

LETTER FROM COURT ADMINISTRATION TO ALL COURT EMPLOYEES
MARCH 12, 2020

Good Morning,

As you probably have heard, Delaware has its first presumptive case of a person with the Covid-19 virus. The man is a Newark-area resident who works at the University of Delaware and is believed to have contracted the virus from contact with an infected person out of state. Health officials believe his contact with others was limited before he self-quarantined. He is in good health.

Although the CDC continues to advise that the risk to the general public is [low](#), we are focused on protecting the health and safety of our employees. We will continue to monitor events as they unfold, in consultation with our partners in the Delaware Emergency Management Agency and the Delaware Department of Public Health.

On behalf of the Judicial Branch, we commit to communicate directly and truthfully as we obtain new information. We have launched a public web page -- <https://courts.delaware.gov/aoc/covid-19.aspx> -- to share what the Delaware Judiciary is doing to respond to this serious public health situation and to pass along important health advisories and updates. Please check the website often for the latest information.

We are sure employees have work-related questions. Attached to this email, and posted on our new website, is a “frequently asked questions” document about Covid-19 issued by the Department of Human Resources. We also want to echo what many of you have likely heard many times but bears repeating: to protect yourself and to prevent the spread of the virus, please wash your hands frequently and thoroughly; please try not to touch your face; and, if you feel sick, or think you have been exposed to the virus, please stay home and let your supervisor know.

This is a serious situation, but as Governor Carney said yesterday, we have been preparing for it and there is no need for undue alarm. If circumstances warrant, the Judiciary is prepared to take more aggressive measures to ensure everyone’s health and safety while continuing our commitment to keep our court system operating.

Chief Justice C.J. Seitz
Gayle Lafferty, State Court Administrator
Elmer Setting, Deputy State Court Administrator