

Making a Report to the Division of Family Services Child Abuse and Neglect Report Line

START

A child discloses abuse or neglect OR you have seen behavioral and/or physical signs of abuse or neglect.

Ensure the child's immediate safety.

Ask the minimal fact questions to gather missing information: **What** happened? **When** did it happen? **Where** did it happen? **Who** did this to you?



Child discloses abuse OR injuries are suspicious for abuse and child doesn't provide reasonable explanation

Report to DFS Child Abuse and Neglect Report Line

START

You suspect neglect or abuse based on behavioral and/or physical indicators

Ask the minimal fact questions to gather missing information: **What** happened? **When** did it happen? **Where** did it happen? **Who** did this to you?



Child does not disclose abuse or neglect AND explanation of indicators is consistent with accidental injury, medical condition, or psychological/social issue

Report not needed, however, document the situation

Making a report:

- All persons with direct knowledge must make an immediate report to the DFS Report Line
- **If child's immediate safety is a concern, call 911**
- Have records for family and child ready, if you have access to them
- Share your concerns regarding siblings, domestic violence, substance abuse, dangerous animals, and weapons with the DFS staff
- You will be asked the minimal fact questions and what your concerns are