

**APPEAL FROM COURT OF COMMON PLEAS  
PRAECIPE SAMPLE**

IN THE SUPERIOR COURT OF THE STATE OF DELAWARE

PRAECIPE

Your Name )  
 )  
v. ) Civil Action No. \_\_\_\_\_  
 )  
Name of Party in CCP )  
 )  
 )

Please issue Citation on Appeal

Court of Common Pleas  
500 N. King Street, Suite 1600  
Wilmington, DE 19801

Name of Party in CCP  
Address

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Appellant  
Address  
Phone Number

To: Prothonotary

WRIT SAMPLE

CITATION ON APPEAL  
UNDER RULE 72(e)

APPEAL FROM THE COURT OF COMMON PLEAS  
IN THE SUPERIOR COURT OF THE STATE OF DELAWARE

Your Name	)	
	)	C.A. No. _____
	)	
v.	)	
	)	<b>CITATION ON APPEAL FROM</b>
	)	<b>THE DECISION OF:</b>
Name of Party in CCP	)	Court of Common Pleas
	)	
	)	<b>Dated:</b> _____
	)	(Date of decision)

**THE STATE OF DELAWARE,**  
**TO THE SHERIFF OF \_\_\_\_\_ COUNTY:**  
**YOU ARE COMMANDED:**

To cite Court of Common Pleas so that, within 20 days after service hereof upon the Custodian of its records, exclusive of the day of service, the Custodian shall send to this Court a certified copy of the record of the proceedings below, including a typewritten copy of the evidence (unless all parties having an interest in the outcome of the appeal shall file with the Court of Common Pleas within 10 days from the filing of the Notice of Appeal, a written stipulation that the evidence may be omitted as part of the record, in which case the stipulation shall be included as part of the record), together with this citation.

Dated: \_\_\_\_\_

**SUSAN A. HEARN**  
*Prothonotary*

\_\_\_\_\_  
*Per Deputy*