# MEMORANDUM

To: Third Year Law Students Seeking Judicial Clerkships with the Delaware Supreme Court

From: William S. Montgomery, Court Administrator *WM*

Date: April 15, 2015

Re: Clerkship Applications to the Delaware Supreme Court for September 2016 – September 2017

Several Justices of the Delaware Supreme Court are now inviting applications from promising third year candidates for law clerk positions for the year beginning September 2016. The Delaware Supreme Court is one of the most challenging, important and exciting courts in the nation for a judicial clerkship. The Court has a rich and busy mixture of corporate, business, criminal, insurance, tort, and other litigation which is on the cutting edge of national jurisprudence. Placement in clerkship positions in our Chambers is a highly competitive process. Many of our law clerks have gone on to prestigious positions in the profession.

The Delaware Supreme Court is the highest court in Delaware. The Court has one of the heaviest caseloads among all of the highest state courts because Delaware does not have an intermediate appellate court. The Court holds arguments and considers cases on the briefs throughout the year. Despite the caseload, the Court is current in its work and renders final dispositions (opinions and orders) on an average of 28 days from submission. The Court's decisions, particularly in the corporate and business law areas, are respected as among the most authoritative in the nation. This role brings with it a responsibility for scholarship, accuracy, coherence, and lucidity.

The attached Delaware Supreme Court Judicial Clerkship Vacancy Announcement denotes the availability of judicial clerkships with the Delaware Supreme Court for the year commencing September 1, 2016. The deadline for the receipt of applications is October 1, 2015, but individual Justices usually select a law clerk prior to the deadline date. The Delaware Supreme Court is an equal opportunity employer. Women and minorities are encouraged to apply.

The current law clerk salary $50,743.00. There is also the possibility that the Governor may recommend a salary increase for all State employees in the FY2017 budget submission.

If you have any general questions, please do not hesitate to contact me at William.montgomery@state.de.us or (302)577-8742.

Otherwise, please submit letters of interest with your complete application package directly to those Justices noted in the attached Delaware Supreme Court Vacancy Announcement who are currently seeking a clerk for 2016 – 2017.

WSM/dlc

**DELAWARE SUPREME COURT**
**JUDICIAL CLERKSHIP VACANCY ANNOUNCEMENT**

DATE: April 15, 2015

COURT: Supreme Court of Delaware

ADDRESSES OF JUSTICES: Chief Justice Leo E. Strine has selected his law clerks for the 2016 – 2017 year*

Justice Randy J. Holland
Delaware Supreme Court
34 The Circle
P.O. Box 369
Georgetown, DE 19947

Justice Karen L. Valihura has selected her law clerk for the 2016 – 2017 year*

Justice James T. Vaughn
Delaware Supreme Court
836 W. North Street
Dover, DE 19904

Justice Collins J. Seitz, Jr.
Delaware Supreme Court
820 N. French Street, 11th floor
Wilmington, DE 19801

ADDITIONAL INFORMATION:

1) Number of available clerkships currently available beginning in 2016: 3*

2) Total Number of law clerks employed: 6

3) Term of appointment: One Year Each Starting Date: September 1, 2016

4) Salary: Before admission to Bar: $50,743.00 (+or-) Upon admission: same

5) Is clerk expected to take Bar Exam?: Not necessary

6) Application deadline: October 1, 2015

Date of selection: At the discretion of each justice

7) Law Review: Preferred: Yes Required: No

Other academic requirements/preferences: Top 10% - Law School Class

8) Applications must include:
- Resume
- Law School Transcript
- Writing Sample
- Undergraduate Transcript
- 2 or 3 Letters of Recommendation

9) Personal interview required?: Only upon request of the Justice

10) Description of clerks' tasks:
- Legal Research
- Writing memoranda
- Writing preliminary opinions
- Oral communication/presentation