

## Instructions

### Renewal Applications for a License to Carry a Concealed Deadly Weapon *(Delaware Residents Only)*

In order for your renewal application for a license to carry a concealed deadly weapon to be processed, the following steps must be completed:

1. **Photographs**
  - Include two (2) color passport-style photographs of the applicant.
  - Photograph must be taken within the six-month period immediately preceding the filing of the application.
  
2. Include the statutory filing fee of **\$65.00**.
  - Cash, Money Order or Personal Check, made payable to "**PROTHONOTARY**" will be accepted.
  
3. **Renewal Applications**
  - Renewal applications may be filed as early as January 2<sup>nd</sup> of the renewal year.
  - You must file the renewal application and **a duplicate copy**.
  - You may hand deliver your application to the Prothonotary's Office, or
  - If all the requirements are met, mail to the Prothonotary's Office in the County in which you reside:

<p><b>New Castle County Prothonotary's Office</b>          CCDW Permit          500 N. King Street, Suite 1500          Wilmington, DE 19801-3704          Contact Phone: (302) 255-0690</p>	
<p><b>Kent County Prothonotary's Office</b>          CCDW Permit          38 The Green          Dover, DE 19901          Contact Phone: (302) 735-1901</p>	<p><a href="#"><u>GPS Address</u></a>          Kent County Courthouse          414 Federal Street          Dover, DE 19901</p>
<p><b>Sussex County Prothonotary's Office</b>          CCDW Permit          1 The Circle, Suite 2          Georgetown, DE 19947          Contact Phone: (302) 855-7090</p>	

*You may be contacted by a representative of the Attorney General's Office for a personal interview.*