
KENT COUNTY PROTHONOTARY

DATE: 1/18/2007
TO: MEMBERS OF THE DELAWARE BAR ASSOCIATION
CC: PRESIDENT JUDGE JAMES T. VAUGHN, JR., RESIDENT JUDGE WILLIAM L WITHAM, JR.,
JUDGE YOUNG, KENT COUNTY SHERIFF'S OFFICE , MEI-LING SMALL-COSGROVE, JAMIE
MORRIS, JOE CREAMER, DAVETTE WINGO-THOMPSON, LISA SWAIM-PARKER
FROM: LISA M ROBINSON, PROTHONOTARY
RE: KENT COUNTY SHERIFF'S OFFICE - EFILING
PRIORITY: [URGENT]

Effective Monday, February 5, 2007, the Kent County Sheriff's Office will begin processing all electronically filed Kent County Sheriff Returns using LexisNexis. This will only apply to cases which are e-filed using LexisNexis. Counsel requesting service will receive notice of the return, as the Sheriff's Office will select counsel as a service party.

It is imperative that all pleadings which are electronically filed and courtesy copies are provided to this court (i.e., motions, responses, briefs, complaints, praecipes, and summons for sheriff service copies) must include the Superior Court Stamp, e-file date, time and transaction number. This stamped information will not appear on the pleadings until the documents are accepted by the court.

All pleadings which do not have this information will be refused for service.

All documents filed electronically with the Kent County Prothonotary's Office will be accepted or rejected by the Kent County Prothonotary's Office within 1 business day.

LMR

1/17/2007