

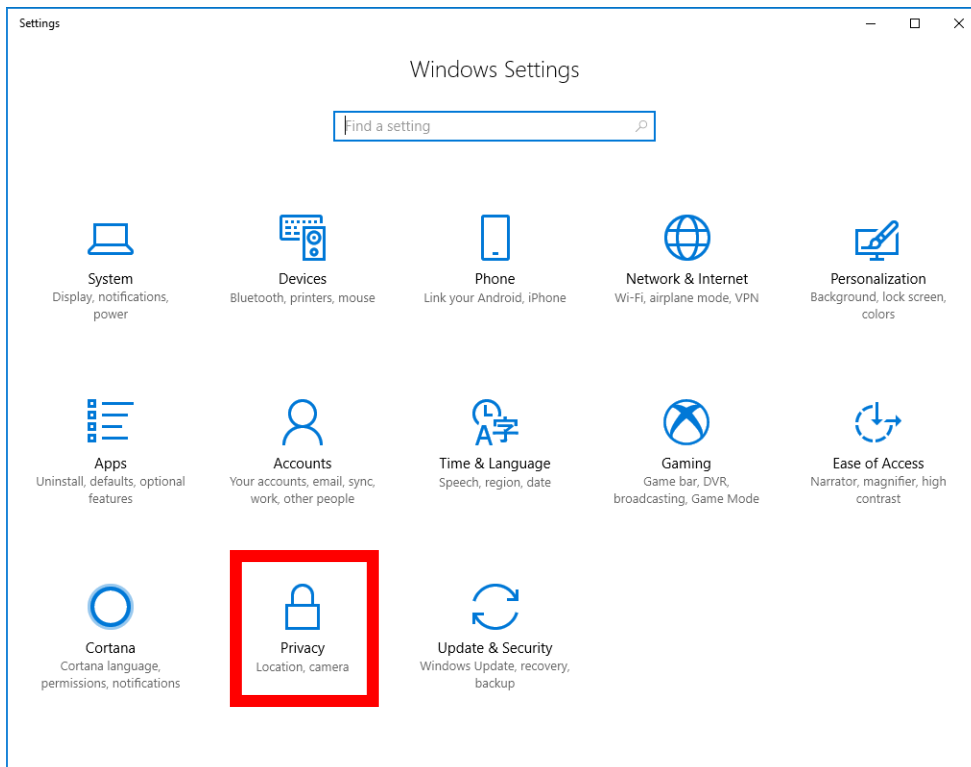
Zoom Cheat Sheet – Testing Microphone and Camera

Ensuring that your desktop computer or similar device has your microphone and camera enabled for Zoom hearings:

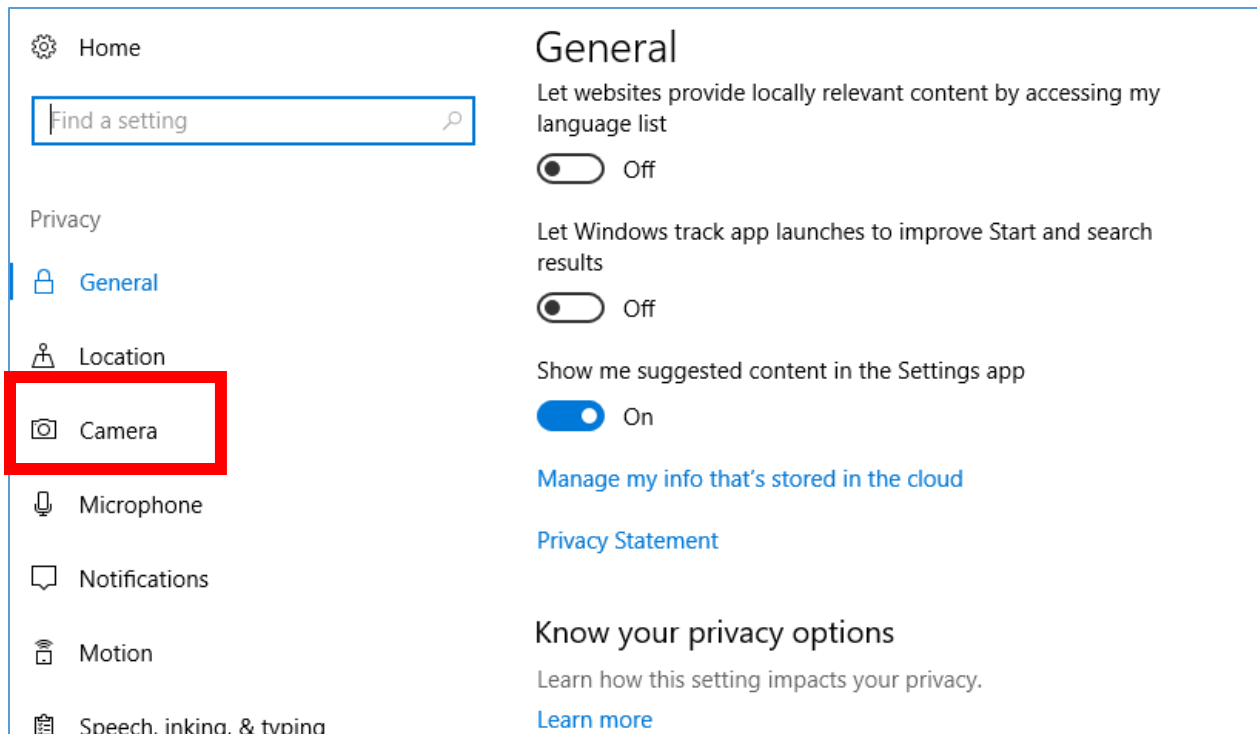
1. Click on your Start menu button in the bottom left corner of your screen.



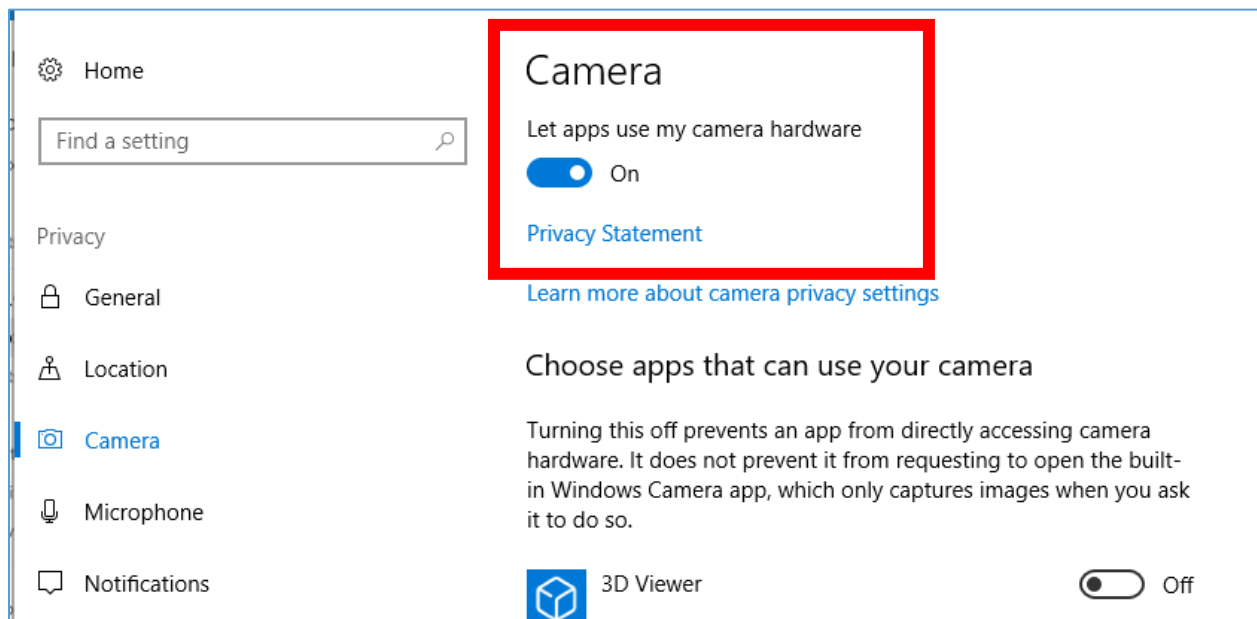
2. Click on Settings.
3. Click on Privacy.



4. Click on Camera.



5. Make sure the option to “let apps use my camera” is switched on. Repeat this step by clicking into the Microphone tab on the left side of the Settings window (below the Camera option), and ensure that “let apps use my microphone” is also switched on.



Home

Find a setting

Privacy

- General
- Location
- Camera
- Microphone**
- Notifications
- Motion

Microphone




Let apps use my microphone

On

[Privacy Statement](#)

Choose apps that can use your microphone

Some apps need access to your microphone to work as intended. Turning off an app here might limit what it can do.

 3D Viewer	<input type="checkbox"/> Off
 Feedback Hub	<input type="checkbox"/> Off
 HP Smart	<input type="checkbox"/> Off