<u>Sample Citation on Appeal Under Rule 72.1(e) for Administrative Appeals from the Department of Transportation, Division of Motor Vehicles to the Court of Common Pleas.</u>

IN THE COURT OF COMMON PLEAS FOR THE STATE OF DELAWARE

IN AND FOR *(<u>Kent, New Castle, Sussex</u>)* COUNTY

NAME,		)
	APPELLANT,	) Civil Action No. _____
		) *(This number is to be assigned by*
		) *the clerk)*
	v.	)
		) **CITATION ON APPEAL FROM**
		) **THE DECISION OF:**
		)
		)
NAME,		) DATED: _____
	APPELLEE.	)

The State of Delaware,
to the Sheriff of *(Kent, New Castle, Sussex)* County:
You are commanded:

To cite Department of Transportation, Division of Motor Vehicles so that, within (20) twenty days after service upon the custodian of its records, exclusive of the day of service, the Custodian shall send to this Court a certified copy of the record of the proceedings below, including a typewritten copy of the evidence, unless all parties having an interest in the outcome of the appeal shall file with the Court of Common Pleas within (l0) ten days from the filing of the Notice of Appeal, a written stipulation that the evidence may be omitted as a part of the record, in which case the stipulation shall be included as part of the record), together with this citation.

Dated: _____ _____
Clerk of the Court