

## IN THE COURT OF CHANCERY OF THE STATE OF DELAWARE

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| Register in Chancery<br>Kent County<br>38 The Green, Ste. 208<br>Dover, DE 19901<br>302-735-1930 | Register in Chancery<br>New Castle County<br>500 N. King Street, 7th Floor<br>Wilmington, DE 19801<br>302-255-0544 | Register in Chancery<br>Sussex County<br>34 The Circle<br>Georgetown, DE 19947<br>302-856-5777 |
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### **Procedures for filing a Petition to Transfer Funds at Majority**

- The following is what will be needed to process the petition to transfer funds at majority (a petition needed to close guardianship of a minor’s property when they turn 18):
  - The petition must be completed as the court clerk cannot complete the petition for you. The guardians and minor will need to have their signatures notarized. If the guardian and minor appear in the Register’s Office with identification and the correct paperwork, their signatures can be notarized by a court clerk in the Register’s Office.
  - A copy of the minor’s birth certificate.
  - A copy of the minor’s bank statement(s) dated within the thirty days prior to filing the petition.
  - Fifteen dollars (\$15.00) filing fee in the form of a check or money order payable to “Register in Chancery,” cash is acceptable if appearing in person.
- It is the petitioner’s responsibility to provide the Court with photocopies of all supporting documentation. If the Register in Chancery’s office makes photocopies for you, we will charge \$1.50 per page. When submitting your petition, it must be on regular 8.5 x 11 paper that can be easily scanned onto the computer and it must be one-sided.
- You may mail the completed petition to the Register in Chancery where your guardianship case was established, and the completed order will be mailed back to you.
- The petition cannot be filed before the minor’s eighteenth birthday.

If the guardian has an outstanding promissory note, the guardian and minor **must** appear in the Register in Chancery’s Office to file the petition and a hearing could be scheduled.

**IN THE COURT OF CHANCERY OF THE STATE OF DELAWARE**

In the matter of: \_\_\_\_\_ :  
 :  
 : C.M. #: \_\_\_\_\_  
A minor \_\_\_\_\_ :  
 :

**Petition and Order to Transfer Funds at Majority**

1. Name of guardian(s): \_\_\_\_\_
2. Date guardian(s) was/were appointed: \_\_\_\_\_
3. Minor’s date of birth: \_\_\_\_\_
4. Information about the property held by the guardian(s) [include the name of the bank, account type, account number and account balances]: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, plus all interest to date.

Guardian’s signature: \_\_\_\_\_

Co-guardian’s signature (if any): \_\_\_\_\_

Minor’s signature: \_\_\_\_\_

Sworn to and subscribed before me on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Register in Chancery/Notary Public

Upon consideration of the petition to transfer funds at majority, it is hereby ordered this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ as follows:

1. The funds in the above listed guardianship account(s) shall be released to the former minor.
2. Upon receipt of such property, the guardian(s) is/are discharged from all further responsibility as to such property and the bond(s) is/are cancelled.

\_\_\_\_\_  
Magistrate in Chancery

**Release of Guardian(s)**

I, \_\_\_\_\_, [Minor's name] having attained the age of eighteen years, do hereby state that, by receiving the sum of \$ \_\_\_\_\_ from my guardianship account(s), I am acknowledging I will have received all money owed to me from the guardian(s) of my property. Upon receipt, I shall be releasing and forever discharging \_\_\_\_\_ [Name(s) of guardian(s)] from all actions, suits, accounts and demand whatsoever for or concerning the said guardianship. This release shall become effective immediately upon my receipt of the above-listed funds. I acknowledge that I have signed this release of guardian(s) as a voluntary act.

Minor's signature: \_\_\_\_\_

Minor's address: \_\_\_\_\_

Minor's phone number: \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Register in Chancery/Notary Public