



**OFFICE OF DEFENSE SERVICES
CARVEL STATE OFFICE BUILDING
820 N. FRENCH ST.
3RD FLOOR
WILMINGTON, DELAWARE 19801**

Temporary Changes to Office of Defense Services Intake Process Due to COVID 19

The Office of Defense Services (“ODS”) is taking all necessary precautions to balance our employees’ and clients’ safety with the constitutional right to an attorney. Our offices are open and we continue to represent clients with pending court cases.

If you would like to request legal representation by ODS for a criminal case, you can do so either by phone or by completing a form on our website. Please note that our staff will determine your eligibility for representation based on the nature of your charges and financial status. We will not be conducting in person intake interviews due to COVID 19.

BY PHONE

To request legal representation by phone, please call the following numbers:

(302) 255-0130 in New Castle County

(302) 739-4476 in Kent County

(302) 856-5310 in Sussex County

When you contact our office at any of these numbers, you will either speak to ODS staff directly or be able to leave a voicemail to schedule an intake interview. If you leave a voicemail, please note that you are requesting an attorney and provide your contact information. ODS staff will promptly contact you to determine eligibility and schedule an intake interview over the phone.

BY FORM

To request legal representation by form, you can visit the ODS web site at <https://ods.delaware.gov/request-for-representation/>. Once you submit a form requesting representation, ODS staff will promptly contact you to determine eligibility and schedule an intake interview over the phone.