



STATE OF DELAWARE  
THE COURTS OF THE JUSTICES OF THE PEACE  
520 NORTH FRENCH STREET, 11TH FLOOR  
WILMINGTON, DELAWARE 19801

NORMAN A. BARRON  
CHIEF MAGISTRATE

TELEPHONE (302) 571-2485

POLICY DIRECTIVE 85-094

TO: ALL JUSTICES OF THE PEACE, STATE OF DELAWARE  
ALL SENIOR CLERKS, COURTS OF THE JUSTICES OF THE PEACE

FROM: NORMAN A. BARRON  
CHIEF MAGISTRATE

DATE: JANUARY 15, 1985

RE: TELEPHONE USAGE

There appears to be some confusion over the Justice of the Peace Courts' policy as it relates to long distance telephone calls. The following policy is, therefore, promulgated:

1. Court personnel are authorized to make a long distance telephone call only when a last minute continuance request has been granted, and under similar circumstances, when it is not possible to notify the parties and witnesses by mail.

Judges granting continuance requests should always, absent exceptional circumstances, require the requesting party to contact the non-moving party, prior to ruling on the request. This will give the court the input of the non-moving party and, in many cases, as where there is no opposition to the request, will save the court the expense of making last minute telephone calls.

2. When it is necessary to place a long distance call, only the state line should be used because the rates charged for state lines are significantly less than those for the other lines.

3. Under no circumstances should a personal long distance telephone call be charged to the court's account.

The above policy is intended to contain the ever-increasing telephone costs for the Justice of the Peace Court system and is effective upon receipt.

NAB:pn

cc: The Honorable Daniel L. Herrmann  
Michael E. McLaughlin  
Files



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TELEPHONE (302) 571-2485

POLICY DIRECTIVE 85-094 (SUPPLEMENT)

TO: ALL JUSTICES OF THE PEACE, STATE OF DELAWARE  
ALL CLERKS OF THE COURT, JUSTICE OF THE PEACE COURTS

FROM: NORMAN A. BARRON  
CHIEF MAGISTRATE

DATE: MARCH 3, 1986

RE: TELEPHONE USAGE

In Policy Directive 85-094, dated January 15, 1985,  
Telephone Usage, is found the following:

"Under no circumstances should a personal long distance telephone call be charged to the court's account."

Because it was recently discovered that there have been instances of such unauthorized telephone usage, steps have had to be taken to recoup from the violators the billings for such calls charged to the court's account. These recoupments shall continue with regard to other incidents of unauthorized telephone usage. Additionally, any further instances of unauthorized telephone usage which occur on or after March 15, 1986, shall be grounds for disciplinary action.

This Directive supplements Policy Directive 85-094, dated January 15, 1985.

NAB:pn  
cc: The Honorable Andrew D. Christie  
Michael E. McLaughlin  
File (11-P94(S))