

# PERMANENCY COMMITTEE CHECKLIST

QUESTION	NOTES
<b>When &amp; why did the child come into care?</b> (The reasons for each placement, any details about disruption, etc.)	
<b>If the case was previously presented to the committee, give an update since the last presentation.</b> Give brief background of case planning done so far.	
<b>Brief description of family history</b> —past and current issues, psychological/psychiatric background. Mother? Father?	
<b>Any present or past history of domestic violence?</b> AOD history? Criminal history/DELJIS check?	
<b>What efforts have been made to identify and locate absent parent(s)?</b> Parent locator used? Has case been referred to child support? Has paternity testing been requested?	
<b>Describe planning with both parents</b> , including the father, and/or incarcerated parents.	
<b>Number of case plans with parent(s)?</b> Were they successful? Bring current case plan.	
<b>Description of the child.</b> (age, special needs, grade physical characteristics, child's school adjustment)	
<b>Is child in counseling?</b>	
<b>Are there any siblings?</b> Where are they? If separated in foster care, what are DFS's permanent plans for these children?	
<b>Have we explored relatives/kin for this child?</b>	
<b>Is the current placement provider a resource?</b> Does SW support this resource as permanent?	
<b>Do the birth parents and/or any relatives know of DFS's plans to present the case to the Permanency Committee?</b>	
<b>Were the CASA, GAL, private agency workers, foster home coordinators, and other division workers (CMH/YRS) invited to attend today?</b> What are their recommendations?	
<b>Goal social worker is requesting today.</b> Why is this in the child's best interest? (Bonding/separation issues, child's feelings, professional recommendations)	

USE OTHER SIDE IF MORE SPACE IS NEEDED