to include an application for the Stop Child Abuse License Plates. A link will be distributed to the Commission once it is up and running.

Leslie Newman suggested the Kids Count Event could be a potential launch for the Stop Child Abuse License Plates. It is scheduled for April 1, 2015.

e. Tracking of Shootings where Minors are injured.

Mr. Cochran reported this topic would be discussed at the Joint Commission Meeting on January 22, 2015.

f. Delaware Association for Public Administration (DAPA) Award

Mr. Cochran reported that Ms. Culley received the DAPA Award this year as a result of her work in child welfare. He congratulated her on her award.

IV. CPAC Committee Reports

a. Abuse Intervention

No report provided.

b. Data Utilization

Ms. Morales reported more information on the dashboards will be presented at the next quarterly meeting. Ms. Morales requested that data from the agencies be sent by the end of February in order to prepare for the April Commission meeting.

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c. Education

Tina Shockley introduced herself as the new designee for the Secretary of the Department of Education. Ms. Shockley has been the policy advisor since June 2014. Previously, Ms. Shockley was employed by the Delaware State Housing Authority, Delaware State Police, and Department of Transportation.

Ms. Shockley reported the Education Committee is working on revising the MOU between DOE, local schools and DSCYF. Information sharing and improving practices continue to be a priority as well.

d. Legislative

Ms. Culley reported training on the changes to the Child Protection Registry has been a focus for the Legislative Committee. It has been developed by Family Court, Department of Justice, Division of Family Services, Office of Disciplinary Counsel and Office of the Child Advocate. The training will be held on Monday, January 26, 2015 from 1:00 – 3:30 hosted by Skadden, Arps, Meagher and Flom. Registration is available on the Office of the Child Advocate website.

Mr. Cochran requested that any legislative proposals for this session be directed to the Legislative Committee.

e. Medical Child Abuse Expert

Randall Williams reported Dr. De Jong and Dr. Gardner met with executives at Nemours to introduce the need for medical professionals trained and skilled in the areas of child abuse and neglect. The meeting was successful and Nemours is interested in participating in further discussions. A follow up meeting will be held in March 2015. Dr. De Jong has agreed to serve on the Committee.

f. Permanency for Adolescents

Dr. Kelly reported that the Permanency for Adolescents Committee has completed a Permanency Options Guide, as well as a Best Practices Sheet, Youth Pamphlet and Release of Information form for youth on Extended Jurisdiction. Training will be available at the Protecting Delaware's Children Conference. The APPLA Workgroup has met and begun a qualitative review of youth under the age of 14 with the plan of APPLA and will be creating recommendations to the Committee based on these cases.

g. Training

Ms. Morales reported participation in the Training Committee is low. Ms. Morales will send an email to CPAC with a list of the current members. Ms. Morales also asked the Commissioners to either assign a representative to the Committee or speak with current representatives about their participation.

The 31st International Symposium on Child Abuse is March 23 – 26, 2015 in Huntsville, Alabama. The Symposium is hosted by the National Children's Advocacy Center and the conference features 130 workshops. The Conference provides expert training and numerous networking opportunities to

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professionals in the child maltreatment field. Partial scholarships may be available to MDT members through the CJA grant. Agency representatives should contact Ms. Morales for the scholarship applications.

The Cross-Education Workgroup has finalized the online version of CAN101. It is now available online and can be accessed through the Office of the Child Advocate website.

The ChildFirst Workgroup received approval from the Gundersen National Child Protection Training Center to move forward with a three-day training program. The workgroup is waiting on a contract and hopes to offer the training in October 2015.

Through the Mandatory Reporting Training Workgroup, over 10,000 educators have received online training during the school year. In addition, the workgroup updated the training program for medical professionals, and it has been available online since January 5.

The Joint Conference Workgroup will be disseminating the registration link for the Protecting Delaware's Children Conference in February. Ms. Morales reported representatives from the National Children's Advocacy Center will facilitate an advanced training course again this year. It will feature a discussion about best practices for investigating child abuse cases and participants will have the opportunity to work through case scenarios involving serious physical injury, death and sexual abuse cases. The course will also introduce some of themes that the MDT members will eventually see in the revised MOU from the CAN Best Practices Workgroup.

V. Commissioner Reports

a. Children's Advocacy Center

Randall Williams reported the Caregiver Assistance Program will launch on January 14th. The program will be piloted in each county, and the CAC is working to sustain the program past the pilot. It fills a current void in services. The program will be shared with partner agencies and used broadly to assist caregivers who are helping victims in child abuse cases.

Mr. Williams reported that the CAC was unable to submit an application to become a pilot state for the Vicarious Trauma Toolkit for first responders. However, Delaware will still have access to the online toolkit as a resource.

b. Department of Justice

Josette Manning, Esq. reported that the Department of Justice Child Victims Unit continues to have very high workloads. While they were successful in getting a position reclassified, additional staff is needed. In FY14, the Unit handled 130 cases, and 100 were in New Castle County. Felony child abuse cases are handled by the Unit as well. Since SIDS and sudden deaths are reviewed by the Unit, Ms. Manning stated the Child Victims Unit will report out a higher number of death cases than the Investigation Coordinator.

c. Department of Services for Children, Youth, and Their Families

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Secretary Ranji reported that the EO 42 Task Force on Criminal Background and Child Protection Registry Checks has completed a final report. This report outlines recommendations for Criminal Background and Child Protection Registry Checks for those who work with children and infirm adults. The report recommended a core set of background checks for any individual who works with children including summer camps and private schools. This report has been sent to the Governor and the leadership of the General Assembly.

The EO 45 Task Force on Delaware Youth Re-entry Education has also completed a final report. This report outlines recommendations for the Delaware Youth Re-entry Education as youth step down from juvenile justice facilities. These include transition supports, course and credit transfer and cross-sector collaboration. This report has been sent to the Governor and the leadership of the General Assembly.

The Governor's Steering Committee has completed a final report on Protecting Delaware's Children. The report outlines the work that members of the committee, as well as others, did to implement the recommendations of Dean Ammons' Report on the Earl Bradley Case. The final report has been sent to the Governor.

The EO 42, EO 45, and Governor's Steering Committee reports will be distributed to the Commission at a later date.

Secretary Ranji mentioned a few of the DSCYF legislative proposals. The Department wants to revise the Mandatory Reporting Statute to clarify that the reporter must be the person who witnessed the alleged child abuse. Some schools are still channeling reports from teachers to administrators and as a result reported information is not as accurate or clear.

The Education Unit within YRS, PBH, and DFS is reviewing the current classification of its teachers. Presently, teachers are not considered state employees and therefore do not receive the same benefits as other state employees. Additionally, when youth complete coursework through the program they cannot receive appropriate credits upon returning to the school districts.

Last year, a change in budget language began requiring employees to pay for their own background checks, which unintentionally impacted foster parents. Now, foster parents are responsible for background check fees. Legislation is being explored to exempt foster and adoptive parents from this fee.

i. Division of Family Services

Dr. Kelly reported that DFS is reviewing quality assurance data to review outcomes for children including risk factors. The data can be used to determine allocation of early intervention services and resources to youth. Dr. Kelly also reported that Annie E. Casey and DFS have started to review cases with children who are involved in more than one division. The review is expected to aid in early identification and offer cross divisional views of cases to provide children with the best access to supports.

ii. Division of Prevention and Behavioral Health Services

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Susan Cycyk reported that PBH is currently managing several federal grants. The System of Care Grant will be used to create a wrap around team for youth involved with PBH and DFS. The team is expected to work exclusively with this population for the four year term of the grant. The Youth Prevention of Psychosis Grant will work to improve transitions from child to adult mental health services.

Susan Cycyk reported the request for proposal will be released for community-based services. PBH is working with providers to prepare them for the services needed. The bid is expected to enable providers to make positive changes and improve services.

d. Family Court/CASA

No report provided.

e. Investigation Coordinator

Jennifer Donahue, Esq. reported the office is monitoring 704 cases. Of these, 147 are extra-familial cases: three serious physical abuse and 144 sexual abuse. There are pending criminal dispositions in 138 of these cases. Another 557 intra-familial cases are being monitored: 467 sexual abuse, 70 serious physical abuse, 17 death, and three neglect. Of these, 457 are pending criminal dispositions.

The IC recently began monitoring neglect cases, which include drug-addicted and exposed infants. These children are often at risk of coming back into the system at a later date. Approximately, 300 drug-addicted and exposed infants were reported to DFS last year. DFS requires reports from hospitals if an infant or mother tests positive for drugs at birth. Most often, opiates are identified.

Further, in several of the unsafe sleep deaths, parental drug use is a factor. DOJ and IC have been coordinating to ensure that death and serious physical injury cases are known to both agencies.

Mr. Cochran asked Ms. Donahue to distribute a summary of the IC data at each quarterly meeting regardless of whether the dashboards will be circulated.

f. Office of the Child Advocate

Ms. Culley reported that OCA partnered with the Family Court and Delaware Volunteer Legal Services to present *The Family Court Called – You've Been Appointed*. The training is available online and can be accessed through the Office of the Child Advocate website. Continuing legal education credits are also available. In addition, OCA staff is creating an advanced training for attorneys who represent children in dependency and neglect, as well as parent cases.

Currently, OCA is representing 304 children statewide in DSCYF custody and another 100 children not in DSCYF custody. OCA staff serves as a resource for attorneys being directly appointed by the Court.

The office has an opening for a part time Managing Attorney and is in the process of interviewing for the position.

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VI. Other Child Protection Updates/Reports

a. Delaware Youth Opportunities Initiative

Julie Miller, Esq. reported that the Rights of Youth in DSCYF Custody has been circulated to CPAC for comment. Ms. Miller requested that revisions be sent to her by Friday, January 16th. The policy workgroup is working on the Youth Involvement in Court documents and developing online training. DYOI was invited to visit the White House on December 8, 2014 for a foster care event. Lastly, DYOI is working with YAC to develop the 2015 Policy Agenda.

b. Youth Advisory Counsel

Nicole Byers reported the Youth Advisory Council (YAC) met on November 19th and discussed advocacy. Ms Byers and Maggie Boone shared stories on the importance of advocacy. Youth representatives from YAC are preparing to testify at the Joint Finance Committee Hearing on the importance of the stipends provided to youth who have aged out of foster care in Delaware. The stipends are provided as a result of the Ready by 21 Legislation. Ms. Byers mentioned a new youth representative, who is interested in expungements and advocacy. As mentioned by Ms. Miller, YAC is working with DYOI on the 2015 Policy Agenda.

VII. Public Comment

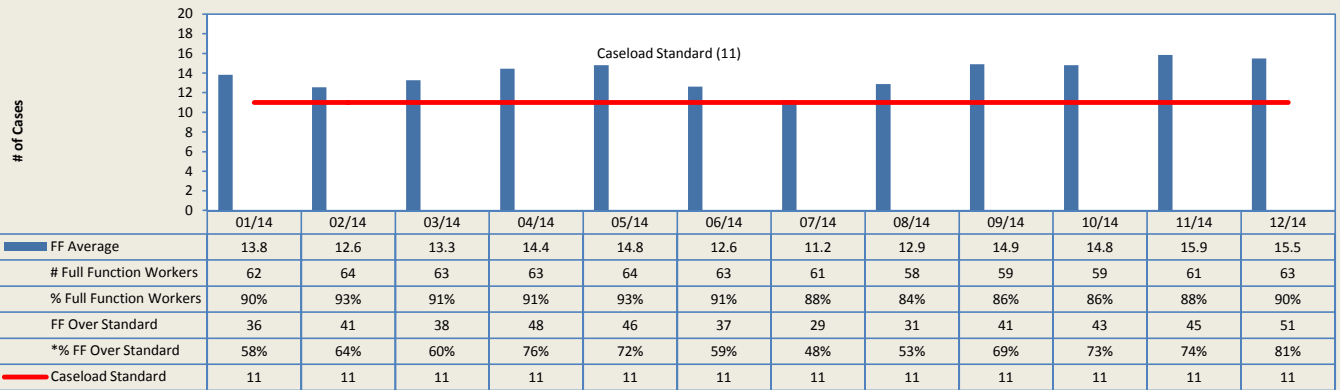
As there was no public comment, the meeting was adjourned at 12:00 pm.

REPORT DATE: APRIL 15, 2015

1.0. CASELOAD

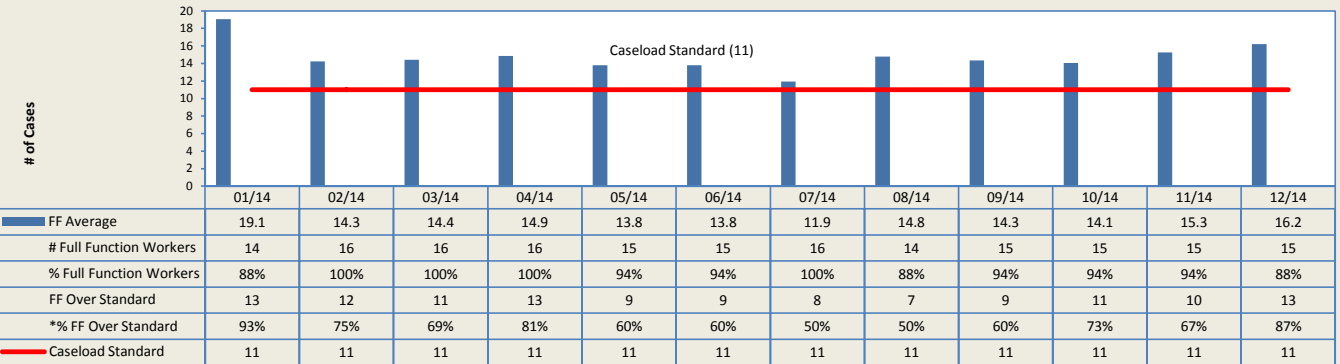
1.1 DFS INVESTIGATION CASELOADS BASED ON FULLY FUNCTIONAL WORKERS (SB 165 / SB 113)

1.11 DFS INVESTIGATION - STATEWIDE



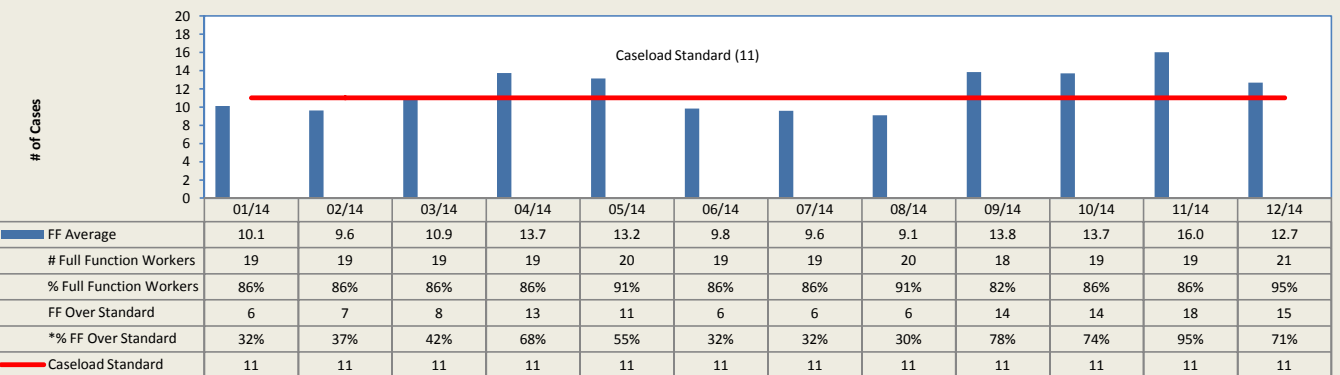
* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

1.12 DFS INVESTIGATION - BEECH



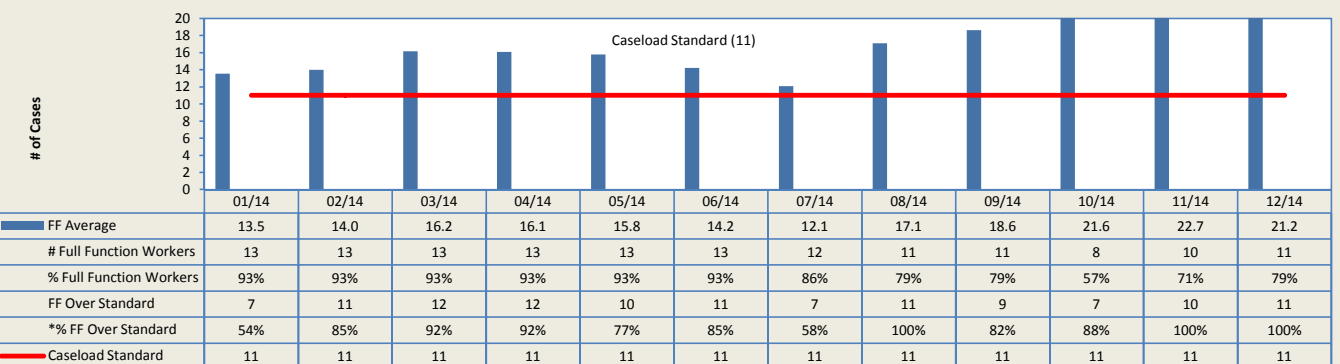
* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

1.13 DFS INVESTIGATION - UNIVERSITY PLAZA



* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

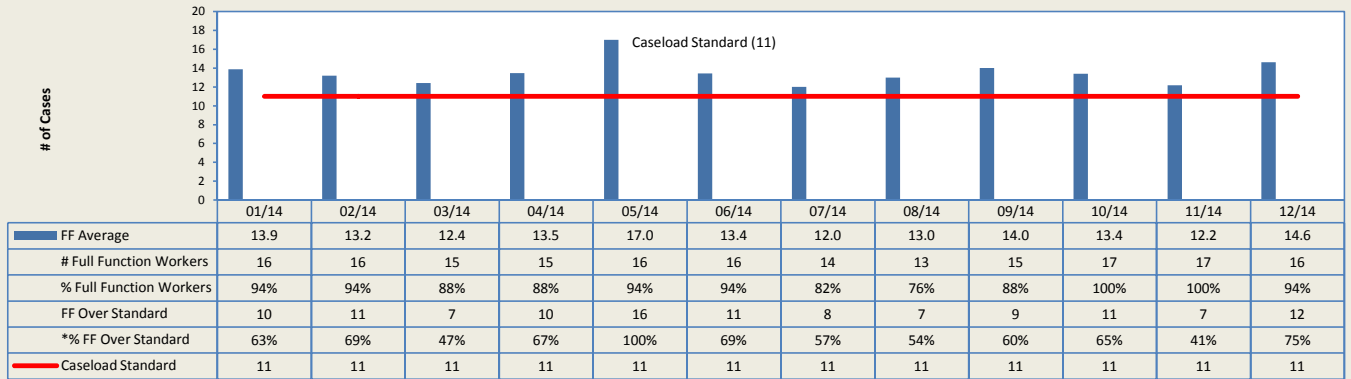
1.13 DFS INVESTIGATION - KENT



* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

DELAWARE CHILD WELFARE DASHBOARD - STATEWIDE
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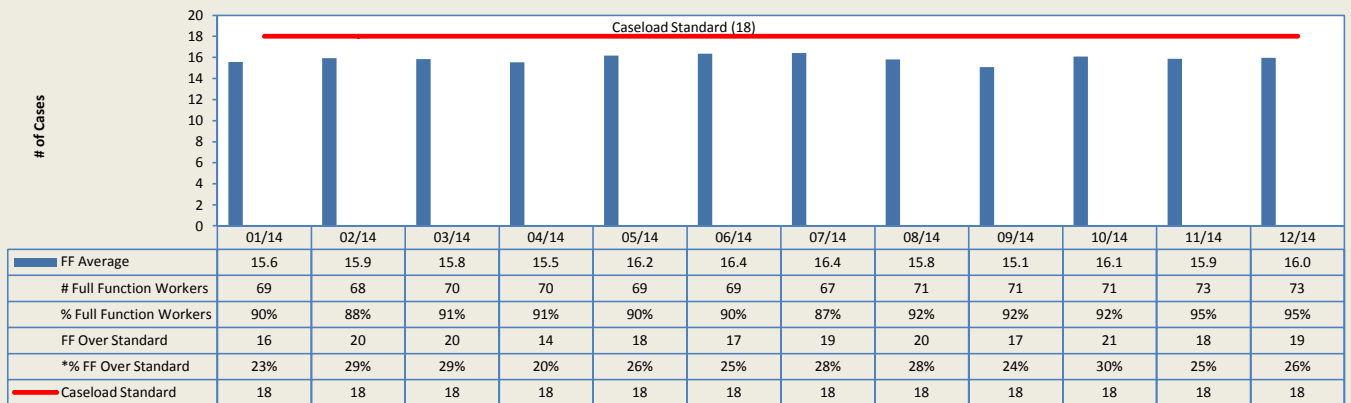
1.15 DFS INVESTIGATION - SUSSEX



* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

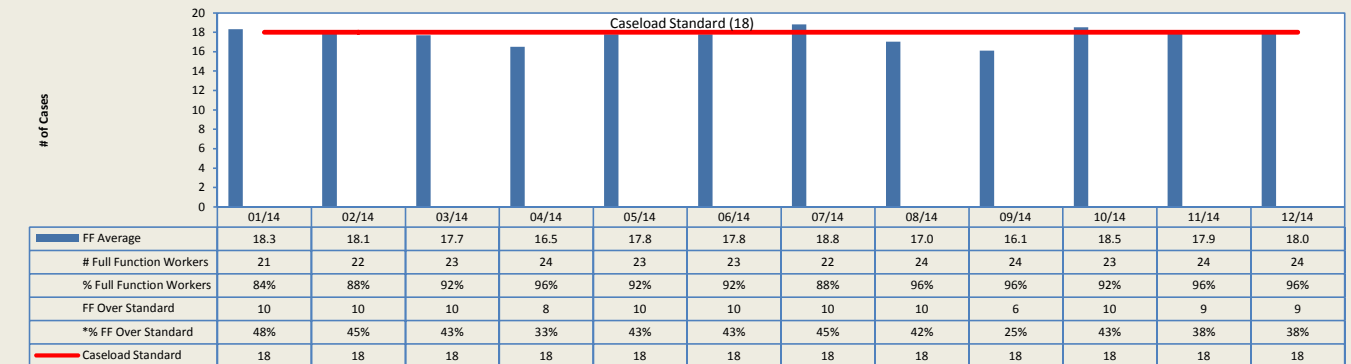
1.2 - DFS TREATMENT CASELOADS BASED ON FULLY FUNCTIONAL WORKERS (SB 165 / SB 113)

1.21 DFS TREATMENT - STATEWIDE



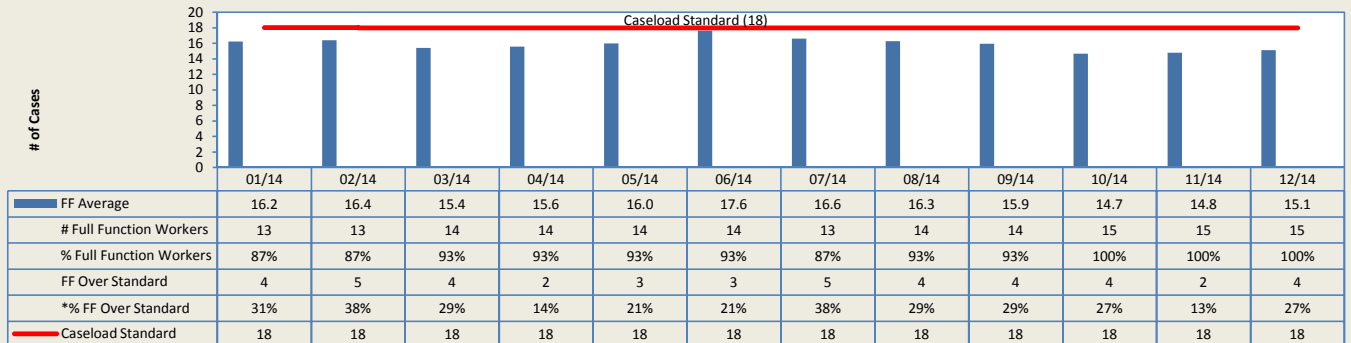
* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

1.22 DFS TREATMENT - BEECH



* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

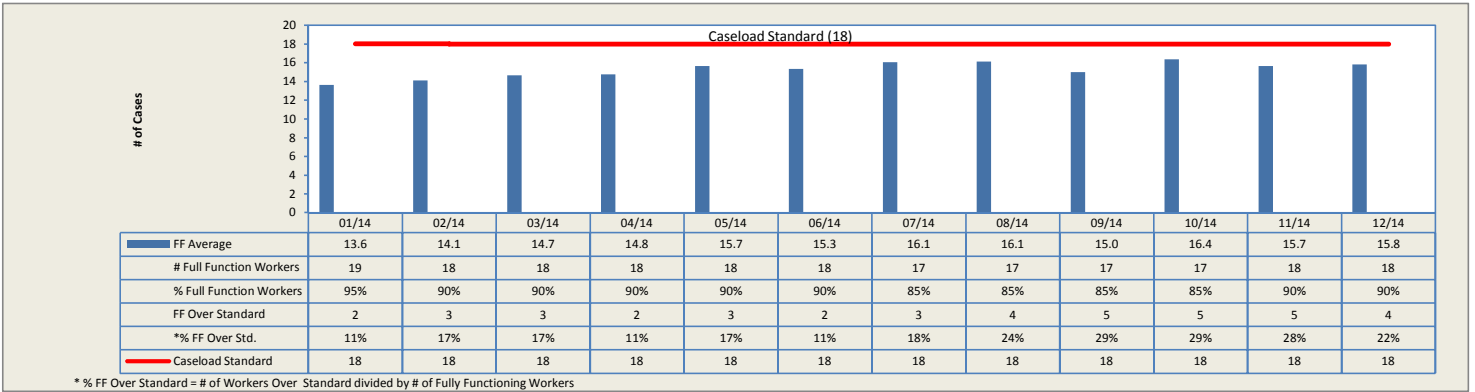
1.23 DFS TREATMENT - UNIVERSITY PLAZA



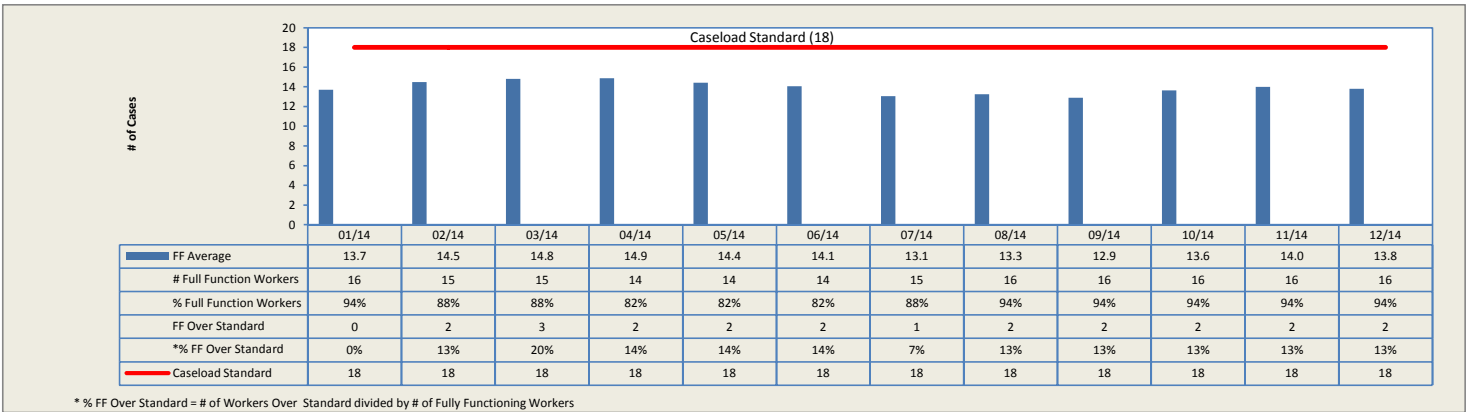
* % FF Over Standard = # of Workers Over Standard divided by # of Fully Functioning Workers

DELAWARE CHILD WELFARE DASHBOARD - STATEWIDE
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1.24 DFS TREATMENT - KENT



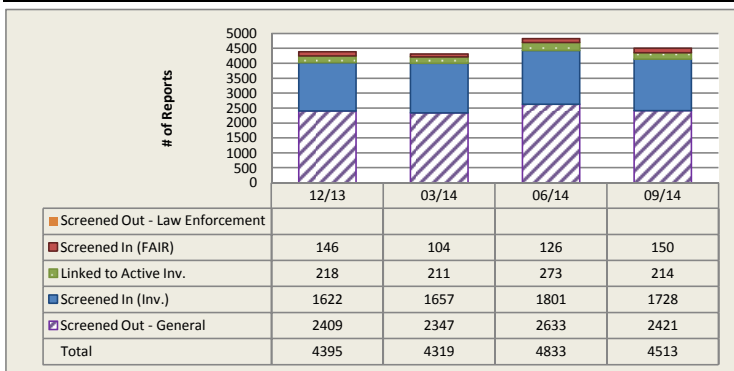
1.25 DFS TREATMENT - SUSSEX



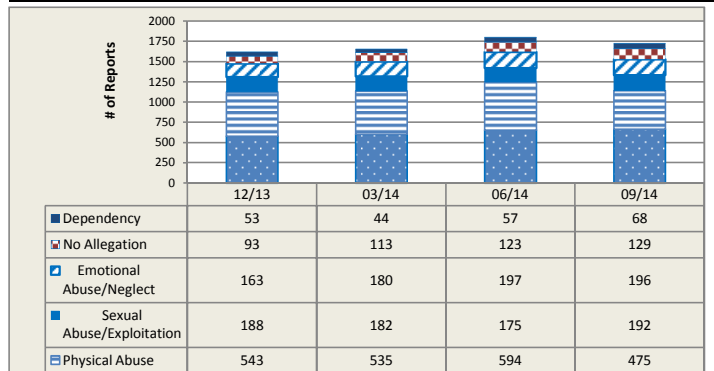
2.0 PROCESSING OF CHILD ABUSE CASES

2.1 DIVISION OF FAMILY SERVICES

2.11 DFS HOTLINE REPORTS RECEIVED DURING QUARTER

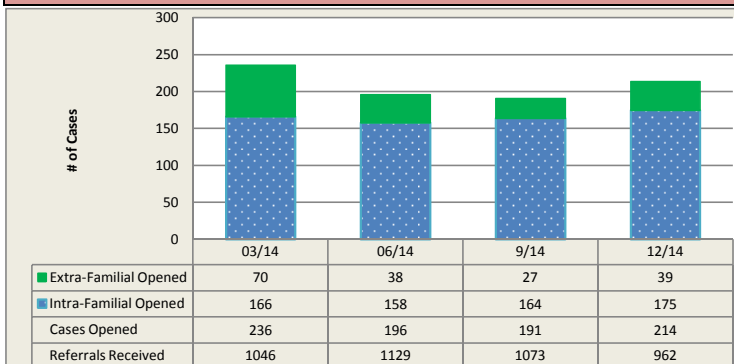


2.12 DFS HOTLINE REPORTS SCREENED IN (INVESTIGATION) DURING QUARTER SORTED BY PRIMARY MALTREATMENT TYPE

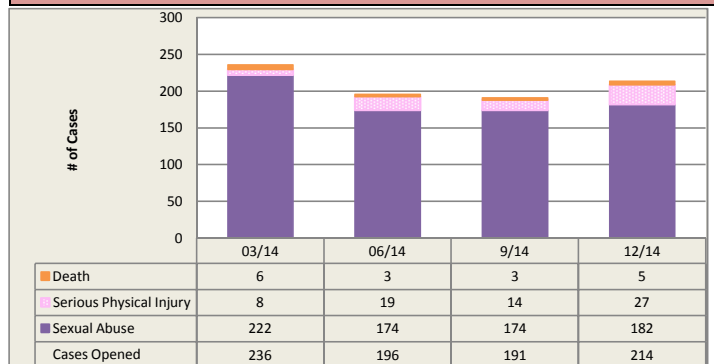


2.2 INVESTIGATION COORDINATOR

2.21 CASES OPENED DURING QUARTER

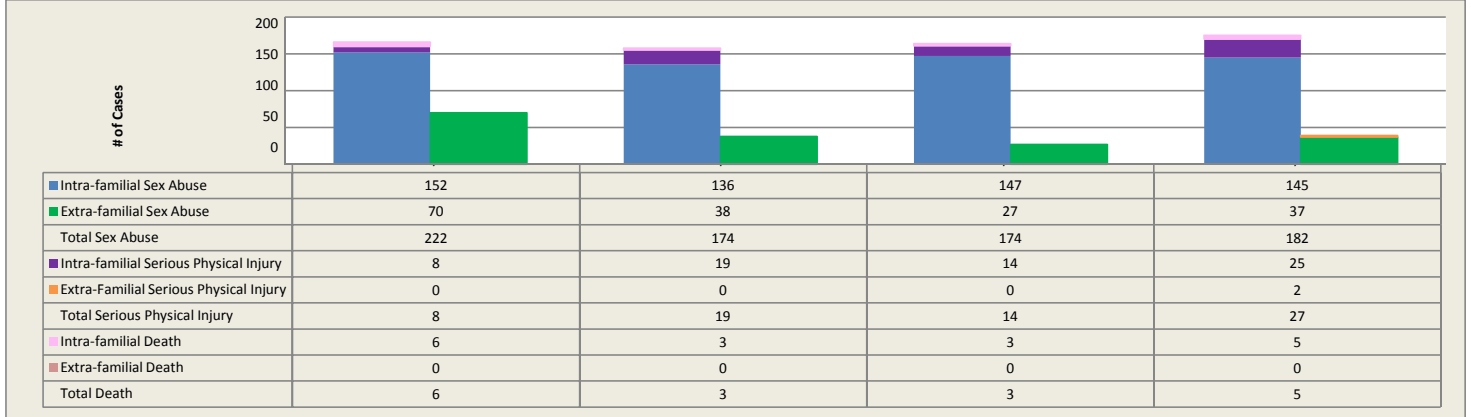


2.22 CASES OPENED BY MALTREATMENT TYPE DURING QUARTER

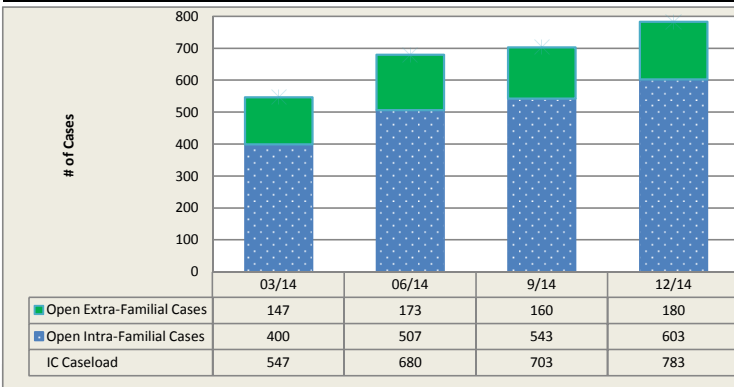


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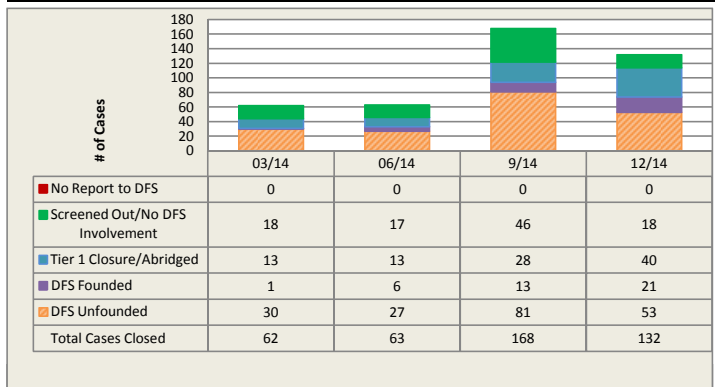
2.23 INTRA-FAMILIAL AND EXTRA-FAMILIAL CASES OPENED DURING QUARTER



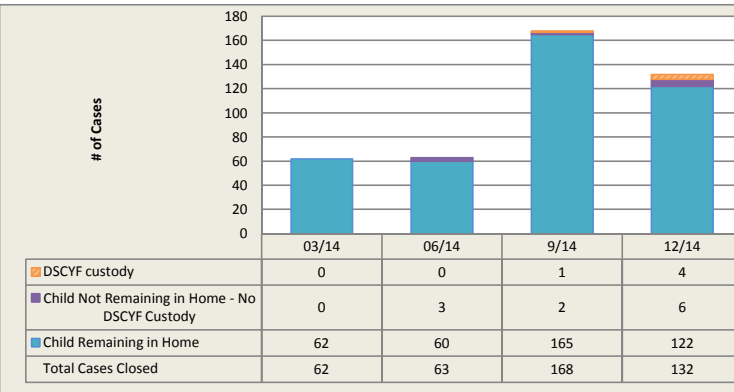
2.24 OPEN CASES AT END OF QUARTER (IC CASELOAD)



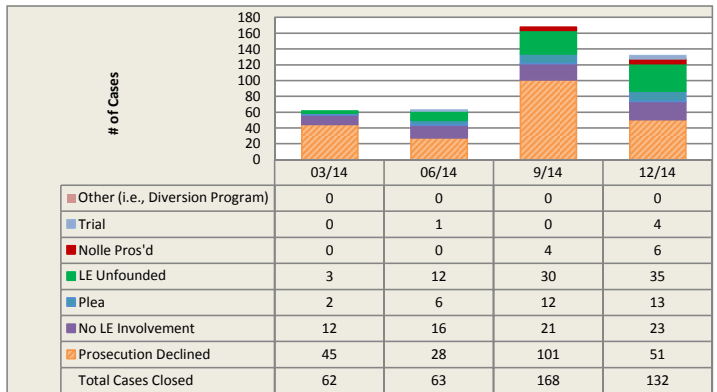
2.25 CIVIL CASE OUTCOMES FOR CASES CLOSED DURING QUARTER - STATUS OF DFS INVOLVEMENT



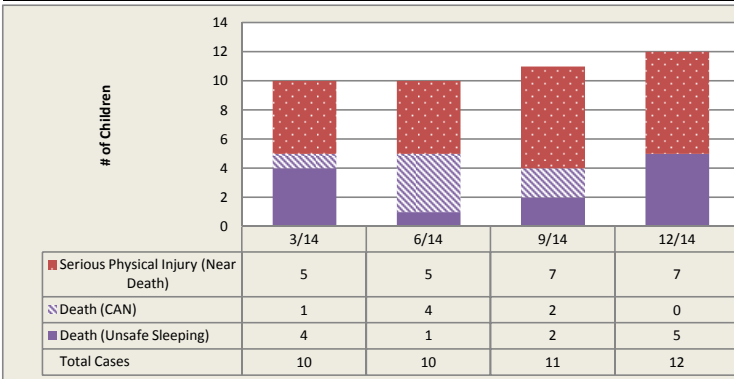
2.26 CIVIL CASE OUTCOMES FOR CASES CLOSED DURING QUARTER - OUTCOME FOR CHILD



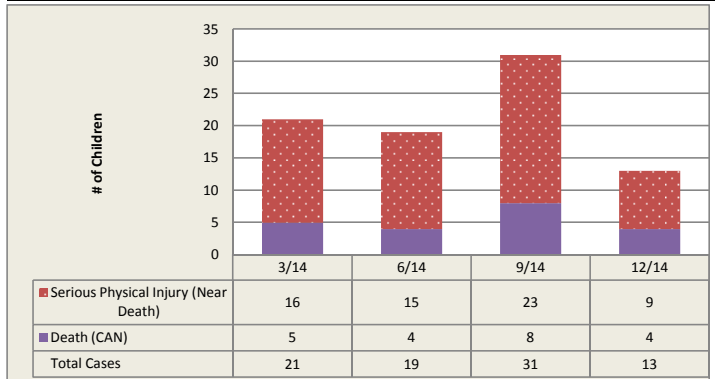
2.27 CRIMINAL CASE OUTCOMES FOR CASES CLOSED DURING QUARTER



2.3 CHILD DEATH, NEAR DEATH & STILLBIRTH COMMISSION CASES RECEIVED DURING QUARTER

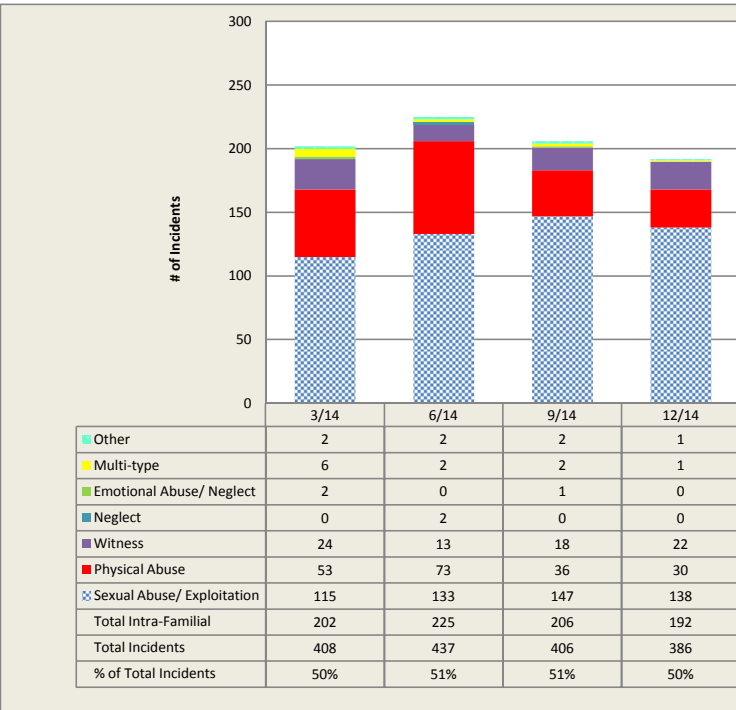


2.4 DOJ CHILD VICTIM'S UNIT: CASES RECEIVED DURING QUARTER

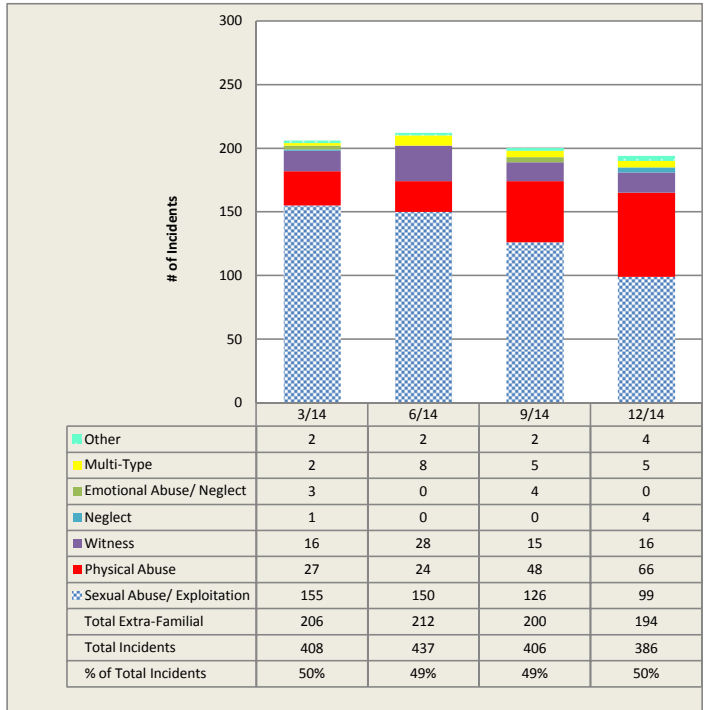


2.5 CHILDREN'S ADVOCACY CENTER

2.51 CAC INCIDENTS RECEIVED DURING QUARTER - INTRAFAMILIAL



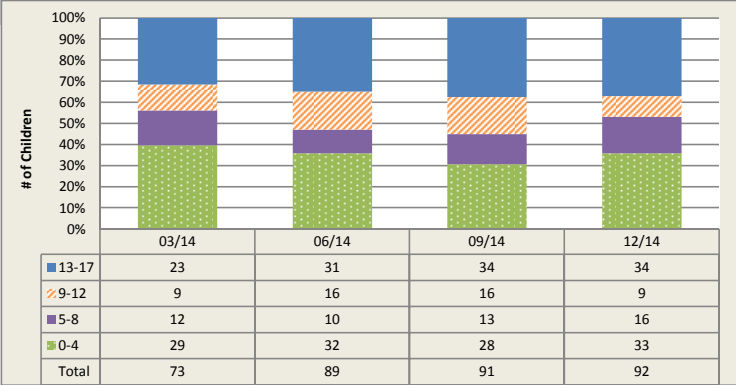
2.52 CAC INCIDENTS RECEIVED DURING QUARTER - EXTRAFAMILIAL



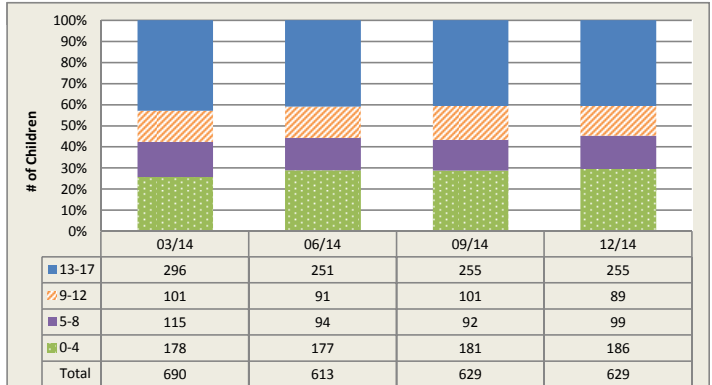
3.0 CHILDREN IN DSCYF CUSTODY

3.1 PROFILES OF DSCYF CHILDREN

3.11 AGES OF CHILDREN ENTERING DSCYF CUSTODY DURING QUARTER

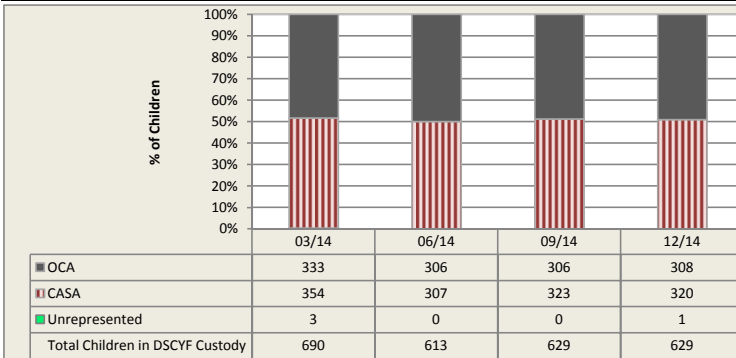


3.12 AGES OF CHILDREN IN DSCYF CUSTODY AT END OF QUARTER

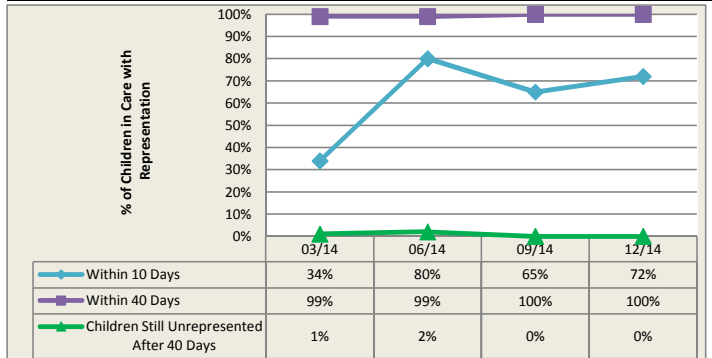


3.2 LEGAL REPRESENTATION

3.21 REPRESENTATION OF YOUTH IN DSCYF CUSTODY AT END OF QUARTER

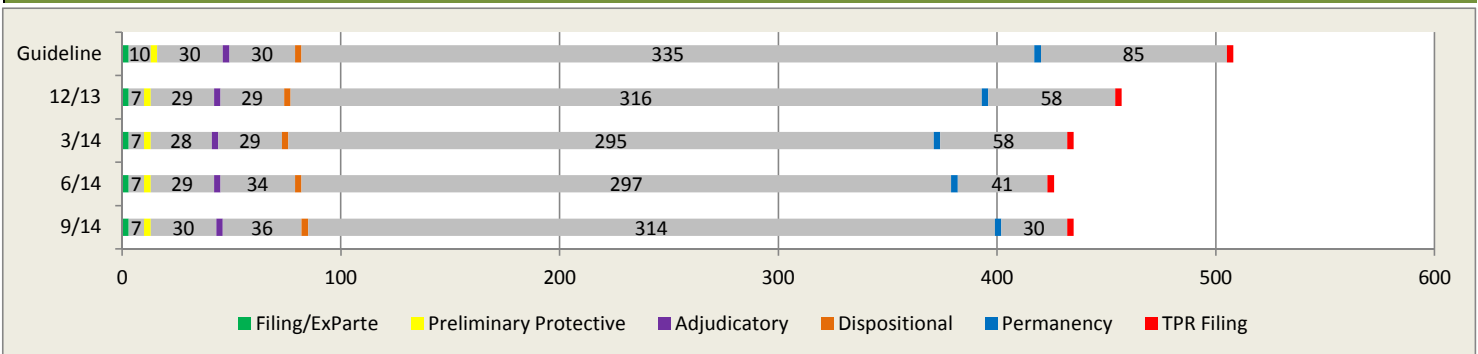


3.22 NUMBER OF DAYS FROM FILING OF PETITION UNTIL CHILD IS REPRESENTED



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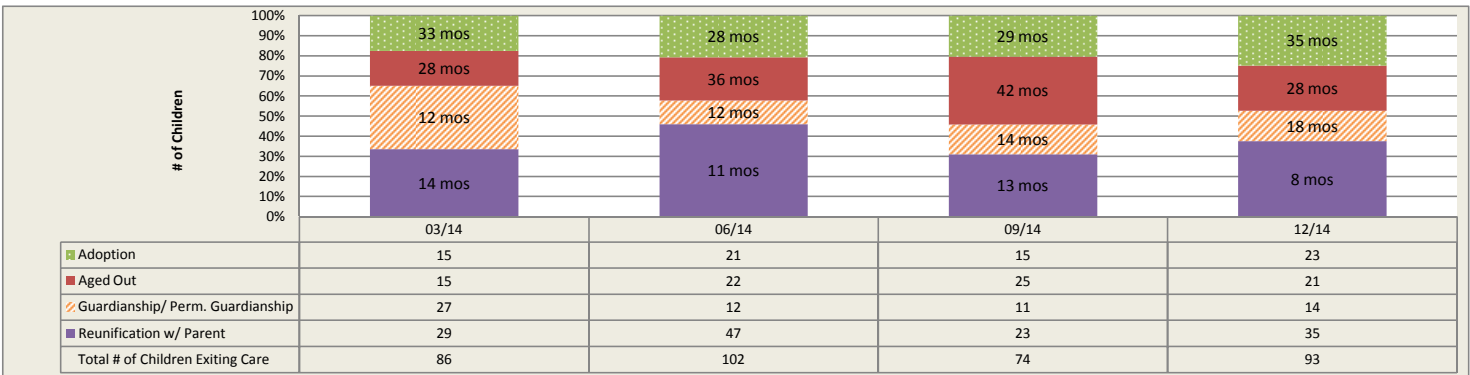
3.3 GUIDELINES AND ACTUAL MEDIAN TIMELINE FOR FAMILY COURT CASES CLOSED DURING PERIOD



4.0 PERMANENCY OUTCOMES

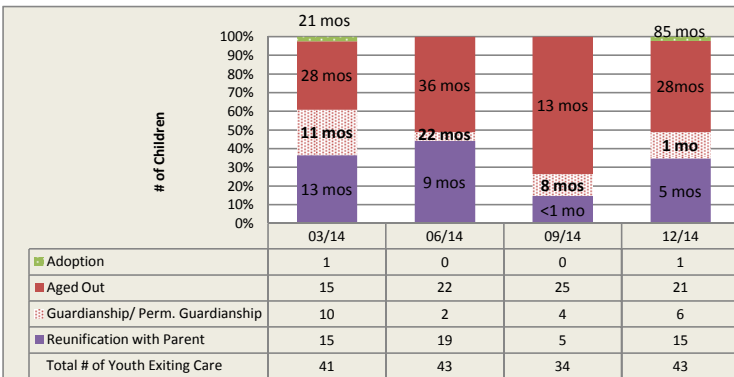
4.1 OUTCOMES FOR ALL CHILDREN

4.1.1 PERMANENCY OUTCOMES & MEDIAN LENGTH OF STAY OF CHILDREN EXITING DSCYF CUSTODY DURING QUARTER (DFS PLACEMENT ONLY)



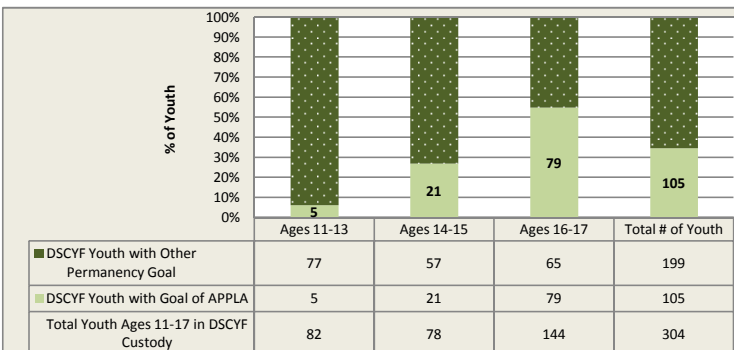
4.2 ADOLESCENT (AGES 13-17) OUTCOMES

4.2.1 PERMANENCY OUTCOMES OF ADOLESCENTS EXITING DSCYF CUSTODY DURING QUARTER

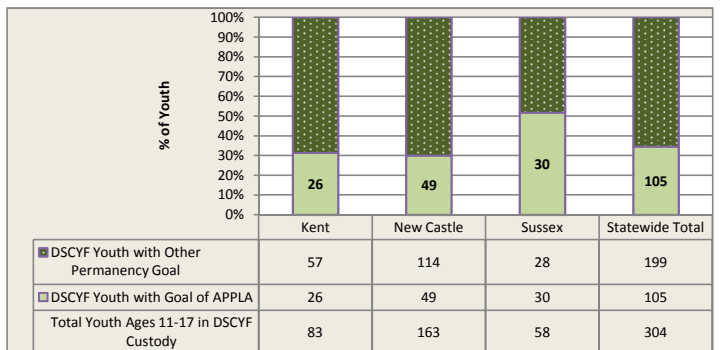


4.3 APPLA (AGES 11-17)

4.3.1 AGE PROFILES OF YOUTH WITH A PERMANENCY GOAL OF APPLA VS. ANOTHER PERMANENCY GOAL AS OF DECEMBER 31, 2014

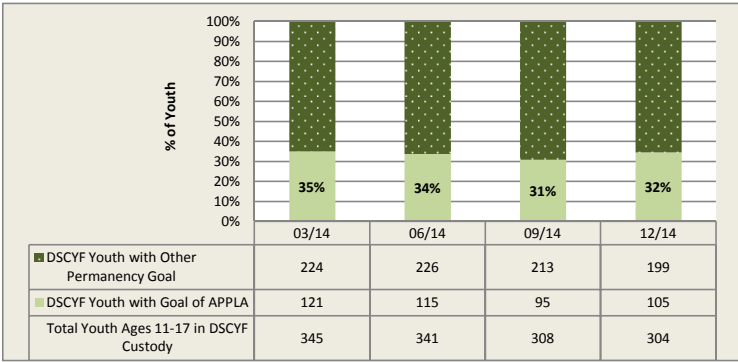


4.3.2 YOUTH WITH PERMANENCY GOAL OF APPLA VS. ANOTHER PERMANENCY GOAL BY COUNTY AS OF DECEMBER 31, 2014



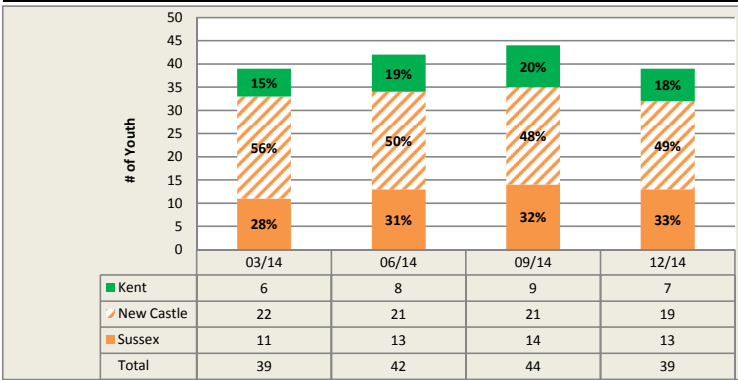
REPORT DATE: APRIL 15, 2015

4.33 YOUTH WITH PERMANENCY GOAL OF APPLA VS. ANOTHER PERMANENCY GOAL AT END OF QUARTER

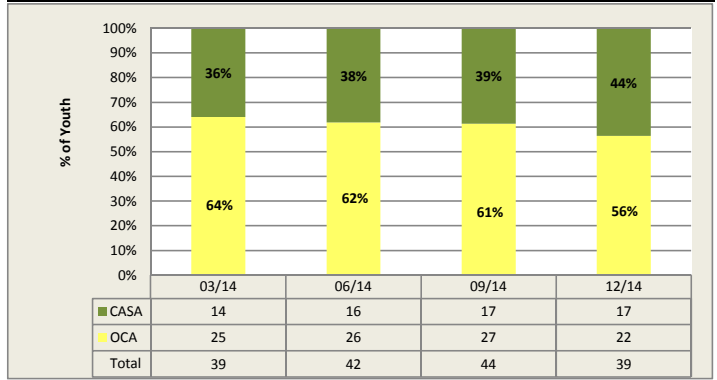


5.0 EXTENDED JURISDICTION

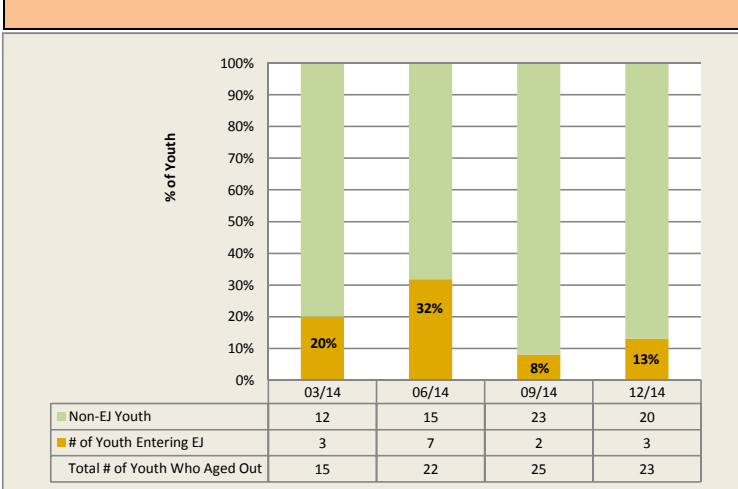
5.11 YOUTH ON EXTENDED JURISDICTION DURING QUARTER SORTED BY COUNTY



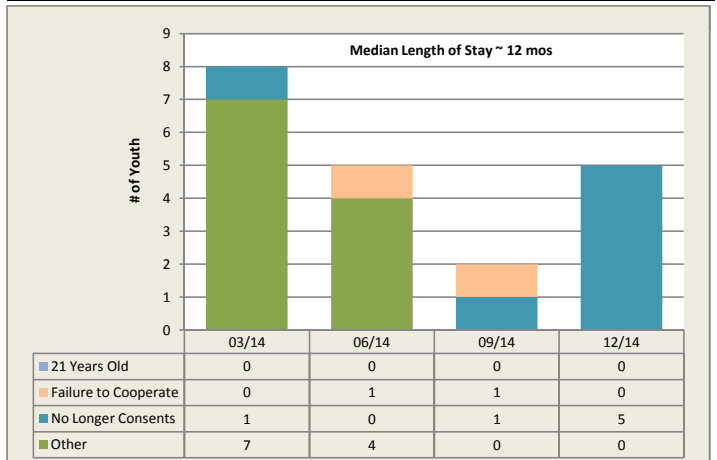
5.12 YOUTH ON EXTENDED JURISDICTION DURING QUARTER SORTED BY REPRESENTATION



5.13 YOUTH ENTERING EXTENDED JURISDICTION DURING QUARTER



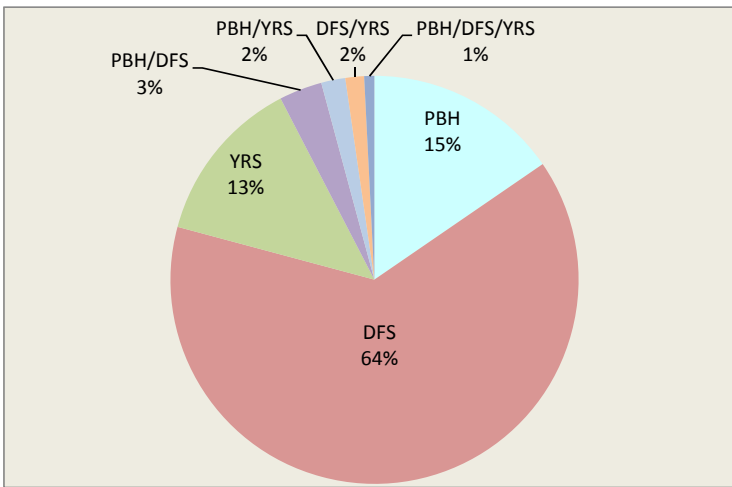
5.14 MEDIAN LENGTH OF STAY OF YOUTH EXITING EXTENDED JURISDICTION DURING QUARTER



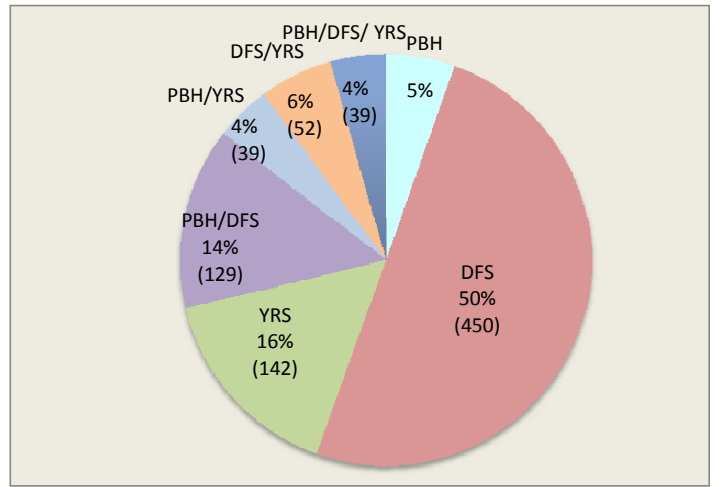
6.0 CROSS-OVER YOUTH

6.1 CROSS-OVER YOUTH

6.11 DSCYF INVOLVEMENT BY DIVISION FOR ALL CHILDREN AT END OF QUARTER

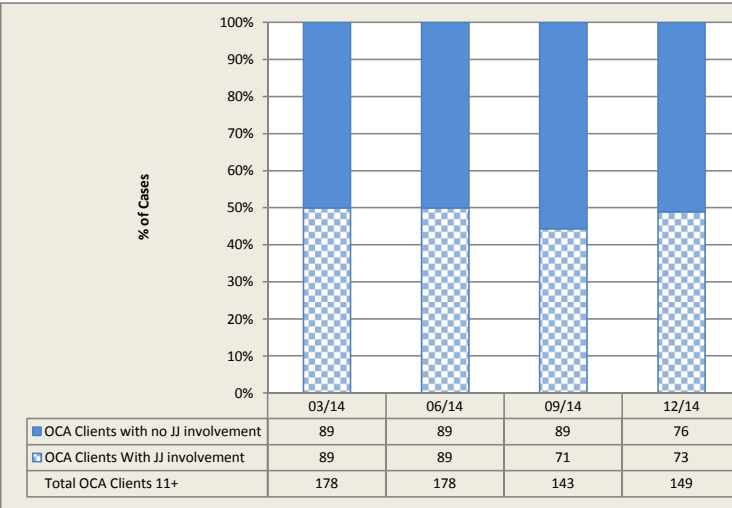


6.12 DSCYF INVOLVEMENT BY DIVISION FOR ALL CHILDREN IN OUT-OF-HOME PLACEMENT AT END OF QUARTER

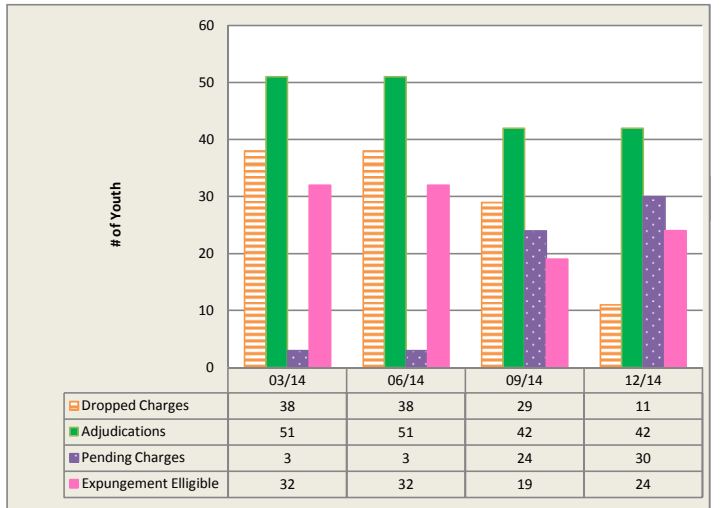


6.2 OCA CLIENTS (AGES 11-17) IN DSCYF CUSTODY

6.21 OCA CLIENTS WITH JUVENILE JUSTICE INVOLVEMENT AT END OF QUARTER



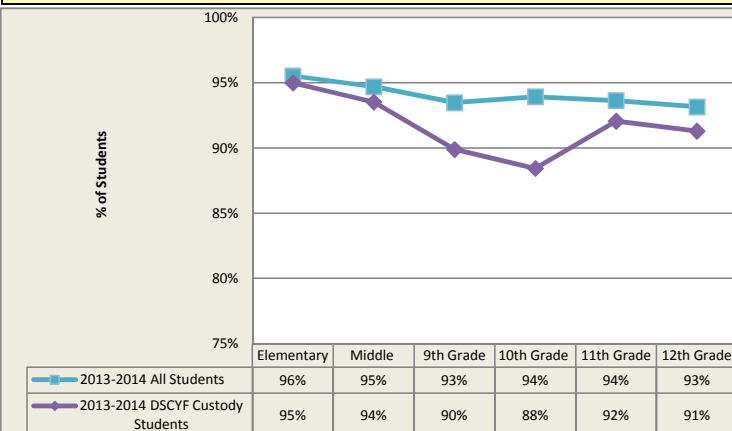
6.22 STATUS OF CRIMINAL CHARGES FOR OCA CLIENTS IN JUVENILE JUSTICE SYSTEM AT END OF QUARTER



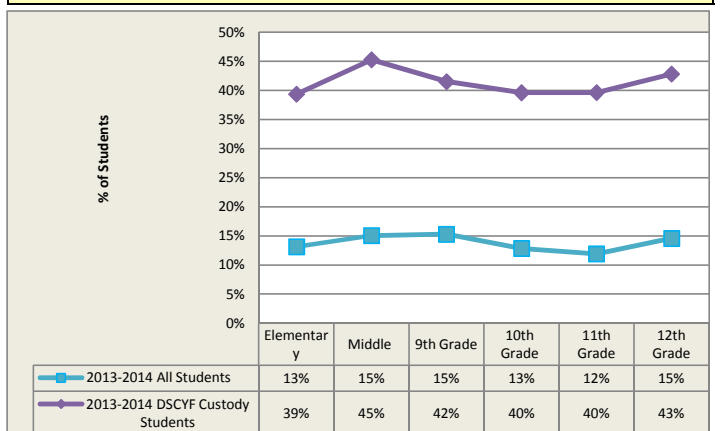
7.0 EDUCATION OUTCOMES FOR CHILDREN IN FOSTER CARE

7.1 COMPARISONS BETWEEN CHILDREN IN FOSTER CARE AND ALL STUDENTS

7.11 TWO YEAR COMPARISON OF ATTENDANCE RATES FOR CHILDREN IN DSCYF CUSTODY¹



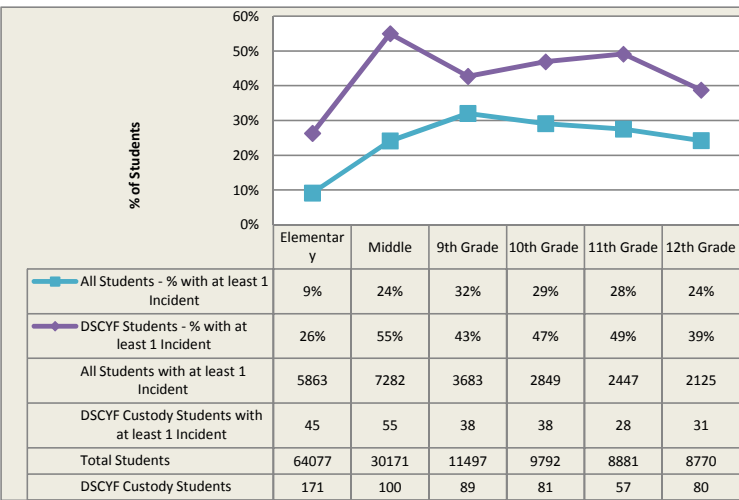
7.12 TWO YEAR COMPARISON OF SPECIAL EDUCATION RATES FOR CHILDREN IN DSCYF CUSTODY



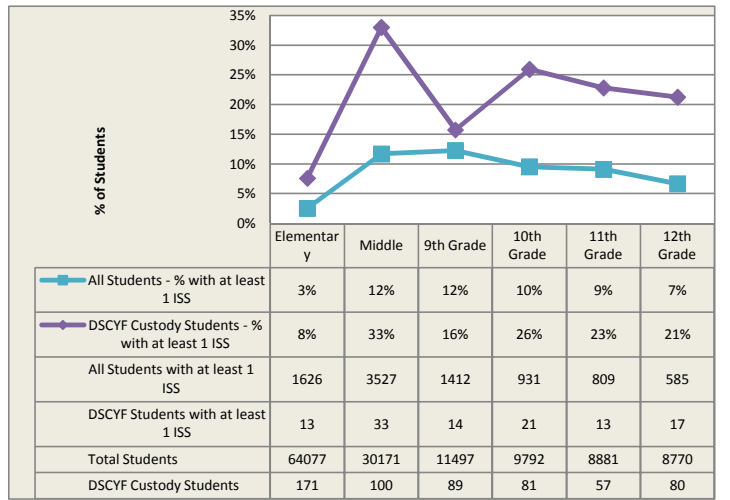
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¹Average Daily Attendance (Average % of Population in attendance each day)

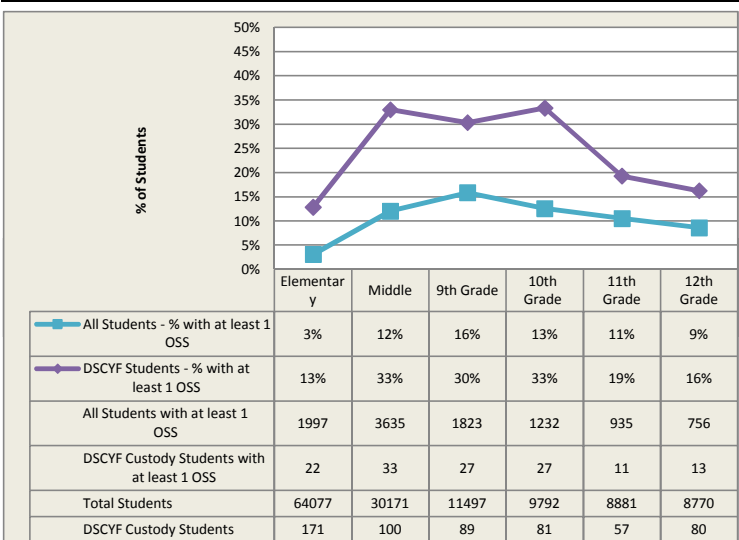
7.13 2014 DISCIPLINE RATES FOR CHILDREN IN DSCYF CUSTODY - % OF STUDENTS WITH AT LEAST 1 INCIDENT PER GRADE LEVEL



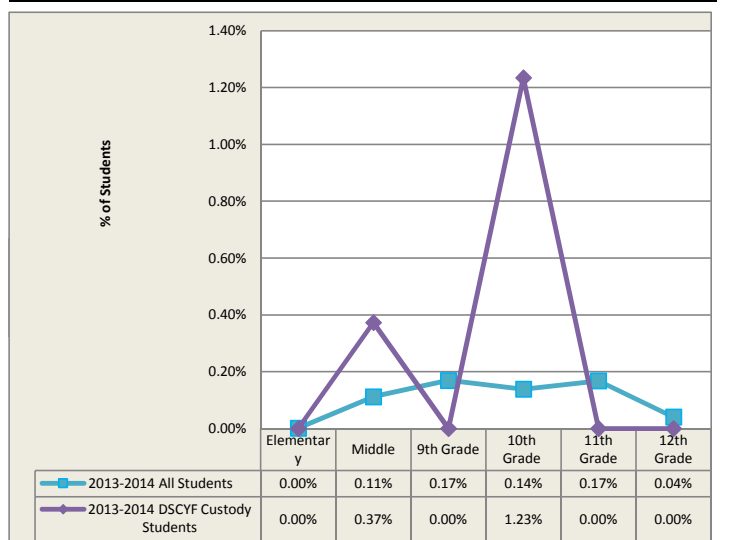
7.14 2014 IN-SCHOOL SUSPENSION RATES FOR CHILDREN IN DSCYF CUSTODY - % OF STUDENTS WITH AT LEAST 1 INCIDENT PER GRADE LEVEL



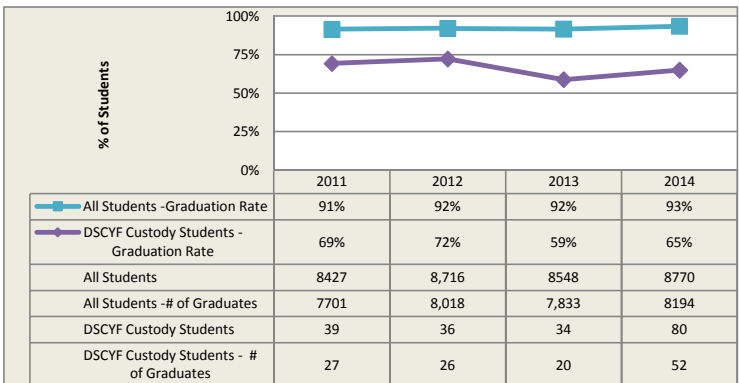
7.15 2014 OUT-OF-SCHOOL SUSPENSION RATES FOR CHILDREN IN DSCYF CUSTODY - % OF STUDENTS WITH AT LEAST 1 INCIDENT PER GRADE LEVEL



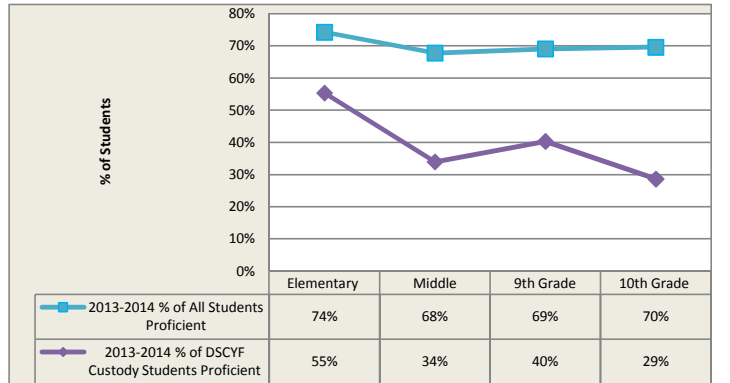
7.16 TWO YEAR COMPARISON OF EXPULSION RATES FOR CHILDREN IN DSCYF CUSTODY



7.17 FOUR YEAR COMPARISON OF GRADUATION RATES FOR CHILDREN IN DSCYF CUSTODY

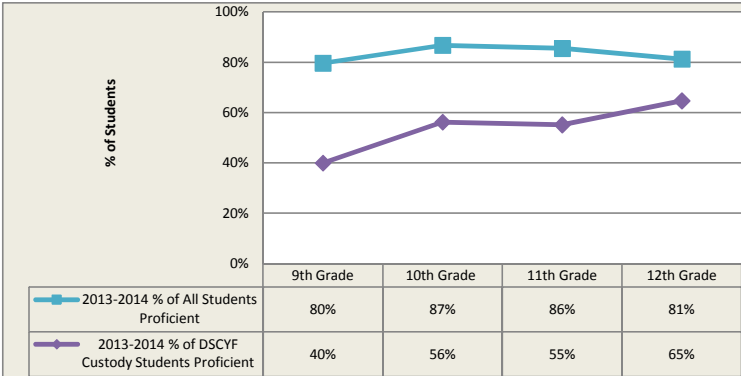


7.18 TWO YEAR COMPARISON OF CHILDREN IN DSCYF CUSTODY PROFICIENT IN MATH



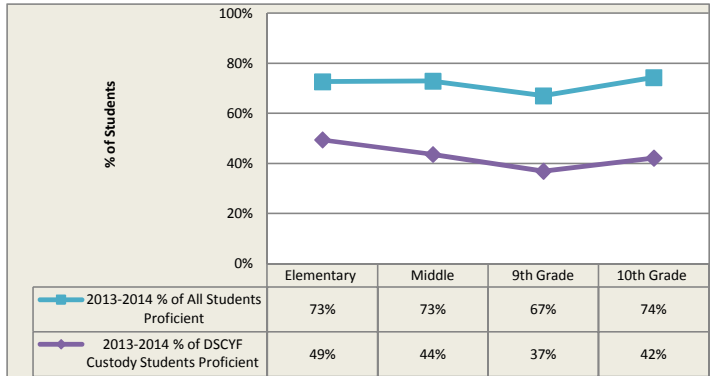
REPORT DATE: APRIL 15, 2015

7.19 TWO YEAR COMPARISON FOR % OF CHILDREN IN DSCYF CUSTODY PASSING ALEGBRA I¹



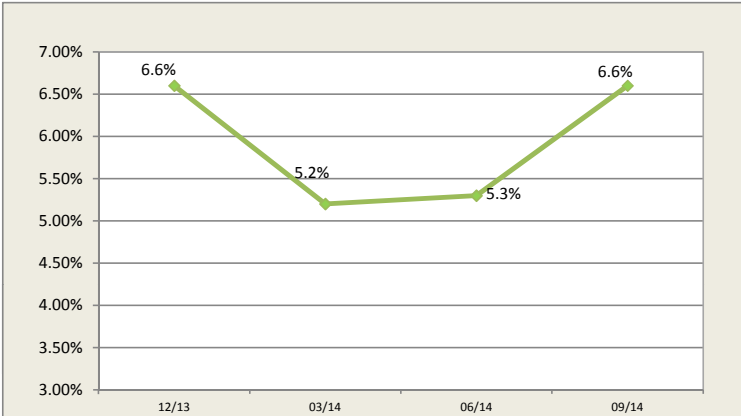
¹Further clarification on this measure needed from DOE

7.20 TWO YEAR COMPARISON OF CHILDREN IN DSCYF CUSTODY PROFICIENT IN ENGLISH/LANGUAGE ARTS



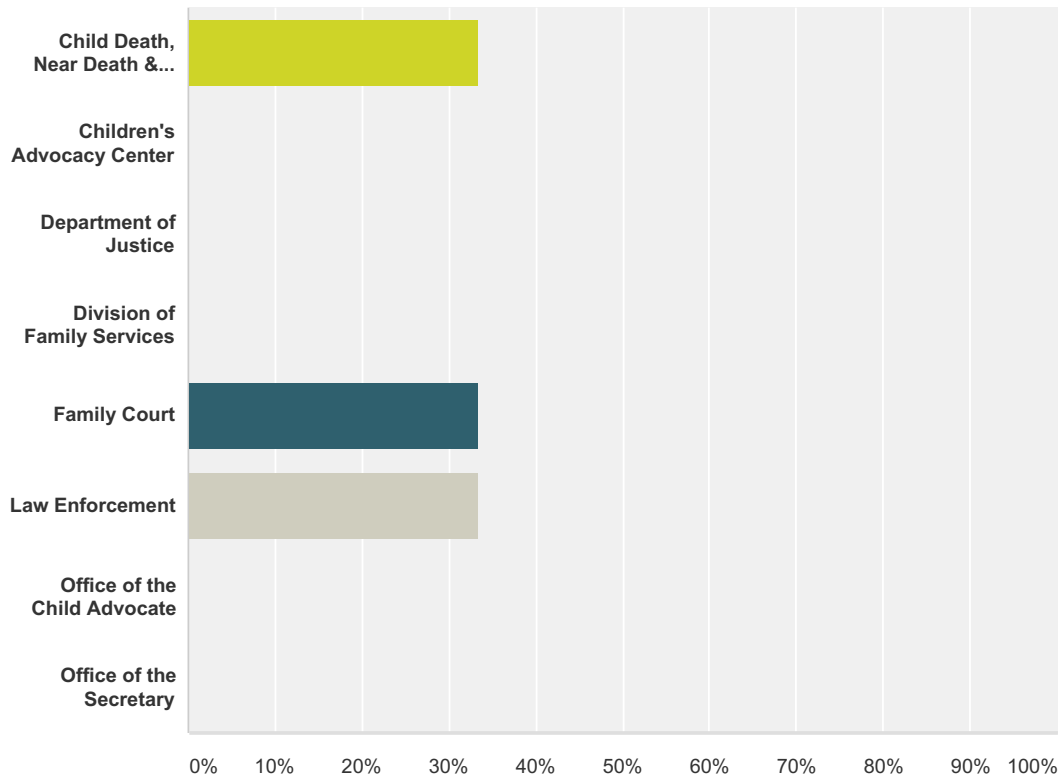
8.0 RE-ENTRY/RE-OCCURRENCE OF MALTREATMENT

8.1 % OF CHILDREN WHO RE-ENTER CARE IN LESS THAN 12 MONTHS (STANDARD: <= 15.0%)



Q1 Please indicate your discipline:

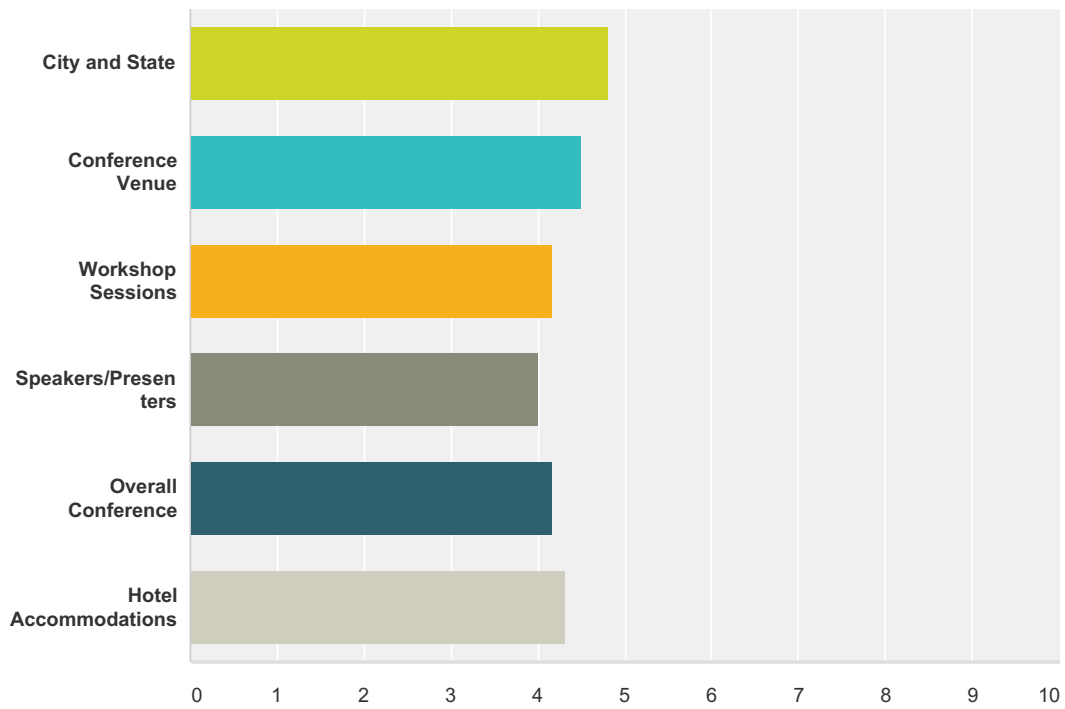
Answered: 6 Skipped: 0



Answer Choices	Responses
Child Death, Near Death & Stillbirth Commission	33.33% 2
Children's Advocacy Center	0.00% 0
Department of Justice	0.00% 0
Division of Family Services	0.00% 0
Family Court	33.33% 2
Law Enforcement	33.33% 2
Office of the Child Advocate	0.00% 0
Office of the Secretary	0.00% 0
Total	6

Q2 Please rate your level of satisfaction with the conference in the following areas:

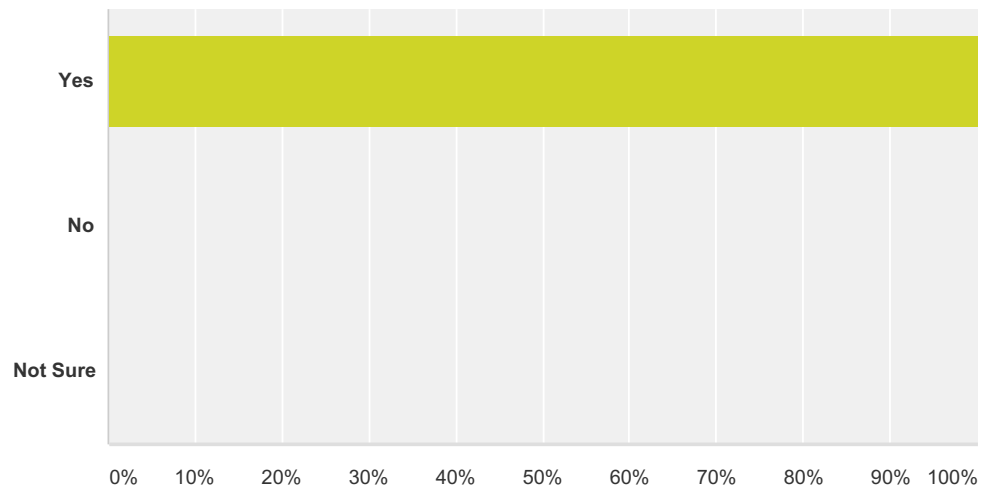
Answered: 6 Skipped: 0



	Very Dissatisfied	Dissatisfied	Unsure	Satisfied	Very Satisfied	Total	Weighted Average
City and State	0.00% 0	0.00% 0	0.00% 0	16.67% 1	83.33% 5	6	4.83
Conference Venue	0.00% 0	16.67% 1	0.00% 0	0.00% 0	83.33% 5	6	4.50
Workshop Sessions	0.00% 0	0.00% 0	16.67% 1	50.00% 3	33.33% 2	6	4.17
Speakers/Presenters	0.00% 0	0.00% 0	16.67% 1	66.67% 4	16.67% 1	6	4.00
Overall Conference	0.00% 0	0.00% 0	16.67% 1	50.00% 3	33.33% 2	6	4.17
Hotel Accommodations	0.00% 0	16.67% 1	0.00% 0	16.67% 1	66.67% 4	6	4.33

Q3 Was the conference appropriate for your background and experience?

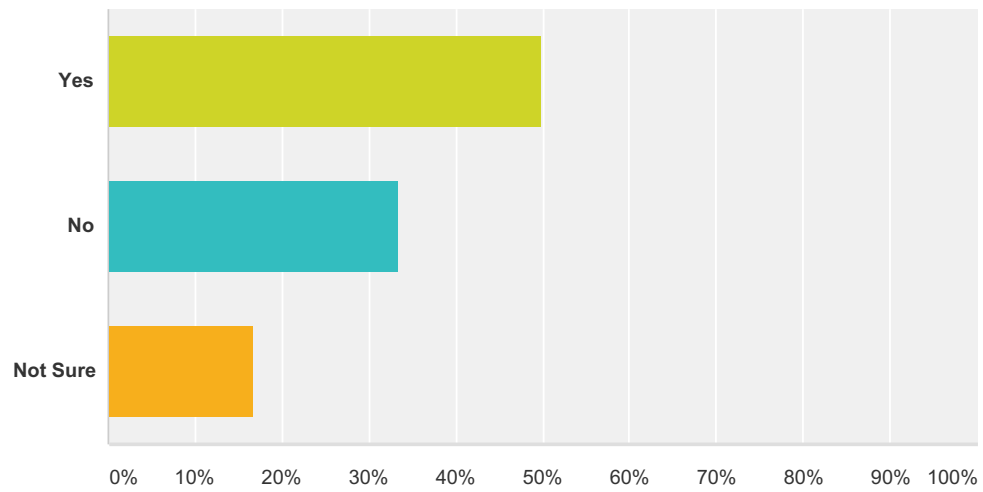
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	100.00% 6
No	0.00% 0
Not Sure	0.00% 0
Total	6

Q4 Did you learn any new practices that you can apply in your current position?

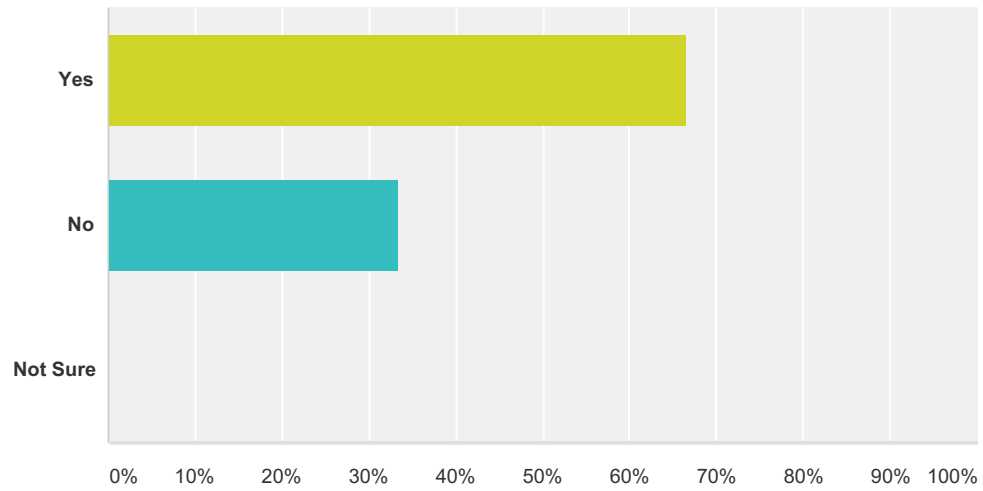
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	50.00% 3
No	33.33% 2
Not Sure	16.67% 1
Total	6

Q5 Did you gain any new resources or tools that you can utilize in your current position?

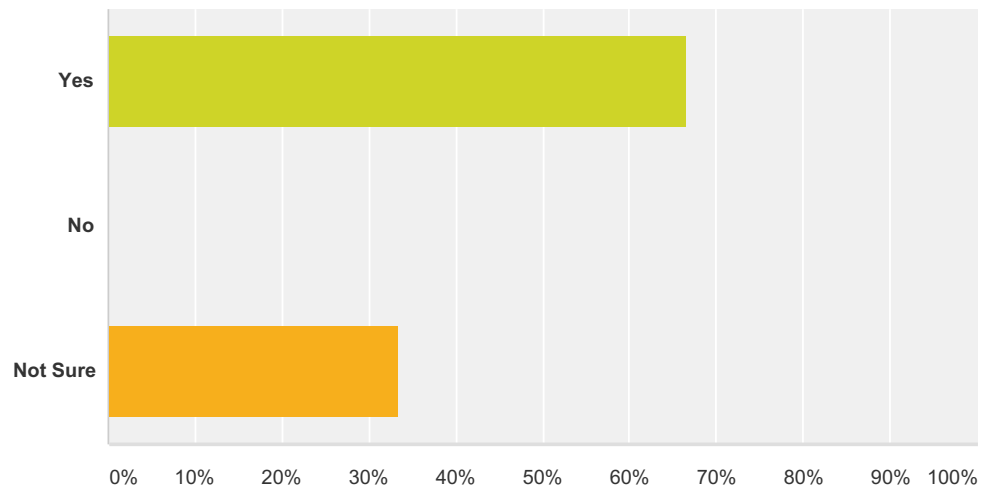
Answered: 6 Skipped: 0



Answer Choices	Responses	
Yes	66.67%	4
No	33.33%	2
Not Sure	0.00%	0
Total		6

Q6 Would you recommend this conference to colleagues?

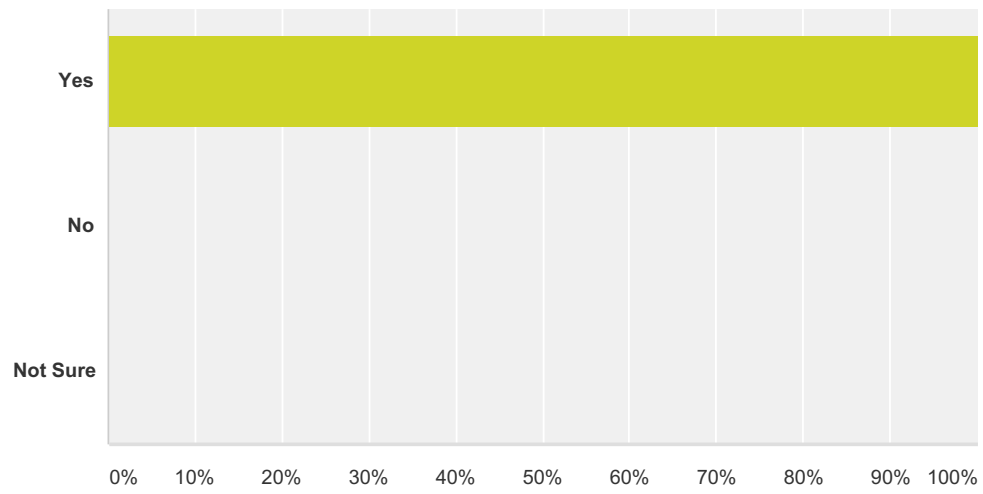
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	66.67% 4
No	0.00% 0
Not Sure	33.33% 2
Total	6

Q7 Did you build relationships with other child welfare members from Delaware?

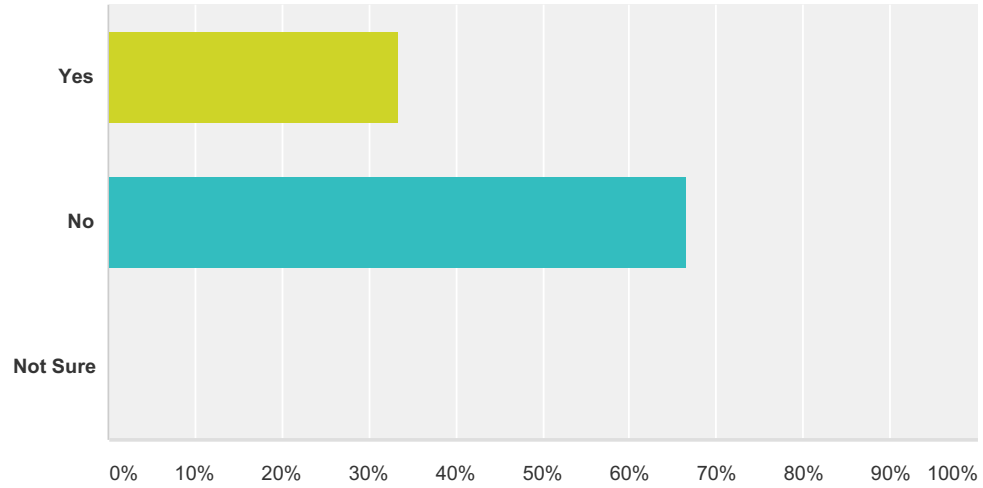
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	100.00% 6
No	0.00% 0
Not Sure	0.00% 0
Total	6

Q8 Did attending the conference as a team breakdown barriers with any child welfare partners?

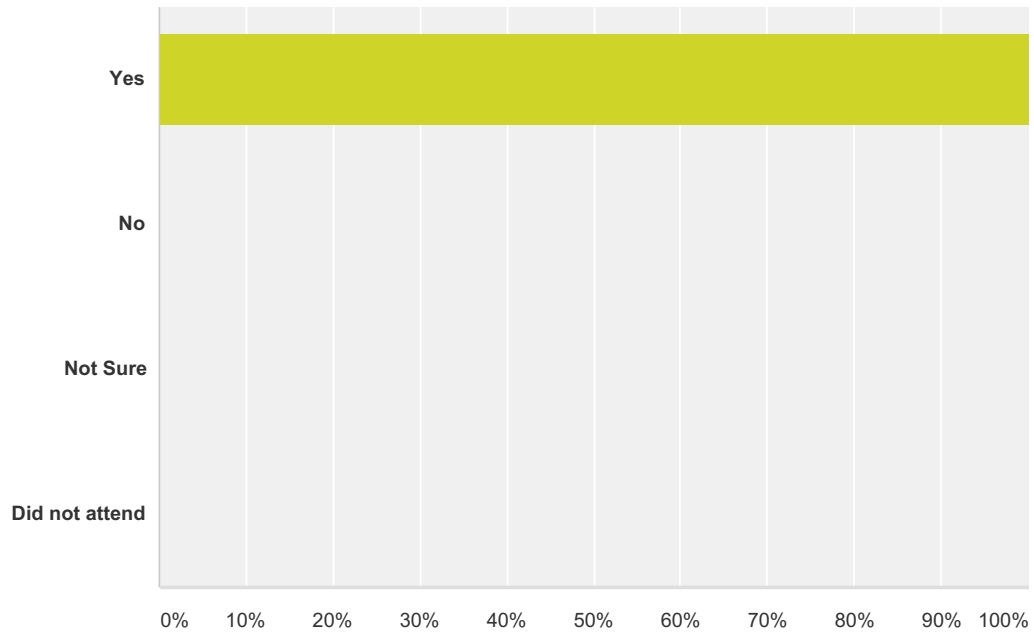
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	33.33% 2
No	66.67% 4
Not Sure	0.00% 0
Total	6

Q9 Did you enjoy the group dinner during the week?

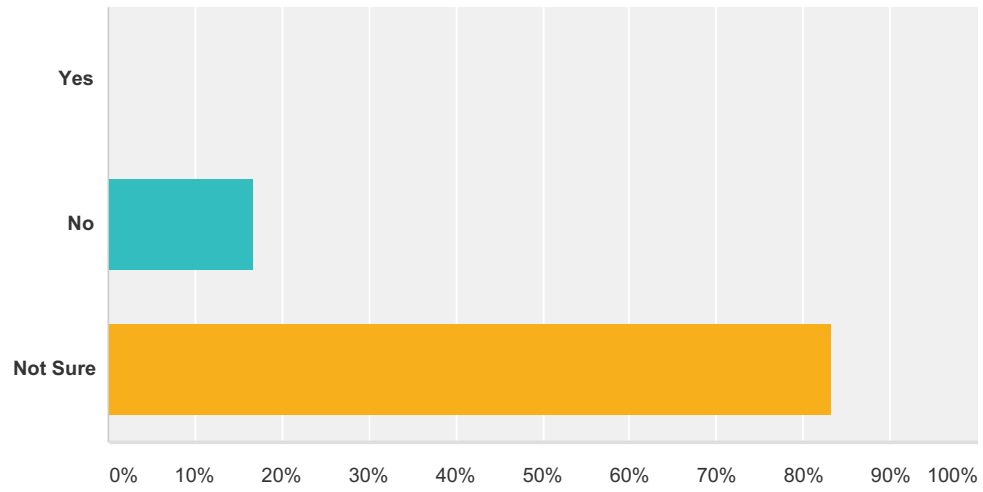
Answered: 6 Skipped: 0



Answer Choices	Responses	
Yes	100.00%	6
No	0.00%	0
Not Sure	0.00%	0
Did not attend	0.00%	0
Total		6

Q10 Would you recommend any other group activities?

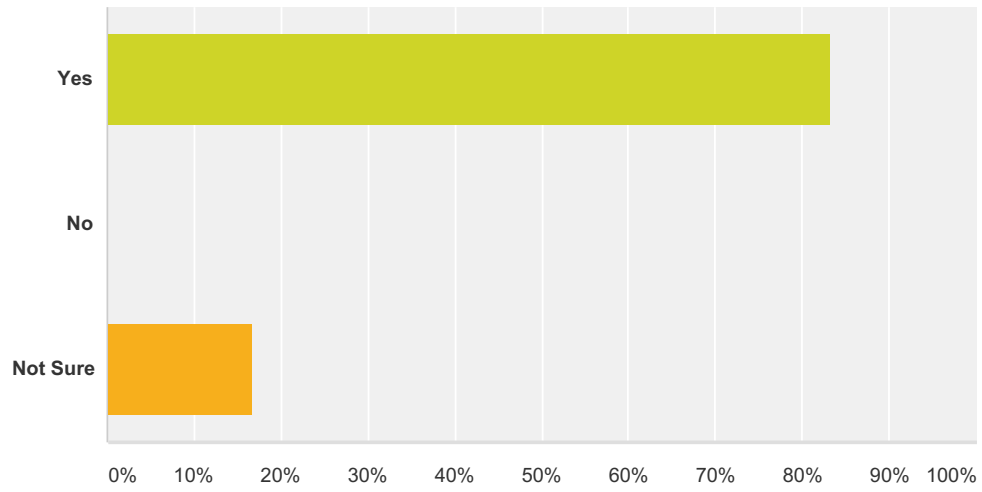
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	0.00% 0
No	16.67% 1
Not Sure	83.33% 5
Total	6

Q11 Would you recommend that we send a team from Delaware again?

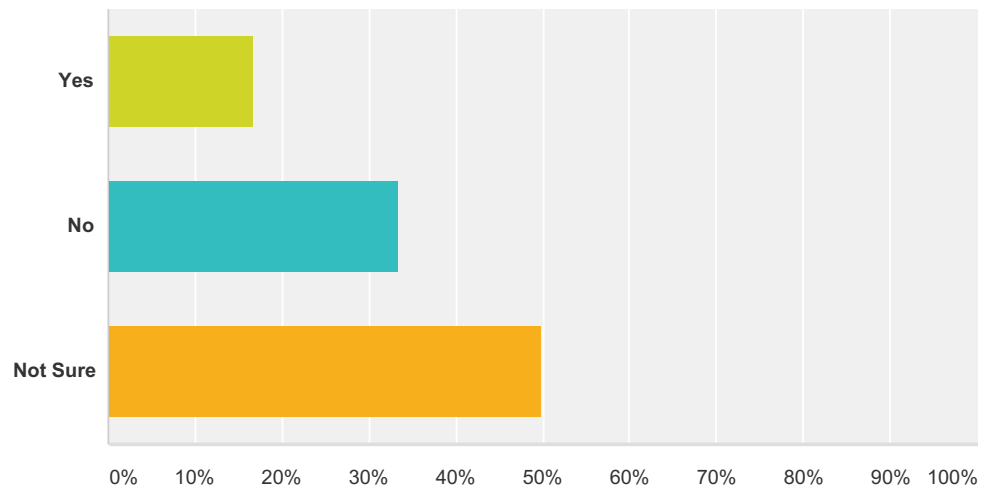
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	83.33% 5
No	0.00% 0
Not Sure	16.67% 1
Total	6

Q12 Were there any members of the team missing?

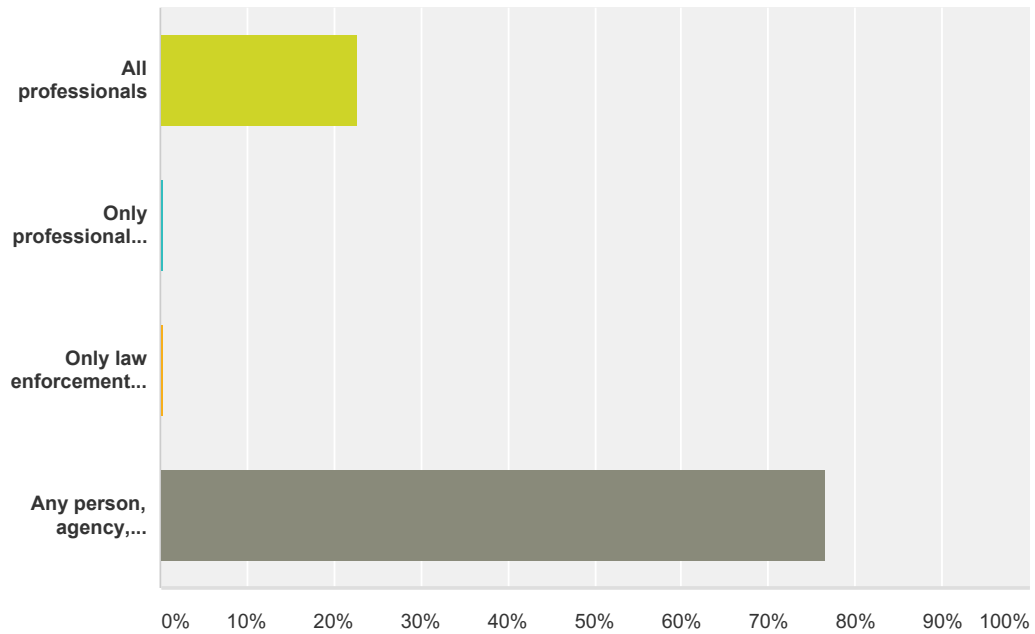
Answered: 6 Skipped: 0



Answer Choices	Responses
Yes	16.67% 1
No	33.33% 2
Not Sure	50.00% 3
Total	6

Q4 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

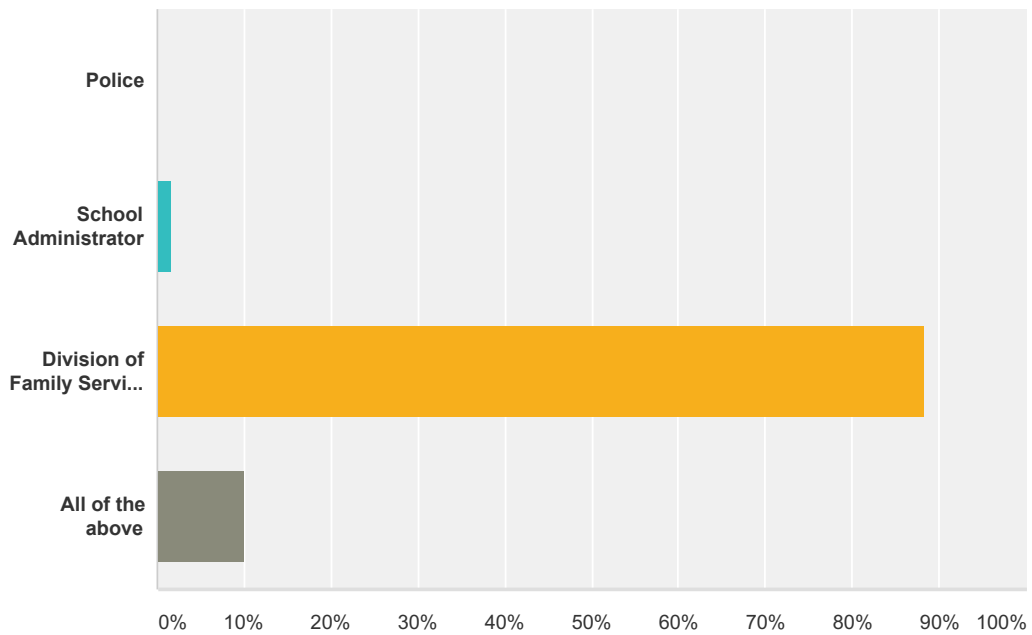
Answered: 309 Skipped: 0



Answer Choices	Responses
All professionals	22.65% 70
Only professionals that work directly with children (i.e. teachers, physicians)	0.32% 1
Only law enforcement officers	0.32% 1
Any person, agency, organization or entity	76.70% 237
Total	309

Q5 I am obligated by LAW to FIRST report my suspicions of abuse and neglect to:

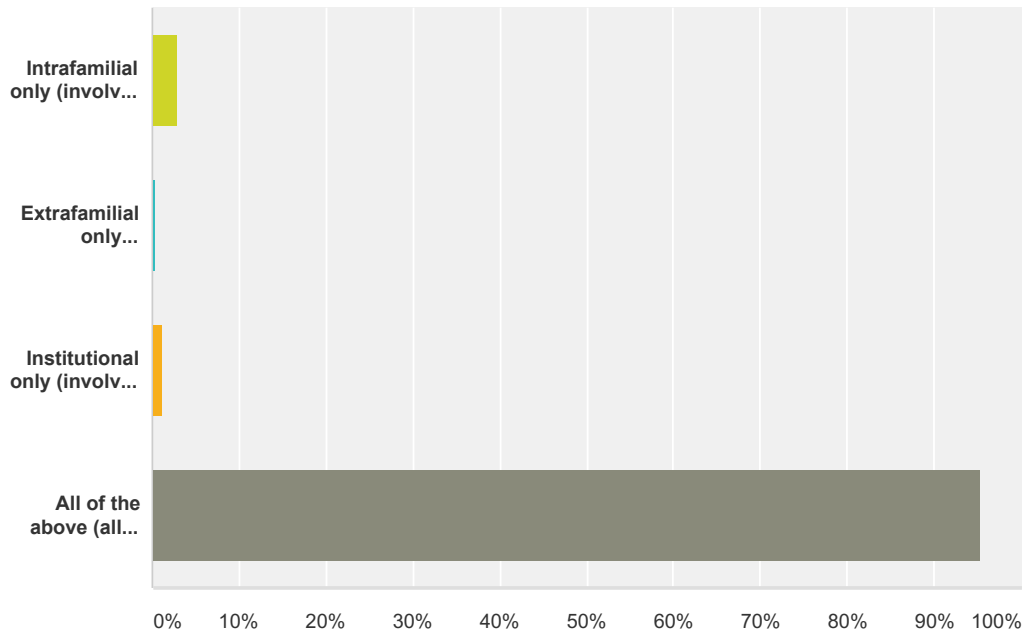
Answered: 309 Skipped: 0



Answer Choices	Responses
Police	0.00% 0
School Administrator	1.62% 5
Division of Family Services Child Abuse and Neglect Report Line	88.35% 273
All of the above	10.03% 31
Total	309

Q6 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

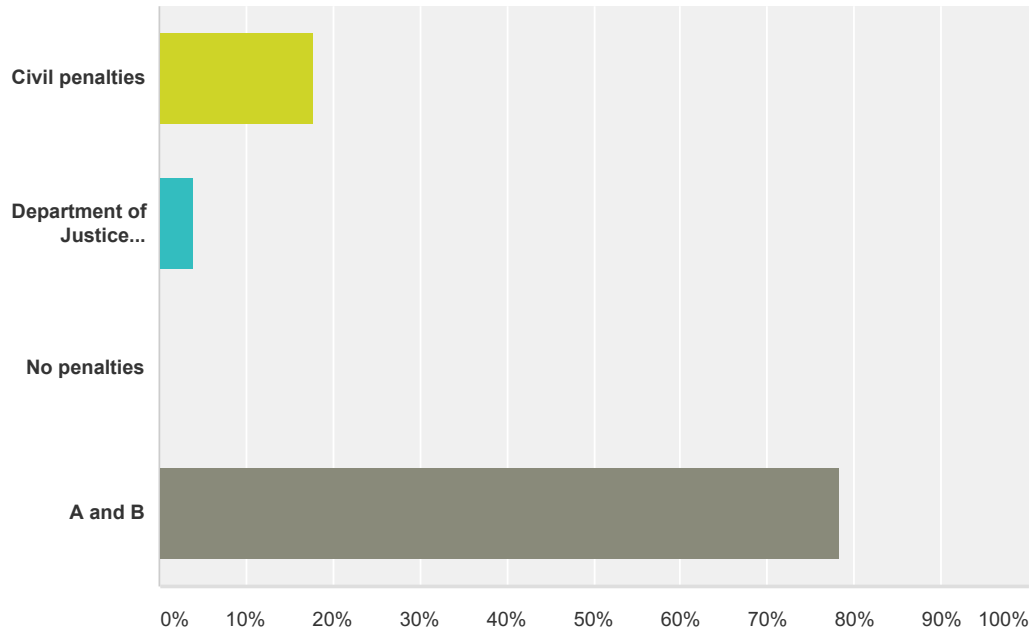
Answered: 309 Skipped: 0



Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	2.91% 9
Extrafamilial only (perpetrator is not a member of the household or family)	0.32% 1
Institutional only (involving licensed child placement facilities)	1.29% 4
All of the above (all suspected abuse and neglect of any child, birth to age 18)	95.47% 295
Total	309

Q7 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

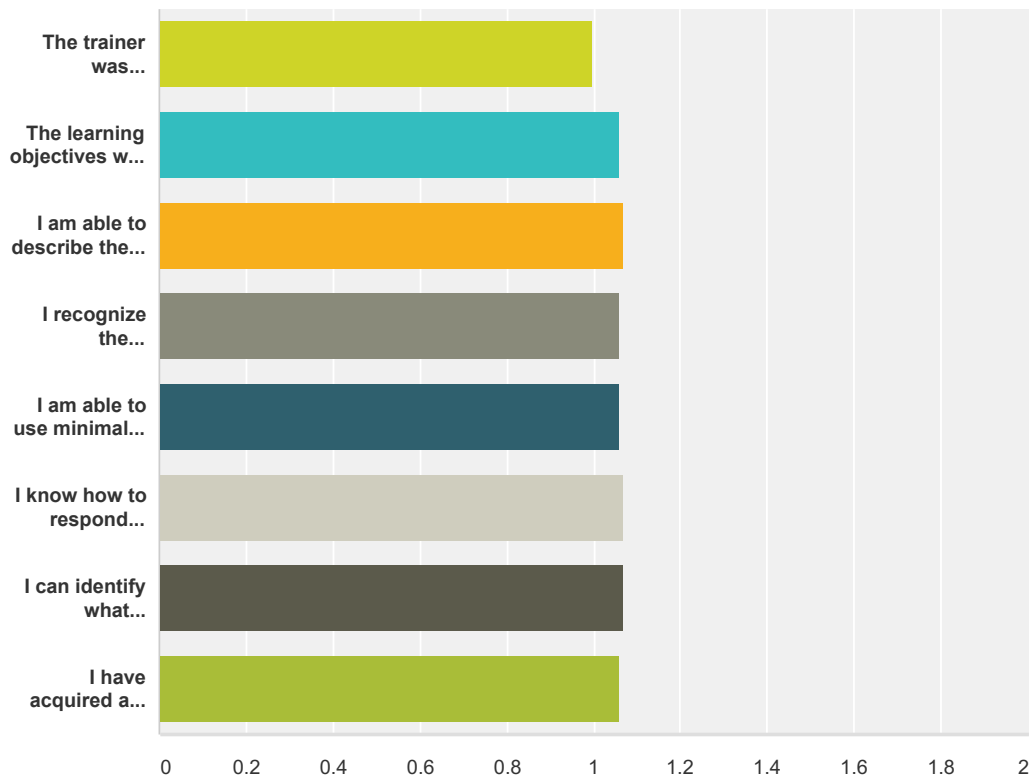
Answered: 309 Skipped: 0



Answer Choices	Responses
Civil penalties	17.80% 55
Department of Justice investigation	3.88% 12
No penalties	0.00% 0
A and B	78.32% 242
Total	309

Q8 Please rate each of the following statements.

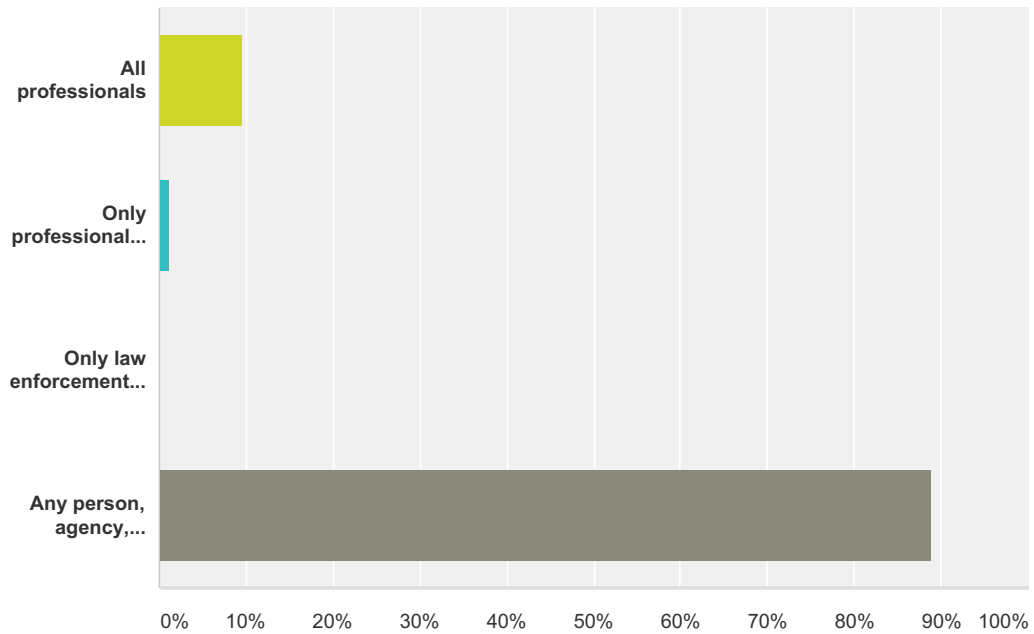
Answered: 309 Skipped: 0



	Agree	Not Sure	Disagree	Total	Weighted Average
The trainer was knowledgeable and communicated effectively.	100.00% 80	0.00% 0	0.00% 0	80	1.00
The learning objectives were met.	93.85% 290	6.15% 19	0.00% 0	309	1.06
I am able to describe the reporting law and reporting procedure for the State of Delaware.	93.20% 288	6.80% 21	0.00% 0	309	1.07
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	93.53% 289	6.47% 20	0.00% 0	309	1.06
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	93.53% 289	6.47% 20	0.00% 0	309	1.06
I know how to respond appropriately when children disclose allegations of abuse or neglect.	92.88% 287	7.12% 22	0.00% 0	309	1.07
I can identify what information to expect from DFS following a report of child abuse or neglect.	92.53% 285	7.47% 23	0.00% 0	308	1.07
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	93.85% 290	6.15% 19	0.00% 0	309	1.06

Q1 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

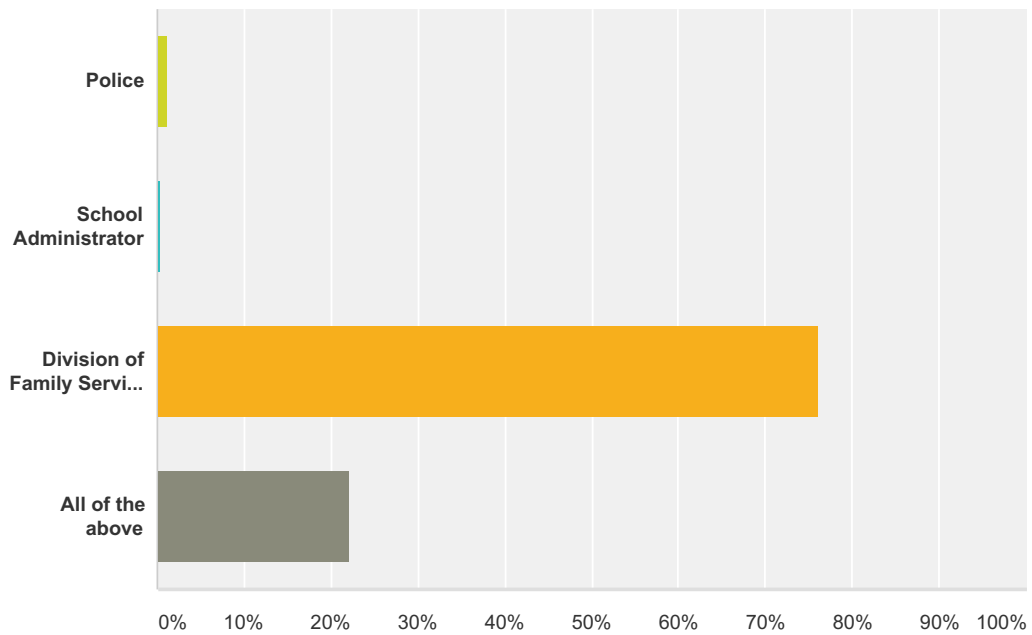
Answered: 237 Skipped: 0



Answer Choices	Responses
All professionals	9.70% 23
Only professionals that work directly with children (i.e. teachers, physicians)	1.27% 3
Only law enforcement officers	0.00% 0
Any person, agency, organization or entity	89.03% 211
Total	237

Q2 I am obligated by LAW to FIRST report my suspicions of abuse and neglect to:

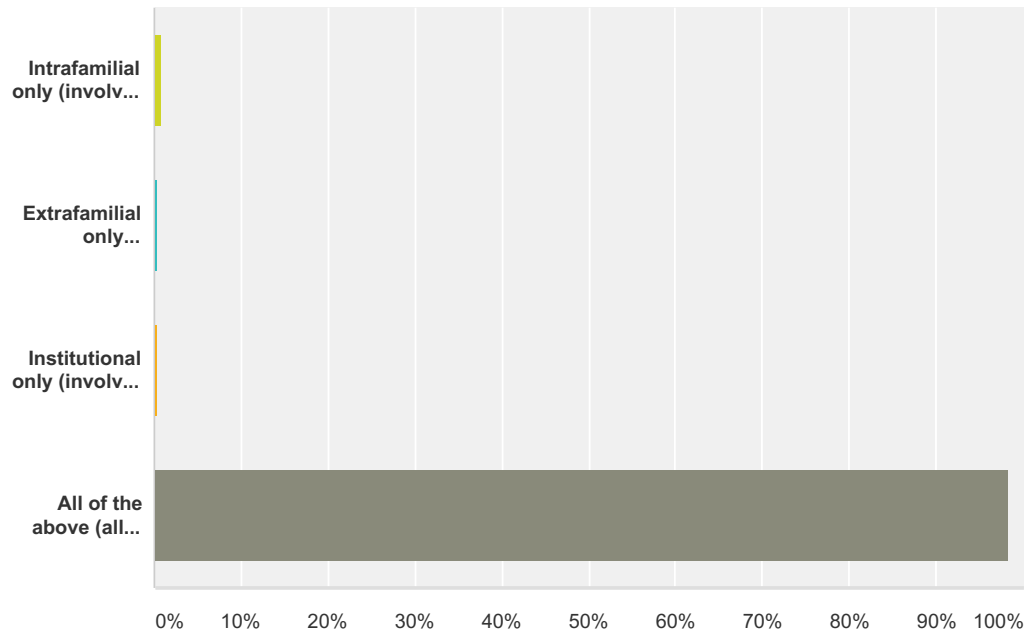
Answered: 235 Skipped: 2



Answer Choices	Responses
Police	1.28% 3
School Administrator	0.43% 1
Division of Family Services Child Abuse and Neglect Report Line	76.17% 179
All of the above	22.13% 52
Total	235

Q3 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

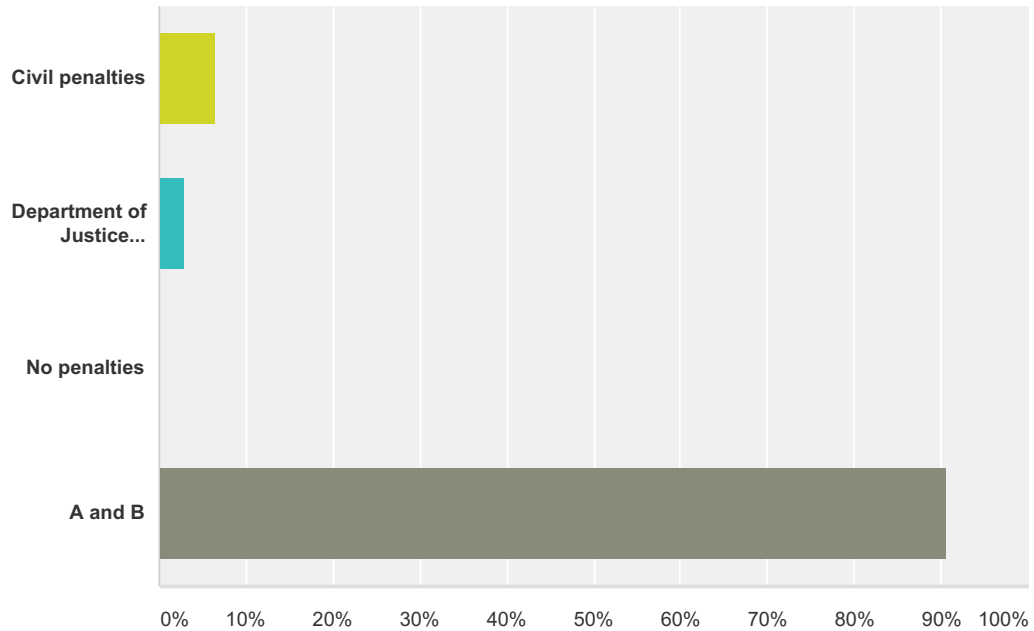
Answered: 233 Skipped: 4



Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	0.86% 2
Extrafamilial only (perpetrator is not a member of the household or family)	0.43% 1
Institutional only (involving licensed child placement facilities)	0.43% 1
All of the above (all suspected abuse and neglect of any child, birth to age 18)	98.28% 229
Total	233

Q4 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

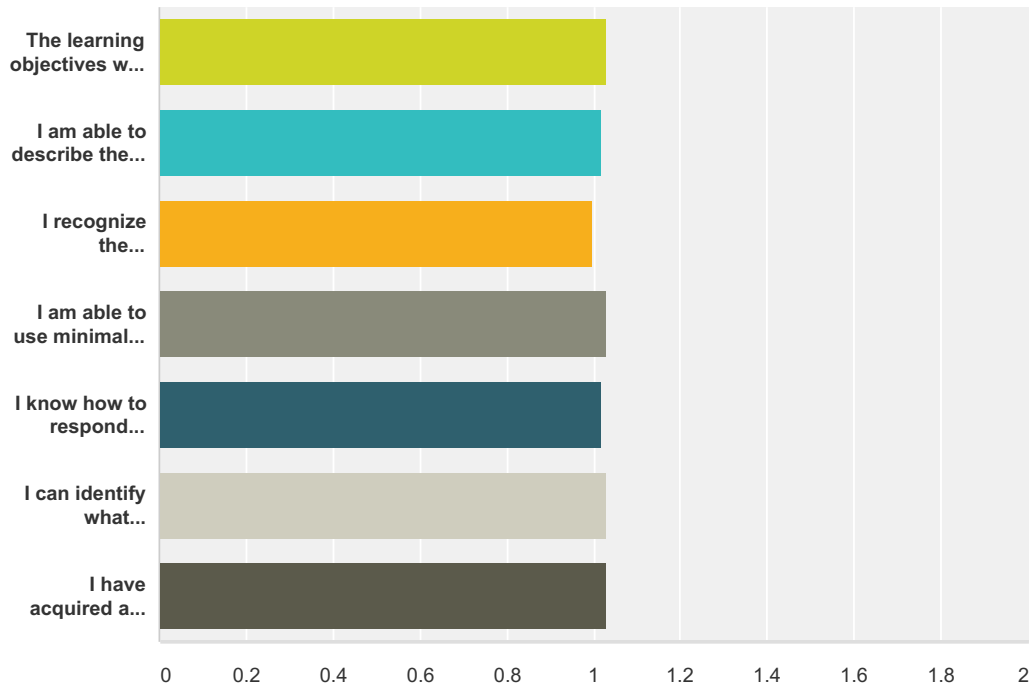
Answered: 233 Skipped: 4



Answer Choices	Responses
Civil penalties	6.44% 15
Department of Justice investigation	3.00% 7
No penalties	0.00% 0
A and B	90.56% 211
Total	233

Q5 Please rate each of the following statements.

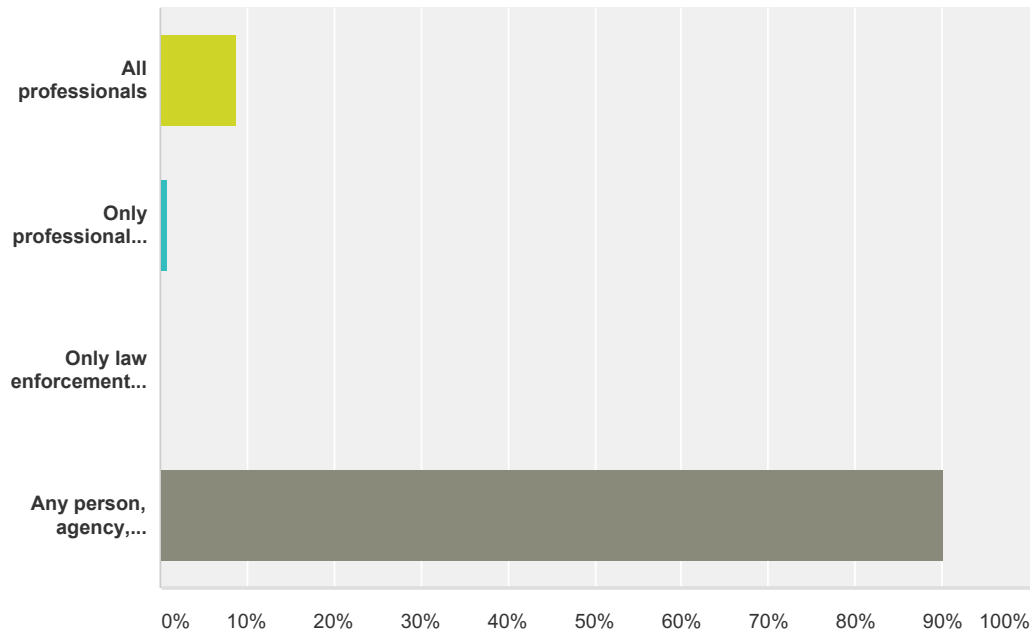
Answered: 230 Skipped: 7



	Agree	Not Sure	Disagree	Total	Weighted Average
The learning objectives were met.	97.39% 224	2.61% 6	0.00% 0	230	1.03
I am able to describe the reporting law and reporting procedure for the State of Delaware.	97.83% 225	2.17% 5	0.00% 0	230	1.02
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	99.57% 229	0.43% 1	0.00% 0	230	1.00
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	96.96% 223	3.04% 7	0.00% 0	230	1.03
I know how to respond appropriately when children disclose allegations of abuse or neglect.	98.26% 226	1.74% 4	0.00% 0	230	1.02
I can identify what information to expect from DFS following a report of child abuse or neglect.	97.39% 224	2.61% 6	0.00% 0	230	1.03
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	97.39% 224	2.61% 6	0.00% 0	230	1.03

Q1 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

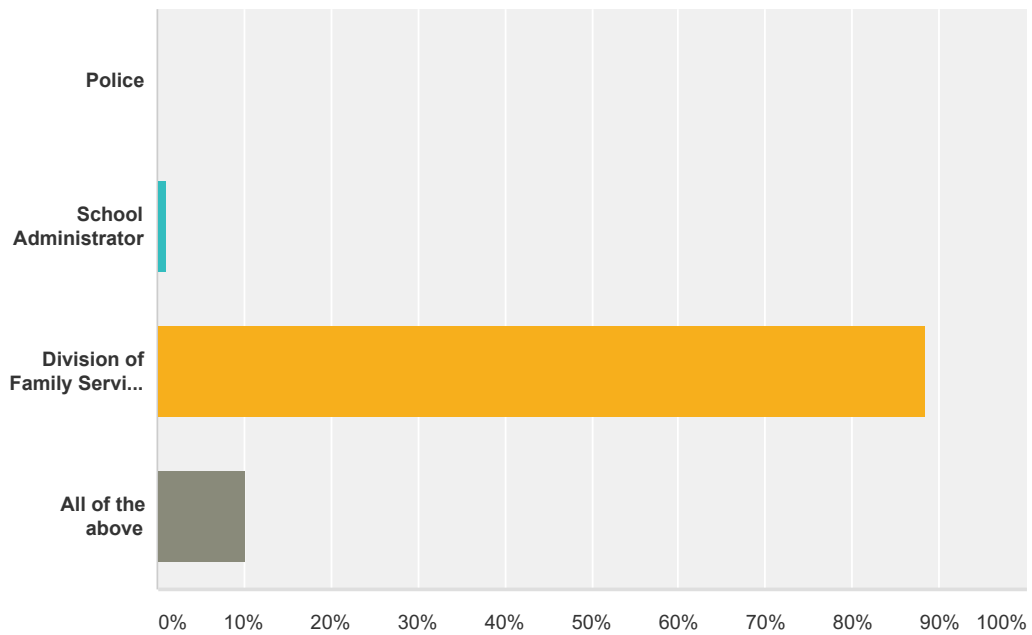
Answered: 904 Skipped: 1



Answer Choices	Responses
All professionals	8.74% 79
Only professionals that work directly with children (i.e. teachers, physicians)	0.88% 8
Only law enforcement officers	0.11% 1
Any person, agency, organization or entity	90.27% 816
Total	904

Q2 I am obligated by LAW to FIRST report my suspicions of abuse and neglect to:

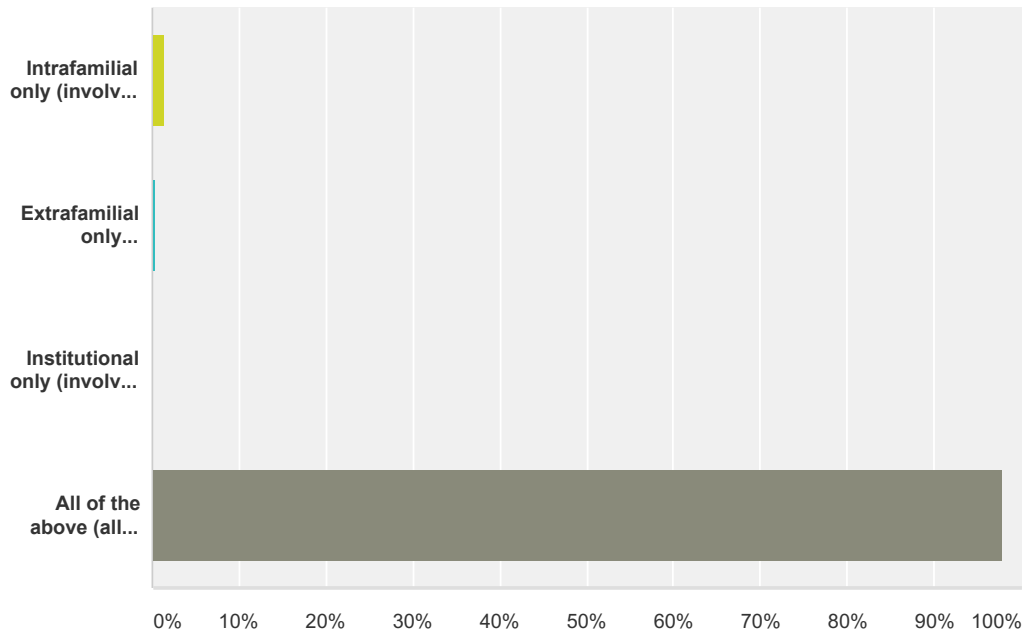
Answered: 903 Skipped: 2



Answer Choices	Responses
Police	0.11% 1
School Administrator	1.00% 9
Division of Family Services Child Abuse and Neglect Report Line	88.59% 800
All of the above	10.30% 93
Total	903

Q3 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

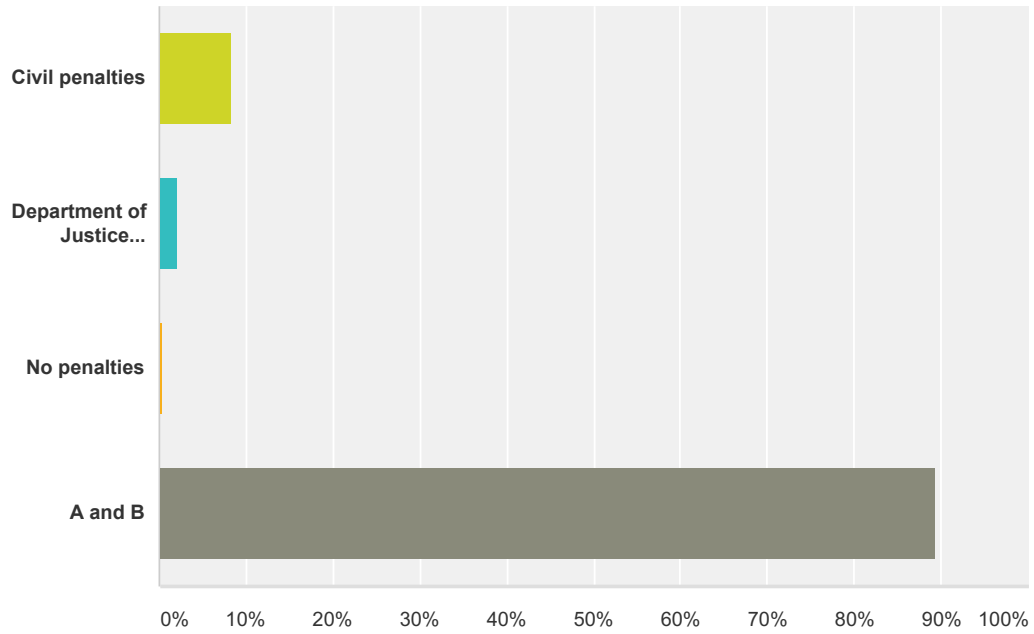
Answered: 903 Skipped: 2



Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	1.55% 14
Extrafamilial only (perpetrator is not a member of the household or family)	0.33% 3
Institutional only (involving licensed child placement facilities)	0.22% 2
All of the above (all suspected abuse and neglect of any child, birth to age 18)	97.90% 884
Total	903

Q4 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

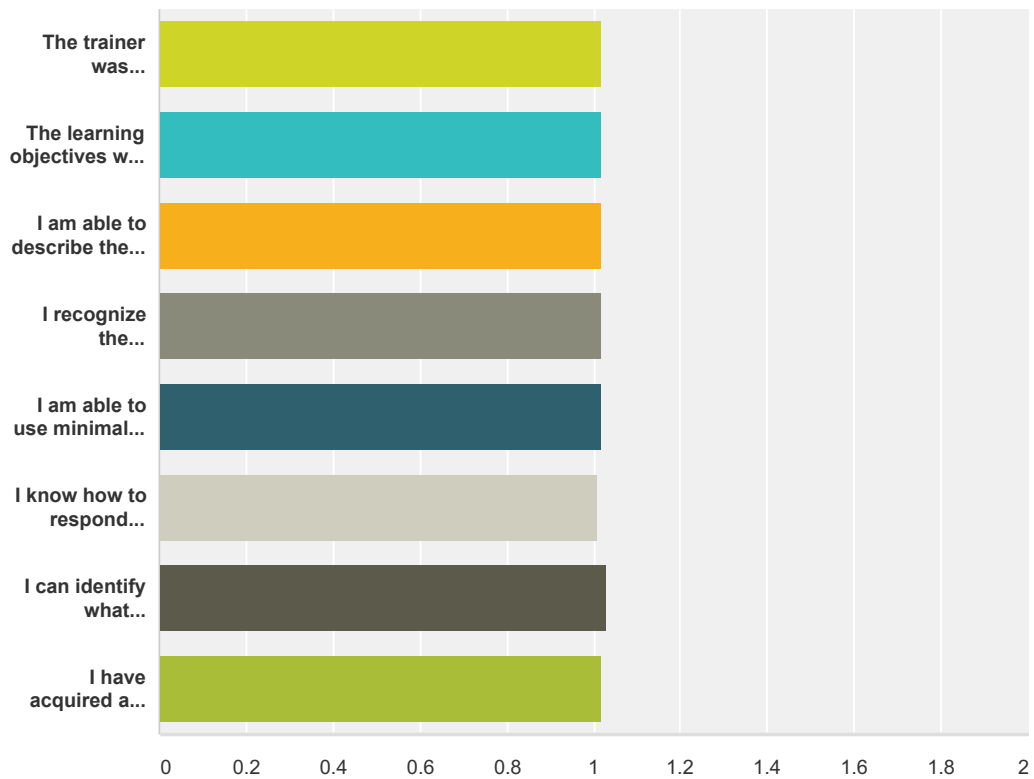
Answered: 903 Skipped: 2



Answer Choices	Responses
Civil penalties	8.31% 75
Department of Justice investigation	1.99% 18
No penalties	0.44% 4
A and B	89.26% 806
Total	903

Q5 Please rate each of the following statements.

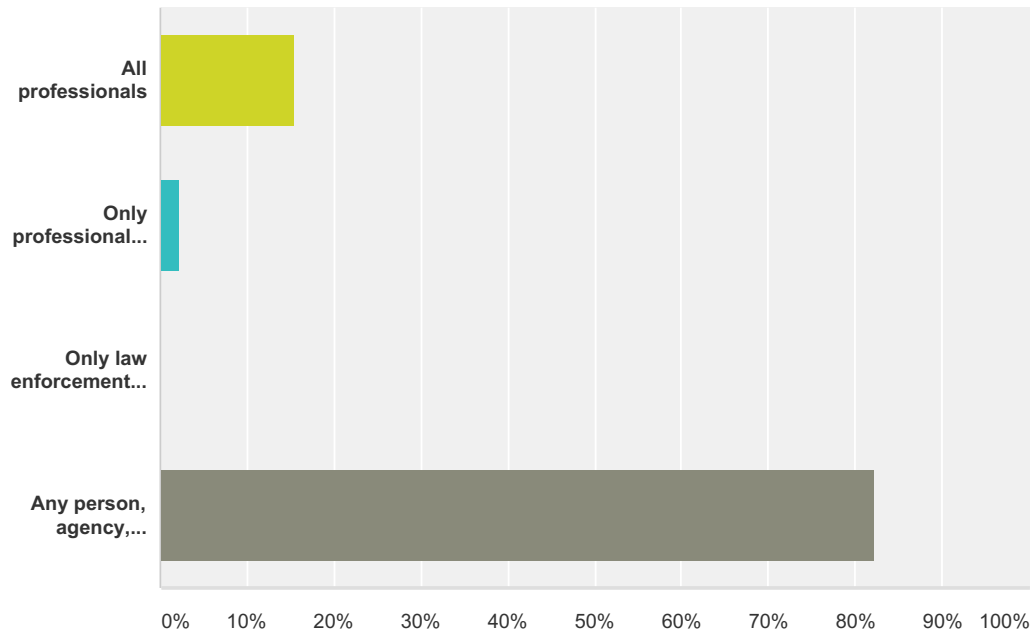
Answered: 902 Skipped: 3



	Agree	Not Sure	Disagree	Total	Weighted Average
The trainer was knowledgeable and communicated effectively.	98.34% 887	1.44% 13	0.22% 2	902	1.02
The learning objectives were met.	98.11% 883	1.56% 14	0.33% 3	900	1.02
I am able to describe the reporting law and reporting procedure for the State of Delaware.	98.00% 882	1.89% 17	0.11% 1	900	1.02
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	97.78% 882	2.11% 19	0.11% 1	902	1.02
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	97.89% 881	1.89% 17	0.22% 2	900	1.02
I know how to respond appropriately when children disclose allegations of abuse or neglect.	98.78% 891	1.00% 9	0.22% 2	902	1.01
I can identify what information to expect from DFS following a report of child abuse or neglect.	96.78% 871	3.11% 28	0.11% 1	900	1.03
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	98.22% 885	1.44% 13	0.33% 3	901	1.02

Q1 In Delaware, who is mandated to report known or suspected cases of child abuse or neglect?

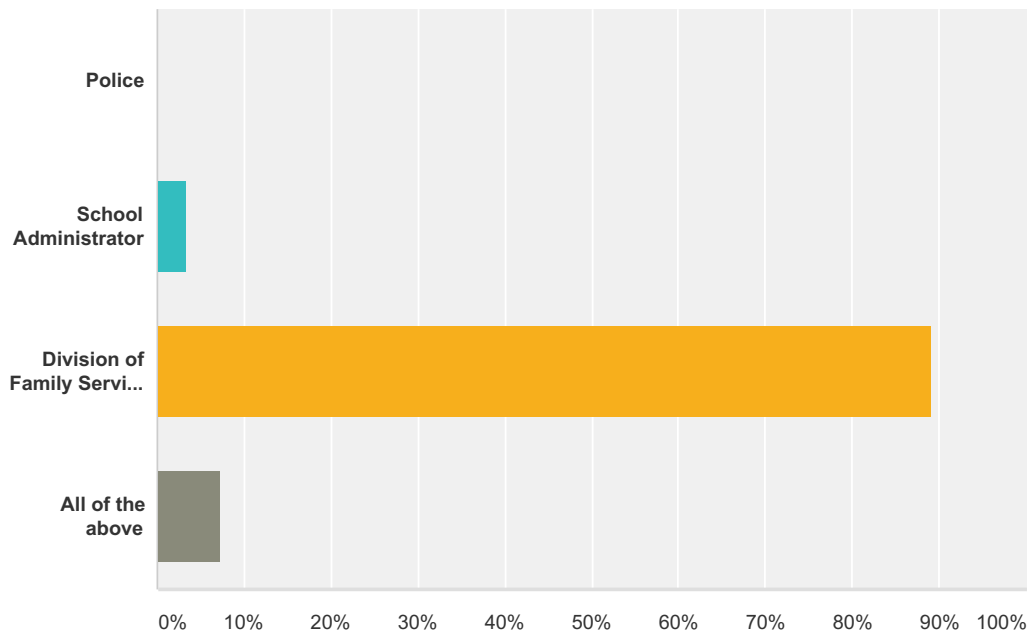
Answered: 7,769 Skipped: 0



Answer Choices	Responses
All professionals	15.45% 1,200
Only professionals that work directly with children (i.e. teachers, physicians)	2.24% 174
Only law enforcement officers	0.03% 2
Any person, agency, organization or entity	82.29% 6,393
Total	7,769

Q2 I am obligated by LAW to FIRST report my suspicions of abuse and neglect to:

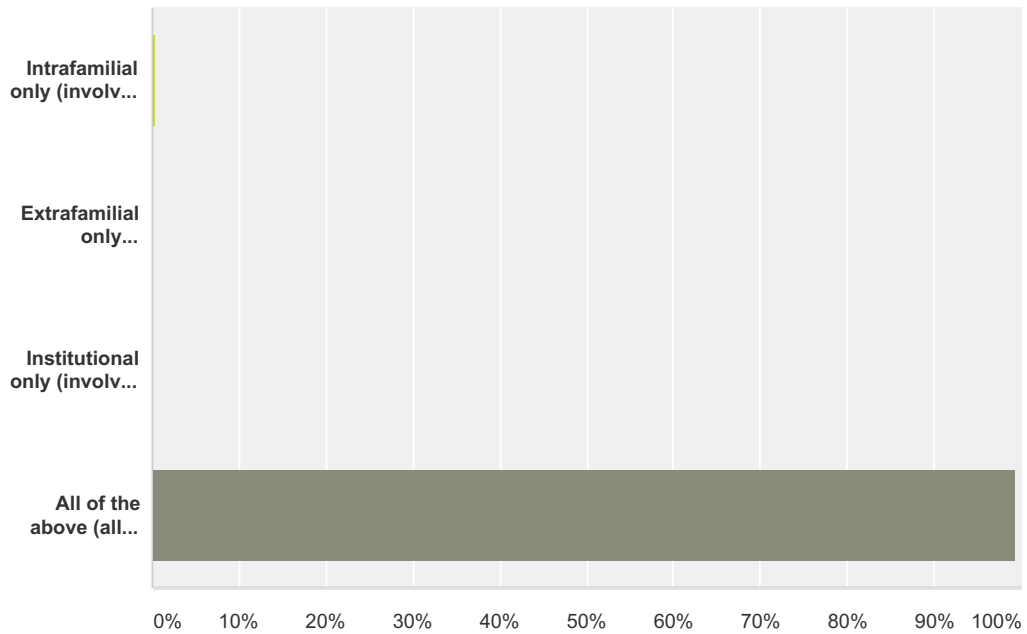
Answered: 7,732 Skipped: 37



Answer Choices	Responses
Police	0.16% 12
School Administrator	3.41% 264
Division of Family Services Child Abuse and Neglect Report Line	89.15% 6,893
All of the above	7.28% 563
Total	7,732

Q3 What types of cases must be reported to the Division of Family Services Child Abuse and Neglect Report Line?

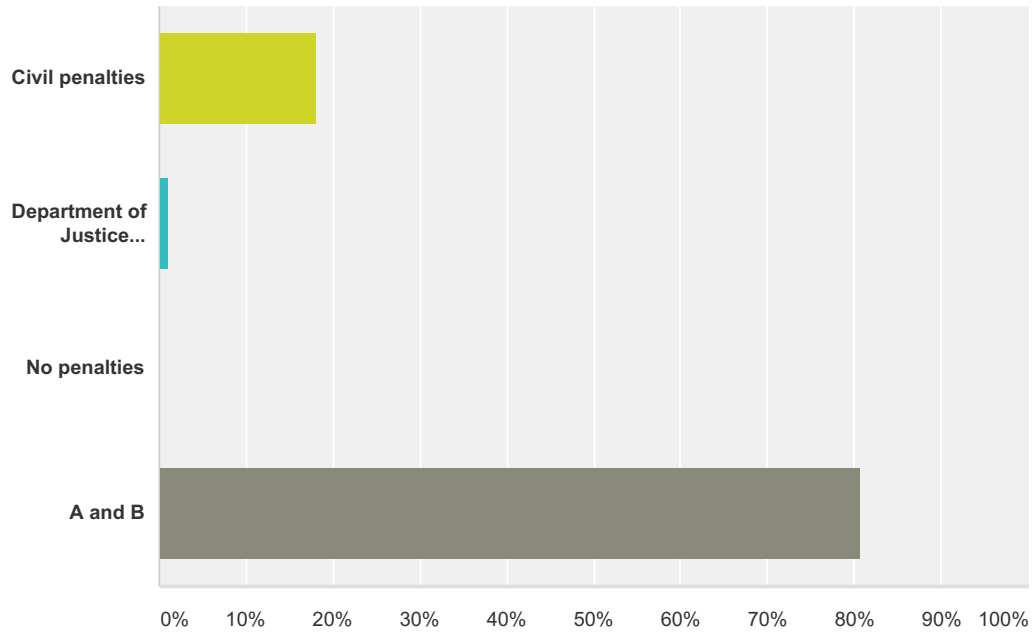
Answered: 7,686 Skipped: 83



Answer Choices	Responses
Intrafamilial only (involving parent, guardian, custodian, or member of the household)	0.52% 40
Extrafamilial only (perpetrator is not a member of the household or family)	0.10% 8
Institutional only (involving licensed child placement facilities)	0.08% 6
All of the above (all suspected abuse and neglect of any child, birth to age 18)	99.30% 7,632
Total	7,686

Q4 Failing to report suspicions of abuse or neglect to the Division of Family Services can expose a school employee and school and/or district to:

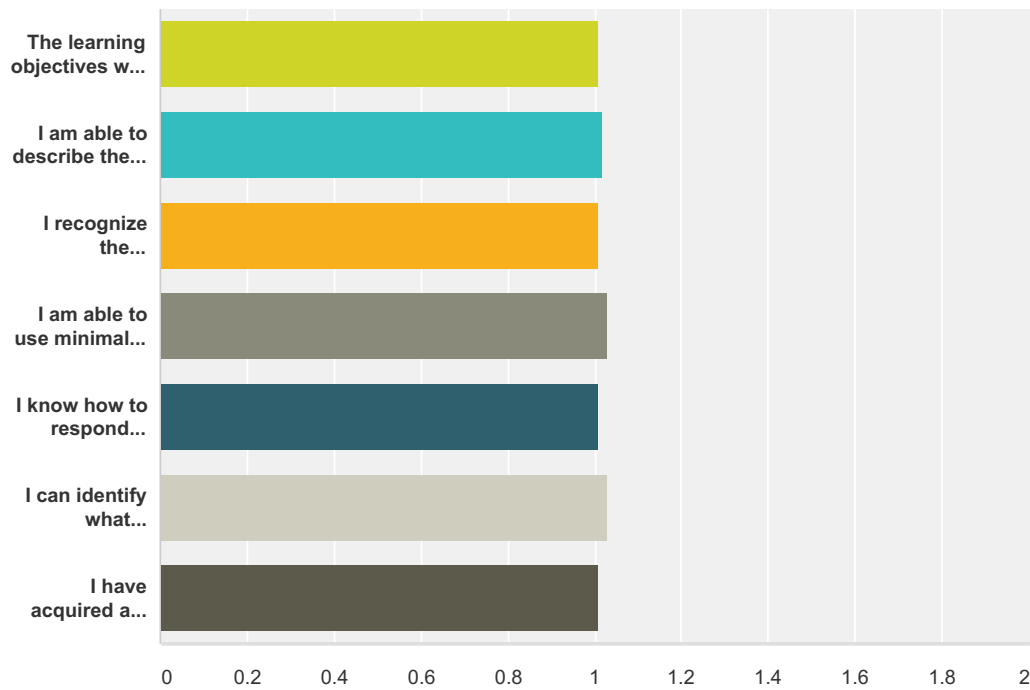
Answered: 7,677 Skipped: 92



Answer Choices	Responses
Civil penalties	18.16% 1,394
Department of Justice investigation	1.02% 78
No penalties	0.12% 9
A and B	80.71% 6,196
Total	7,677

Q5 Please rate each of the following statements.

Answered: 7,637 Skipped: 132



	Agree	Not Sure	Disagree	Total	Weighted Average
The learning objectives were met.	99.36% 7,588	0.56% 43	0.08% 6	7,637	1.01
I am able to describe the reporting law and reporting procedure for the State of Delaware.	98.36% 7,512	1.58% 121	0.05% 4	7,637	1.02
I recognize the relationship between physical and behavioral indicators and suspicion of child abuse and neglect.	99.25% 7,580	0.73% 56	0.01% 1	7,637	1.01
I am able to use minimal fact questions when indicators are observed and/or a disclosure is made.	96.71% 7,386	3.08% 235	0.21% 16	7,637	1.03
I know how to respond appropriately when children disclose allegations of abuse or neglect.	99.33% 7,586	0.62% 47	0.05% 4	7,637	1.01
I can identify what information to expect from DFS following a report of child abuse or neglect.	97.47% 7,444	2.46% 188	0.07% 5	7,637	1.03
I have acquired a basic understanding of the civil and criminal definitions in statute for the various types of child maltreatment.	99.20% 7,576	0.75% 57	0.05% 4	7,637	1.01

Appendix I: Online Training Evaluation for Medical Professionals

OCA DE: Online Test Summary - Training Evaluation for Mobile Devices

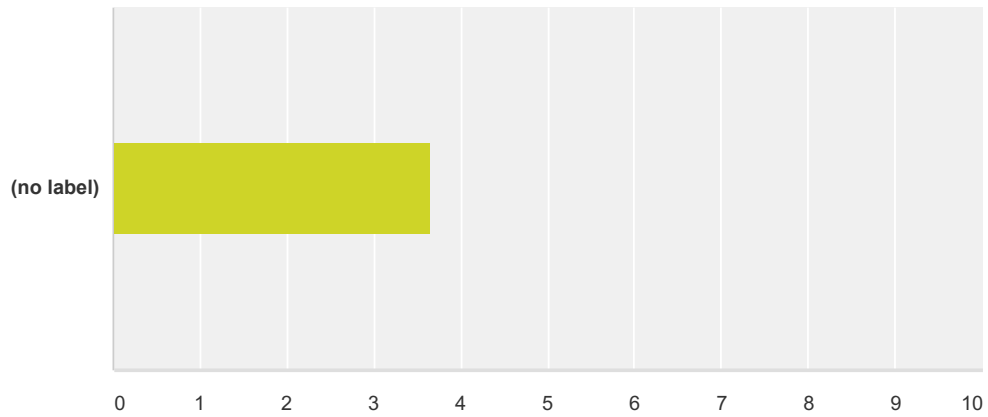
#	Question Text	Attempts	% Correct	Correct Choice	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5
1	The learning objectives were made clear. (1 of 9)	715	100%	1,2,3	98%	2%	0%		
2	The content was comprehensive. (2 of 9)	708	100%	1,2,3	97%	2%	0%		
3	The content followed a logical sequence. (3 of 9)	708	100%	1,2,3	97%	3%	0%		
4	As a result of this training, I have an improved understanding of the child abuse and neglect indicators. (5 of 9)	706	100%	1,2,3	96%	3%	1%		
5	As a result of this training, I know how and where to report child abuse and neglect. (6 of 9)	645	100%	1,2,3	98%	1%	1%		
6	As a result of this training, I have a better understanding of my duty to report child abuse and neglect. (7 of 9)	638	100%	1,2,3	97%	1%	2%		
7	As a result of this training, I have a better understanding of my duty to report under the Medical Practice Act. (8 of 9)	632	100%	1,2,3	97%	1%	1%		
8	Please list your questions, comments or recommendations here. (9 of 9)	0	--	text					
9	Select your position:	572	100%	1,2,3,4,5	86%	12%	1%	1%	1%

OCA DE: Online Test Summary - Training Evaluation for Desktop Computers

#	Question Text	Attempts	% Correct	Correct Choice	Choice 1	Choice 2	Choice 3	Choice 4	Choice 5
1	The learning objectives were made clear. (1 of 9)	2835	100%	1,2,3	98%	1%	1%		
2	The content was comprehensive. (2 of 9)	2815	100%	1,2,3	97%	2%	1%		
3	The content followed a logical sequence. (3 of 9)	2802	100%	1,2,3	97%	2%	1%		
4	As a result of this training, I have an improved understanding of the child abuse and neglect indicators. (5 of 9)	2801	100%	1,2,3	96%	2%	2%		
5	As a result of this training, I know how and where to report child abuse and neglect. (6 of 9)	2540	100%	1,2,3	99%	1%	1%		
6	As a result of this training, I have a better understanding of my duty to report child abuse and neglect. (7 of 9)	2494	100%	1,2,3	97%	1%	2%		
7	As a result of this training, I have a better understanding of my duty to report under the Medical Practice Act. (8 of 9)	2487	100%	1,2,3	97%	1%	2%		
8	Please list your questions, comments or recommendations here. (9 of 9)	0	--	text					
9	Select your position:	2280	100%	1,2,3,4,5	88%	10%	1%	1%	0%

Q1 The conference was well organized.

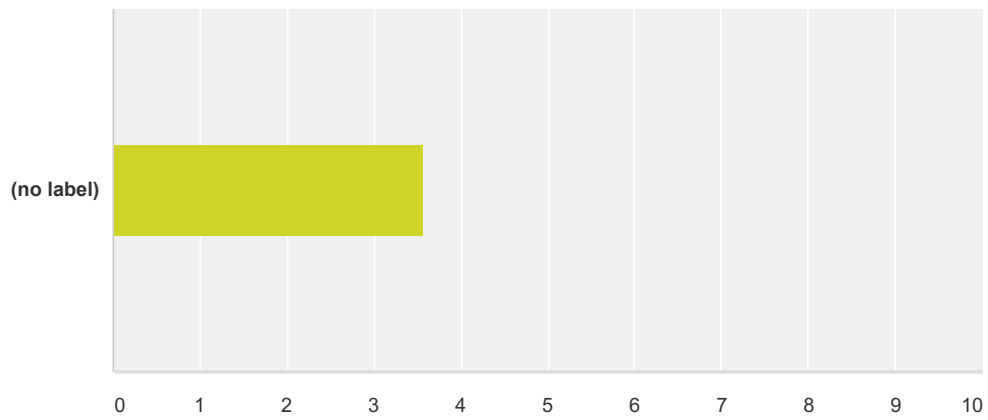
Answered: 165 Skipped: 0



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	66.67% 110	32.73% 54	0.61% 1	0.00% 0	0.00% 0	165	3.65

Q2 The content of the conference sessions was appropriate and informative.

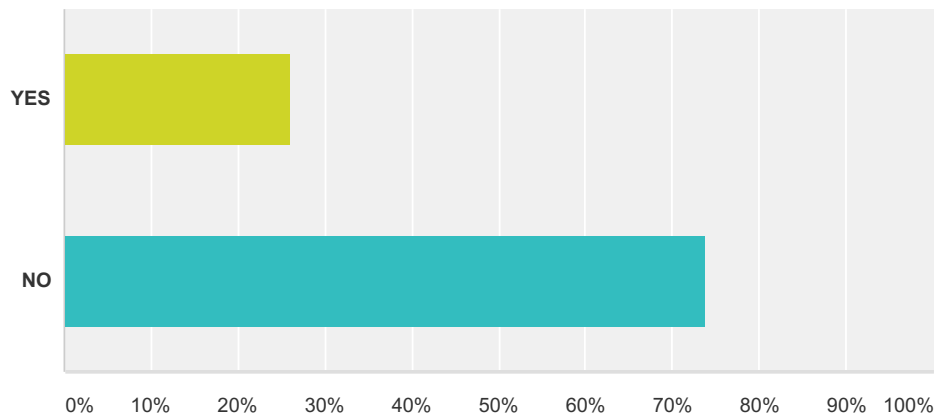
Answered: 165 Skipped: 0



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	61.21% 101	36.97% 61	1.82% 3	0.00% 0	0.00% 0	165	3.56

Q3 Did you participate in the MDT - Advanced Training on Tuesday, March 3rd?

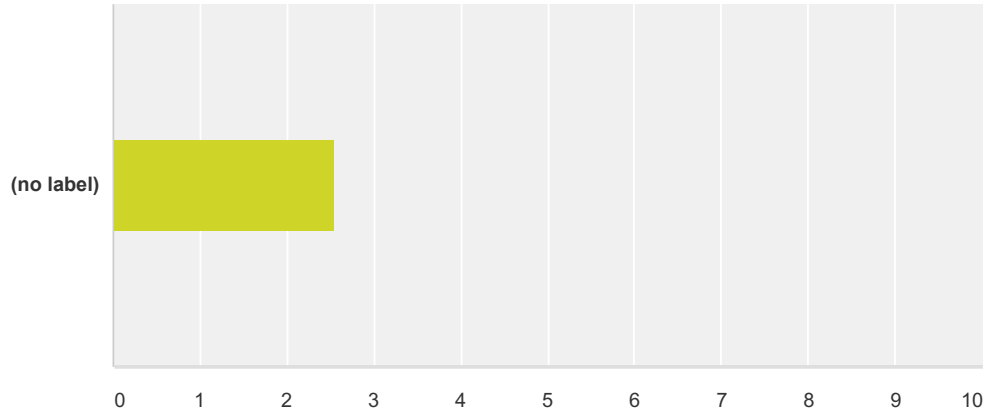
Answered: 165 Skipped: 0



Answer Choices	Responses
YES	26.06% 43
NO	73.94% 122
Total	165

Q5 As a result of this training, my knowledge of best practices for investigating child abuse cases has increased.

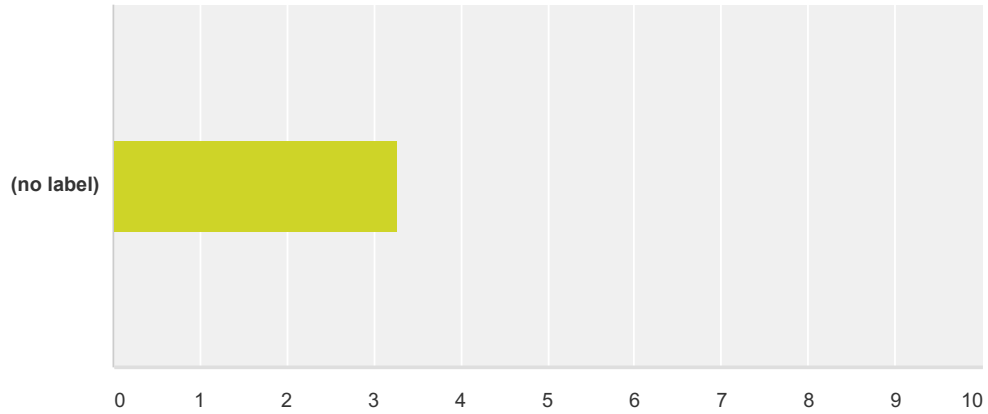
Answered: 44 Skipped: 121



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	38.64% 17	29.55% 13	25.00% 11	4.55% 2	2.27% 1	44	2.55

Q6 The facilitators from the National Children's Advocacy Center demonstrated a thorough knowledge of the subject matter.

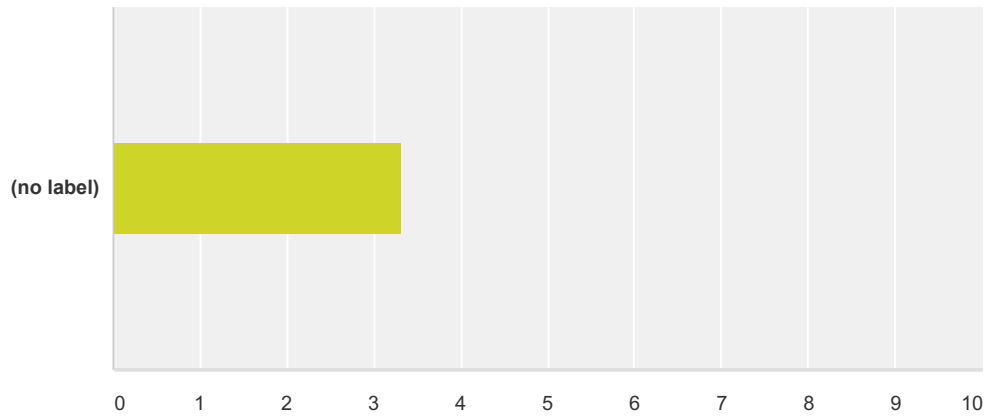
Answered: 44 Skipped: 121



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	40.91% 18	54.55% 24	4.55% 2	0.00% 0	0.00% 0	44	3.27

Q7 The facilitators were well organized in the presentation of the course material.

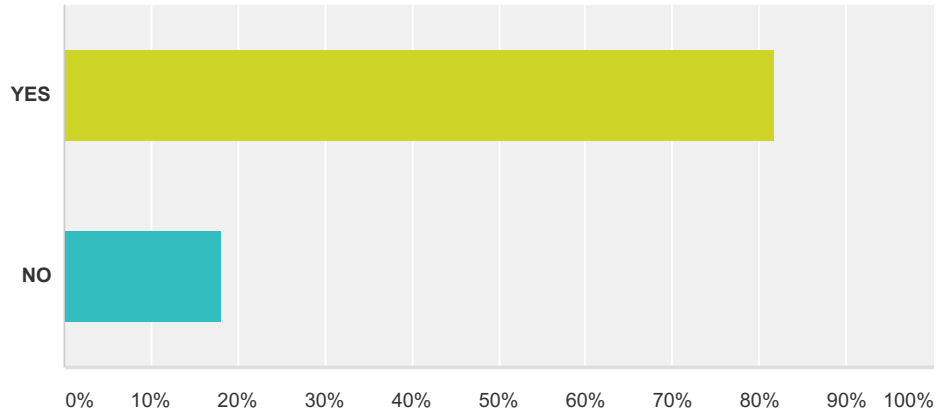
Answered: 44 Skipped: 121



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	38.64% 17	59.09% 26	2.27% 1	0.00% 0	0.00% 0	44	3.32

Q8 Are you interested in attending a one or two-day session in November or December 2015 to improve the MDT Case Review?

Answered: 44 Skipped: 121



Answer Choices	Responses	Count
YES	81.82%	36
NO	18.18%	8
Total		44

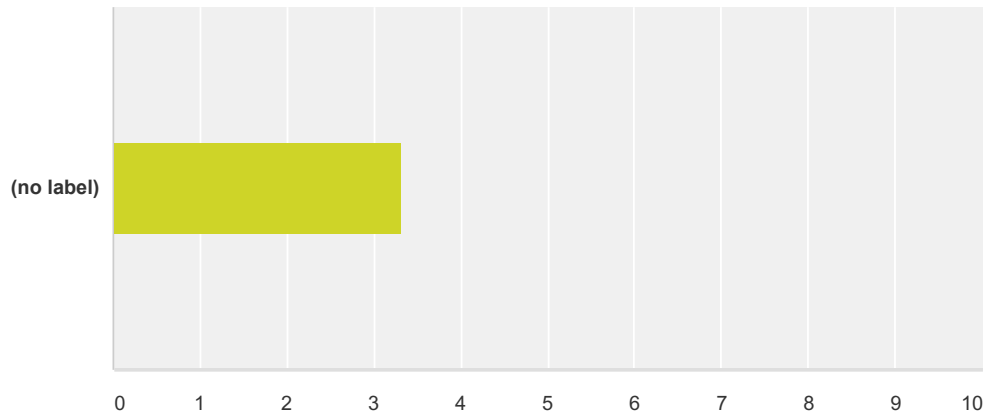
Q9 Are there any specific topics/subjects that you recommend we include in upcoming trainings?

Answered: 9 Skipped: 156

#	Responses	Date
1	Working with Immigrant Families	5/11/2015 2:12 PM
2	Expectations of each discipline	4/2/2015 11:09 AM
3	No	3/31/2015 9:49 AM
4	n/a	3/23/2015 8:45 AM
5	have survivors of sexual abuse speak and discuss how their system either failed them or helped them. maybe they can speak about cac's and the process they went through. There is a prosecutor that speaks freely about his abuse. He is from Michigan i believe...and he goes to the symposium in AL every year i would highly recommend him.	3/17/2015 9:33 AM
6	n/a	3/16/2015 3:47 PM
7	No	3/16/2015 3:18 PM
8	Social Media in regards to child predators	3/16/2015 2:24 PM
9	A presentation on mandatory reporting would have been helpful given that DOJ attorneys are required to have training on that subject every three years (and, of course, because it is an important subject for child abuse professionals to learn about)	3/16/2015 2:01 PM

Q10 What is your overall evaluation of the MDT- Advanced Training Course?

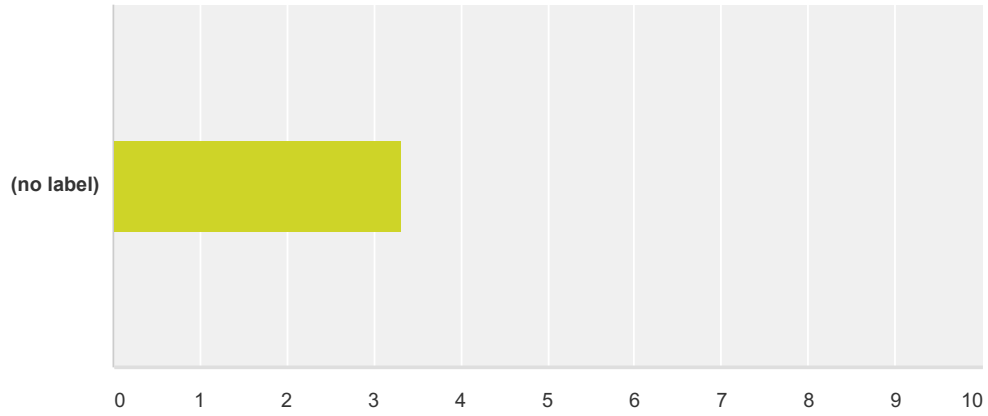
Answered: 44 Skipped: 121



	Excellent	Good	Fair	Poor	Total	Weighted Average
(no label)	45.45% 20	40.91% 18	13.64% 6	0.00% 0	44	3.32

Q11 Information provided in the workshops I attended will help me perform my job more effectively.

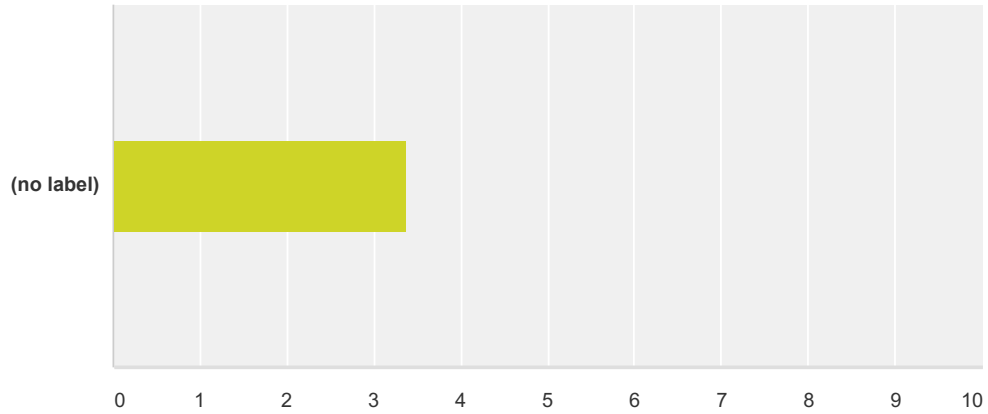
Answered: 162 Skipped: 3



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	43.83% 71	51.85% 84	4.32% 7	0.00% 0	0.00% 0	162	3.31

Q12 In general, the workshop content was at an appropriate level for my background and experience.

Answered: 162 Skipped: 3



	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
(no label)	46.91% 76	50.00% 81	3.09% 5	0.00% 0	0.00% 0	162	3.38

Appendix K: CAN Panel Recommendations Summary
 Child Protection Accountability Commission & Child Death, Near Death and Stillbirth Commission
 Joint Meeting/Retreat – January 22, 2015
 CAN Panel Recommendations Summary

System Area	Finding	# of Occurrences	Secondary Finding	# of Occurrences	Total
DFS Intake					6
	Use of History	6			
DFS Investigation					88
	Collaterals	16			
	Drug Exp./ Med. Fragile*	6			
	Safety Plan	13			
	Unresolved Risk	33			
			Caregiver	11	
			Children	4	
			Dev./ Emotion	4	
			DV	4	
			Mental Health	5	
			Substance Abuse	5	
	Use of History	7			
DFS Treatment					7
	Unresolved Risk	6			
	Use of History	1			
Education					3
Law Enforcement					7
Legal					34
	Legislative	7			
	DFS Contact with DOJ	15			
MDT Response					38
	Crime Scene	9			
	Interviews	7			
	Non-Compliance with MOU	11			

**Child Protection Accountability Commission & Child Death, Near Death and Stillbirth Commission
 Joint Meeting/Retreat – January 22, 2015
 CAN Panel Recommendations Summary**

System Area	Finding	# of Occurrences	Secondary Finding	# of Occurrences	Total
Medical					63
	Drug Ex/Med Fragile	11			
	Failure to Diagnose	3			
	Failure to Report	6			
	Standard of Care	22			
	Transport	7			
Quality Assurance					34
Total					280

**CHILD PROTECTION ACCOUNTABILITY COMMISSION (CPAC)
AND
CHILD DEATH, NEAR DEATH AND STILLBIRTH COMMISSION (CDNDSC)**

JOINT RETREAT MINUTES

Thursday, January 22, 2015
9:30 AM - 3:00 PM - Bayhealth Kent General Hospital
640 South State Street, Dover, Delaware 19901

Those in attendance:

Members of the CPAC and/or CDNDSC

Margaret Agostino
Nicole Byers
C. Malcolm Cochran, IV, Esq., Chair
Dr. Garrett Colmorgen
Mary Ann Crossley
Susan Cocyk, M.Ed
Dr. Allan De Jong
Jennifer Donahue, Esq.
Mary Lou Edgar
Laura Giles
Marjorie L. Hershberger
The Honorable Joelle Hitch
Dr. Kathy A. Janvier
Dr. Victoria Kelly
The Honorable Chandlee J. Kuhn

Ellen Levin
Patricia Dailey Lewis, Esq.
Kathryn Lunger, Esq.
Captain Robert McLucas
Colonel Nathaniel McQueen, Jr.
Deborah Alioto Miller, LCSW
Janice Mink
Leslie Newman
Julia Pearce
The Honorable Jennifer Ranji
Allison E. Reardon, Esq.
Dr. Philip Shlossman
Eleanor Torres, Esq.
Randall Williams

Staff to CPAC:

Tania Culley, Esq., Executive Director
Rosalie Morales

Staff to CDNDSC:

Anne Pedrick, Executive Director
Angela Birney
Courtney Rapone

Members of the Public:

Teri Covington
Carrie Hyla
Sgt. Reginald Laster
Corporal Adrienne Owen
Linda Potter
Ashlee Starratt

I. Introduction of Commissioners and Guest Facilitators/Opening Remarks

Dr. Colmorgen opened the meeting and welcomed attendees. Director, Teri Covington, and Policy Director, Linda Potter, of the National Center for the Review and Prevention of Child Deaths were also introduced as the guest facilitators.

II. Approval of May 2014 Minutes

The minutes of the May 6, 2014 meeting were approved.

III. Retreat – 2015 Action Plan

a. Best Practices for Child Abuse and Neglect Death and Near Death Reviews

Ms. Covington explained that her goal for the retreat was to take the work of the Child Abuse and Neglect panel (“the panel”), approximately 300 recommendations (in 57 cases), and consolidate it into something more manageable. To accomplish this goal, Ms. Covington gave a presentation titled Moving from Review to Action: Improving Systems and Preventing Deaths, which provided an overview of child death review and effective practices.

Child death review has several components which are as follows: 1. an engaged, multidisciplinary community; 2. telling a child’s story, one child at a time; 3. understanding causal pathways which led to the child’s death, including their vulnerabilities and circumstances (e.g., child’s own life, parent to child, systems, and communities); 4. identifying how to interrupt pathways for other children; 5. generating a lot of data; and 6. taking action to improve systems and prevent deaths.

She mentioned how the last item, taking action to improve systems and prevent deaths, was the focus of our discussion today. She stated a number of states are being scrutinized for not putting recommendations into action (MN) or not having a transparent review process (FL).

She asked the Commissioners to identify what Delaware has already done to improve systems and prevent deaths. The following initiatives were identified:

1. Safe Sleep Campaign;
2. Joint Committee on the Investigation and Prosecution of Child Abuse Cases, which resulted in the creation of the Child Victims Unit;
3. CPAC Risk Assessment Committee, which led to Structured Decision Making® for all DFS program areas;
4. Joint Committee on Child Torture;
5. Approximately 13,000 professionals were trained through Mandatory Reporting Training programs for various audiences;
6. Revising the Memorandum of Understanding between Division of Family Services, Law Enforcement, Children’s Advocacy Center, and Department of Justice;
7. Protecting Delaware’s Children Conference;
8. Annual Outreach Campaign and creation of the Stop Child Abuse logo;

9. Investigation Coordinator position, which was drafted by the Governor's Steering Committee;
10. Re-awarded 2015 grant award for All Babies Cry program;
11. Direct On-Scene Education® program for first responders and Cops and Kids program with New Castle County Police Department;
12. Middle school project to create safe sleep posters and safe sleep sacks for high risk population;
13. Joint Foster Care Medical Committee;
14. Combined efforts of Joint Commissions led to almost a 60% increase in the number of child maltreatment reports in Delaware; and,
15. Established and maintained an excellent relationship with state legislators at Delaware General Assembly.

As evidenced by the accomplishments above, Ms. Covington stated that child death review involves both system improvements across all agencies and primary prevention work. She identified examples of each and said this was the purpose of doing reviews.

Next, Ms. Covington talked specifically about improving systems and some of the questions that are asked as we are doing these reviews and as these recommendations are formulated. These questions include:

- Did agencies follow acceptable practice/policies in meeting the needs of the child before, at time of and after death?
- Are there gaps in delivery of services to family/child?
- Are there specific agency policies or practices that should be changed, improved on, implemented?
- How can we best notify the agencies about our findings?

She also explained that one of the challenges is moving past identifying individual worker behavior and focusing on systems. She said it was critical to focus on making the system better to improve performance.

As an example, Ms. Covington shared her experiences as the Program Director in Michigan. She said every year the child death review program would write a report and include the same recommendations. After seeing no system changes, they invited the Director of the Michigan Department of Health and Human Services to come to their meeting. They were told the recommendations were not specific; no agencies were identified; recommendations were not tied to individual deaths; timeframes were not included; and there were too many recommendations. It was suggested that they prioritize recommendations and include evidence based practice and who should have accountability for implementing the recommendations. After following the director's suggestions, the next year the child welfare agency accepted all of the recommendations with the exception of two. Additionally, after the state implemented the recommendations, they saw a 9% drop in the deaths and a 35% drop in the findings related to those deaths. Ms. Covington provided several examples of findings that were made and the associated system changes.

Ms. Covington also discussed the components of a good recommendation. She stated the recommendation should refer to data and fit within the context of Delaware. It should apply the panel's knowledge of best practice if available. Incremental steps can also be taken with developing recommendations (e.g. research is needed). Most importantly, the recommendation must be specific and actionable with accountability built into it.

Ms. Covington also cautioned that too many recommendations would dilute the panel's effectiveness. She said 300 recommendations were too many. In addition, we need to pay attention to timing since agency improvements may already be in progress. Of course, all recommendations need to be in writing and staff should let agencies know ahead of time that the recommendations are coming. Lastly, the Joint Commissions should hold agencies accountable and follow up on their work.

Before concluding, Ms. Covington emphasized that we have to make recommendations that we think will be implemented in Delaware. She challenged the group to prioritize 20 of the 300 recommendations.

b. Delaware Data, Findings and Recommendations

Secretary Ranji announced that the Department's findings and recommendations from the Root Cause Analysis in the Autumn Milligan case will be released in the next one to two weeks. Secretary Ranji stated the report will cover some of the issues that will be discussed today. Mr. Cochran acknowledged Secretary Ranji and Dr. Kelly for their responsiveness to this case. Ms. Culley also thanked Secretary Ranji for taking a leadership role in addressing the 300 recommendations.

Ms. Culley stated that the Commissioners received a handout with 280 recommendations and a second handout which summarizes the recommendations. She explained that not all of the recommendations have been approved by CDNDSC. As a result, the document containing all the recommendations was confidential and could not be distributed beyond the meeting. The recommendations were included to demonstrate all the work that the panel has accomplished to date.

Ms. Culley stated the recommendations are related to 57 cases but only 17 have been disseminated to system partners. She explained that they are working internally to address the issues and an update will be shared with the Child Death Commission at the meeting on February 20.

Prior to this meeting, Ms. Culley, Dr. Kelly, and Ms. Morales reviewed the recommendations and identified system areas and findings for each recommendation. Ms. Culley explained that these are captured in the CAN Panel Recommendations Summary. The system areas are as follows: DFS Intake, DFS Investigation, DFS Treatment, Education, Law Enforcement, Legal, MDT Response, Medical and Quality Assurance. Ms. Culley mentioned that 34 recommendations were identified as legal; 38 were identified as MDT response; and 63 were identified as medical. Ms. Culley noted the number of medical recommendations may be even higher since the panel reviews over the last 9 months have not had a medical abstraction component.

Next, Dr. Kelly discussed the DFS system areas and findings. First, she mentioned the use of history at DFS Intake. She said most often the families in these cases have had prior involvement with the child welfare system. Currently, within the Department, they are looking at how to manage high risk families and to discern between very high risk and high risk. The next system area was DFS Investigations, which included 16 recommendations related to collaterals. Collaterals deal with identifying recent and relevant people who have information about the report rather than the rote professional sources, such as physicians and school staff. Drug-exposed and medically fragile children were also listed as a category. Safety plans were included as well. Dr. Kelly explained safety plans are fundamental in child welfare and are used when DFS does not appear to have enough evidence to petition for custody. Safety plans are not always done in a way that is comprehensive and addresses the safety issues identified. The next category was unresolved risk, which includes both the caregiver and child. Caregiver risk deals with parental substance abuse or mental health issues. Often, caregiver risk is simply trying to identify who is a safe caregiver. Dr. Kelly stated that children also bring their own risk due to significant mental health or developmental/emotional issues. DFS Treatment was also listed as a system area and unresolved risk and use of history were findings there as well.

c. Analysis of Delaware Data

Ms. Culley mentioned there were multiple recommendations under the following categories: Medically Fragile/Drug-Exposed (17), Collaterals (16), Unresolved Caregiver Risk (39) and Safety Plans (13), Legal (34), MDT Response (38), Standard of Care (22), and Use of History (14). As a result, it was suggested that the Commissioners break into 7 groups, based on the categories listed above. The groups were tasked with reviewing the recommendations associated with each category and prioritizing 3 to 5.

Each group must identify the agency that will receive the recommendation, what they will be asked to do (implement, design and manage), who is the target or beneficiary, and the target date for implementation.

d. Reports Outs /Prioritizing Recommendations

Each group reported out on its prioritized recommendations and the recommendations are listed in the attached handout titled Prioritized CAN Panel Recommendations.

e. 2015 Action Plan/Next Joint Meeting

It was agreed that the Joint Commissions would meet in 4 to 5 months to approve the recommendations and a plan forward. The next meeting date needs to be scheduled.

IV. Joint Committee Reports

a. Foster Care Medical

The Commissioners received a copy of the final report of the Joint Foster Care Medical Committee. Ms. Morales reported the Joint Foster Care Medical Committee was charged with evaluating the health care management of children and teens living in foster care and making recommendations on how the current medical care structure can improve health care delivery within the foster care system to more effectively and efficiently meet the needs of this at-risk population. The Committee met between January 14, 2011 and November 15, 2013. During this period, the Committee, with help from DFS staff, reviewed 40 case records representing individual children or teens in foster care. As a result of this review, 11 recommendations were put forward in the final report. Ms. Morales asked the Joint Commissions to review and approve the final report. She explained that the Committee anticipates forwarding this report to the newly created Task Force on Health of Children in Foster Care, which is chaired by Dr. Kelly and Dr. Cathy Zorc. This work should lay the foundation for the Task Force, and we're hopeful that Dr. Kelly can take the lead in relaying the research that was already done and communicating the recommendations. The Joint Commissions approved the final report.

b. Torture

Ms. Dailey Lewis reported the last meeting was productive. Dr. De Jong was able to provide the Committee with education on neurological effects of maltreated children. Three Family Court Judges were present and clear on their concerns in these cases. The Committee discussed a checklist on the elements of torture, which will be helpful for first responders. There was also a lot of discussion about the difference between torture and chronic abuse and mental illness as a result of chronic abuse and torture. Ms. Dailey Lewis stated that the Committee does not propose that we add a statutory definition on child torture. A revision to the Endangering the Welfare statute to address chronic abuse as an aggravator may be more appropriate. Ms. Dailey Lewis and Allison Reardon will also be attending the San Diego International Conference to learn more about the effects of torture.

V. Old Business

a. Protecting Delaware's Children Conference

The Protecting Delaware's Children Conference is scheduled for March 3-4, 2015 at the Dover Downs Hotel and Casino. Thirty-nine workshops will be featured from local and national experts, and they are organized into 5 learning tracks: Legal, Trauma, Child Welfare Trends, Domestic Violence, and Investigation. On day one, representatives from the National Children's Advocacy Center will facilitate an advanced training course again this year for child abuse investigators and prosecutors. It will feature a discussion about best practices for investigating child abuse cases and participants will have the opportunity to work through case scenarios involving serious physical injury, death and sexual abuse cases. With this course, CPAC will begin to introduce some of themes that the MDT members will eventually see in the revised MOU from the CPAC CAN Best Practices Workgroup. A separate email will go out to the advanced training course participants, and they

will be offered a room at Dover Downs as an incentive to attending. For the main conference, the agenda and conference brochure will be finalized next week, and registration will open on Monday, February 2 and close on Friday, February 13. An email notification will be sent out with a link to the registration. The link will also be available on the OCA website. Registration will be open to 500 participants.

b. Child Victims of Shootings

Ms. Pedrick stated she spoke with Mary Ann Crossley, who learned that all the hospitals report these incidents to the Injury Trauma System. Ms. Pedrick reached out to Mary Sue Jones, who is the coordinator of that program. She confirmed that all hospitals report child and adult victims of shootings, and these are tracked in their annual reports. She also mentioned that their data was two years behind, but they are willing to provide the data to the Joint Commissions. Their report will be available in April. In addition to the ages, the Joint Commissions are also interested in the geographic locations of the incidents.

Ms. Pedrick mentioned that a workgroup is being developed to look at bringing the National Violent Death Reporting System to Delaware. There are 32 states that currently have the system, and 18 states were added recently. Ms. Pedrick also mentioned that Corporal Owen spoke with Peggy Bell at DELJIS. They may be able to create a program in DELJIS to track the shootings with the age victimization broken out. It was also suggested that Ms. Pedrick reach out to the Statistical Analysis Center, which falls under the CJC. Ms. Culley acknowledged Captain McLucas, who provided the data from the New Castle County Police.

c. CAN Panel Training by DFS

Dr. Kelly stated that the CAN panel training is scheduled for Feb 26 from 9-12. All Commissioners and CAN Panel members are invited.

d. FY14 CPAC Annual Report

The Commissioners received a copy of the CPAC FY 14 Annual Report in their packets. Ms. Morales reported that Mr. Cochran, as well as the CPAC Committee Chairs, had the opportunity to review the draft report and submit revisions. Ms. Morales also thanked the Commissioners for their feedback, particularly Mr. Cochran, who provided great additions. CPAC approved the annual report with the noted revisions.

VI. Other Business and Public Comment

There was no public comment.

VII. Adjournment

The meeting was adjourned at 3:00 pm.

Appendix M: Prioritized CAN Panel Recommendations Summary

Child Protection Accountability Commission & Child Death, Near Death and Stillbirth Commission

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
DFS Intake, Investigation & Treatment	Use of History	14	1. Train the CAN Panel about the use of the Structured Decision Making® (SDM) Tool as it relates to history.	1. CDNDSC & DFS	1. Feb. 26, 2015	1. Completed.
			2. Determine whether domestic violence, multi-generational history, and professional reporters should be given greater weight in SDM.	2. DSCYF, DFS & CRC	2. August 2015	2. Provide update to Joint Commission at next meeting.
			3. Meet with DFS unit supervisors to discuss how history could be made easier to review in FACTS and use specific examples from the CAN Panel. Consider technical solutions, such as: <ul style="list-style-type: none"> a. Using a master supplemental report; b. Requiring a higher level supervisory review; c. Requiring critical frame working; or d. Review by child psychologist. 	3. DFS	3. August 2015	3. Provide update to Joint Commission at next meeting.

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
DFS Investigation	Collaterals	16	<p>1. Expand the current DFS collateral policy and procedure to be responsive to the unique needs of the family, to be relevant to the allegations, and to inform the decision-making process. It shall include:</p> <ul style="list-style-type: none"> a. Interviewing collateral sources for all children in the family; b. Identifying collateral sources that have relevant information pertaining to the allegations; c. Contacting treatment providers when mental health and substance abuse issues are alleged/suspected for caregivers and/or child(ren); and, d. Corroborating the family’s statements in response to allegations with relevant professionals. 	1. DFS	1. October 2015	1. Provide update to Joint Commission at next meeting.
			<p>2. Develop a training program and tool to assist DFS staff in obtaining collaterals from others professionals. It shall address:</p> <ul style="list-style-type: none"> a. Confidentiality; b. Non-compliance by professionals; and c. Communication. 	2. DOJ	2. October 2015	2. Assign to CPAC Training Committee to monitor. OCA to assist with staffing and training development. Provide updates to CPAC through Training Committee. Provide update to Joint Commission at next meeting.

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
DFS Investigation and Medical	Medically Fragile/ Substance-Exposed Infants	17	<ol style="list-style-type: none"> 1. Create a Joint Committee on Substance-Exposed and Medically Fragile Children to address the following recommendations: <ol style="list-style-type: none"> a. Establish a definition of medically fragile child, inclusive of drug-exposed/addicted infants. b. Draft a statute to mirror the definition as needed and consider adding language to neglect statute. c. Conduct universal drug screenings for infants in all birthing facilities in the state. d. Revise the Hospital High Risk Medical Discharge Protocol to include all drug-exposed and medically fragile children. It shall include: responding to drug-exposed infants and implementing the Plan of Safe Care per CAPTA; and, involving the MDT in ongoing communication and collaboration for medically fragile children. e. Refer medically fragile children to evidence-based home visiting programs via Healthy Families America, prior to discharge. f. Include the standards developed by DHMIC’s Standards of Care Committee on neonatal abstinence and guidelines for management. 	1. CPAC, CDNDSC	1. March 2016	1. Provide update to Joint Commission at next meeting.

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
DFS Investigation & Treatment	Safety Plan & Unresolved Risk	52	1. Consider legislation to add the Secretary or Division Directors of DHSS as Commissioners to CPAC, (barriers to services provided by DPH, DSS, and DSAMH in recommendations).	1. CPAC	1. June 30, 2015	1. Provide update to Joint Commission at next meeting.
			2. Conduct an analysis of DFS system improvements over the last 2 years to determine impact on child death and near death cases.	2. DFS	2. September 2015	2. Provide update to Joint Commission at next meeting.
			3. Develop policies and procedures to ensure that information from mental health, substance abuse, and domestic violence assessments are incorporated into safety planning, and no case will be closed without a supervisory review documenting that referral services are underway, as appropriate.	3. DFS	3. September 2015	3. Provide update to Joint Commission at next meeting.
			4. Establish a Joint Committee to identify recommendations to assure high risk families are engaged in early intervention /prevention services (i.e., home visiting to decrease risk of abuse or neglect).	4. CPAC & CDNDSC	4. September 2015	4. Provide update to Joint Commission at next meeting.

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
Legal	Legislative & DFS Contact with DOJ	34	<ol style="list-style-type: none"> 1. Develop a statewide, annual training program for DSCYF staff. It shall address: <ol style="list-style-type: none"> a. Legal services available from DOJ; and, b. Circumstances under which DOJ should be consulted. 2. Schedule a meeting between Attorney General Matt Denn, DSCYF Cabinet Secretary Jennifer Ranji, necessary staff, and the CPAC Executive Committee, as necessary. It shall address: <ol style="list-style-type: none"> a. Communication gaps between DOJ and DFS; b. Education needs for each agency; and c. Establishment of a written protocol to facilitate communication and consultation between the agencies and to complete the annual training program. 3. Develop a training program for members of the judiciary addressing the impact of crimes of violence and other forms of abuse on non-verbal children who experience or witness such. Offer training across disciplines. 	<ol style="list-style-type: none"> 1. DFS & DOJ 2. DOJ, DSCYF, & CPAC 3. CPAC & Family Court 	<ol style="list-style-type: none"> 1. September 2015 2. September 2015 3. January 2016 	<ol style="list-style-type: none"> 1. Provide update to Joint Commission at next meeting. 2. Provide update to Joint Commission at next meeting. 3. Assign to CPAC Training Committee to monitor. OCA to assist with staffing and training development.

Joint Meeting/Retreat – January 22, 2015

Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
MDT Response	Crime Scene, Interviews & Non-compliance with MOU	38	1. Implement MOU between DSCYF, DOJ, Law Enforcement, and CAC and develop a training program on the best practice guidelines for investigating and prosecuting these cases.	1. CPAC	1. Jan. 2017	1. Assigned to CPAC Training Committee - CAN Best Practices Workgroup.
			2. Develop and provide advanced training programs annually for members of the MDT. This shall include: <ul style="list-style-type: none"> a. Drug and Alcohol Abuse; b. Abusive Head Trauma; c. Safety & Medical Assessments; d. Warning Signs & Indicators of Abuse and Torture; and, e. Developmental, psychological & emotional impact of abuse. 	2. CPAC	2. Jan. 2017	2. Assign to CPAC Training Committee – Joint Conference Workgroup.
			3. Identify resource constraints for DOJ and support appropriate budgetary requests for additional resources, to include the recruitment, addition and development of felony level prosecutors with expertise in the prosecution of felony level child abuse cases.	3. DOJ & CPAC	3. Spring 2016	3. CPAC to monitor and pursue budget request by FY17.
			4. Research and develop best practices and/or trainings to help professionals recognize and appropriately respond to cases of child torture. Specific examples from the CAN Panel will be utilized.	4. CPAC & CDNDSC	4. March 2016	4. Assigned to Joint Committee on Child Torture.

Child Protection Accountability Commission & Child Death, Near Death and Stillbirth Commission
Joint Meeting/Retreat – January 22, 2015
Prioritized CAN Panel Recommendations

System Area	Finding	# of Occurrences	Joint Commission Recommendations	Agency Responsibility	Timeframe	Joint Commission Action Plan
Medical	Standard of Care	22	1. Consider modification to Delaware law to include an education requirement for medical professionals that incorporates the appropriate evaluation and management of a child suspected of child abuse and neglect as per the guidelines of the AAP, ACR, AAFP and ACEP. It shall emphasize: <ol style="list-style-type: none"> a. Assignment of an appropriate provider; b. Comprehensive history taking; and c. Complete age appropriate exam, including disrobing, radiologic survey, and sexual assault evaluation. 	1. Board of Medical Licensure and Discipline, Board of Nursing, & Medical Society of Delaware	1. January 2017	1. CDNDSC shall write a letter to the agencies responsible. Provide update to Joint Commission at next meeting.